



**Regular Council Meeting**  
**Monday, May 11, 2026 at 6:00pm**  
**Council Chambers**

1. CALL TO ORDER
2. ADOPTION OF THE AGENDA
3. APPROVAL OF THE MINUTES
4. DELEGATIONS – None
5. 2026 BUDGET
6. BYLAWS & POLICIES
  - a) Borrowing Bylaw 1085-26
  - b) Tax Rate Bylaw 1086-26
  - c) Rezone Bylaw 1087-26
7. BUSINESS
  - a) Tour Bus Parking
  - b) Wellness Group Meeting Room Usage
  - c) AB Munis Summer Caucus
  - d) Senior’s Week
8. CORRESPONDENCE
  - a) Southgrow – Border Wall Project
9. REPORTS
  - a) CAO Report
  - b) Mayor & Council Reports
10. CLOSED SESSION
  - a) Organizational Planning – as per Sec 17, 25, 29 of the Access to Information Act (ATIA)
11. ADJOURNMENT

# REQUEST FOR DECISION

## Approval of Minutes



May 11, 2026

### BACKGROUND

In accordance with section 208 of the Municipal Government Act and the Procedural Bylaw 1060, Council reviews the minutes from the previous meeting and considers them for approval and adoption.

Attached below are the draft minutes from the two previous meetings for Council's review and consideration.

Council may make any amendments to the minutes prior to their adoption.

### RECOMMENDED MOTIONS

(Two separate)

1. That the minutes for the **April 13, 2026** Regular Council Meeting be approved as presented.
2. That the minutes for the **April 21, 2026** Council Meeting be approved as presented.



# COUNCIL MEETING MINUTES

Council Chambers, 240 Main St. Milk River, Alberta

Monday, April 13, 2026

Council Members Present Mayor Larry Liebelt  
Deputy Mayor Shayne Johnson  
Councillor Don Cody  
Councillor Dave Degenstein  
Councillor Dorothy Fraser

Administration

CAO – Ethan Gorner

## **1. CALL TO ORDER**

Mayor Liebelt called the meeting to order at 6:00p.m.

## **2. ADOPTION OF THE AGENDA**

**Res. 2026-050**

**MOVED** by Councillor Degenstein

To adopt the agenda for the April 13, 2026, Regular Council Meeting, as presented.

**Carried.**

## **3. APPROVAL OF MINUTES**

**Res. 2026-051**

**MOVED** by Councillor Cody

That the minutes for March 9, 2026, Regular Council Meeting be approved as presented.

**Carried.**

## **4. DELEGATIONS – Ryan Vogt, Municipal Assessor**

**Res. 2026-052**

**MOVED** by Councillor Degenstein

To thank Mr. Vogt for his presentation and to accept it as information.

**Carried.**

## **5. DIRECT CONTROL DEVELOPMENT APPLICATION (VIC Building)**

**Res. 2026-053**

**MOVED** by Councillor Fraser

To thank Pastor Dangerfield for the presentation and application and accept it as information.

**Carried.**

## **6. POLICIES & BYLAWS – None**

## **7. BUSINESS**

### **a) LIBRARY BOARD APPOINTMENTS**

**Res. 2026-054**

**MOVED** by Councillor Fraser

To appoint Scott Harvey and Rita Lodermeier to the Milk River Municipal Library Board for a term expiring April 10, 2029, and to express appreciation to Lesley Oslanski for her service.

**Carried.**

**b) MITAC GRANT – STUDENT INTERN**

**Res. 2026-055**

**MOVED** by Councillor Degenstein

To approve the MITAC application for a Business Strategy Intern and commit \$5,000 towards the program.

**Carried.**

**c) FARM LEASE**

**Res. 2026-056**

**MOVED** by Councillor Cody

To approve the farm lease bid of \$101 / acre and direct administration to enter a lease agreement with Brady Thielen.

**Carried.**

**d) PEACE OFFICER PRIORITIES**

**Res. 2026-057**

**MOVED** by Deputy Mayor Johnson

To set the 2026 peace officer priorities as:

- 1) *Unsightly premises (non-complaint initiated)*
- 2) *Public Safety (School zone traffic enforcement; dog enforcement)*
- 3) *Officer Visibility in the Community (Patrol Presence)*

**Carried.**

**e) BACKROADS ALBERTA PRODUCTION**

**Res. 2026-058**

**MOVED** by Councillor Cody

To approve participation in the Backroads Alberta Production and commit \$12,000, spread over the next two years, with this approval effective March 26, 2026.

**Carried.**

**f) BUDGET MEETING**

**Res. 2026-059**

**MOVED** by Deputy Mayor Johnson

To set an additional Council meeting for Tuesday, April 21, 2026, at 6pm.

**Carried.**

**g) TRANSFER STATION HOURS OF OPERATION**

**Res. 2026-060**

**MOVED** by Councillor Degenstein

To set the transfer station hours, effective April 17, 2026, as:

- Tuesday & Friday 10:00am – 6:00pm, Saturday 8:00am – 4:00pm

**Carried.**

**h) BACK LANE GRAVEL**

**Res. 2026-061**

**MOVED** by Councillor Cody

To approve the gravel enhancement in the laneway behind the empty lot as outlined and explore fence options.

**Carried.**

**i) HORIZON SCHOOL DIVISION LAND TRANSFER**

**Res. 2026-062**

**MOVED** by Councillor Fraser

To approve the transfer of the old school land to the town and the accompanying agreement and direct administration to complete the transfer with Horizon School Division.

**Carried.**

**j) BALL DIAMOND BATHROOMS**

**Res. 2026-063**

**MOVED** by Deputy Mayor Johnson

To approve turning on the water to the ball diamond bathroom & kitchen, and that the date for this be April 1 going forward, weather dependent, and that administration implement cold-mitigation measures to protect against frozen pipes.

**Carried.**

**8. CORRESPONDENCE**

- a) County of Warner Letter of Appreciation – Support for Emergency Services
- b) Heartland Training & Support Hub – Appreciation for Support
- c) Minister Dan Williams (Municipal Affairs) – Overview of Bill 28
- d) Minister Dan Williams (Municipal Affairs) – Assessment Model Review Update

**Res 2026-064**

**MOVED** by Councillor Degenstein

To accept the correspondence items as information.

**Carried.**

**5. REPORTS**

**a) CAO REPORT**

**Res. 2026-065**

**MOVED** by Councillor Degenstein

That the CAO Report be accepted as information.

**Carried.**

**Res. 2026-066**

**MOVED** by Deputy Mayor Johnson

To explore turf in the restoration of the kiddy pool site.

**Carried.**

**Res. 2026-067**

**MOVED** by Councillor Cody

To approve the opening of the pool as close to the start of June as operationally possible.

**Carried.**

**b) MAYOR & COUNCIL REPORTS**

**Res 2026-068**

**MOVED** by Councillor Degenstein

To accept the Mayor & Council Reports as information.

**Carried.**

**10. CLOSED SESSION**

**Res 2026-069**

**MOVED** by Councillor Cody

To go into **CLOSED** meeting at 9:26p.m. for the following items:

- a) *Organizational Planning – as per Sec 17, 25, 29 of the Access to Information Act (ATIA)*
- b) *Development Application 01-26 – as per Sec 197 (2.1) of the Municipal Gov Act (MGA)*

**Carried.**

**Res 2026-070**

**MOVED** by Councillor Degenstein

To return to **OPEN** meeting at 10:15p.m.

