

Regular and Closed Meeting Agenda for Monday, May 13, 2024, at 5:30 p.m. to be held in the Council Chambers, in the Town Hall Complex, at 240 Main Street, Milk River, Alberta



1. Call to Order

2. Delegations 6:00 pm

- A) Chief Mountain Regional Solid Waste Services Commission
- B) Beth Kappelar

3. Added Items/Approval of the Agenda

4. Approval of Minutes

- A) Minutes of the April 8, 2024, Regular Council Meeting
- Minutes of the April 23, 2024, Special Council Meeting

5. Business Arising from Minutes

6. Financial Report

7. Administration Reports

- A) Public Works
- B) Community Peace Officer
- C) Chief Administrative Officer
- D) RCMP

8. Bylaws and Policies

- A) 2024 Tax Rate Bylaw 1059
- B) Special Tax Bylaw 1058
- C) Water Conservation Bylaw 1070
- D) Procedural Bylaw 1060
- E) Compliance Certificate Policy PD 1.0

9. Old Business

10. New Business

- A) Correspondence
- B) Wounded Warriors
- C) EMS Halo Fundraiser
- D) 3 Year Financial Plan
- E) Seniors Week Proclamation
- F) Strategic Plan
- G) Joint Municipal Recycling Roundup
- H) Grant Update
- I) Support Letter for the Repurposing of Erle Rivers School

11. Councillor Reports

- A) Authorities, Boards, Committees and Commission Minutes

12. Mayor's Report

A) Authorities, Boards, Committees and Commission Minutes

13. Closed Session

14. Adjournment

Delegation: Chief Mountain Regional Solid Waste Services Commission

Request for Decision

Delegation: Chief Mountain Regional Solid Waste Services Commission

May 13, 2024



RECOMMENDATION

That the Chief Mountain Regional Solid Waste Services Commission report be accepted as information.

LEGISLATIVE AUTHORITY

Procedural Bylaw

BACKGROUND

Marian Carlson, SEO for Chief Mountain Regional Solid Waste Services Commission will be in attendance to speak to updates for the Commission.

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS



Chief Mountain Regional Solid Waste Services Commission



2023

PROGRESS TO DATE



Chief Mountain
Regional Solid Waste Services Commission



2023

WASTE DIVERSION

- **PRE-DIVERSION TONNAGE UP 7.6%**
- **EPR PROGRAM**



Chief Mountain
Regional Solid Waste Services Commission



2023

TRANSFER STATIONS

- **ANNUAL TRAINING SESSION**
- **RAYMOND PILOT PROJECT**



Chief Mountain
Regional Solid Waste Services Commission



2023

ASSET IDENTIFICATION AND OPTIMIZATION

- **5 YEAR CAPITAL PLAN**
- **RESERVE ACCOUNTS**



Chief Mountain
Regional Solid Waste Services Commission



2023

EDUCATE MUNICIPALITIES

➤ **COMMUNICATIONS PLAN**

➤ **WEBSITE**

WWW.CHIEFMOUNTAINSOLIDWASTE.CA



Chief Mountain Regional Solid Waste Services Commission



2024

WHAT'S NEXT?

- **CONTINUE WITH PROGRESS STRATEGIC PRIORITIES**



Chief Mountain
Regional Solid Waste Services Commission



2024

ORGANIZATIONAL CAPACITY BUILDING

**PURPOSE: TO ALIGN OPERATIONAL AND
STRATEGIC OBJECTIVES OF THE
COMMISSION**



Chief Mountain
Regional Solid Waste Services Commission



2024

REGIONAL TRANSFER STATIONS REDEVELOPMENT

- **ACP GRANT**
- **SCOPE OF THE PROJECT**



Chief Mountain
Regional Solid Waste Services Commission



QUESTIONS?

THANK YOU

Request for Decision

Delegation: Beth Kappelar

May 13, 2024



RECOMMENDATION

That the presentation on bus parking and tourism attraction ideas from Ms. Beth Kappelar be accepted as information.

LEGISLATIVE AUTHORITY

Procedural Bylaw

BACKGROUND

Beth Kappelar, a Milk River resident, will be in attendance to discuss bus parking and tourism opportunities for the Town of Milk River.

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Letter

Hi Kelly

April 30, 2024

I am requesting audience with Town Council
at their next mtg regarding Bus Parking in
Mill River to take advantage of the Tourism Opportunities
we are currently missing out on.

you can contact me by text @ 780.926.6753

Thankyou,

Beth Kappeler

Request for Decision

Approval of Minutes

May 13, 2024



RECOMMENDATION

That the minutes for the April 8, 2024, regular council meeting be accepted as presented.

That the minutes for the April 23, 2024, special council meeting be accepted as presented.

LEGISLATIVE AUTHORITY

Municipal Government Act, Section 208(1)(a)

Procedure Bylaw 1023

BACKGROUND

As per the MGA and the Town's Procedural Bylaw, minutes are to be recorded and given to council for adoption at a subsequent council meeting.

RISKS/CONSEQUENCES

1. By not approving the previous meetings minutes, Council would then not approve the decisions they made, as recorded, and no motion would be actioned by administration.
2. The minutes of the Council meetings can be adopted as amended. Council would need to be specific in an amendment to the recording of the previous meetings minutes.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Prior to Adoption: April 8, 2024, regular council meeting minutes
2. Prior to Adoption: April 23, 2024, special council meeting minutes

Prior to Adoption

Minutes of the Town of Milk River Regular and Closed Council meeting held on Monday, April 8, 2024, at 5:30 p.m. in the Council Chambers, in the Town Hall Complex, at 240 Main Street, Milk River, Alberta.

Present - Elected Officials

Mayor Larry Liebelt, Councillor Peggy Losey, Councillor Dave Degenstein, Councillor Anne Michaelis, and Deputy Mayor Shayne Johnson

Present - Administration

Kelly Lloyd, Chief Administrative Officer

1. Call to Order

Mayor Liebelt called the meeting to order at 5:30 p.m.

2. Delegation: 6:00 p.m.

3) Additions to the Agenda

A) Adoption of the Agenda - Additions to the Agenda

Added Items: 10H) FCM Conference
10I) Special Meeting

Deleted Items: 2A) MWG Chartered Professional Accountants - 2023 Draft Audited Financial Statements
10F) 2024 Operating Budget
10G) 2024 Capital Budget

Moved by Deputy Mayor Johnson, "that Council approve the agenda for April 8, 2024, regular council meeting as amended."

Motion Carried 2024-81

4) Approval of Minutes

A) Minutes of the March 11, 2024, Regular Council Meeting

Moved by Councillor Degenstein, "that Council approve the March 11, 2024, regular council meeting minutes as presented."

Motion Carried 2024-82

5. Business Arising from Minutes

6. Financial Report

Moved by Councillor Losey, "that Council accept the Financial report for the period ending March 31, 2024, as information."

Motion Carried 2024-83

7. Administration Reports

A) Public Works

The report was contained within the agenda package.

Moved by Deputy Mayor Johnson, "that Council accept the Public Works report for the period ending March 31, 2024, as information."

Motion Carried 2024-84

B) Community Peace Officer

The report was contained within the agenda package.

Moved by Councillor Degenstein, "that Council accept the Community Peace Officer report for the period ending March 31, 2024, as information."

Motion Carried 2024-85

C) Chief Administrative Officer

CAO Lloyd provided a verbal report in addition to the report contained within the agenda package.

Moved by Councillor Michaelis, "that Council accept the Chief Administrative Officer Report for the period ending March 31, 2024, as information."

Motion Carried 2024-86

Moved by Councillor Losey, "that Council provide a support letter to Dinosaur Valley Studios to film "Beneath Your Feet" in the Town of Milk River."

Motion Carried 2024-87

5. Bylaws and Policies

A) Code of Conduct Bylaw

Moved by Councillor Degenstein, "that Council give first reading to the Code of Conduct Bylaw 1055."

Motion Carried 2024-88

Moved by Councillor Losey, "that Council give second reading to the Code of Conduct Bylaw 1055, with amendments."

Motion Carried 2024-89

Moved by Councillor Michaelis, "that the Code of Conduct Bylaw 1055, with amendments, receive unanimous consent for consideration of third reading."

Motion Carried 2024-90

Moved by Deputy Mayor Johnson, "that Council give third and final reading to the Code of Conduct Bylaw 1055, with amendments."

Motion Carried 2024-91

B) Utility Bylaw

Moved by Councillor Degenstein, "that Council give first reading to Utility Bylaw 1056."

Motion Carried 2024-92

Moved by Councillor Losey, "that Council give second reading to Utility Bylaw 1056."

Motion Carried 2024-93

Moved by Councillor Michaelis, "that Utility Bylaw 1056 receive unanimous consent for consideration of third reading."

Motion Carried 2024-94

Moved by Deputy Mayor Johnson, "that Council give third and final reading to Utility Bylaw 1056."

Motion Carried 2024-95

C) Water Conservation Bylaw

Moved by Councillor Losey, "that Council direct administration to apply discussed amendments to the Water Conservation Bylaw 1050 and bring back to a future Council meeting."

Motion Carried 2024-96

The Mayor recessed the meeting at 7:02 p.m.

The Mayor reconvened the meeting at 7:10 p.m.

8. Old Business

9. New Business

A) Correspondence

Moved by Councillor Degenstein, "that correspondence for the period ending April 8, 2024, be accepted as information."

Motion Carried 2024-97

B) Erle Rivers School

Moved by Councillor Michaelis, "that Council accept the report on Erle Rivers School as information."

Motion Carried 2024-98

C) Milk River Minor Baseball Sponsorship Request

Moved by Councillor Losey, "that Council approve the gold level sponsorship of \$400.00 towards Milk River Minor Ball for the 2024 season."

Motion Carried 2024-99

D) Curling Rink Cost Sharing

Moved by Councillor Degenstein, "that Council continues status quo with the Curling Rink funding, and encourages the Curling Club Society to come forward with any future funding requests, and to do their best to reduce power consumption."

Motion Carried 2024-100

E) Milk River Municipal Library Board Members

Moved by Councillor Michaelis, "that Council accept and approve the Milk River Municipal Library Board Appointments and terms, with the addition of Wendy Brown as a trustee from June 2024 - 2027."

Motion Carried 2024-101

F) FCM Conference

Moved by Deputy Mayor Johnson, "that Council accept the FCM report as information."

Motion Carried 2024-102

G) Special Meeting

Moved by Councillor Losey, "that Council hold a Special Meeting on April 23, 2024 at 5:30 p.m. for the purposes as follows:

1. 2024 Audited Financial Statements
2. 2024 Operating Budget
3. 2024 Capital Budget."

Motion Carried 2024-103

10. Councillors Reports

Councillor Michaelis attended a Milk River Health Professionals Attraction and Retention Committee meeting, the Chinook Arch Regional Library meeting as well as the Milk River Municipal Library meeting.

