

Minutes of the Town of Milk River Regular and Closed Council meeting held on Monday, May 12, 2025, at 5:30 p.m. in the Council Chambers, in the Town Hall Complex, at 240 Main Street, Milk River, Alberta.

Present - Elected Officials

Mayor Larry Liebelt, Councillor Peggy Losey, Deputy Mayor Anne Michaelis, Councillor Shayne Johnson, and Councillor Dave Degenstein

Absent - Elected Officials

None.

Present - Administration

Kelly Lloyd, Chief Administrative Officer

1. Call to Order

Mayor Liebelt called the meeting to order at 5:26 p.m.

2. Additions / Deletions to the Agenda

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Addition 14) Closed Item Section 16: Disclosure Harmful to Business Interests of a Third Party

Moved by Deputy Mayor Michaelis, "that Council approve the agenda for May 12, 2025, regular council meeting as amended."

Motion Carried 2025-111

3. Delegation: 5:40 p.m.

A) Milk River and District Senior Citizens Society

Dorothy Fraser, President, provided an update on the Milk River and District Senior Citizens Society and activities the Society holds.

Moved by Councillor Johnson, "that Council thank the Milk River and District Senior Citizens Society for their presentation and accept as information."

Motion Carried 2025-112

4. Approval of Minutes

A) Minutes of April 14, 2025, Regular Council Meeting

Moved by Councillor Losey, "that Council approve the April 14, 2025, regular council meeting minutes as presented."

Motion Carried 2025-113

B) Minutes of May 2, 2025, Special Council Meeting

Moved by Councillor Degenstein, "that Council approve the May 2, 2025, special council meeting minutes as presented."



Motion Carried 2025-114

5. Business Arising from Minutes

6. Financial Report

Council reviewed the 2025 year to date operating budget, the cash report and cheque listing.

Moved by Councillor Johnson, "that the Financial Report for the period ending April 30, 2025, be accepted as information."

Motion Carried 2025-115

7. Administration Reports

A) Public Works

The report was contained within the agenda package.

B) Community Peace Officer

A verbal report was provided.

C) Chief Administrative Officer

CAO Lloyd provided a verbal report in addition to the report contained within the agenda package.

Moved by Councillor Degenstein, "that Council accept the Administration Reports for the period ending April 30, 2025, as information."

Motion Carried 2025-116

8. Break

9. Old Business

10. Bylaws and Policies

A) 1079 Procedural Bylaw

Moved by Councillor Losey, "that the Procedural Bylaw 1079 be given first reading and include an amendment stating, if required, an electronic version will be made available by appointment through administration in town hall."

Motion Carried 2025-117

Moved by Councillor Degenstein, "that the Procedural Bylaw 1079 be given second reading as amended."

Motion Carried 2025-118



Moved by Councillor Johnson, "that the Procedural Bylaw 1079 receive unanimous consent for consideration of third reading, as amended."

Motion Carried 2025-119

Moved by Deputy Mayor Michaelis, "that the Procedural Bylaw 1079 be given third and final reading as amended."

Motion Carried 2025-120

B) 1080 2025 Tax Rate Bylaw

Moved by Deputy Mayor Michaelis, "that the 2025 Tax Rate Bylaw 1080 be given first reading."

Motion Carried 2025-121

Moved by Councillor Degenstein, "that the 2025 Tax Rate Bylaw 1080 be given second reading."

Motion Carried 2025-122

Moved by Councillor Johnson, "that the 2025 Tax Rate Bylaw 1080 receive unanimous consent for consideration of third reading."

Motion Carried 2025-123

Moved by Councillor Losey, "that the 2025 Tax Rate Bylaw 1080 be given third and final reading."

Motion Carried 2025-124

C) 1081 Special Tax Bylaw

Moved by Councillor Johnson, "that the Special Tax Bylaw 1081 be given first reading."

Motion Carried 2025-125

Moved by Councillor Losey, "that the Special Tax Bylaw 1081 be given second reading."

Motion Carried 2025-126

Moved by Councillor Degenstein, "that the Special Tax Bylaw 1081 receive unanimous consent for consideration of third reading."

Motion Carried 2025-127

Moved by Deputy Mayor Michaelis, "that the Special Tax Bylaw 1081 be given third and final reading."

Motion Carried 2025-128

D) 2025 Capital Budget Adjustment

Moved by Councillor Johnson, "that Council approve the 2025 adjusted capital budget as presented and to amend motion 2025-109 to exclude the 8th Avenue Power Project."

Motion Carried 2025-129



E) 1082 Borrowing Bylaw (Line of Credit)

Moved by Councillor Losey, "that the Borrowing Bylaw 1082 be given first reading."

Motion Carried 2025-130

Moved by Councillor Degenstein, "that the Borrowing Bylaw 1082 be given second reading."

Motion Carried 2025-131

Moved by Deputy Mayor Michaelis, "that the Borrowing Bylaw 1082 receive unanimous consent for consideration of third reading."

Motion Carried 2025-132

Moved by Councillor Johnson, "that the Borrowing Bylaw 1082 be given third and final reading."

Motion Carried 2025-133

11. New Business

A) Correspondence

Moved by Councillor Degenstein, "that correspondence for the period ending April 14, 2025, be accepted as information."