**Carried.**

**Res. 2026-071**

**MOVED** by Councillor Cody

To approve development application 01-26 for a Church at the former VIC Building, on condition of the following:

*Payment of Fees*

1. *That all outstanding development & permit fees related to this development be paid in full.*

*Location on Lot & Nature of Development*

2. *The nature of the development complies with and conforms to the nature of the supporting information and materials submitted to the Town and the principles set forth in the application.*
3. *Any removal of the playset hoodoo, dinosaur or any portion thereof, from the outside of the building will require prior approval of Council.*

*Alberta Transportation*

4. *Prior to commencement of the development, the applicant/landowner shall obtain all applicable approvals and permits from Alberta Transportation and Economic Corridors, including a roadside development permit and Traffic Impact Assessment (TIA) Memorandum to support and qualify the application (see attached).*
5. *Prior to commencement of the development, the applicant/landowner shall enter into and comply with a Development Agreement with the Town of Milk River, which shall be registered on title. The agreement may require the applicant to construct, or pay for the construction of, any road improvements that may be necessary as a result of the approval from Alberta Transportation and Economic Corridors, and any other improvements to public utilities necessary to serve the development.*

*Overnight Activities*

6. *Overnight accommodation on the subject property, whether indoor or out, requires prior approval of Council. Any authorized accommodation will require that all sanitary disposal be managed through church infrastructure*

*Parking*

7. *Off-street parking shall be provided upon the subject property in accordance with the attached approved site plan.*

*Garbage*

8. *Garbage shall be kept in a suitably sized enclosure and garbage collection areas properly screened from public view.*

*Lighting*

9. *Site lighting shall be located, oriented and shielded so as not to adversely affect adjacent properties or public roadways.*

*Signage*

10. *Signage is to conform with the submitted designs. Any additional signage or modification to signage requires approval in accordance with the Land Use Bylaw.*

*RV Dump Station*

11. *The RV dump station will be utilized by users of the RV parking sites and other visitors participating in approved overnight activities. Public use of the dump station shall be at the discretion of the church.*

*Future Expansion*

12. *This development permit does not include approval of the proposed future expansion to the church building or any additional phases of development. A separate development permit approval is required for the proposed expansion to the church building and any additional phases of development.*

*Drainage*

13. *Drainage is required to be managed and shall not adversely affect neighbouring properties. If drainage becomes a problem then an alternate drainage solution is required to be implemented by the owner, to the satisfaction of the town.*

*Town services*

14. *The development is required to connect to municipal infrastructure for sewer and water. Any variation to this requires approval from Council.*

*Safety Code and other provincial permits*

15. *All relevant Safety Codes permits (e.g. building, electrical, gas, and plumbing) must be obtained from the Safety Codes Officer at Park Enterprises (1-800-621-5400 or 403-329-3747) pursuant to the Safety Codes Act, prior to commencement of construction.*
16. *The applicant/landowner is responsible for obtaining any other relevant provincial inspections, permits and approvals prior to commencement.*

*Informative:*

1. *The applicant is advised to contact Utility Safety Partners, formerly Alberta One Call, (1-800-242-3447) to locate any utility lines prior to commencement.*
2. *The applicant is responsible for determining the location of any easement and/or utility right-of way registered on the property and ensuring that the development does not encroach upon the easement and/or right of way and complies with any associated agreements registered on title.*
3. *The subject property is situated in an area identified in the Alberta Listing of Historic Resources as having "high potential to contain a historic resource" (HRV5). The applicant/landowner is responsible for obtaining any clearances and approvals as may be necessary in accordance with the Historical Resources Act. If a historic resource is discovered during excavation for the development, it must be reported in accordance with the Historical Resources Act.*

**Carried.**

**11. ADJOURNMENT**

**Res 2026-072**

**MOVED** by Councillor Fraser

To adjourn the meeting at 10:28p.m.

**Carried.**



# COUNCIL MEETING MINUTES

Council Chambers, 240 Main St. Milk River, Alberta

Tuesday, April 21, 2026

## Council Members Present

Mayor Larry Liebelt  
Deputy Mayor Shayne Johnson  
Councillor Don Cody  
Councillor Dave Degenstein  
Councillor Dorothy Fraser

## Administration

CAO – Ethan Gorner  
CFO – Clark Holt

### **1. CALL TO ORDER**

Mayor Liebelt called the meeting to order at 6:00p.m.

### **2. ADOPTION OF THE AGENDA**

#### **Res. 2026-073**

**MOVED** by Councillor Cody

To adopt the agenda for the April 21, 2026, Council Meeting, as presented.

**Carried.**

### **3. 2025 AUDITED FINANCIAL STATEMENT - MWG Chartered Professional Accountants**

#### **Res. 2026-074**

**MOVED** by Councillor Cody

To thank MWG for their presentation and accept it as information.

**Carried.**

#### **Res. 2026-075**

**MOVED** by Deputy Mayor Johnson

THAT the 2025 audited financial statement for the Town of Milk River be approved as presented.

**Carried.**

### **4. PRESENTATION OF THE 2026 DRAFT BUDGET – Clark Holt, contracted CFO**

#### **Res 2026-076**

**MOVED** by Councillor Cody

To go into **CLOSED** meeting at 8:05p.m. for the following item:

- a) *Organizational Planning – as per Sec 17, 25, 29 of the Access to Information Act (ATIA)*

**Carried.**

#### **Res 2026-077**

**MOVED** by Deputy Mayor Johnson

To return to **OPEN** meeting at 8:50p.m.

**Carried.**

#### **Res. 2026-078**

**MOVED** by Councillor Degenstein

To thank Mr. Holt for the budget presentation and accept the draft budget as information AND

That the draft budget be brought with adjustments as discussed for further consideration

**Carried.**

**5. 2026 TAX RATE BYLAW**

**Res. 2026-079**

**MOVED** by Councillor Fraser

To approve first reading of Tax Rate Bylaw 1086-26.

**Carried.**

**6. ADDITIONAL BUSINESS**

**a) MILK RIVER MINOR BALL ASSOCIATION**

**Res. 2026-080**

**MOVED** by Deputy Mayor Johnson

To approve a gold sponsorship of Milk River Minor Ball in the amount of \$500.

**Carried.**

**7. ADJOURNMENT**

**Res 2026-081**

**MOVED** by Councillor Fraser

To adjourn the meeting at 10:28p.m.

**Carried.**

## REQUEST FOR DECISION

May 11, 2026



### BACKGROUND

The draft 2026 budget was presented to Council on April 21, 2026. Council carefully considered many aspects of the budget and had good discussion about service priorities, financial obligations and impacts on ratepayers. Council requested some clarification on some items and provided input for further consideration of the budget. Clark Holt will be here to further help support Council in their budget discussions.

### CAPITAL BUDGET

Attached below is the capital budget. The following are some additions for this year:

**Garbage Truck (\$447,657)** – needed to replace the current aging one that requires ongoing maintenance and repairs.

**New Pickup (\$50,000)** – our current trucks are the 2012, 2016, and 2019 with a lot of kms and requiring increasing amount of mechanic work. We need two, but are planning for one this year and one next.

**Small, flat deck trailer (\$6,000)** – to be used for hauling the line painter and material and equipment for road patching. Also for hauling the equipment for grounds works.



**Water Truck for the Fire Department (\$143,000)** – their current truck needs immediate replacing due to a cracked frame and a shot tank.



## **OPERATING BUDGET**

Attached below is the operating budget. In addition, here are some additional areas for consideration:

**Additional public works operator (\$80,000 for wages and benefits)** – to help enhance our operations level of service and internal capacity.

**Training / Certification \$\$** – we have reviewed this, as requested, and we are comfortable with the amount that we have budgeted as our new operator will not be eligible for additional certification until the end of the year.

**Water / Garbage rates for Coutts & Warner** – these are charged in accordance with the agreement and annual increases are made as allowed for in the agreement, which is based on calculations of usage.

**Debt Servicing** – due to the many projects undertaken in the last year, we will be debenturing (or financing) \$1.3M. This will be adding \$157,000 / year for the next 10 years to the operating budget.

In addition to this financing, we will be utilizing \$462,000 from our reserves to cover the capital expenditures of the last year for the various projects listed in the capital budget.

To help stabilize the municipal taxes we will be utilizing \$158,000 from our reserves for our operating budget.

This will bring our reserves down to approximately \$562,000.

**Lot Sale Revenues (\$60,000)** – we have increased the projected revenues from lot sales as we would like to push these (and increase the prices) to help mitigate the funding shortfall for the budget.

**Increased Fees** – note that we will be working with Council over the next few months on our various fees to increase them to appropriate levels to lessen the burden on the taxpayers for the costs of the services that are used by the residents.

**Increased Taxes** – as the cost of providing services increases, this requires additional increases to the taxes to fund those services, while we work on additional revenues from other means. Keep in mind that the higher value homes up on 8 Avenue that will be affected by these tax increases will help offset the benefit they have enjoyed from the tax-supported infrastructure that was installed to service their development and the very low lot prices they paid that is not covering the cost of the infrastructure installed.

**TURF AT THE POOL (old kiddy pool area)**

We got a quote to do turf for the area of the kiddy pool and it will be approximately \$20,000-\$24,000 (see below). This is not currently in the budget. Therefore, if Council wishes to proceed with Turf, this should be added to the budget.

To do regular grass sod will be approximately \$1,000, which could be covered under our maintenance budget.

**CONSIDERATIONS**

Council will continue to work on the budget and may request any additional information or provide direction on further changes to the budget.

When Council is satisfied with the budget they may approve it by motion.

**RECOMMENDED MOTION**

To approve the 2026 Budget as amended.

OR

any other motions at Council's discretion.