Councillor Degenstein attended a Ridge Country Housing meeting, Alberta Municipalities **Municipal Leader's Caucus**, an FCSS meeting, and SouthGrow's Economic Development Summit.

Councillor Losey attended a Ridge Country Housing meeting, **SouthGrow's Economic Development Summit**, the Chief Mountain Regional Solid Waste Services Commission meeting, Milk River and District Senior Citizens Society meeting, and the Doctor Open House.

Deputy Mayor Johnson attended the Heritage Handibus meeting, as well as the Milk River and District Ag Society meeting.

Moved by Councillor Degenstein, "that the Councillors reports for the period ending April 8, 2024, be accepted as information."

Motion Carried 2024-104

11. Mayors Report

Mayor Liebelt attended the Mayors and Reeves meeting, the Chief Mountain Regional Solid Waste Services Commission strategic planning, Riverside Community Golf Society meeting, the regular monthly meetings with AHS and the IJC update on the water study.

Moved by Councillor Degenstein, "that Council accept the Mayors Report for the period ending April 8, 2024, as information."

Motion Carried 2024-105

12. Closed Session

13. Adjournment

Moved by Councillor Losey, "that the regular council meeting of April 8, 2024, adjourn at 8:43 p.m."

Motion Carried 2024-106

Larry Liebelt
Mayor

Kelly Lloyd
Chief Administrative Officer

These minutes were approved on the day of 2024.

Prio to Adoption

Prior to Adoption

Minutes of the Town of Milk River Special Council meeting held on Tuesday, April 23, 2024, at 5:30 p.m. in the Council Chambers, in the Town Hall Complex, at 240 Main Street, Milk River, Alberta.

Present - Elected Officials

Mayor Larry Liebelt, Councillor Peggy Losey, Councillor Dave Degenstein, Councillor Anne Michaelis, and Deputy Mayor Shayne Johnson

Present - Administration

Kelly Lloyd, Chief Administrative Officer

1. Call to Order

Mayor Liebelt called the meeting to order at 5:30 p.m.

2. Adoption of Agenda

Moved by Councillor Degenstein, "that the special meeting agenda for April 23, 2024, be accepted as presented."

Motion Carried 2024-107

3) Special Meeting Business

A) MWG Chartered Professional Accountants

Moved by Councillor Degenstein, "that Council accept the 2023 audited financial statements."

Motion Carried 2024-108

B) 2024 Operating Budget

Moved by Councillor Degenstein, "that Council approve the 2024 operating budget in the amount of \$2,672,111.00."

Motion Carried 2024-109

C) 2024 Capital Budget

Moved by Deputy Mayor Johnson, "that Council approve the 2024 capital budget in the amount of \$1,556,093.00."

Motion Carried 2024-110

4) Adjournment

Moved by Councillor Michaelis, "that the special council meeting of April 23, 2024, adjourn at 8:01 p.m."

Motion Carried 2024-111

Larry Liebelt
Mayor

Kelly Lloyd
Chief Administrative Officer

These minutes were approved on the day of 2024.

Request for Decision

Administration Reports

May 13, 2024



RECOMMENDATION

That the Administration Reports for the period ending April 30, 2024, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

On a monthly basis, administration provides Council with reports on the following: Public Works, Municipal Enforcement (Community Peace Officer), and the Chief Administrative Officer.

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the reports. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Public Works Report
2. Community Peace Officer Report
3. RCMP Report
4. Chief Administrative Officer Report

May 2024 Public Works Council Report

First, I would like to thank Mayor and Council for all the well wishes. I am doing great and living in Milk River as well. The last time I wrote this report was in the morning and had a bad afternoon. Here is to be having a much better time than April.

As you know we received our hoodoo signs; however, when trying to install the brackets did not fit. We had to reorder and get custom brackets made by the manufacturer and are still awaiting their arrival. We have done all our spring maintenance on all the equipment getting it ready for summer. The Public Works Shop was cleaned by employees, removing sand, salt, and any reminiscences of winter.

Thanks to the County for coming and grading the campground and spreading gravel. Between this and the 2 individuals working there, the campground is looking phenomenal. The new registration sign has been picked up from Lethbridge and attached where it belongs at the campground. We have been assisting the campground with removing the branches they load in the trailer, removing stumps and the fire pits that were in bad shape. The plumber has been there to fix the shower, as it goes cold on windy days. He has ordered some parts that should eliminate this. The electricians have been out fixing some of the electricity at camp sites, the lamp post that the light only works when it wants to and figure out the surge protector to be added.

I have ordered the Street Line Painter, approved in budget. The wait time is approximately 12 weeks. It came in at a lower cost; however, I want to wait and see the final total after shipping before I give a number. Ordered the yellow and white line paint and received that this week. I have hired 1 summer student, have another interview tomorrow for a second and the Pool Supervisor as well. The individual from Sherlock did the asbestos testing on the theatre today and I am looking forward to the results, so we can finalize the demolition quote. I escorted her to all town owned buildings, to get a quote for each individual one the asbestos testing.

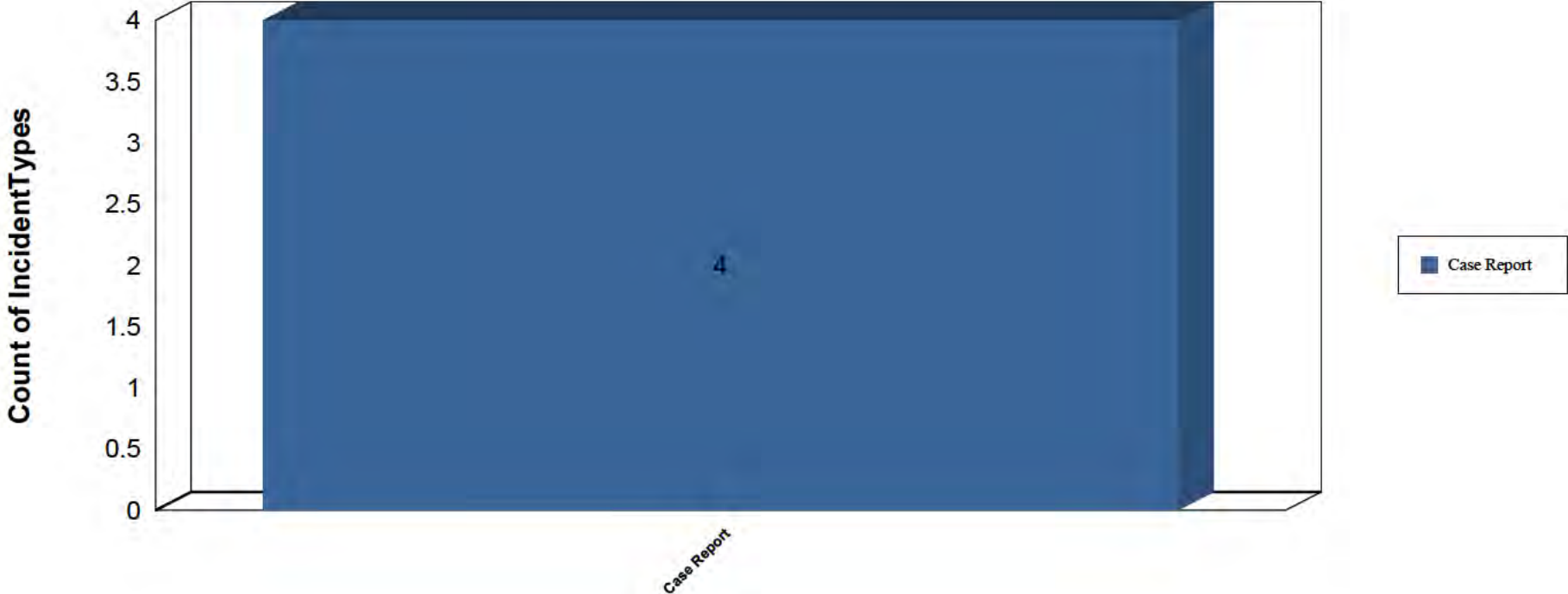
The crews are keeping catch basins clear to minimize flooding with the rain. The contractor is coming to Street Sweep; however, due to our late acceptance all of May was booked. They are saying June, however if some time comes up in May they have agreed to come out sooner. I have received quotes for the sidewalk, curb and gutter at the Curling Club and waiting for them to give a date. They have committed to me to cement the power pole in front of the grocery store, it was to be completed last year by them. Once, I have this then I will contact the Asphalt company to fix the road there and previous water leaks that were not completed. The topsoil and seeding were completed on 7th and 8th.

One of our employees has been certified in Pesticide Application, he just received his provincial number. This will allow us to get back to gopher control as this too falls under the pesticide number. Unfortunately, he will be unable to do the large locations without a larger applicator. This is a step in the right direction and the town becoming self-sufficient. I am meeting with the company that did weed control here last year and due to the failure in 2023, has given us a 65% discount for the first application. He will give an official quote after the walk around with me. Myself and the Public Works Staff are looking to a successful and beautiful tourist season at the Town of Milk River.