Motion Carried 2025-134

B) Community Organization Lease Agreements

Moved by Deputy Mayor Michaelis, "that the lease agreements report be accepted as information."

Motion Carried 2025-135

Moved by Councillor Degenstein, "that Council approve the Historical Society Lease Agreement as presented for execution."

Motion Carried 2025-136

C) Advance Vote

Moved by Councillor Losey, "that the Town of Milk River hold an advance vote in Council Chambers on Thursday, October 9, 2025, from 1:00 to 4:00 p.m."

Motion Carried 2025-137

D) Institutional Vote

Moved by Councillor Johnson, "that the Town of Milk River hold an institutional vote at the Prairie Rose Lodge in Milk River on October 20, 2025, from 12:30 to 1:30 p.m."

Motion Carried 2025-138

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E) Legion Sponsorship

Moved by Councillor Losey, "that Council approve the advertisement in the Annual Military Service Recognition Book in the total amount of \$345.00."

Motion Carried 2025-139

F) Tax Recovery Sale

Moved by Councillor Losey, "that Council set the date for the Tax Recovery Sale for Monday, July 14, 2025, at 2:00 p.m. and to set the Terms and Conditions of the Tax Recovery Sale as follows:

1. This property is being offered for sale on an "as is, where is" basis;
2. This property is being offered for sale subject to a reserve bid and to the reservations and conditions contained in the existing Certificate of Title;
3. Payment of any successful bid will be cash or certified cheque payable to the Town of Milk River for a non-refundable deposit of 10% of the successful bid due at the time of sale;
4. Payment of the balance of the successful bid price is due within thirty (30) days; and
5. That Roll #251042076 Lots 11 and 12, Block 14, Plan 2575A1 - have a reserve bid of \$250,200 placed on it for the public auction scheduled for Monday, July 14, 2025, at 2:00 p.m. in the Town office Council Chambers."

Motion Carried 2025-140

G) Seniors Week Proclamation

Moved by Councillor Degenstein, "that June 2-8, 2025, be recognized as Seniors Week, in the Town of Milk River."

Motion Carried 2025-141

Moved by Councillor Johnson, "that Council purchase burgers and hot dogs for the senior's BBQ on June 4."

Motion Carried 2025-142

H) Special Meeting Date

Moved by Deputy Mayor Michaelis, "that the Town of Milk River hold a Special Meeting on Friday, May 23, 2025, at 9:00 a.m. for the purposes of reviewing / awarding the lagoon project contract."

Motion Carried 2025-143

The Mayor recessed the meeting at 6:50 p.m.

The Mayor reconvened the meeting at 7:00 p.m.

12. Councillors Reports



Deputy Mayor Michaelis attended Minister McIver's webinar, attended Alberta Municipalities analysis of Bill 50 and the Special Council Meeting.

Councillor Degenstein attended two Ridge Country Housing meetings as well as the Special Council meeting.

Councillor Losey attended two Ridge Country Housing meetings and the Special Council meeting.

Councillor Johnson provided an update on SouthGrow as well as attend the Special Council meeting.

Moved by Councillor Johnson, "that the Councillor reports for the period ending May 12, 2025, be accepted as information."

Motion Carried 2025-144

13. Mayors Report

Mayor Liebelt attended a Mayors and Reeves meeting, an Alberta Health Services meeting, a Special Council Meeting, a Cemetery Committee meeting, and a USA Emergency Management meeting with Milk River water users.

Moved by Councillor Losey, "that the Mayors' report for the period ending May 12, 2025, be accepted as information."

Motion Carried 2025-145

14. Closed Session

A) Section 17: Disclosure Harmful to Personal Privacy - CAO Evaluation and Property Bids

Moved by Councillor Degenstein, "that Council move into closed session in accordance with Section 197(2) of the Municipal Government Act at 7:19 p.m., to discuss one matter exempt from disclosure under FOIP Section 16: Disclosure Harmful to Business Interests of a Third Party and two items under Section 17: Disclosure harmful to personal privacy, with Council and the CAO remaining in attendance."

Motion Carried 2025-146

Moved by Councillor Johnson, "that the meeting reconvene to the regular Council meeting at 7:48 p.m."

Motion Carried 2025-147

Rise and Report

Moved by Councillor Losey, "that Council accept the highest bid."

Motion Carried 2025-148

Moved by Deputy Mayor Michaelis, "that Council send a letter to the County of Warner proposing a partnership between the County and the Town regarding the purchase of the



Visitor Information Centre that outlines an option in an agreement to acquire ownership of the Visitor Information Centre with Town repaying and title in the Town's name."

Motion Carried 2025-149

Moved by Councillor Losey, "that the Mayor communicate with the province regarding the Visitor Information Centre pending a partnership with the County."

Motion Carried 2025-150


Moved by Councillor Degenstein, "that Council conducted the annual Performance Evaluation of Ms. Kelly Lloyd, the Town of Milk River's Chief Administrative Officer on May 12, 2025, in accordance with the Municipal Government Act; Sections 205.1 and 207."

Motion Carried 2025-150

15. Adjournment

Moved by Councillor Losey, "that the regular council meeting of May 12, 2025, adjourn at 7:55 p.m."

Motion Carried 2025-151



Larry Liebelt
Mayor



Kelly Lloyd
Chief Administrative Officer

These minutes were approved on the 9th day of June 2025.