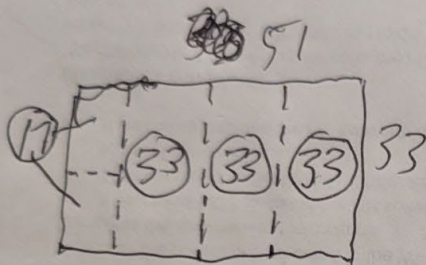
**TURF QUOTE - Area over former kiddy pool**

Mary  
8/26

Rough Quote

403-915-3770

Town of Milk River



Turf

33  
33  
33  
+17  

---

116  
x15

Full  
Install

1,683 ft<sup>2</sup>  
x6.00

10,098

1,740 ft<sup>2</sup>

~~6.75~~ (6.25)  
Clover Blend

or

~~8.35~~ (7.85)  
Ultra Luxury

1740 ft<sup>2</sup>  
x 6.25

10,875

+ 10,098

20,973

1,740 ft<sup>2</sup>  
x 7.85

13,659 ← Turf

+ 10,098 ← Install

23,757 ← Total

\* \$1,700 less if No dig out required

**TOWN OF MILK RIVER PROPOSED CAPITAL SPENDING PLAN**

Project	FUND	ACTUAL PRIOR	ACTUAL 2025	BUDGET 2026	ENDORSED - SUBJECT TO CHANGE				TOTAL
					2027	2028	2029	2030	
Generator (Civic Centre)	LGFF	\$117,846	\$0	\$0	\$0	\$0	\$0	\$0	\$117,846
	RES	\$0	\$39,105	\$0	\$0	\$0	\$0	\$0	\$39,105
	<b>TOTAL</b>	<b>\$117,846</b>	<b>\$39,105</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$156,951</b>
International Water Truck	DEBT	\$0	\$0	\$143,000	\$0	\$0	\$0	\$0	\$143,000
Garbage Truck	RES	\$0	\$0	\$447,657	\$0	\$0	\$0	\$0	\$447,657
8th Avenue	RES	\$26,993	\$247,841	\$0	\$0	\$0	\$0	\$0	\$274,834
	DEBT	\$0	\$700,000	\$0	\$0	\$0	\$0	\$0	\$700,000
	<b>TOTAL</b>	<b>\$26,993</b>	<b>\$947,841</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$974,834</b>
Fie - Breathing Apparatus	RES	\$0	\$23,466	\$0	\$0	\$0	\$0	\$0	\$23,466
Curb and Gutter (8th Ave)	LGFF	\$0	\$95,000	\$0	\$0	\$0	\$0	\$0	\$95,000
Ice Plant Condenser Upgrade	RES	\$0	\$105,900	\$0	\$0	\$0	\$0	\$0	\$105,900
Wastewater - CCTV	RES	\$4,527	\$41,122	\$0	\$0	\$0	\$0	\$0	\$45,649
Lagoon Upgrade	AMWWP	\$0	\$1,593,396	\$4,421,604	\$0	\$0	\$0	\$0	\$6,015,000
	LGFF	\$51,811	\$314,897	\$347,529	\$367,832	\$0	\$0	\$0	\$1,082,069
	CCBF	\$98,004	\$98,004	\$98,004	\$98,004	\$0	\$0	\$0	\$392,016
	RES	\$115,451	\$0	\$8,464	\$0	\$0	\$0	\$0	\$123,915
	<b>TOTAL</b>	<b>\$265,266</b>	<b>\$2,006,297</b>	<b>\$5,282,601</b>	<b>\$465,836</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,020,000</b>
Pickup Truck	DEBT	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Pickup Truck	RES	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000
Flatdeck Trailer	RES	\$0	\$0	\$6,000	\$0	\$0	\$0	\$0	\$6,000
Sidewalk and Road Upgrades	LGFF	\$47,553	\$0	\$0	\$0	\$200,000	\$300,000	\$400,000	\$947,553
	CCBF	\$0	\$0	\$0	\$0	\$100,000	\$100,000	\$100,000	\$300,000
	RES	\$0	\$62,078	\$0	\$0	\$0	\$0	\$0	\$62,078
	<b>TOTAL</b>	<b>\$47,553</b>	<b>\$62,078</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$400,000</b>	<b>\$500,000</b>	<b>\$1,309,631</b>
Asbestos Removal	RES	\$0	\$169,177	\$0	\$0	\$0	\$0	\$0	\$169,177
Sand Spreader for Plow Truck	RES	\$0	\$42,882	\$0	\$0	\$0	\$0	\$0	\$42,882
Mower	LGFF	\$0	\$0	\$0	\$0	\$40,000	\$0	\$0	\$40,000
Pole Shed	LGFF	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000
Chamber Upgrades	LGFF	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000
Storm Drainage	LGFF	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$50,000
<b>Total Capital Expenditures</b>		<b>\$462,185</b>	<b>\$3,532,868</b>	<b>\$5,929,258</b>	<b>\$515,836</b>	<b>\$440,000</b>	<b>\$450,000</b>	<b>\$500,000</b>	<b>\$11,830,147</b>

CAPITAL REVENUE STREAMS									
Project	FUND	ACTUAL PRIOR	ACTUAL 2025	BUDGET 2026	ENDORSED - SUBJECT TO CHANGE				TOTAL
					2027	2028	2029	2030	
Grants - CCBF	CCBF	\$98,004	\$98,004	\$98,004	\$98,004	\$100,000	\$100,000	\$100,000	\$692,016
Grants - LGFF	LGFF	\$217,210	\$409,897	\$347,529	\$367,832	\$340,000	\$350,000	\$400,000	\$2,432,468
Grants - AMWWP	AMWWP	\$0	\$1,593,396	\$4,421,604	\$0	\$0	\$0	\$0	\$6,015,000
Debt	DEBT	\$0	\$700,000	\$600,000	\$0	\$0	\$0	\$0	\$1,300,000
Reserves	RES	\$146,971	\$731,571	\$462,121	\$50,000	\$0	\$0	\$0	\$1,390,663
<b>Total Capital Revenue</b>		<b>\$462,185</b>	<b>\$3,532,868</b>	<b>\$5,929,258</b>	<b>\$515,836</b>	<b>\$440,000</b>	<b>\$450,000</b>	<b>\$500,000</b>	<b>\$11,830,147</b>
<b>Difference</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

CCBF							
	2024	2025	2026	2027	2028	2029	2030
Carry forward from PY	\$0	\$0	\$2,043	\$4,086	\$6,129	\$6,176	\$6,223
Current Allocation	\$98,004	\$100,047	\$100,047	\$100,047	\$100,047	\$100,047	\$100,047
Credit Items	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Amount Used	(\$98,004)	(\$98,004)	(\$98,004)	(\$98,004)	(\$100,000)	(\$100,000)	(\$100,000)
Carry forward to FY	\$0	\$2,043	\$4,086	\$6,129	\$6,176	\$6,223	\$6,270

LGFF							
	2024	2025	2026	2027	2028	2029	2030
Carry forward from PY	\$0	\$61,502	\$0	\$0	\$0	\$27,832	\$45,664
Current Allocation	\$328,712	\$348,395	\$347,529	\$367,832	\$367,832	\$367,832	\$367,832
Credit Items	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Amount Used	(\$267,210)	(\$409,897)	(\$347,529)	(\$367,832)	(\$340,000)	(\$350,000)	(\$400,000)
Carry forward to FY	\$61,502	\$0	\$0	\$0	\$27,832	\$45,664	\$13,496

RESERVES							
	2024	2025	2026	2027	2028	2029	2030
Carry forward from PY	\$2,070,532	\$1,923,561	\$1,182,575	\$561,671	\$511,671	\$511,671	\$511,671
Current Allocation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Credit Items	\$0	(\$9,415)	\$0	\$0	\$0	\$0	\$0
Amount Used for operations	\$0	\$0	(\$158,783)	\$0	\$0	\$0	\$0
Amount Used	(\$146,971)	(\$731,571)	(\$462,121)	(\$50,000)	\$0	\$0	\$0
Carry forward to FY	\$1,923,561	\$1,182,575	\$561,671	\$511,671	\$511,671	\$511,671	\$511,671