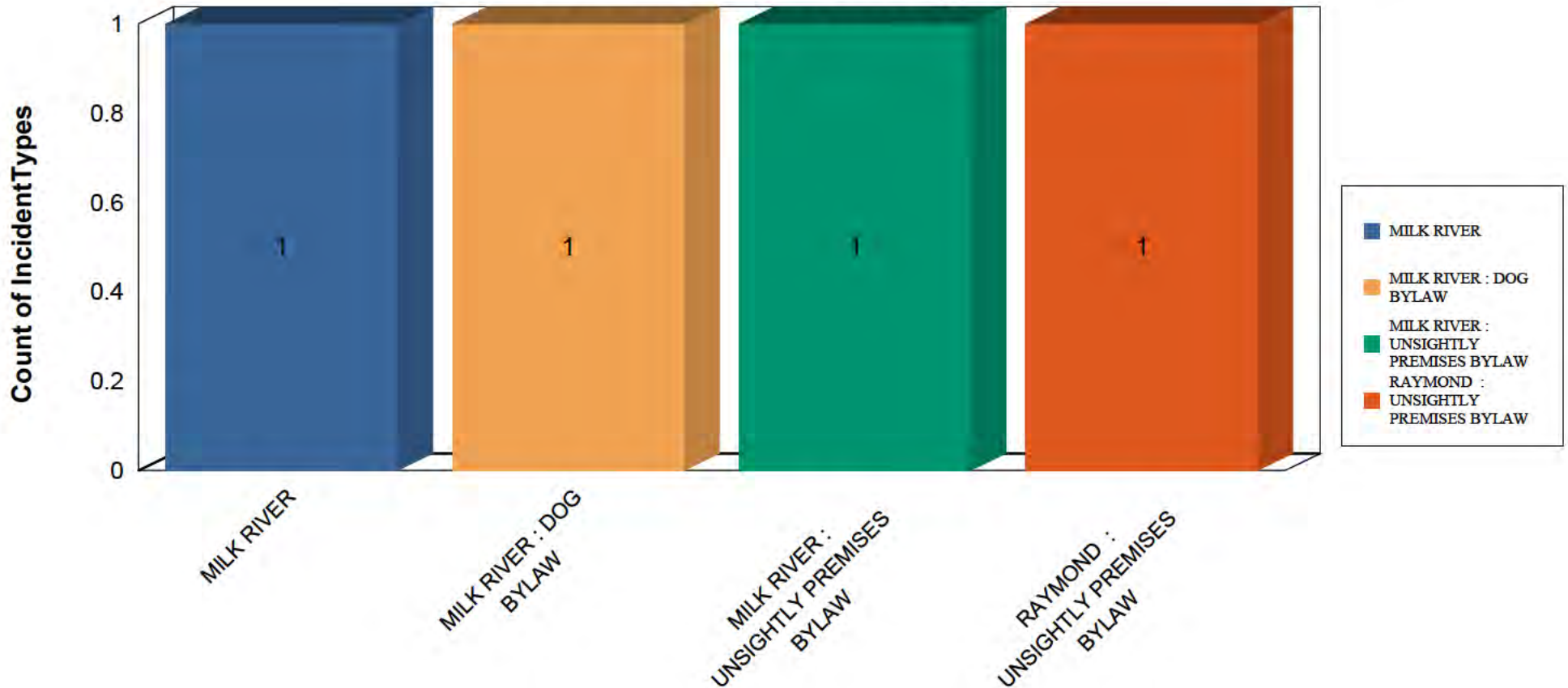
Municipal Enforcement

Statistics from: 4/1/2024 12:00:00AM to 4/30/2024 11:59:00PM

Count of Reports Completed



Count of Incident Types



MILK RIVER

<u>Location</u>	<u>Case Number</u>	<u>Incident Type</u>	<u>Officer</u>	<u>Date</u>
Case Report RIDGE REGIONAL PUBLIC SAFETY SERVICES : MILK RIVER	RRPSS2024-0104	MILK RIVER	ROSS BOND	2024/04/08 1514



Report Synopsis : complaint of tree branches hanging over property through a power line

25.00% # of Reports: 1 Case Report MILK RIVER

MILK RIVER : DOG BYLAW

<u>Location</u>	<u>Case Number</u>	<u>Incident Type</u>	<u>Officer</u>	<u>Date</u>
Case Report RIDGE REGIONAL PUBLIC SAFETY SERVICES : MILK RIVER	RRPSS2024-0112	MILK RIVER : DOG BYLAW	ROSS BOND	2024/04/14 1600

Specific Location
[REDACTED]

Report Synopsis : Dog attack with injuries

25.00% # of Reports: 1 Case Report MILK RIVER : DOG BYLAW

MILK RIVER : UNSIGHTLY PREMISES BYLAW

<u>Location</u>	<u>Case Number</u>	<u>Incident Type</u>	<u>Officer</u>	<u>Date</u>
Case Report RIDGE REGIONAL PUBLIC SAFETY SERVICES : MILK RIVER	RRPSS2024-0116	MILK RIVER : UNSIGHTLY PREMISES BYLAW	TODD NELSON	2024/04/16 0802

Specific Location
[REDACTED]

Report Synopsis : Unsightlu Property

25.00% # of Reports: 1 Case Report MILK RIVER : UNSIGHTLY PREMISES BYLAW

RAYMOND : UNSIGHTLY PREMISES BYLAW

<u>Location</u>	<u>Case Number</u>	<u>Incident Type</u>	<u>Officer</u>	<u>Date</u>
Case Report RIDGE REGIONAL PUBLIC SAFETY SERVICES : MILK RIVER	RRPSS2024-0126	RAYMOND : UNSIGHTLY PREMISES BYLAW	TODD NELSON	2024/04/25 1331

Specific Location
[REDACTED]

Report Synopsis : Complaint of an Unsightly Property

25.00% # of Reports: 1 Case Report RAYMOND : UNSIGHTLY PREMISES BYLAW

Grand Total: 100.00% Total # of Incident Types Reported: 4 Total # of Reports: 4

Grand Total: 100.00% Total # of Incident Types Reported: 4



Administration

- Council meeting agenda preparation
- Council meeting attendance
- Council meeting minutes
- Council meeting highlights for newsletter
- Staff meeting
- Walk in visitors, phone calls, and emails
- Finalize strategic plan
- Finalize 2024 operating and capital budgets
- Prepare and finalize Three Year Financial Plan
- Attend EPR webinars and meeting with Circular Materials
- Municipal Planning Commission meeting
- Bylaw revisions
- Policy creation / revisions
- Municipal Accountability Program report submitted
- Alberta Safety Codes Council audit completed and submitted
- Environment and Protected Areas Town Hall attendance
- Water user meeting (Water Shortage Plan)
- Housing Subcommittee meetings
- **Updates from CPO's (when applicable)**
- Development inquiries/meetings
- AAIP - Rural Renewal Program weekly meetings
- **Canada's Core Public Infrastructure Survey completed and submitted**
- 8th Avenue Development - power and gas. Gas installed.
- AHS Monthly meeting
- Mass Communication System Launch
- Four Development Permits to date
- Lot queries
- Watershed office space preparation - new lock
- Watershed and FCSS lease agreements
- Library discussions regarding payroll
- Public Works training
- Golf course seasonal preparation assistance
- Organize and attend Quad Council
- Updates to campground information
- Meetings with save the Erle Rivers School members
- Donation from Border Wellness Group for the pool
- Draft property tax analysis
- Attend AHS/MFR meeting

<u>2022-04-03</u>	Moved by Councillor Losey, “that administration look into the affordability of raising our grants to the small committees.”	WIP
	2023	
<u>Motion Carried 2023-206</u>	Moved by Deputy Mayor Degenstein, “that Bylaw 1024 and Policy R1.0 be revised reflecting the following changes and bring back to a future Council meeting: <i>the failure to cut grass or weeds, including responsibility for the land at the front of property to the centre of the Street/Avenue and at the alley to the centre of the alley responsibility for the land at the front of the property to the gutter of the Street/Avenue and to where the lane for driving begins in the alley.”</i>	WIP
<u>Motion Carried 2023-231</u>	Moved by Councillor Johnson, “that Council direct administration to determine options regarding kochia weeds.”	WIP
<u>Motion Carried 2023-255</u>	Moved by Councillor Losey, “that Council directs administration to work with the Milk River and District Ag Society to mitigate water drainage.”	WIP
<u>Motion Carried 2023-260</u>	Moved by Councillor Michaelis, “that Council write a letter to all ministries regarding the Visitor Information Centre, including the Milk River Watershed Council Canada.”	WIP
<u>Motion carried 2023-287</u>	Moved by Deputy Mayor Johnson, “that Council direct administration to investigate the feasibility of a streetlight on the corner of 3rd Avenue and 1st Street NE.”	Complete
<u>Motion Carried 2023-328</u>	Moved by Councillor Degenstein, “that Council add street signs to the 2024 budget deliberations.”	Complete
<u>Motion Carried 2024-25</u>	Moved by Councillor Losey, “that Council directs administration to go to RFP for auditor services.”	WIP
<u>Motion Carried 2024-29</u>	Moved by Councillor Degenstein, “that Council direct administration to discuss with curling club the current agreement and arrangements with a look to revising to a potential cost share prior to budget deliberations.”	Complete
<u>Motion Carried 2024-49</u>	Moved by Councillor Degenstein, “that Council donate \$1,200 to sponsor the band for Canada Day.”	WIP
<u>Motion Carried 2024-50</u>	Moved by Deputy Mayor Johnson, “that the bouncy houses be provided for the Canada Day celebrations.”	WIP
<u>Motion Carried 2024-55</u>	Moved by Deputy Mayor Johnson, “that Council approve Councillor Degenstein to attend the Municipal Leaders Caucus.”	Complete
<u>Motion Carried 2024-56</u>	Moved by Councillor Michaelis, “that Council approve Councillors Losey and Degenstein to attend the Southern Alberta Economic Summit.”	Complete
<u>Motion Carried 2024-66</u>	Moved by Councillor Degenstein, “that Council directs administration to revise the Code of Conduct bylaw as discussed and bring back to a future council meeting.”	Complete
<u>Motion Carried 2024-67</u>	Moved by Councillor Losey, “that Council accept the report on the Procedural Bylaw and directs administration to revise the Procedural Bylaw as discussed and bring back to a future Council meeting.”	May Agenda

<u>Motion Carried 2024-73</u>	Moved by Deputy Mayor Johnson, “that Council accept the strategic plan as information, provide administration with any suggested changes and bring back to the next Council meeting.”	May Agenda
<u>Motion Carried 2024-74</u>	Moved by Councillor Michaelis, “that Council provide a letter of support to the Milk River Cable Club in their grant application to the Community Foundation.”	WIP
<u>Motion Carried 2024-79</u>	Moved by Deputy Mayor Johnson, “that Council direct administration to prepare and propose a policy regarding construction clean up.”	WIP
<u>Motion Carried 2024-87</u>	Moved by Councillor Losey, “that Council provide a support letter to Dinosaur Valley Studios to film “Beneath Your Feet” in the Town of Milk River.”	Complete
<u>Motion Carried 2024-96</u>	Moved by Councillor Losey, “that Council direct administration to apply discussed amendments to the Water Conservation Bylaw 1050 and bring back to a future Council meeting.”	May Agenda
<u>Motion Carried 2024-99</u>	Moved by Councillor Losey, “that Council approve the gold level sponsorship of \$400.00 towards Milk River Minor Ball for the 2024 season.”	Complete
<u>Motion Carried 2024-100</u>	Moved by Councillor Degenstein, “that Council continues status quo with the Curling Rink funding, and encourages the Curling Club Society to come forward with any future funding requests, and to do their best to reduce power consumption.”	Complete
<u>Motion Carried 2024-101</u>	Moved by Councillor Michaelis, “that Council accept and approve the Milk River Municipal Library Board Appointments and terms, with the addition of Wendy Brown as a trustee from June 2024 - 2027.”	Complete
<u>Motion Carried 2024-103</u>	Moved by Councillor Losey, “that Council hold a Special Meeting on April 23, 2024 at 5:30 p.m. for the purposes as follows: <ol style="list-style-type: none"> 1. 2024 Audited Financial Statements 2. 2024 Operating Budget 3. 2024 Capital Budget.” 	Complete

Request for Decision

RCMP Report

May 13, 2024



RECOMMENDATION

That the RCMP Report be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

On a quarterly basis, the Milk River RCMP detachment will provide a Community Policing Report that serves to provide a quarterly snapshot of the human resources, financial data, and crime statistics.

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Community Letter
2. Milk River Community Report
3. Q4 Provincial Statistics



May 1st, 2024

Cpl. Mike Brown
Detachment Commander
Milk River, Alberta

Dear, Mayor Liebelt

Please find the quarterly Community Policing Report attached that covers the January 1st to March 31st, 2024 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Milk River RCMP Detachment.