# Town of Milk River

## 2026-2028 Operating Budget

Tax Supported Services	Budget				
	2026			2027	2028
	Revenues	Expenditures	Net Cost	Net Cost	Net Cost
<b>Governance</b>	\$0	\$90,807	(\$90,807)	(\$92,623)	(\$94,476)
<b>Corporate Services</b>	\$194,330	\$527,981	(\$333,651)	(\$361,145)	(\$363,237)
Police	\$0	\$59,715	(\$59,715)	(\$70,353)	(\$98,546)
Fire	\$22,000	\$63,258	(\$41,258)	(\$44,374)	(\$44,697)
Emergency Management	\$0	\$2,000	(\$2,000)	(\$2,040)	(\$2,081)
Peace Officer / Bylaw	\$3,100	\$34,694	(\$31,594)	(\$31,448)	(\$32,751)
<b>Public Safety Services</b>	\$25,100	\$159,667	(\$134,567)	(\$148,215)	(\$178,074)
Common	\$300	\$208,759	(\$208,459)	(\$212,628)	(\$216,881)
Streets	\$24,680	\$277,446	(\$252,766)	(\$269,833)	(\$272,270)
Airport	\$465	\$5,102	(\$4,637)	(\$4,730)	(\$4,824)
Water	\$302,500	\$332,861	(\$30,361)	\$119,032	\$118,412
Wastewater	\$99,000	\$82,954	\$16,046	\$9,848	\$11,651
Solid Waste	\$153,280	\$150,648	\$2,632	\$2,685	\$2,738
<b>Operational Services</b>	\$580,225	\$1,057,770	(\$477,545)	(\$355,627)	(\$361,173)
Development	\$63,100	\$29,000	\$34,100	\$89,662	\$89,215
Economic Development	\$0	\$5,940	(\$5,940)	(\$6,059)	(\$6,180)
<b>Development Services</b>	\$63,100	\$34,940	\$28,160	\$83,603	\$83,035
Recreation	\$27,000	\$170,067	(\$143,067)	(\$173,468)	(\$176,938)
Campground	\$20,000	\$38,238	(\$18,238)	(\$18,603)	(\$18,975)
Pool	\$40,250	\$180,796	(\$140,546)	(\$143,357)	(\$146,224)
Golf Course	\$600	\$70,541	(\$69,941)	(\$70,340)	(\$70,747)
Cemetery	\$3,000	\$5,000	(\$2,000)	(\$2,040)	(\$2,081)
<b>Community Services</b>	\$90,850	\$464,642	(\$373,792)	(\$407,808)	(\$414,964)
<b>Library Services</b>	\$0	\$21,400	(\$21,400)	(\$21,828)	(\$22,265)
Government of Alberta - Loan (3.75%)	\$0	\$54,173	(\$54,173)	(\$111,412)	(\$115,629)
<b>Debt Services (Principle Payments)</b>	\$0	\$54,173	(\$54,173)	(\$111,412)	(\$115,629)
Penalties on Property Taxes	\$15,000	\$0	\$15,000	\$15,300	\$15,606
Franchise Fees	\$200,000	\$0	\$200,000	\$204,000	\$208,080
Municipal Property Tax Levy	\$1,394,284	\$310,292	\$1,083,992	\$1,195,754	\$1,243,096
<b>Property Taxes and Franchise Fees</b>	\$1,609,284	\$310,292	\$1,298,992	\$1,415,054	\$1,466,782
<b>Total</b>	\$2,562,889	\$2,721,672	(\$158,783)	(\$0)	(\$0)
<b>Transfer from Reserves</b>	\$158,783	\$0	\$158,783	\$0	\$0
	\$2,721,672	\$2,721,672	\$0	(\$0)	(\$0)

## REQUEST FOR DECISION

May 11, 2026



### **BACKGROUND**

Annually, ATB Financial requests that we renew our borrowing bylaw, to pass anew our operating lines of credit and credit card. Attached below is the updated bylaw for 2026.

It is recommended that Council approve it by passing all three readings.

### **RECOMMENDED MOTIONS (4 separate)**

1. That Bylaw 1085-26 be approved for first reading.
2. That Bylaw 1085-26 be approved for second reading.
3. That Bylaw 1085-26 be considered for third reading  
(the vote must be unanimous to proceed to third reading)
4. That Bylaw 1085-26 be approved for third and final reading.



# Town of Milk River 2026 BORROWING BYLAW NO. 1085-25

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**A BYLAW OF THE TOWN OF MILK RIVER IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE INCREASE IN THE TOWN'S CREDIT CARD LIMIT WITH ATB FINANCIAL MASTERCARD FOR THE PURPOSE OF UNDERTAKING ADMINISTRATIVE OPERATIONS.**

**WHEREAS** under the provisions of the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, 2000, as amended, a Municipal Council may borrow money to finance operating expenditures, and

**WHEREAS** the Council of the Town of Milk River estimates that the taxes to be levied for this and subsequent years by the Town of Milk River for all purposes will be in excess of the sum of One Million, Five Hundred Thousand Dollars (\$1,500,000); and

**WHEREAS** the Council of the Town of Milk River has deemed it necessary to provide for two revolving lines of credit, one totaling Two Hundred Thousand Dollars (\$200,000), and one totaling Two Million Dollars (\$2,000,000), at the Milk River Branch of ATB Financial, and a credit card with a limit of Sixty Thousand Dollars (\$60,000) with ATB Financial Mastercard.

**NOW THEREFORE**, the Council of the Town of Milk River duly assembled enacts as follows:

1. THAT the Council of the Town of Milk River hereby authorizes the Chief Administrative Officer to continue with these two different lines of credit, one totaling Two Hundred Thousand Dollars (\$200,000), and one totaling Two Million Dollars (\$2,000,000), at the Milk River Branch of ATB Financial, and a credit card with a limit of Sixty Thousand Dollars (\$60,000) with ATB Financial Mastercard, throughout 2026, and indefinitely.
2. THAT the Council of the Town of Milk River hereby pledges to the said ATB Financial as security for payment of the expenditures charged to the credit card and any interest thereon, the whole of the unpaid taxes and penalties on taxes assessed or levied by the Town of Milk River in prior years, together with those taxes and penalties on taxes to be levied in subsequent years for such payment to be levied and collected for subsequent charges, nor shall the said ATB Financial be bound to wait for payment, until such taxes and penalties can be collected;
3. THAT nothing herein contained shall be waived, prejudicially affected or excluded any right, power, benefit or security, by statute, common law or otherwise given to or implied in favour of the said ATB Financial;
4. THAT the interest rate shall not exceed 10% and the term for any expenditures not exceed twelve (12) months.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_ 2026.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_ 2026..

READ a third and final time this \_\_\_\_\_ day of \_\_\_\_\_ 2026..

# REQUEST FOR DECISION

May 11, 2026



## **BACKGROUND**

On April 21, 2026, Council considered and worked on the draft 2026 budget and passed first reading of the corresponding tax rate bylaw.

Council has continued to work on their 2026 budget and once approved they are ready to consider and approve the tax rate bylaw for 2026.

Attached below is the draft bylaw that has received first reading. With the budget passed and the amount of tax revenues required to be raised, council will consider the split of these revenues between commercial and residential.

Once satisfied with these numbers, it is recommended that Council pass second and third reading.

Administration will then be able to levy the taxes and send out the notices for this year. Residents will have until the end of August to pay before incurring penalties.

## **RECOMMENDED MOTIONS**

1. That Bylaw 1085-26 be approved for second reading.
2. That Bylaw 1085-26 be approved for third and final reading.



**Town of Milk River  
In the Province of Alberta  
2026 TAX RATE BYLAW NO. 1086-26**

**A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF MILK RIVER IN THE PROVINCE OF ALBERTA FOR THE 2026 TAXATION YEAR.**

**WHEREAS**, the Town of Milk River has prepared and adopted detailed estimates of the municipal revenues and expenditures as required for 2026 at the special council meeting held on April 21, 2026; and

**WHEREAS** the estimated municipal expenditures and transfers set out in the operating budget for the Town of Milk River for 2026 total \$8,650,930; and

**WHEREAS**, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$7,265,525 and the balance of \$1,385,405 is to be raised by municipal taxation and frontage charges; and

**WHEREAS**, the requisitions are:

**Alberta School Foundation Fund (ASFF)**

Residential/Farmland	\$220,000
Non-residential	<u>\$52,992</u>
	<b>\$272,992</b>

**Seniors Foundation** **\$22,300**

**Police Requisition** **\$59,713**

**Designated Industrial Properties** **\$138**

**WHEREAS**, the Council of the Town of Milk River is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

**WHEREAS**, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Alberta Municipal Government Act, Chapter M26, RSA 2000 as amended; and

**WHEREAS**, the assessed value of all property in the Town of Milk River as shown on the assessment roll is:

**Town of Milk River Assessment**

Residential and Farmland	\$82,151,190
Non-residential	\$11,952,990
Linear	\$1,842,790
Machinery and Equipment	<u>\$53,010</u>
<b>Total</b>	<b>\$95,999,980</b>



**Town of Milk River  
In the Province of Alberta  
2026 TAX RATE BYLAW NO. 1086-26**

**NOW THEREFORE** under the authority of the Municipal Government Act, the Council of the Town of Milk River in the Province of Alberta, hereby enacts as follows:

- That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Milk River, Alberta:

	<b>Tax Levy</b>	<b>Assessment</b>	<b>Tax Rate</b>
<b>General Municipal</b>			
Residential / Farmland	\$748,941	\$82,151,190	9.11662
Non-residential	<u>\$281,320</u>	<u>\$13,848,790</u>	20.31369
<b>Municipal Totals</b>	<b>\$1,030,261</b>	<b>\$95,999,980</b>	
<b>ASFF</b>			
Residential / Farmland	\$220,000	\$82,151,190	2.6780
Non-residential	<u>\$52,992</u>	<u>\$13,072,240</u>	4.0538
	<b>\$272,992</b>	<b>\$95,223,430</b>	
<b>Seniors Foundation</b>	<b>\$22,300</b>	<b>\$95,223,430</b>	0.2342
<b>Policing</b>	<b>\$59,713</b>	<b>\$95,999,980</b>	0.6220
<b>Designated Industrial</b>	<b>\$138</b>	<b>\$1,895,800</b>	0.0728
<b>Total</b>	<b>\$1,385,405</b>		

- The minimum amount payable for improved properties as property tax for general municipal purposes shall be \$200.00.
- The minimum amount payable as municipal property tax shall be \$1,000.00 for vacant residential land.
- If, as of the 31<sup>st</sup> day of August 2026, any taxes which remain unpaid shall receive a 5% penalty on the 1<sup>st</sup> day of September 2026.
- A 1.5% penalty will be imposed on the unpaid balance on the first day of the month thereafter.

That this bylaw shall take effect on the date of the third and final reading thereof.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_ 2026.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_ 2026.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_ 2026.

\_\_\_\_\_  
Larry Liebelt – Mayor

\_\_\_\_\_  
Ethan Gorner – Chief Administrative Officer

## REQUEST FOR DECISION

May 11, 2026



### BACKGROUND

The Land Use Bylaw establishes land use districts for governing the types of development that may occur in the various areas (districts) in town. The River of Life Church has recently been approved to move their church over to the former VIC building. Therefore, it would be in the town's interest to redesignate this property from *public institutional* to *residential* to help guide the future development of the former church building, and to encourage residential development.

Attached below is the redesignation bylaw, which will amend Land Use Bylaw 997.

After first reading, Council then must schedule a public hearing to consider public input in the proposal. Upon the conclusion of the hearing, Council may consider passing second and third reading, making any amendments in the process.

It is recommended that Council set the public hearing for the next Council meeting on June 8, 2026. Public notice of this hearing and proposed redesignation will then be posted.



### RECOMMENDED MOTIONS (2 separate)

1. That Bylaw 1087-26 be approved for first reading.
2. That a public hearing to consider Bylaw 1087-26 be scheduled for during Council meeting, June 8, 2026, at 6pm



**Town of Milk River**  
**In the Province of Alberta**  
**REZONE BYLAW NO. 1087-26**

**BEING** a bylaw of the Town of Milk River in the Province of Alberta, to amend Bylaw No. 997, being the municipal Land Use Bylaw.

**WHEREAS** the purpose of the proposed Bylaw No. 1087 is to redesignate lands legally described as: **Lots 9 and 10, Block 1, Plan 2227Y** from “Public and Institutional – P/I” to “Residential – R1”, as shown on the map in Schedule ‘A’ attached, to accommodate residential use.

**AND WHEREAS** the municipality must prepare an amending bylaw and provide for its consideration at a public hearing.

**NOW THEREFORE**, under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta, Chapter M-26, 2000, as amended, the Council of the Town of Milk River in the Province of Alberta duly assembled does hereby enact the following:

1. That Lots 9 and 10, Block 1, Plan 2227Y as shown on the attached Schedule ‘A’ are designated “Residential – R1”.
2. That the Land Use Districts Map of the Town of Milk River Land Use Bylaw No. 997 is amended to reflect this designation.
3. Bylaw No. 997, being the Land Use Bylaw, is hereby amended and a consolidated version of the Land Use Bylaw reflecting the amendment is authorized to be prepared.
4. This bylaw shall come into effect upon third and final reading hereof.

That this bylaw shall take effect on the date of the third and final reading thereof.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_ 2026.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_ 2026.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_ 2026.

\_\_\_\_\_  
Larry Liebelt – Mayor

\_\_\_\_\_  
Ethan Gorner – Chief Administrative Officer

## REQUEST FOR DECISION

May 11, 2026



### BACKGROUND

The town has previously considered a proposal to establish parking areas for buses in the downtown. This would allow the option for them to stop on their way through town and have a place to park and allow their patrons to visit our downtown businesses.

The proposal is to set aside the area adjacent to Smart Alice as well as across from the drug store.



### CONSIDERATIONS

Operationally, it would require some signage and perhaps some paint to mark the area set aside for bus parking.

If Council is interested in this proposal, they could consider these possible options:

1. Request additional information and a proposal from administration along with input from the MRCBA.
2. Appoint a Council committee to review the sites and bring back a recommendation. The committee could also consult with the MRCBA for their input and recommendation.
3. Establish the areas for bus parking by motion
4. Accept as information.

### RECOMMENDED MOTION

As directed by Council.

## REQUEST FOR DECISION

May 11, 2026



### BACKGROUND

The Wellness Foundation meets quarterly in our building for their foundation meetings, for which they pay us \$25 each time. They work on a number of initiatives that benefit the community. They have recently agreed to assist us in making an application for grant funding for our pool.

We recently received this request to waive the fee due to the community benefit of their work.

Greetings Mayor Liebelt and Council members :

I have been asked to put forth a written request asking if the rent for our foundation meetings held quarterly might be waived.

We enjoy working closely with you members as we all endeavour to focus on the betterment and wellness of our community and we feel the money would add to our ability to service more our community's needs .  
Our members would ensure the room would be left in the same condition as we find it.

Thank you for your consideration in this matter.

Vivian O'Hara  
Secretary  
Border Community Wellness Foundation.

Administration is supportive of this request as we recognize the value of funding they raise for enhancements to our community. We value their help in seeking significant funding for our much-needed pool renovations. There would be very minimal financial impact of only about \$100.

### RECOMMENDED MOTION

To waive the meeting room fee for the Wellness Foundation meetings.

## REQUEST FOR DECISION

May 11, 2026



### **BACKGROUND**

On Friday, June 12 in Coaldale is the upcoming AB Munis Summer Leaders Caucus. It is a one day session with no overnight required.

The cost is \$120 per person and travel and provides an opportunity to meet with fellow Council members from other municipalities to discuss areas of common interest.

Council Policy L6.3 allows Council members to attend AB Munis Conferences and Caucuses as they are able, in accordance with clause 3.1.9

**3.1.9 Professional Development** will be provided to the members of Council as follows:

*3.1.9.1 The annual Alberta Municipalities (AB Munis) Convention and the associated leadership caucus events are the premier events for Council members and their professional development, and funds will be included in the budget to allow all Council members to attend as they are able*

*3.1.9.2 In addition to AB Munis, in setting their annual budget, Council will set aside funds for Professional Development and each member will be allowed to attend additional conferences, trainings, and seminars, as approved by motion of Council. If a member desires to attend an additional event, they may make the request at Council during the Council reports portion of the meeting. It would be helpful if information about the event was provided to Council ahead of time.*

Those interested in attending can advise the CAO.

### **RECOMMENDED MOTION**

To accept this as information.

## REQUEST FOR DECISION

May 11, 2026



### BACKGROUND

The province has recognized the first week of June as Senior's week, which is upcoming. The Ministry of Seniors has invited us to likewise declare this upcoming week as senior's week. By doing so we will be recognized on their website.

**From:** Seniors Information <Seniorsinformation@gov.ab.ca>  
**Subject:** Recognizing Seniors' Week 2024 - Community Declaration

For 38 years, the Government of Alberta has dedicated the first week of June to honour and recognize seniors for their invaluable contributions to our province. This year, Seniors' Week is from June 3 to 9 and will be kicked off with a provincial launch event on June 3 in the Town of Banff.

All municipalities, First Nations communities, and Metis Settlements are encouraged to officially declare Seniors' Week to demonstrate your community's support and to generate greater awareness of the importance of seniors in Alberta... Once your community has made the declaration, kindly notify us at [seniorsinformation@gov.ab.ca](mailto:seniorsinformation@gov.ab.ca) by May 31, 2024, so that we can recognize your community on [our website](#).