I would also like to introduce you to Deputy Commissioner Rob Hill, the new Commanding Officer of the Alberta RCMP. Deputy Commissioner Hill has had a diverse and wide-ranging RCMP career, spanning from the Prairies to the Arctic, with positions along the way that have included Drugs Section in Winnipeg and as the former Detachment Commander of Stony Plain (now amalgamated in to Parkland). With public safety as the beacon guiding our operations, Deputy Commissioner Hill is focussed on community engagement; Reconciliation; employee wellness; and recruiting new police officers and retention. Deputy Commissioner Hill is proud to lead your Alberta RCMP and looks forward to meeting you in the future.

Your ongoing engagement and the feedback you provide guides our Detachment team, and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Cpl. Mike Brown
Detachment Commander
Milk River RCMP Detachment



RCMP Provincial Policing Report

Detachment Information

Name of Detachment
Milk River

Name of Detachment Commander
Cpl. Mike BROWN

Quarter: Q4 Date of Report (yyyy-mm-dd): 2024-04-24 FTE Utilization Plan: 2023/24

Select Type of Policing Report

Municipal Policing Report Under
 Municipal Policing Report Over
 PPSA
 Coaldale

Community Consultations

Consultation No. 1

Date (yyyy-mm-dd): 2024-01-20 Meeting Type: Community Connection

Topics Discussed (this field expands)
Education Session, Crime Reduction Initiatives, Annual Planning

Notes /Comments (this field expands)
Members attended the Gold Springs Colony. Members met with the Minister and received a tour of the Colony facilities and introduced to residents.

	Delete Current Consultation
Insert Consultation Before This One and Go to It	Insert Consultation After this One and Go to It

Consultation No. 2

Date (yyyy-mm-dd): 2024-01-30 Meeting Type: Community Connection

Topics Discussed (this field expands)
Youth

Notes /Comments (this field expands)
Members of the Milk River RCMP played a fun basketball game vs the Milk River Junior high boys team. The RCMP need to work on their basketball skills for a rematch in the future.

	Delete Current Consultation
Insert Consultation Before This One and Go to It	Insert Consultation After this One and Go to It

Consultation No. 3

Date (yyyy-mm-dd): 2024-02-22 Meeting Type: Meeting with Elected Officials

Topics Discussed (this field expands)
Annual Planning, Crime Reduction Initiatives, Education Session

Notes /Comments (this field expands)
Milk River RCMP Detachment Commander met with Mayor and Council at the Village of Warner. Annual priorities were discussed and agreed upon. Member answered questions and provided a Detachment Staffing update.

Delete Current Consultation



Insert Consultation Before This One and Go to It

Insert Consultation After this One and Go to It

Consultation No. 4

Date (yyyy-mm-dd) Meeting Type
 2024-02-29 Community Connection

Topics Discussed (this field expands)
 Education Session, Crime Reduction Initiatives

Notes /Comments (this field expands)
 Member attended Bordertown Auto body and met with the regular morning crowd. Different topics were discussed such as Border Patrols and Crime prevention

Delete Current Consultation

Insert Consultation Before This One and Go to It

Insert Consultation After this One and Go to It

Consultation No. 5

Date (yyyy-mm-dd) Meeting Type
 2024-03-04 Community Connection

Topics Discussed (this field expands)
 Crime Reduction Initiatives, Education Session

Notes /Comments (this field expands)
 Member attended seniors coffee at the Heritage Hall. Detachment priorities and crime reduction strategies were discussed.

Delete Current Consultation

Insert Consultation Before This One and Go to It

Insert Consultation After this One and Go to It

Consultation No. 6

Date (yyyy-mm-dd) Meeting Type
 2024-03-09 Community Connection

Topics Discussed (this field expands)
 Education Session

Notes /Comments (this field expands)
 Member attended the Southern Alberta gun show that was held at the Milk River Civic Centre. Member interacted with residents, guests and vendors.

Delete Current Consultation

Insert Consultation Before This One and Go to It

Insert Consultation After this One and Go to It

Consultation No. 7

Date (yyyy-mm-dd) Meeting Type
 2024-03-11 Meeting with Elected Officials

Topics Discussed (this field expands)
 Crime Reduction Initiatives, Regular reporting information sharing

Notes /Comments (this field expands)
 Detachment Commander attended the regular Milk River Mayor and council meeting. Reports and Detachment update provided. Detachment and community priorities agreed upon for upcoming fiscal year.

Delete Current Consultation

Insert Consultation Before This One and Go to It

Insert Consultation After this One and Go to It



Consultation No. 8

Date (yyyy-mm-dd) Meeting Type
 2024-03-12 Meeting with Stakeholder(s)

Topics Discussed (this field expands)
 Crime Reduction Initiatives, Education Session

Notes /Comments (this field expands)
 Detachment Commander met with the Milk River public works staff during coffee and discussed a number of topics including stop signs, school bus zone and any potential issues.

	Delete Current Consultation
Insert Consultation Before This One and Go to It	Insert Consultation After this One and Go to It

Consultation No. 9

Date (yyyy-mm-dd) Meeting Type
 2024-03-12 Community Connection

Topics Discussed (this field expands)
 Education Session

Notes /Comments (this field expands)
 Member participated in Pickleball with local residents at the Milk River civic centre. This has been well received in the community and has formed partnerships.

	Delete Current Consultation
Insert Consultation Before This One and Go to It	Insert Consultation After this One and Go to It

Consultation No. 10

Date (yyyy-mm-dd) Meeting Type
 2024-03-16 Town Hall

Topics Discussed (this field expands)
 Education Session, Crime Reduction Initiatives, Annual Planning

Notes /Comments (this field expands)
 Members attended the Gold Springs Colony and spoke to residents about issues, crime prevention and annual planning. Members visited with the German class and learned about their culture.

	Delete Current Consultation
Insert Consultation Before This One and Go to It	Insert Consultation After this One and Go to It

Consultation No. 11

Date (yyyy-mm-dd) Meeting Type
 2024-03-16 Town Hall

Topics Discussed (this field expands)
 Education Session, Crime Reduction Initiatives, Annual Planning

Notes /Comments (this field expands)
 Members held a town hall at Milltow Colony in Warner County. Members spoke to residents and explained crime trends, annual planning, resources. Members were invited to stay for lunch and answered questions.

	Delete Current Consultation
Insert Consultation Before This One and Go to It	Insert Consultation After this One and Go to It



Consultation No. 12

Date (yyyy-mm-dd) Meeting Type
 2024-03-21 Meeting with Stakeholder(s)

Topics Discussed (this field expands)
 Traffic

Notes /Comments (this field expands)
 Member met with the Milk River public works crew and discussed any issues regarding traffic or safety concerns with the upcoming weather forecast.

	Delete Current Consultation
Insert Consultation Before This One and Go to It	Insert Consultation After this One and Go to It

Consultation No. 13

Date (yyyy-mm-dd) Meeting Type
 2024-03-25 Meeting with Stakeholder(s)

Topics Discussed (this field expands)
 Education Session, Drugs

Notes /Comments (this field expands)
 Members and Munn attended the Coutts fire department training exercise at the Milk River waste transfer facility. RCMP disposed of exhibits while speaking with the Fire Department staff and discussing any concerns.

	Delete Current Consultation
Insert Consultation Before This One and Go to It	Insert Consultation After this One and Go to It



Community Priorities

Priority No. 1

Priority (this field expands)

Traffic - Safety (motor vehicles, roads)

Current Status and Results (this field expands)

The Milk River Detachment received a new member from Depot during the 4th quarter to assist with the resourcing levels. Detachment members have been working a lot of overtime to maintain service level in the area. The detachment members ensured the communities they serve always received quality service and assistance. The Detachment surpassed two of their target measures relating to road and highway safety relating to vehicles speeding and issuing warnings for a number of related traffic safety act violations. The two targets that were not met were mainly due to resource levels and attending calls for service.

Priority No. 2

Priority (this field expands)

Police / Community Relations - Crime prevention

Current Status and Results (this field expands)

The Milk River Detachment excels in Proactive Crime Reduction and this is evident as they have surpassed three of four targets that were set out completing proactive patrols of area campgrounds, school zones and the Canadian/USA Border. The detachment has received various positive feedback from partners, other agencies and residents because of their visibility, willingness to help and positive attitudes. This initiative has also assisted the detachment strengthen their working relationship with the area schools, CBSA, USBP and partner agencies. The target that was not met was an initiative of the member who resigned from the RCMP during the start of the 2nd quarter and due to resourcing levels and the other targets having a high importance the proactive checks of commercial vehicles was not selected.

Delete Last Community Priority and Results

Add Additional Community Priority and Results



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	January - March			January - December		
	2023	2024	% Change Year-over-Year	2022	2023	% Change Year-over-Year
Persons Crime	8	1	-88.00%	40	30	-25.00%
Property Crime	3	6	100.00%	41	41	0.00%
Other Criminal Code	1	3	200.00%	36	24	-33.00%
Total Criminal Code	12	10	-17.00%	117	95	-19.00%
Drugs Offences	0	0		1	5	400.00%
Other Federal Acts	10	3	-70.00%	31	28	-10.00%
Other Provincial Acts	9	5	-44.00%	50	36	-28.00%
Municipal By-Laws	0	0		4	5	25.00%
Motor Vehicle Collisions	7	17	143.00%	54	50	-7.00%
Provincial Code Traffic	215	154	-28.00%	906	970	7.00%
Other Traffic	0	1		1	3	200.00%
Criminal Code Traffic	1	1	0.00%	5	3	-40.00%
Total Traffic Offences	216	156	-28.00%	912	976	7.00%

¹Data extracted from a live database (PROS) and is subject to change over time.

Trend / Points of Interest (this field expands)



Provincial Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	4	4	0	0
Detachment Support	2	1	0	1

2. Data extracted on March 31, 2024 and is subject to change.

3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments (this field expands)

Police Officers: Of the four established positions, four officers are currently working. There is no hard vacancy at this time.

Detachment Support: Of the two established positions, one resource is currently working with none on special leave. There is one hard vacancy at this time.