The Government of Alberta encourages communities, organizations and all Albertans to take the opportunity to recognize and celebrate seniors throughout Seniors' Week. To learn more, please visit [www.alberta.ca/seniors-week.aspx](http://www.alberta.ca/seniors-week.aspx) or email us at [seniorsinformation@gov.ab.ca](mailto:seniorsinformation@gov.ab.ca) if you have any questions.

Thank you.

Ministry of Seniors, Community and Social Services  
Government of Alberta

To recognize this week Council may do so by motion and then Mayor Liebelt may sign the declaration, which will be prepared for the meeting.

### RECOMMENDED MOTION

That in honour of the past, present, and future contributions of the seniors of our community and throughout Alberta, we the Council of Milk River hereby declare June 3-9, 2026 to be senior's week in Milk River.

# REQUEST FOR DECISION

May 11, 2026



## **BACKGROUND**

The following Correspondence items were received that may be of interest to Council:

- a) Southgrow – Border Wall Project

## **CONSIDERATIONS**

These letters are attached below. Council may provide further direction on any of the issues raised in these items of correspondence.

## **RECOMMENDED MOTION**

To accept the correspondence items as information.

**April 7th, 2026**

**Town of Milk River Mayor and Council**

Milk River Town Hall  
240 Main St NW, Milk River  
AB T0K 1M0

Dear Mayor Liebelt and Members of Milk River Council,

On behalf of SouthGrow Regional Initiative, I am pleased to inform you that the Town of Milk River has been selected as the site for the proposed border wall project.

This decision follows a thorough review of regional considerations and opportunities. Milk River's location along Highway 4, its role as a key entry point into Alberta, and the opportunity to strengthen visitor services within the community were all important factors in this determination. We appreciate your willingness to participate in this initiative and your continued commitment to regional collaboration.

As we move forward, the next step will be to establish a Memorandum of Understanding (MOU) between SouthGrow Regional Initiative, the Town of Milk River, and Progressive West Consulting (PWC). This MOU will outline the terms of the agreement among the three parties, including roles and responsibilities, project scope, governance structure, financial considerations, and implementation timelines.

SouthGrow, in collaboration with PWC, will begin drafting the MOU in the coming weeks. We look forward to working with the Council and Administration to review and refine the document to ensure it reflects our shared goals and provides a clear framework for successful project delivery.

We are excited about the opportunity to advance this project in Milk River and the positive impact it will have on the community and the broader region.

Should you have any questions or wish to discuss this further, please do not hesitate to contact us.

Sincerely,



**Laurie Lyckman**

Chairperson  
SouthGrow Regional Initiative  
[laurie.lyckman@vulcan.ca](mailto:laurie.lyckman@vulcan.ca)  
1-403-423-0143

## REQUEST FOR DECISION

May 11, 2026



### **BACKGROUND**

Attached below for Council's information is the CAO Report. Please feel free to ask any questions or request any additional information.

### **RECOMMENDED MOTION**

That the CAO Report be accepted as information.

# CAO Report – May 11, 2026



1. **Curbside Recycling** – the new curbside recycling program will commence in the fall, administered by Circular Materials. Here are some key aspects:
  - a) Curbside recycling is targeted to begin for Milk River in October 2026
  - b) Blue bins like our black garbage bins will be provided to each residential property
  - c) They will be for collecting all recyclable packaging such as cardboard, paper, glass, flexible plastic packaging, expanded polystyrene, etc.
  - d) This service is provided by CM and they will handle the contracting of the service
  - e) The pickup is to be every other week (bi-weekly)
  - f) Messaging for the public will be provided by CM.
  - g) There will be a website page for each municipality, as well as an app for residents to download.
  - h) Our current depot (recycle bin) will continue to receive monthly compensation for at least another year (till Dec 2027).
  - i) There will not be any additional cost to residents for this service.
  - j) All questions and issues with this service are to be directed to CM
  - k) I will try to attend the monthly on-line meetings to keep up to date with this new undertaking.
  
2. **Fortis Meters** – Fortis will be changing all the meters in town. We have put info up on the website and facebook to help advise the public
  
3. **Brown Bag Pickup** – started this past week with 292 bags picked up
  
4. **Progressive West Grant Writing Update**  
See attached below.
  
5. **Lagoon Project** – MPE will be coming to the June meeting to provide a mid-project progress summary update to Council.
  
6. **Public Works Update**  
See attached below.
  
7. **Financial Update**  
See attached below.

## 8. Bylaw Enforcement Update

RRCPO / MILK RIVER

Offence ID	Offence Description	Reporting District	Total
ASSIST OTHER	ASSIST	RRPSS	1
DFE	DOG FECES	RRPSS	1
DOGL	DOG AT LARGE	RRPSS	1
PROV OFF	PROVINCIAL OFFENCES	RRPSS	1
STRAY ANIMAL -	STRAY ANIMAL	RRPSS	1
TRAFFIC	TRAFFIC	RRPSS	1
<b>Total</b>			<b>6</b>

# Monthly Progress Report — Town of Milk River

**Reporting Period:** April 2026

**Prepared by:** Progressive West Consulting

**Consultant:** Penny D'Agnone and Emma Dering

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## Project Activity Summary

### 1. Notifications received

#### ● Canada Summer Jobs

- Status: Approved
- Applicant: Town of Milk River
- Project: # summer positions (13 placements)
- Amount requested: \$37,650
- Amount approved: \$27,300
- Action items: Municipal Affairs PPA intake approved April 23, 2026. Followed up with Kim Swanson to assist with award implementation and initial paperwork.

### 2. Submitted Grant Applications

#### ● Mitacs Business Strategy Internship

- Status: Pending
- Applicant: Town of Milk River
- Project: Milk River Summer Student
- Amount requested: \$10,000
- Total project cost: \$15,000
- Date submitted: Mar 31, 2026

#### ● TC Energy Community Grant

- Status: Pending
- Applicant: Milk River Fire Department
- Project: Breathing Apparatus
- Amount requested: \$10,000
- Total project cost: \$29,908.20
- Date submitted: April 9, 2026

#### ● Fortis Save Energy Grant

- Status: Pending
- Applicant: Milk River Curling Rink
- Project: Lighting replacement
- Amount requested: \$ 5,355
- Total project cost: \$ 5,355
- Date submitted: April 29, 2026

### 3. Grants in Development

#### Milk River Town Office

- ATCO - Funding anticipated to open in April to conduct an energy audit (up to \$15,000).

## Milk River Swimming Pool

- **Community Facility Enhancement Program (CFEP) Small – Border Wellness Community Foundation**
  - Purpose: Multiple pool improvements
  - Status: The Border Wellness Community Foundation has agreed to serve as the lead applicant on the application.
  - Deadline: September 15, 2026.
  - Do not include bank statements, just financial statements.
  
- 4. **Other**
  - **Riverside Golf Course** - roof repairs. Begin to look at a funding mechanism for these repairs. The group can only receive one capital grant per year from the GoA. They have one CFEP Small pending for other repairs. A decision is expected this spring/summer. If unsuccessful, could reapply for different repairs.
  - **MR Society Registration - Name: Milk River Community Improvement Society.** Forms have been submitted to the GoA and we are awaiting notification of Society registration.
  - **Town Entrance** - Green improvements still a need? (grants due in summer)

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## Upcoming Opportunities

- Due Apr 30 - Fortis Save Energy Grant
- Due Apr 30 - Alberta Blue Cross Community Wellbeing Grant
- Opens May 12 - Alberta Blue Cross Built Together Fund
- Due May 15 - CFEP Small
- Due May 15 - CFEP Large
- Due May 15 - Community Initiative Program (CIP)
- Due Jun 1 - Active Communities Initiative
- Due Jun 30 - ATCO Community Energy Fund
- Due Jul 15 - TD Friends of the Environment (green space grants)
- Due Jul 16 - Firehouse Subs Public Safety Foundation Grant
- Due Sept 15 - CFEP Small
- Due Oct 15 - Community Foundation of Lethbridge and Southwestern Alberta
- Open until November -TC Energy Grants