Milk River Provincial Detachment Crime Statistics (Actual) January to March: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	1	0	0	0	N/A	N/A	-0.1
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	1	1	0	0	N/A	N/A	-0.1
Other Sexual Offences		0	0	0	0	0	N/A	N/A	0.0
Assault		0	2	5	4	0	N/A	-100%	0.2
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		0	0	2	2	0	N/A	-100%	0.2
Uttering Threats		0	5	2	2	1	N/A	-50%	-0.1
TOTAL PERSONS		0	9	10	8	1	N/A	-88%	0.1
Break & Enter		1	0	1	0	0	-100%	N/A	-0.2
Theft of Motor Vehicle		0	0	0	0	1	N/A	N/A	0.2
Theft Over \$5,000		0	0	0	0	0	N/A	N/A	0.0
Theft Under \$5,000		1	4	3	0	2	100%	N/A	-0.2
Possn Stn Goods		1	0	0	0	0	-100%	N/A	-0.2
Fraud		0	1	3	3	1	N/A	-67%	0.4
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		1	2	0	0	0	-100%	N/A	-0.4
Mischief - Other		0	2	1	0	2	N/A	N/A	0.2
TOTAL PROPERTY		4	9	8	3	6	50%	100%	-0.2
Offensive Weapons		0	0	0	0	0	N/A	N/A	0.0
Disturbing the peace		0	0	5	0	0	N/A	N/A	0.0
Fail to Comply & Breaches		2	1	1	1	3	50%	200%	0.2
OTHER CRIMINAL CODE		0	2	3	0	0	N/A	N/A	-0.2
TOTAL OTHER CRIMINAL CODE		2	3	9	1	3	50%	200%	0.0
TOTAL CRIMINAL CODE		6	21	27	12	10	67%	-17%	-0.1



Milk River Provincial Detachment Crime Statistics (Actual) January to March: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	2	0	0	0	N/A	N/A	-0.2
Drug Enforcement - Trafficking		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		2	2	0	0	0	-100%	N/A	-0.6
Total Drugs		2	4	0	0	0	-100%	N/A	-0.8
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		6	2	7	10	3	-50%	-70%	0.2
TOTAL FEDERAL		8	6	7	10	3	-63%	-70%	-0.6
Liquor Act		0	2	0	0	0	N/A	N/A	-0.2
Cannabis Act		0	0	4	0	0	N/A	N/A	0.0
Mental Health Act		3	6	5	3	2	-33%	-33%	-0.5
Other Provincial Stats		4	6	11	6	3	-25%	-50%	-0.2
Total Provincial Stats		7	14	20	9	5	-29%	-44%	-0.9
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		0	1	0	0	0	N/A	N/A	-0.1
Total Municipal		0	1	0	0	0	N/A	N/A	-0.1
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		0	1	0	0	0	N/A	N/A	-0.1
Property Damage MVC (Reportable)		16	9	12	5	11	-31%	120%	-1.4
Property Damage MVC (Non Reportable)		3	1	0	2	6	100%	200%	0.7
TOTAL MVC		19	11	12	7	17	-11%	143%	-0.8
Roadside Suspension - Alcohol (Prov)		0	2	2	1	0	N/A	-100%	-0.1
Roadside Suspension - Drugs (Prov)		0	0	2	0	0	N/A	N/A	0.0
Total Provincial Traffic		16	34	244	215	154	863%	-28%	45.7
Other Traffic		0	0	0	0	1	N/A	N/A	0.2
Criminal Code Traffic		4	1	3	1	1	-75%	0%	-0.6
Common Police Activities									
False Alarms		1	2	1	0	2	100%	N/A	0.0
False/Abandoned 911 Call and 911 Act		2	7	4	2	1	-50%	-50%	-0.7
Suspicious Person/Vehicle/Property		8	14	7	2	14	75%	600%	0.0
Persons Reported Missing		0	0	2	0	0	N/A	N/A	0.0
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		2	3	1	2	2	0%	0%	-0.1
Form 10 (MHA) (Reported)		0	0	0	2	0	N/A	-100%	0.2



Milk River Provincial Detachment Crime Statistics (Actual) January to December: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	1	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		3	1	1	3	1	-67%	-67%	-0.2
Other Sexual Offences		0	2	0	2	0	N/A	-100%	0.0
Assault		9	4	7	13	18	100%	38%	2.7
Kidnapping/Hostage/Abduction		0	0	0	1	0	N/A	-100%	0.1
Extortion		1	1	0	0	0	-100%	N/A	-0.3
Criminal Harassment		1	4	4	14	2	100%	-86%	1.2
Uttering Threats		7	5	12	7	9	29%	29%	0.6
TOTAL PERSONS		21	17	25	40	30	43%	-25%	4.1
Break & Enter		3	7	5	6	4	33%	-33%	0.1
Theft of Motor Vehicle		2	2	2	1	0	-100%	-100%	-0.5
Theft Over \$5,000		1	0	2	1	1	0%	0%	0.1
Theft Under \$5,000		12	9	6	9	12	0%	33%	0.0
Possn Stn Goods		0	2	2	1	3	N/A	200%	0.5
Fraud		12	8	13	15	11	-8%	-27%	0.5
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		6	8	12	1	6	0%	500%	-0.7
Mischief - Other		9	2	5	7	4	-56%	-43%	-0.5
TOTAL PROPERTY		45	38	47	41	41	-9%	0%	-0.5
Offensive Weapons		3	0	2	2	2	-33%	0%	0.0
Disturbing the peace		10	8	0	9	7	-30%	-22%	-0.5
Fail to Comply & Breaches		7	7	6	13	11	57%	-15%	1.4
OTHER CRIMINAL CODE		2	3	7	12	4	100%	-67%	1.3
TOTAL OTHER CRIMINAL CODE		22	18	15	36	24	9%	-33%	2.2
TOTAL CRIMINAL CODE		88	73	87	117	95	8%	-19%	5.8



Milk River Provincial Detachment Crime Statistics (Actual) January to December: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	0	3	1	0	-100%	-100%	-0.1
Drug Enforcement - Trafficking		1	0	0	0	3	200%	N/A	0.4
Drug Enforcement - Other		4	2	3	0	2	-50%	N/A	-0.6
Total Drugs		6	2	6	1	5	-17%	400%	-0.3
Cannabis Enforcement		1	0	0	2	0	-100%	-100%	0.0
Federal - General		24	29	5	28	23	-4%	-18%	-0.3
TOTAL FEDERAL		31	31	11	31	28	-10%	-10%	-0.6
Liquor Act		0	1	2	1	0	N/A	-100%	0.0
Cannabis Act		0	0	1	5	0	N/A	-100%	0.5
Mental Health Act		27	8	13	21	17	-37%	-19%	-0.7
Other Provincial Stats		23	39	31	23	19	-17%	-17%	-2.4
Total Provincial Stats		50	48	47	50	36	-28%	-28%	-2.6
Municipal By-laws Traffic		0	0	1	1	0	N/A	-100%	0.1
Municipal By-laws		9	3	6	3	5	-44%	67%	-0.8
Total Municipal		9	3	7	4	5	-44%	25%	-0.7
Fatals		1	0	0	0	0	-100%	N/A	-0.2
Injury MVC		4	1	2	2	0	-100%	-100%	-0.7
Property Damage MVC (Reportable)		59	51	47	47	43	-27%	-9%	-3.6
Property Damage MVC (Non Reportable)		19	11	5	5	7	-63%	40%	-3.0
TOTAL MVC		83	63	54	54	50	-40%	-7%	-7.5
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	6	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		78	64	280	906	970	1144%	7%	262.6
Other Traffic		2	1	1	1	3	50%	200%	0.2
Criminal Code Traffic		12	10	2	5	3	-75%	-40%	-2.3
Common Police Activities									
False Alarms		7	4	5	3	5	-29%	67%	-0.5
False/Abandoned 911 Call and 911 Act		20	14	29	30	17	-15%	-43%	1.0
Suspicious Person/Vehicle/Property		30	29	43	27	31	3%	15%	0.0
Persons Reported Missing		9	2	1	4	2	-78%	-50%	-1.2
Search Warrants		1	0	0	0	0	-100%	N/A	-0.2
Spousal Abuse - Survey Code (Reported)		26	27	13	10	10	-62%	0%	-4.9
Form 10 (MHA) (Reported)		0	0	0	1	3	N/A	200%	0.7

Request for Decision

2024 Tax Rate Bylaw 1059

May 13, 2024



RECOMMENDATION

That the 2024 Tax Rate Bylaw 1059 be given first reading.

That the 2024 Tax Rate Bylaw 1059 be given second reading.

That the 2024 Tax Rate Bylaw 1059 receive unanimous consent for consideration of third reading.

That the 2024 Tax Rate Bylaw 1059 be given third and final reading.

LEGISLATIVE AUTHORITY

MGA Section 353 - Each council must pass a property tax bylaw annually. The property tax bylaw authorizes council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of a) the expenditures and transfers set out in the budget of the municipality, and b) the requisitions.

BACKGROUND

The assessed value of a residential property is a calculation based upon the market value of a property and reflects a combination of any changes/improvements made to the property and the current real estate market conditions for residential properties. For non-residential properties the assessed value could reflect one or more of the estimated business value based on profit estimates, the estimated value of the investment in the business or the estimated cost of replacement of the business or components of the business. The valuation date for property assessment is July 1 of the previous year. Meaning the assessment values used for 2024 property taxes reflects the value of the property as of July 1, 2023. The second date used for valuation is the 'characteristics and physical condition' date. This is the date on which the condition of the property is recorded. In Alberta this date is December 31 of the previous year.

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. 2024 Tax Rate Bylaw 1059

**TOWN OF MILK RIVER
IN THE PROVINCE OF ALBERTA
BYLAW NO. 1059**

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF MILK RIVER IN THE PROVINCE OF ALBERTA FOR THE 2024 TAXATION YEAR.

WHEREAS, the Town of Milk River has prepared and adopted detailed estimates of the municipal revenues and expenditures as required for 2024 at the special council meeting held on April 23, 2024; and

WHEREAS the estimated municipal expenditures and transfers set out in the operating budget for the Town of Milk River for 2024 total \$3,921,408; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$2,985,236 and the balance of \$936,172 is to be raised by municipal taxation and frontage charges; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF)

Residential/Farmland	\$163,614
Non-residential	<u>\$42,209</u>
	\$205,823

Seniors Foundation \$20,795

Designated Industrial Properties \$134

WHEREAS, the Council of the Town of Milk River is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Alberta Municipal Government Act, Chapter M26, RSA 2000 as amended; and

WHEREAS, the assessed value of all property in the Town of Milk River as shown on the assessment roll is:

Town of Milk River Assessment

Residential and Farmland	\$68,877,980
Non-residential	\$11,919,000
Linear	\$1,712,830
Designated Industrial Property	<u>\$51,090</u>
Total	\$82,560,900

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Town of Milk River in the Province of Alberta, hereby enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Milk River, Alberta:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential / Farmland	\$648,831	\$68,877,980	9.42
Non-residential	<u>\$287,341</u>	<u>\$13,682,920</u>	21.000
Municipal Totals	\$936,172	\$82,560,900	
ASFF			
Residential / Farmland	\$163,614	\$68,877,980	2.37540
Non-residential	<u>\$42,209</u>	<u>\$12,955,300</u>	3.24804
	\$205,823	\$81,833,280	
Seniors Foundation			
	\$20,795	\$81,873,280	0.25399
Designated Industrial			
	\$134	\$1,763,920	0.0765

2. The minimum amount payable for improved properties as property tax for general municipal purposes shall be \$200.00.
3. The minimum amount payable as municipal property tax shall be \$1,000.00 for vacant residential land.
4. If, as of the 31st day of August 2024, any taxes which remain unpaid shall receive a 5% penalty on the 1st day of September 2024.
5. A 1.5% penalty will be imposed on the unpaid balance on the first day of the month thereafter.