Client	Grant	Status	Project	Requested	Awarded	Project Total	Date Submitted	Decision Date	Anticipated Decision Timeline
Town of Milk River	RME Ag Society Grant	Declined	Milk River Ag Society (Exterior building painting)	\$10,000.00		\$75,000.00	Tuesday, July 29, 2025		
Town of Milk River	Fortis Energy Grant	Declined	Milk River Pool LED Upgrades	\$7,500.00		\$7,500.00	September 30, 2025		
Town of Milk River	Municipal Internship Program	Declined	Administration Stream	\$62,500.00		\$96,000.00	October 1, 2025	14/01/2026	
Town of Milk River	EAF Youth Innovation Component	Successful	Milk River Pool Ramp	\$12,000.00	\$12,000.00	\$14,375.00	November 3, 2025	04/02/2026	
Town of Milk River	Canada Summer Jobs	Successful	3 summer positions (13 placements)	\$37,650.00	\$27,300.00	\$107,071.80	November 17, 2025		Mar/April 2026
Town of Milk River	Canada Summer Jobs - Riverside Community Golf Society	Pending	2 summer positions (3 placements)	\$31,469.16		\$36,589.16	November 18, 2025		Mar/April 2026
Town of Milk River	Community Facility Enhancement Program - Small	Pending	Riverside Community Golf Society clubhouse improvements	\$79,277.50		\$158,555.00	December 4, 2025		July 2026
Town of Milk River	Community Facility Enhancement Program - Small	Pending	Milk River Curling Rink Renovation Projects	\$17,701.00		\$36,362.00	January 15, 2026		July 2026
Town of Milk River	Firehouse Subs Public Safety Foundation	Pending	Breathing apparatus	\$29,908.20		\$29,908.20	February 12, 2026		April 2026
Town of Milk River	TC Energy Grant	Pending	Fire Department Breathing Apparatus	\$10,000.00		\$29,908.20	9-Apr-26		June 11, 2026
Town of Milk River	Mitacs Business Strategy Internship	Pending	Milk River Summer Student	\$10,000.00		\$15,000.00	31-Mar-26	26/05/2015	
Town of Milk River	Fortis Energy Grant	Pending	Curling Rink Lighting Upgrade	\$5355.00		\$5355.00	29-Apr-26		

**Amount Applied For** **\$278,097.66**  
**Total Successful** **\$49,650.00**  
**Total Pending** **\$148,447.66**



## Public Works Report April 2026

### General:

- Monthly generator preventative maintenance runs completed (Sewage lift station, Booster station, Water Treatment Plant, & Firehall.)
- Annual fire extinguisher inspection completed by Fox Canada on April 15<sup>th</sup>.
- The new hours at the dump started on April 17<sup>th</sup>.

### Parks and Rec:

- Blue and Green garbage bin pickup every Thursday morning.
- Cleaned our hanging flowerpots and hauled them to Country Blooms.
- Removed box plow and installed aerator to do the ball fields.
- Turned on the water to the kitchen and bathrooms at the ball diamonds.
- Ran extension cords and small heaters to all the rooms at the ball diamonds so water would not freeze.
- Pulled out mower and made ready for the mowing season.

### Roads:

- Plowed streets and sidewalks when needed. Picked up all windrows.
- Filled several potholes including one hole at the airport.
- Removed snow fencing and put away till fall.

### Water & Wastewater:

- **WATER:**
  - Daily water rounds and data collection.
  - Read water meters on April 9<sup>th</sup>.
  - Completed 4 water service turn On's
  - Hydro Vac curb stop at 945 Main Street and replaced box and rod that was very badly corroded.
  - Replaced 3 water meters and 1 ERT reader at the Hospital.
- **WTP:**
  - Reservoir levels are at 95%.
  - Raw water station was shut down for a week due to how dirty the river was.
  - Blew out the galleries and started pumping at 25 liters per second.
  - Filled chlorine when needed.
  - Data collection.
- **SEWER WORK:**
  - Daily checks and documentation.
  - Semi-annual sewer flushing program April 21-22.
  - Scraped and washed the walls and pumps in the lift station.

**Garbage:**

- Weekly garbage pickup: Milk River residential on Tuesday, Coutts on Wednesday, Warner on Thursday & Milk River businesses on Friday
- Pushed up Wood burn pit at the transfer station and Coutts fire burnt the wood pile.
- Transfer Station new hours are now in effect.

**Swimming Pool:**

- Kiddie pool removal is a work in progress through the Winter and Spring.
- Removed all the concrete and filled the hole with dirt.

**Airport:**

- Weekly run to airport to check condition of road in and runways, for unwanted activity. (When checking sewage lagoons).

**Education & Training:**

- Weekly safety meeting every Wednesday morning.

**Revenue and Expenses - by Funtion**  
**for the 4 Months Ended April 30, 2026**

	2025 Actual	2026 Interim Budget	2026 YTD Actual	Remaining Dollars	% Collected/ Used
<b>Operating</b>					
<b>Revenues</b>					
Taxation	(1,344,891.71)	(1,347,955.00)	0.01	(1,347,955.01)	(0.00)
Sale of Goods and Services	(663,824.92)	(616,815.00)	(216,810.27)	(400,004.73)	35.15
Other Revenue/Franchise Fees	(299,884.76)	(381,560.00)	(96,583.59)	(284,976.41)	25.31
Conditional Grants	(2,836,482.97)	(207,360.00)	(15,759.99)	(191,600.01)	7.60
Transfer from other Functions	0.00	0.00	0.00	0.00	0.00
Transfer from Reserves	0.00	(234,724.00)	0.00	(234,724.00)	0.00
<b>TOTAL REVENUES</b>	<b>(5,145,084.36)</b>	<b>(2,788,414.00)</b>	<b>(329,153.84)</b>	<b>(2,459,260.16)</b>	<b>11.80</b>
<b>Expenditures</b>					
Salaries, Wages & Benefits	794,092.78	779,306.00	211,303.93	568,002.07	27.11
Contracted & General Services	827,073.95	1,069,363.00	252,650.77	816,712.23	23.63
Materials, Goods & Utilities	438,435.12	480,315.00	138,104.38	342,210.62	28.75
Government Requisitions	311,739.88	311,740.00	84,302.31	227,437.69	27.04
Transfers to Local Boards	47,847.70	49,326.00	31,904.65	17,421.35	64.68
Transfers to Ind/Organizations	22,959.16	36,614.00	24,091.00	12,523.00	65.80
Bank Charges	11,153.85	10,000.00	13,044.27	(3,044.27)	130.44
Interest on Capital Long Term	0.00	0.00	0.00	0.00	0.00
Other Transactions	24,375.18	26,570.00	17,155.51	9,414.49	64.57
Transfer from Capital	0.00	25,180.00	0.00	25,180.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>2,477,677.62</b>	<b>2,788,414.00</b>	<b>772,556.82</b>	<b>1,990,677.18</b>	<b>27.71</b>

**Operating Revenue/Expenditures by Department for the 4 Months Ended April 30, 2026**

Department	REVENUES				EXPENDITURES				Actual
	Interim Budget	YTD Actual	Remaining Dollars	% Collected	Interim Budget	YTD Actual	Remaining Dollars	% Used	Contribution to Surplus
0 General Government	(1,733,885)	(106,177)	(1,627,708)	6.1	283,670	97,126	186,544	34.2	(9,051)
11 Council	0	0	0	0.0	97,807	29,334	68,473	30.0	29,334
12 Administration	(286,424)	(15,695)	(270,729)	5.5	442,618	198,809	243,809	44.9	183,114
23/24 Fire/Disaster Services	(20,000)	0	(20,000)	0.0	86,106	19,274	66,832	22.4	19,274
26 Bylaw Enforcement	(3,900)	(2,769)	(1,131)	71.0	77,570	17,341	60,229	22.4	14,572
31 Common Services	(300)	(515)	215	0.0	189,409	54,178	135,231	28.6	53,663
32 Roads	(25,380)	(122)	(25,258)	0.5	310,883	42,499	268,384	13.7	42,377
33 Airport	(465)	0	(465)	0.0	5,106	3,164	1,942	62.0	3,164
4101 Water Supply/Distribution	(267,800)	(85,493)	(182,307)	31.9	381,854	118,584	263,270	31.1	33,091
42 Wastewater	(97,000)	(30,233)	(66,767)	31.2	75,670	23,018	52,652	30.4	(7,215)
43 Solid Waste	(127,105)	(48,548)	(78,557)	38.2	125,758	40,350	85,408	32.1	(8,198)
43 Transfer Station	(12,405)	(54)	(12,351)	0.4	25,100	7,505	17,595	29.9	7,451
56 Cemetery	(3,000)	(1,900)	(1,100)	63.3	5,000	5,000	0	100.0	3,100
61 Planning & Development	(7,200)	(6,031)	(1,169)	83.8	85,000	12,616	72,384	14.8	6,585
62 Economic Development	(29,500)	(26,905)	(2,595)	91.2	5,915	4,890	1,025	82.7	(22,015)
72 General Recreation	(5,400)	0	(5,400)	0.0	215,018	50,809	164,209	23.6	50,809
7201 Campground	(17,000)	(4,132)	(12,868)	24.3	37,440	11,301	26,139	30.2	7,169
7202 Pool	(151,650)	0	(151,650)	0.0	239,415	11,072	228,343	4.6	11,072
7203 Golf Course	0	(580)	580	0.0	78,774	7,490	71,284	9.5	6,910
74 Culture & Library	0	0	0	0.0	20,301	18,197	2,104	89.6	18,197
<b>TOTAL OPERATING</b>	<b>(2,788,414)</b>	<b>(329,154)</b>	<b>(2,459,260)</b>	<b>11.8</b>	<b>2,788,414</b>	<b>772,557</b>	<b>2,015,857</b>	<b>27.7</b>	<b>443,403</b>