That this bylaw shall take effect on the date of the third and final reading thereof.

Read a first time this XX day of XXXX 2024.

Read a second time this XX day of XXXX 2024.

Received Unanimous Consent for consideration of third reading this XX day of XXXX 2024.

Read a third time and passed this XX day of XXXX 2024.

Mayor, Larry Liebelt

Chief Administrative Officer, Kelly Lloyd

SIGNED by the Chief Elected Official and the Chief Administrative Officer this XX day of XXXX, 2024.

Request for Decision

Special Tax Bylaw 1058

May 13, 2024



RECOMMENDATION

That the Special Tax Bylaw 1058 be given first reading.

That the Special Tax Bylaw 1058 be given second reading.

That the Special Tax Bylaw 1058 receive unanimous consent for consideration of third reading.

That the Special Tax Bylaw 1058 be given third and final reading.

LEGISLATIVE AUTHORITY

Municipal Government Act

BACKGROUND

The Council of the Town of Milk River deems it necessary to provide for special tax levies in the 2024 Operating and Capital Budget for specific municipal projects and services; and the total assessment on all assessed taxable property for 2024 is \$82,560,900 all of which will be subject to the special tax levies at \$50.00 per taxable property.

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Special Tax Bylaw 1058

**TOWN OF MILK RIVER
IN THE PROVINCE OF ALBERTA
BYLAW NO. 1058**

**A BYLAW OF THE COUNCIL OF THE TOWN OF MILK RIVER, IN THE PROVINCE OF ALBERTA,
TO PROVIDE FOR THE 2024 SPECIAL TAX LEVIES.**

WHEREAS, pursuant to the provisions of the Municipal Government Act, RSA 2000, being Chapter M-26, as amended, a Council may pass a special tax bylaw to raise revenue to pay for a specific service or purpose by imposing one or more special tax, and

WHEREAS, the Council of the Town of Milk River deems it necessary to provide for special tax levies in the 2024 Operating and Capital Budget for specific municipal projects and services; and

WHEREAS, the total assessment on all assessed taxable property for 2024 is \$82,560,900 all of which will be subject to the special tax levies.

NOW THEREFORE, the Council of the Town of Milk River duly assembled hereby enacts as follows:

1. **THAT** this bylaw shall be cited as the 2024 Special Tax Bylaw.
2. **THAT** the following Special Tax Levy be imposed:
 - a) **Road Operating Special Tax Levy** – (+/-) \$24,450.00 – to include but not be limited to repairs and maintenance of paved streets, gravel streets and lanes, sidewalks, curbs, gutters, and boulevards situated within the existing road rights-of-way as well as installation of streetlights within the road right of way. The tax rate is \$50.00 per taxable parcel and will be imposed upon taxable parcels that do not pay a pavement local improvement tax as prepared in accordance with Part 9 of the Alberta *Municipal Government Act*.
3. **THIS** bylaw shall come into full force and effect upon the final reading thereof.

READ a first time this XX day of XXXX 2024

READ a second time this XX day of XXXX 2024

Received Unanimous Consent for consideration of third reading this XX day of XXXX 2024

READ a third and final time this XX day of XXXX 2024

Mayor, Larry Liebelt

Chief Administrative Officer, Kelly Lloyd

SIGNED by the Chief Elected Official and the Chief Administrative Officer this XX day of XXXX, 2024.

Request for Decision

Water Conservation Bylaw 1070

May 13, 2024



RECOMMENDATION

That the Water Conservation Bylaw 1070 be given first reading.

That the Water Conservation Bylaw 1070 be given second reading.

That the Water Conservation Bylaw 1070 receive unanimous consent for consideration of third reading.

That the Water Conservation Bylaw 1070 be given third and final reading.

LEGISLATIVE AUTHORITY

Municipal Government Act

Environment and Protected Areas **Minister's Communication**

BACKGROUND

At the December Council meeting, Council gave third and final reading to the Water Conservation Bylaw 1050. It had been brought to Council for revisions to update and remove the fines for offences to the new Rates Bylaw.

Since that time, and as Alberta is a level 4 in its water management plan, the Environment and Protected Areas Minister has asked that municipalities undertake the following:

1. Initiate efforts to monitor water supply infrastructure proactively, paying particular attention to water intake relative to water levels.
2. **Begin a review of the terms of your municipality's water licence so you are aware of any conditions that may limit your ability to withdraw water during a drought.**
3. Alert municipal water managers to prepare to be engaged with officials from the Drought Command Team, should conditions within your municipal water licence need to be triggered.
4. Develop a water shortage plan so your municipality is prepared to respond if water availability decreases.

At the April Council meeting, Council requested for the Bylaw to be added to the agenda to review, where amendments were made.

As such, and in preparation for summer, this Bylaw is on the agenda for council review.

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Water Conservation Bylaw 1070

**TOWN OF MILK RIVER
IN THE PROVINCE OF ALBERTA
BYLAW NO. 10570**

A BYLAW OF THE TOWN OF MILK RIVER, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE CONSERVATION OF WATER.

WHEREAS pursuant to the provisions of the Municipal Government Act, Statutes of Alberta, RSA 2000 and amendments thereto, Council may pass a Bylaw for the provision and regulation of a water utility within the Town of Milk River.

WHEREAS Council deems it appropriate to prepare a water conservation Bylaw that requires the water be conserved and utilized in an efficient manner with the provisions of this Bylaw.

WHEREAS Council deems it appropriate to partner with the Village of Coutts to ensure a consistent approach to water conservation.

NOW THEREFORE the Council of the Town of Milk River, duly assembled, hereby enacts as follows:

1. TITLE

1.1. This Bylaw may be referred to as the “Water Conservation Bylaw.”

2. PURPOSE AND DEFINITIONS

2.1. The purpose of this Bylaw is to promote the efficient use of water in the community and reduce water waste.

2.2. In this Bylaw:

Bulk Water Station means the facility for the sale of potable water on a bulk basis.

CAO means Chief Administrative Officer who is appointed to the position and title by Council and includes any person appointed by the CAO to act as their designate.

Consumer means any person or corporation whose property is connected to the water system or any Lessee or occupant of such property or person who obtains water from any Town owned hydrant or standpipe.

DESIGNATED OFFICER shall mean the person appointed to the position or a member of the Royal Canadian Mounted Police or a Designated Officer appointed pursuant to the Designated Officer Act or a Bylaw Enforcement Officer.

Non-Residential Water Use means a service supplied to a premise principally used to conduct a profession, business, trade, industry, occupation, or employment, and includes institutional uses and apartment buildings.

~~**Peace Officer** means a person employed for the purpose of preserving and maintaining the public peace.~~

Residential Water Use means a service supplied to a premise that is used primarily for domestic purposes including but not limited to single-family dwellings, multi-family dwellings, mobile homes, and condominium developments.

3. WATER USE RESTRICTIONS

- 3.1. In the event that the CAO believes there may be a shortage of water, the CAO may regulate the distribution and use of water from the Water Treatment Plant to all consumers or any of them, including the times of day when the use of water may be allowed or prohibited.
- 3.2. Subject to other sections of this Bylaw, no person may use municipally supplied water from a hose, pipe, sprinkler, or permanent water irrigation system (underground sprinkler system) for the purpose of watering lawns except between the hours of 7:00pm and ~~12:00pm (noon)~~ 10:00 a.m.
- 3.3. In the event there is a reason to declare an increase in water conservation level, the CAO may declare such restriction effective immediately.
- 3.4. Any consumer outside of municipal boundaries will be required to implement the same or similar water conservation measures as required by the Town residents subject to CAO approval.
- 3.5. The CAO will cause public notice indicating the level of water conservation and the date that level came or will come into effect to be given by any of the following means:
 - 3.5.1. Website
 - 3.5.2. Television advertisement
 - 3.5.3. Circulation of a flyer
 - 3.5.4. Radio announcement
 - 3.5.5. Any other method and deemed necessary.
- 3.6. Each municipality retains the right to create procedures and/or regulations regarding water restrictions pursuant to this Bylaw, enforceable by the municipality or a ~~Peace Officer~~ Designated Officer and are subject to change at the discretion of the CAO from time to time without warning.
- 3.7. The declaration of a water use restriction may apply to the entire municipality, specific zones or geographic areas or other specific locations as defined by the CAO.
- 3.8. In the event of an emergency such as, but not limited to, a fire, water line break, water plant critical component failure, etc., the municipality may implement such conservation measures as deemed necessary for the duration of the emergency.
- 3.9. It is encouraged that all residents wash vehicles and recreational vehicles on grass lawns to further ensure the conservation of water.
- 3.10. The CAO may enact any of the following levels of water conservation measures depending on the projected or actual severity of the event:
 - 3.10.1. Level 1 Water Restrictions

3.10.1.1. All outdoor water use, including watering lawns, washing cars, sidewalks, pads, exterior of buildings is permitted. However, using the last number of your address (odd or even) determines which days you may water your own lawn according to the following schedule. ODD numbered addresses may use water for these purposes on Tuesdays, Thursdays, and Sundays. EVEN numbered addresses may use water for these purposes on Mondays, Wednesdays, and Saturdays.

3.10.1.2. Bulk water sales hours of operation are limited or suspended ~~completely~~completely, with the exception of domestic and livestock use.

3.10.2. Level 2 Water Restrictions

3.10.2.1. All non-essential water use is prohibited (e.g.: washing cars, sidewalks, pads, exterior of buildings and watering lawns, etc.)

3.10.2.2. Bulk water sales are prohibited, with the exception of domestic and livestock use.

3.10.2.3. All non-residential users of water will be requested to reduce hours of operation to contribute to the conservation of water.

3.10.3. Level 3 Water Restrictions

3.10.3.1. All non-essential water use is prohibited (e.g.: washing cars, sidewalks, pads, exterior of buildings, and watering lawns, etc.)

3.10.3.2. Bulk water sales are prohibited, with the exception of domestic and livestock use.

3.10.3.3. All non-essential users of water will be required to reduce or cease hours of operation.

4. EXEMPTIONS

4.1. The following circumstances are exempt from the restrictions noted under this Bylaw:

4.1.1. Watering of flower beds, gardens, shrubs, and trees by watering can is permitted at any time.

4.1.2. Watering by metered drip irrigation (underground sprinkler system) is permitted at any time.

4.1.3. Sprinklers and like water toys may be used for recreational purposes as long as people are present and using the sprinkler for a recreational use **(only exempt from Level 1 Water Restrictions).**

4.1.4. Newly laid sod and seeding lawns may be watered in any manner until the first cut only, or as would be deemed reasonable by a ~~Peace Officer~~Designated Officer.

4.2. At any time, a written request may be made to the CAO requesting an exemption to the water restriction in place. Exemptions will only be made for extraordinary/emergency situations. The request must include:

4.2.1. Location of request

4.2.2. Reason for waiver

4.2.3. Duration of requested waiver

5. OFFENCE

5.1. Any person who contravenes the Bylaw is guilty of an offence.

5.2. Every day during which a contravention continues is deemed to be a separate offence.

6. FINES, PENALTIES AND ENFORCEMENT

- 6.1. Any employee of the municipality may enter upon any parcel of land, suspected of violating water use restrictions, and require the occupant of such parcel to discontinue such non-compliance or, if the occupant is not available, the employee may turn off the source of such non-compliance.
- 6.2. In the event that the employee is not able to shut off the source of the non-compliance, the supply of water to any parcel may be temporarily discontinued, and the owner shall be liable to pay a reconnection fee in addition to the fine that may be applied.
- 6.3. In addition to fines and penalties, which may be issued under the Town of Milk Rivers Rates Bylaw, the Town may seek an Order of Court granting an injunction or any other order necessary to enforce compliance. The Town will seek full recovery of such legal costs either through the court system or by placing the cost of such action on the person(s) or corporations tax or utility account.
- 6.4. Any person who commits an offence under this Bylaw is liable to pay fines for each contravention of any provision of this Bylaw as stated by the Town of Milk Rivers Rates Bylaw:

7. GENERAL PROVISIONS

- 7.1. Each provision of this Bylaw is independent of all other provisions and if any provision is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw remain valid and enforceable.
- 7.2. Nothing in this Bylaw relieves a person from complying with any provision of any federal or provincial law or regulation, other Bylaw or any requirement of any lawful permit, order, or license.
- 7.3. Bylaw No. ~~1009-1050~~ is hereby repealed ~~as of January 1, 2024.~~
- 7.4. This Bylaw shall come into effect ~~January 1, 2024~~ upon third and final reading.

Read a first time this day of 2024.

Read a second time this day of 2024.

Received Unanimous Consent for consideration of third reading this day of 2024.

Read a third time and passed this day of 2024.

Larry Liebelt
Mayor

Kelly Lloyd
Chief Administrative Officer

Signed by the Chief Elected Official and the Chief Administrative Officer this day of
2024.

Request for Decision

Procedural Bylaw 1060

May 13, 2024



RECOMMENDATION

That the Procedural Bylaw 1060 be given first reading.

That the Procedural Bylaw 1060 be given second reading.

That the Procedural Bylaw 1060 receive unanimous consent for consideration of third reading.

That the Procedural Bylaw 1060 be given third and final reading.

LEGISLATIVE AUTHORITY

Municipal Government Act

BACKGROUND

The Procedural Bylaw was requested to be reviewed by Council.

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Procedural Bylaw 1060

BYLAW NO. ~~1023~~1060

A BYLAW OF THE TOWN OF MILK RIVER, IN THE PROVINCE OF ALBERTA, TO DEAL WITH THE PROCEDURE AND THE TRANSACTING OF BUSINESS BY THE MUNICIPAL COUNCIL OF THE TOWN OF MILK RIVER AND COUNCIL COMMITTEE MEETINGS.

WHEREAS, Section 145 of the Municipal Government Act, being Chapter M-26 R.S.A. 2000 and amendments thereto, deal with meetings of Council, this Bylaw, by virtue of the Act, provides for the regulation of the proceedings of Council and the Committees thereof.

NOW THEREFORE, the Council of the Town of Milk River, duly assembled enacts as follows:

1. TITLE

This Bylaw shall be cited as the "Procedurale Bylaw" of the Town of Milk River.

2. DEFINITIONS

Act means the Municipal Government Act, Chapter M-26, as amended.

~~**Acting Mayor** means the member selected by the Council to preside at a Regular meeting thereof in the absence or incapacity of both the Mayor and the Deputy Mayor, pursuant to the Act.~~

Agenda means the agenda for a Regular, Special or Committee of the Whole meeting prepared pursuant to Part **5** of this Bylaw.

Bylaw means a Bylaw of the Town.

Chair means the person who has been given authority to direct the conduct of a meeting including the appointed head of a committee.

Committee means any committee, board or other body established by Council under the Municipal Government, unless Council decides that this Bylaw does not apply to any particular Council Committee.

Council means the duly elected Council of the Town of Milk River.

Deputy Mayor means the person appointed by Council pursuant to the provisions of Part **4** of this Bylaw to act as Mayor in the absence or incapacity of the Mayor.

Mayor means the person elected as the Chief Elected Officer under Section 150 of the Act.

New Business means business dealing with a matter, which has not been introduced at the same or previous meeting and of which no notice has been given of the intention to present it.

Old Business means the business which has been raised at the same or previous meeting and which has not been completed.

Privilege means the rights and immunities of Council collective or the position and conduct of members of Council in their office character as elected representatives and a "matter of privilege" means any matter affecting privilege.

Quorum means minimum number of members of Council or Committee necessary to conduct business.

Town means the corporation of the Town of Milk River and where the context so requires, means the area included within the boundaries of the Town.

3. GENERAL APPLICATION RULES OF COUNCIL

~~applies to:~~

~~3.1.1. All Regular and Special Meetings of Council; and~~

~~3.1.2. the conduct of meetings of all Committees and Boards of Council.~~

3.1 This Bylaw shall govern all regular meetings, special meetings, committee of the whole, public hearings, annual organizational meetings, and any other meetings as may be directed by Council.

3.2 Council Committees shall be established and governed by policy of bylaw approved by Council, where appropriate, authority is delegated to a Council Committee and such committee, and its mandate shall be established by bylaw.

3.3 All Committees of Council and all members of Committees, including resident members shall be bound by the voting rules of this Bylaw.

3.4 The precedence of the rules governing the procedure of Council is:

3.3.1 the Province of Alberta Municipal Government Act;

3.3.2 Other Provincial Legislation;

3.3.3 Town of Milk River Procedural Bylaw and any amendments thereto;

3.3.4 Robert's Rules of Order.

3.5 Agenda

3.5.1 The agenda for each Council meeting is established by the CAO in consultation with the Mayor. The Mayor has final approval of the agenda.

3.5.2 All items for inclusion in the agenda must be submitted to the CAO by noon on the Wednesday before the meeting.

3.5.3 The CAO will prepare and distribute the agenda electronically to Council no later than 4:30 p.m. on the Wednesday prior to the meeting.

3.5.4 ~~Unless otherwise specified in this Bylaw, the Order of Business for a Regular Meeting of Council shall be contained in the agenda for the meeting, which shall be prepared by the CAO. Copies of all reports or communications to be dealt with shall be placed at the disposal of Council by the noon on the Friday immediately preceding a Regular Council Meeting.~~

3.6 Quorum

- 3.6.1 Should a member of Council arrive late to a meeting or depart prior to the completion of the meeting, the CAO, or their designate, shall record the time of arrival and departure of the Councillor.
- 3.6.2 If there is no quorum present within fifteen minutes after the time appointed for the meeting of Council, the CAO shall, for the purpose of remuneration, call the roll and take down the names of the members present, and the Council shall stand absolutely adjourned until the next meeting. The agenda for the adjourned meeting will be dealt with at the next regular meeting unless a special meeting is called before or after the next regular meeting to deal with the business of the adjourned meeting. A meeting cannot proceed without quorum.
- 3.6.3 Absences of a member of Council shall be dealt with under the provisions provided in the Act and/or the Code of Conduct Bylaw.

4. PROCEEDINGS AT MEETINGS

- 4.1 The Mayor, when present, shall preside as Chair over all meetings of Council, unless otherwise provided for in this Bylaw.
- 4.2 The Deputy Mayor shall Chair Council meetings when the Mayor is absent or unable to function as Mayor and shall have the powers and responsibilities of the Mayor under this Bylaw.
- 4.3 In the absence or inability of the Mayor and Deputy Mayor to act, the next Councillor scheduled to be Deputy Mayor shall assume the Chair of Council and shall have the powers and responsibilities of the Mayor under this Bylaw.
- 4.4 As a rule, the Chair does not make any motion, but shall be able to voice what they see as a useful motion and seek someone to move the motion.
- 4.5 Direction to administration by Council shall be limited to Council as a whole directing the CAO.
- 4.6 The minutes of the preceding meeting shall have previously been circulated to the Councillors, allowing the minutes circulated to be adopted by a majority vote.
- 4.7 The Chair shall preserve order and decorum and decide questions of order, subject to an appeal to the Council, and the decision of the Chair shall be final unless reversed or altered by a majority vote of the members present without debate.
- 4.8 Every member wishing to speak to a question or motion shall address themselves only to the Chair.
- 4.9 When a request is made to have a member's vote recorded against a question, all present at that time shall be recorded, and the member's votes shall be recorded as voting for, against, and /or abstained for pecuniary interest only, pursuant to the Act.

4.10 A member of Council shall be allowed to participate in a Regular or Special meeting of Council ~~via~~ through electronic means, which may include using a telephone with the use of the speaker, via a personal computer, or other means as technology advances. ~~as described in the Act.~~ A member of Council will only be able to participate in one meeting via electronics means in a row. The per diem rates for a member of Council participating in a meeting via electronic means will be paid at the same rate as if the member of Council is physically present. If the meeting goes into a Closed Session, while a member of Council is participating via electronic means, ~~he/she~~ they will not be able to participate in the Closed Session portion of the meeting.

4.11 Audio and video recordings of all meetings of Council are prohibited, unless authorized by a unanimous vote of Council.

4.12 Motions and ~~Putting Questions or Resolutions In Council~~

4.12.1 In all cases not provided for in the proceedings of the Council or in Committee, Robert's Rule of Order shall be followed, and, in such cases, the decision of the Chair shall be final and accepted without debate.

4.12.2 No motion bringing in a new matter before Council may be made while any other motion is pending.

4.12.3 A recommendation in a report does not constitute a motion until a Council Member has expressly moved it.

4.12.4 A motion is not required to be seconded.

4.12.5 All motions shall be in writing and recorded before being debated or put from the Chair.

4.12.6 The Chair must call for a motion before a vote is taken.

4.12.7 A motion may be tabled to enable Council to deal with other more pressing matters. A motion that has been tabled may be brought back at any time by a majority vote and when brought back, it will take precedence over other new motions.