**TOWN OF MILK RIVER**  
Cash and Investments Report  
For the Period Ending April 30, 2026

General Ledger	Description	2026 Opening Balance	2026 YTD Balance
<b>CHEQUING ACCOUNTS</b>			
3-12-00-120-00	General Bank Chequing Account (ATB)	(247,687.70)	(49,436.31)
3-12-00-130-00	General Savings Account (ATB)	1,133.21	34.45
3-12-00-150-00	AMWWP Savings Account (ATB)	350,463.41	692.64
4-00-00-323-00	Short Term Borrowing	0.00	(723,000.16)
* <b>TOTAL CHEQUING ACCOUNTS</b>		<b>103,908.92</b>	<b>(771,709.38)</b>
<b>TOWN TERM DEPOSITS</b>			
3-41-00-310-00	Water Capital GIC	4,176.66	4,215.24
3-43-00-310-00	Equipment Replacement Capital GIC	399,852.56	403,546.11
3-97-00-315-00	General Capital GIC	584,605.66	590,005.83
* <b>TOTAL TOWN TERM DEPOSITS</b>		<b>988,634.88</b>	<b>997,767.18</b>
<b>ARMS LENGTH TERM DEPOSITS</b>			
3-43-00-315-00	Transfer Station Operating GIC	5,825.85	5,879.66
* <b>TOTAL ARMS LENGTH TERM DEPOSIT</b>		<b>5,825.85</b>	<b>5,879.66</b>
<b>**P TOTAL CASH AND INVESTMENTS</b>		<b>1,098,369.65</b>	<b>231,937.46</b>

\*\*\* End of Report \*\*\*

## COUNCIL ROUNDTABLE

May 11, 2026



### **BACKGROUND**

Mayor and Council will each have an opportunity to report on their assignments and any other items of interest to Council.

### **CONSIDERATION**

Attached below is the updated assignments list with all the recent appointments that Council has made since the election. Changes from the previous year are noted in red.

### **RECOMMENDED MOTION**

That the Mayor and Councillor reports be accepted as information.



## Town of Milk River Appointments to Authorities, Boards, Commissions and Committees 2025-2026

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Town Council (2025-2029 Term)  
 Mayor Larry Liebelt  
 Deputy Mayor Shayne Johnson  
 Councillor Don Cody

Councillor Dave Degenstein  
 Councillor Dorothy Fraser

### **COUNCIL APPOINTMENTS**

<b>Chief Mountain Regional Solid Waste Services Commission</b> <ul style="list-style-type: none"> <li>Town Agreement (2000)</li> </ul>	1 Councillor 1 Alternate	L. Liebelt (alt) D. Cody
<b>Chinook Arch Regional Library Board</b> <ul style="list-style-type: none"> <li>Town Agreement (2021)</li> </ul>	1 Councillor	D. Fraser
<b>Milk River Municipal Library Board</b> <ul style="list-style-type: none"> <li>Libraries Act</li> <li>Town Bylaw 574</li> </ul>	Max 2 Councillors	D. Fraser
<b>Committee of the Whole</b> <ul style="list-style-type: none"> <li>When required</li> </ul>	5 Councillors	All of Council
<b>Family &amp; Community Support Services</b> <ul style="list-style-type: none"> <li>Town Bylaw 625: Agreement (1982)</li> <li>FCSS Governance Policies</li> </ul>	1 Councillor 1 Alternate	D. Degenstein (alt) D. Cody
<b>Heritage Handi-Bus</b> <ul style="list-style-type: none"> <li>Handi-Bus Bylaws</li> </ul>	1 Councillor	S. Johnson
<b>Canada's Western Gateway</b>	Silent	L. Liebelt
<b>Intermunicipal Collaboration Framework Committee</b> <ul style="list-style-type: none"> <li>ICF Agreement (2020)</li> </ul>	2 Councillors 1 Alternate	D. Cody and D. Degenstein (alt) D. Fraser
<b>Mayors and Reeves</b>	Mayor / Dep Mayor	L. Liebelt; Dep Mayor
<b>Milk River and District Ag Society</b> <ul style="list-style-type: none"> <li>Ag Society Bylaw (2020)</li> </ul>	1 Councillor (Rep) – nonvoting rights	S. Johnson
<b>Milk River Senior Citizens Society</b> <ul style="list-style-type: none"> <li>Society Bylaws</li> </ul>	Silent	D. Fraser
<b>Milk River Cemetery Board</b> <ul style="list-style-type: none"> <li>Cemetery Bylaws</li> </ul>	1 Councillor	L. Liebelt
<b>Milk River Community Business Assoc.</b> <ul style="list-style-type: none"> <li>Association Bylaws</li> </ul>	Silent	D. Degenstein
<b>Milk River Health Professionals Attraction and Retention Committee</b> <ul style="list-style-type: none"> <li>Committee Bylaws</li> </ul>	Designate	D. Fraser
<b>Milk River Watershed Council Canada</b> <ul style="list-style-type: none"> <li>Watershed Bylaw</li> </ul>	1 Councillor	D. Fraser
<b>MPC (SubD &amp; Dev Authority)</b> <ul style="list-style-type: none"> <li>Town Bylaw 803</li> </ul>	2 Councillors	D. Degenstein; D. Cody



## Town of Milk River Appointments to Authorities, Boards, Commissions and Committees 2025-2026

<b>ORRSC BOARD</b> • ORRSC Bylaw 2013-2	1 Councillor 1 Alternate	D. Cody (alt) S. Johnson
<b>[ORRSC] Chinook ISDAB (Appal Board)</b> • Town Bylaw 1018	1 Councillor 2 At Large	L. Liebelt Peggy Losey
<b>[ORRSC] Regional ARB</b> • Town Bylaw 1039-23 / 3 year term	1 Councillor 1 At Large	D. Cody Jon Hood
<b>Quad Council</b>	All of Council	All of Council
<b>Regional Emergency Advisory Committee</b> • Town Bylaw 1030: Terms of Reference	1 Councillor 1 Alternate	S. Johnson (alt) D. Fraser
<b>Ridge Country Housing</b> • Housing Business Plan 2023-2025	1 Councillor	D. Degenstein D. Cody
<b>Ridge Regional Public Safety Services</b> • Ridge Bylaw 001-16	1 Councillor	D. Degenstein
<b>Riverside Community Golf Course Society</b> • Society Bylaws	Silent	L. Liebelt
<b>SouthGrow</b> • Articles of Association (2021)	1 Councillor 1 Alternate	S. Johnson (alt) D. Degenstein
<b>Veteran's Memorial Highway Highway 36</b>	1 Councillor	D. Degenstein (alt) S. Johnson
<b>SouthGrow Border Wall Exploratory Ad Hoc Committee</b>	2 Councillors	S. Johnson; D. Degenstein
<b>Snow Clearing Ad Hoc Policy Committee</b>	2 Councillors	L. Liebelt; D. Fraser
<b>Middle Coulee Creek Water Pipeline Delegation (to Minister Hunter)</b>	2 Councillors	L. Liebelt; S. Johnson

### Deputy Mayor Schedule

**2026 Councillor Johnson**; 2027 Councillor Degenstein; 2028 Councillor Fraser; 2029 Councillor Cody

### At Large Appointments

#### **Municipal Planning Commission (MPC)**

Bob Matlock, John McCanna, Beth Kappelar, Suzanne Liebelt, Melvin Sparks

#### **Milk River Library Board (terms expire April 1 of the noted year)**

Wendy Brown (2027), Darlene Fleming (2028), Scott Harvey (2029), Rita Lodermeier (2029), Ron Oswald (2028), Jodie Wehlage (2027).