4.13 Voting

~~1. Wherever this Bylaw requires that a motion be made, a Bylaw be passed or any other action be taken by a vote of:~~

- ~~a) a simple majority of Council;~~
- ~~b) two thirds or any other stipulated fraction of Council members;~~
- ~~c) all members of Council;~~

~~the requirements shall be interpreted as meaning such majority, fraction or total of the members of Council who are present and voting on the matter.~~

4.13.1 A Councillor has one (1) vote each time a vote is held at a Council meeting at which a Councillor is present.

- 4.13.2 If there is an equal number of votes for and against a resolution or bylaw, the resolution or bylaw is defeated.
- 4.13.3 Council shall vote by a show of hands unless other electronic means are available that clearly show how everyone voted.
- 4.13.4 ~~Under Section 183 of the Act, Every member of Council present, shall vote on every matter of Council, unless they are required to or permitted to abstain from voting due to a pecuniary interest.~~ under this or any other enactment.
- 4.13.5 The Council must ensure that each abstention and the reasons for the abstention are recorded in the minutes of the meeting.
- 4.13.6 When a public hearing on a proposed bylaw or resolution is held, a Councillor:
- 4.13.6.1 must abstain from voting on the bylaw or resolution if the Councillor was absent from all of the public hearing, and
 - 4.13.6.2 may abstain from voting on the bylaw or resolution if the Councillor was only absent from a part of the public hearing.
- 4.13.7 Before a vote is taken by Council, a Councillor may request that the vote be recorded. When a vote is recorded, the minutes must show the names of the Councillors present and whether each Councillor voted for or against the proposal or abstained.
- 4.13.8 Where a Councillor declares a pecuniary conflict of interest under the MGA, that Councillor will absent themselves from Council table while the matter is being discussed and voted upon. Prior to leaving the Council table, the Councillor will describe in general terms the nature of the pecuniary interest, which will be captured as part of the minutes.
- 4.13.9 The Chair of a meeting must verbally announce the outcome of all votes of Council.

~~READING OF PROPOSED BYLAWS AND PROCEEDINGS THEREON~~

- ~~1. When a proposed Bylaw is read in Council, the CAO shall certify the reading and the date of the reading on the face thereof. When a Bylaw has been read a third time and finally passed the CAO shall keep on file correct copies thereof, including amendments, if any.~~
- ~~2. A Bylaw appearing upon the Council agenda when listed as ready for first reading shall be introduced by a member moving "That Bylaw No. (Quoting the Bylaw No.) be now read a first time." After first reading, the Bylaw may be debated, referred or laid over. If a Bylaw fails to receive first reading, then it may be struck from the agenda.~~
- ~~3. Every Bylaw shall be read a third time before it is signed by the Mayor or Deputy Mayor. If a Bylaw fails to receive third reading, it shall remain on the agenda to be dealt with at the next Regular Meeting of Council. However, if a Bylaw fails to receive third reading at three consecutive Regular Meetings of Council, it shall be deemed to have failed and be struck from the agenda.~~

5. ORDER OF BUSINESS

5.1. Regular Meetings

- 5.1.1. Shall be held on the second Monday of each month provided that where a Regular Council Meeting falls on a holiday, the meeting shall be held on the next following day, not being a holiday, or on such other day as Council decides.
- 5.1.2. ~~Regular Meetings of Council~~ Shall commence at 5:30 p.m. and adjourn by a unanimous vote of the members present. Adjournment of a meeting shall be no later than 9:30 p.m., unless a majority vote of ~~the~~ of Council extends the meeting for 30 minutes. The Council meeting must be completed before 10:00 p.m., including ~~an~~ **the** extension.
- 5.1.3. Additions to the agenda will be made by motion and accepted by majority vote of the Council.
- 5.1.4. The Order of Business **of a Regular Meeting** ~~agenda~~ shall be as follows:
 - A) Call to Order
 - B) Additions to the Agenda
 - C) Delegations **(5:40 pm.)**
 - D) Approval of Minutes
 - E) Business Arising from Minutes
 - F) Financial Reports
 - G) Administration Reports
 - H) Break (10-15 minutes)**
 - I) Old Business
 - J) Bylaws **and Policies**
 - K) New Business
 - L) Councillors Reports
 - M) Mayor's Report
 - N) ~~In-Camera~~ **Closed Session** (if required)
 - O) Adjournment

5.1.5 Closed Session

~~6. ORDER OF PROCEEDINGS WHEN IN A CLOSED SESSION~~

- 5.1.5.1 The rules of the Council shall be observed when Council is in a closed session as far as may be applicable. Recommendations shall be voted on after returning to Regular Meeting.

5.2 Organizational Meeting

- 5.2.1 Council must hold an organizational meeting annually not later than two weeks after the third Monday in October.

- 5.2.2 If a meeting date falls on a statutory holiday, it shall be rescheduled for the next working day, unless otherwise authorized by resolution of Council.
- 5.2.3 Unless the Mayor has been elected at the last General Election, immediately preceding the Organizational meeting, the Mayor shall take the chair and call the meeting to order.
- 5.2.4 If the Mayor has been elected at the last General Election, immediately preceding the meeting, the CAO shall call the meeting to order and shall preside over the meeting until the oath, prescribed by the Oath of Office Act, has been administered to the Mayor.
- 5.2.5 After the Mayor has taken the oath, the Mayor shall preside over the meeting and the Councillors shall take the Official Oath of Office.
- 5.2.6 All Committees and other bodies that Council is entitled to appoint may be changed annually at the time of the Organizational Meeting as set by the statute then in effect.
- 5.2.7 Appointment and Organization of Committees of Council
- 5.2.7.1 All elected officials and resident members of Committees of Council, will be appointed at an Organizational Meeting, or by a motion of Council.
- 5.2.7.2 Terms for Councillors appointed to any Committee are twelve months.
- 5.2.7.3 Terms for residents at large appointed to a Committee will be a twelve-month term.
- 5.2.7.4 Residents interested in volunteering to serve on Committees may apply to the Town by way of cover letter outlining their interest. Recommendations for appointments will be made using the following considerations:
- 5.2.7.4.1 the best interests of the Town;
- 5.2.7.4.2 the competence of members; and
- 5.2.7.4.3 willingness to serve.
- 5.2.8 The Order of Business of the Organizational Meeting shall be limited to:
- A) The appointment of the Deputy Mayor;
 - B) The appointment of Council to committees or other bodies;
 - C) Setting the date, time and place for regular Council meetings;
 - D) A review the Councillor Code of Conduct;
 - E) A review of the remuneration and expenses policy;
 - F) In an election year, a review of the Procedural Bylaw;
 - ~~G) Appoint signing authorities;~~
 - H) Appoint the auditor;

- I) Appoint the assessor;

5.3 Special Meetings

- 5.3.1 Special Council meetings can be held under the provisions provided in Section 194 of the Act.
- 5.3.2 Special Council meetings should only be held to address time sensitive issues.

5.4 Committee of the Whole

- 5.4.1 The purpose of the Committee of the Whole is to allow for Council and Department heads to have discussions on operational and capital priorities and issues. It shall include Council, the CAO, the Public Works Foreman Supervisor, and the Fire Chief. Only the members of Council are able to vote. The Committee of the Whole meets, as required and as determined by Council.
- 5.4.2 The Committee of the Whole Meeting can, by resolution, move into a closed session and exclude any person or persons from the meeting. Recommendations shall be voted on after returning to the Meeting.

5.5 Public Hearing

~~5.5.1 Public Hearings will follow the process outlined in the Act.~~

5.5.1 Council shall hold a public hearing when:

- 5.5.1.1 Required by the MGA;
- 5.5.1.2 Required by any other legislative or regulation;
- 5.5.1.3 Road Closure Bylaws; and
- 5.5.1.4 Or any other matter at the direction of Council.

5.5.2 Council, shall by resolution, set a time, date, and location of a public hearing.

5.5.3 Unless otherwise approved by resolution of Council, the following shall represent the procedure to conduct a public hearing:

- A) The Chair of a public hearing shall declare the public hearing open.
- B) A background shall be provided on the proposed bylaw or resolution.
- C) Presentations shall be limited to five (5) minutes.
- D) Persons speaking will be given an opportunity to speak only once.
- E) Order of presentations shall be as follows:
 - a. Those in support
 - b. Those opposed
 - c. Those deemed affected
- F) Council shall not allow cross examination of persons giving information and it will not be necessary for the persons giving information to verify their qualifications.
- G) For clarification purposes, Council may ask questions of the speakers after each presentation.
- H) No verbal or written submissions shall be received after the hearing has been deemed closed.
- I) The Chair of a public hearing shall declare the public hearing closed.

Where there are no persons present as delegations, the hearing procedure shall eliminate items c, d, e, f, and g, as listed above.

5.5.4 After the close of the public hearing, the process of Council is as follows:

5.5.4.1 Council may pass the bylaw or resolution.

5.5.4.2 Council may make any amendment to the bylaw or resolution as it considers necessary and proceed to pass it without further advertisement or hearing.

5.5.4.3 Council may defeat the bylaw or resolution.

7. DELEGATIONS

7.1. Delegations who wishes to bring any matter to the attention of the Council or who wishes to have any matter considered by the Council, shall address a letter to the Council outlining the subject to be discussed. The letter shall be typewritten or legibly written, signed by the correct name of the writer, delivered, or mailed to the office of the CAO so that it arrives no later than ~~1:00 p.m. on the Tuesday~~ **12:00 p.m. (noon) on the Wednesday** immediately preceding the meeting at which it is to be presented, and it shall contain the full mailing address of the writer. If the **delegation** ~~he or she~~ wishes to appear before Council, it shall be so stated in the letter. The CAO shall then place the person(s) on the next meeting agenda, if possible.

7.2. Delegations will be allocated a maximum of 10 minutes to present the subject matter indicated in their request. The Chair of the meeting may extend this maximum time allocation at their choice.

7.3. A maximum of 2 delegations will be included on the agenda at a Regular Council meeting.

7.4. Delegations may present to Council no more than 2 times per **calendar** year on items considered to be the same issue.

8. REGULATIONS FOR CONDUCTING BUSINESS IN COMMITTEE

8.1. The business of the Committee of the Whole, Authorities, Boards, and other Committees shall be conducted in accordance with the rules governing procedure in the Council, in addition, the following rules shall be adhered to:

8.1.1. The Chairperson shall preside at each meeting, shall vote on all questions submitted and, upon an equal vote, the question shall be negative.

8.1.2. The name of the Chairperson shall appear on all reports and recommendations made by a Committee/Authority/Board.

8.1.3. In the absence of the Chairperson and unless another has been appointed by the Mayor or the Council, one of the other members shall be elected to preside and shall discharge the duties of the Chairperson during the meeting or until the arrival of the Chairperson.

8.1.4. The minutes of the transactions of each Committee/Authority/Board shall accurately kept in a book provided for that purpose and, at each meeting, the minutes of the preceding meeting shall be submitted for approval. After they are approved by a majority of the members present, shall be signed by the Chairperson and the CAO.

8.2 The general duties of all the Committees of Council shall be as follows:

8.2.1 To report to the Council, on all matters connected with the duties imposed upon each such Committee and to recommend such action by the Council as it deems necessary within its terms of reference.

8.2.2 To observe, unless otherwise specifically permitted, the rules prescribed by the Bylaws of the Council.

9. SEVERABILITY

9.1. Should any provision of this Bylaw be invalid, then the invalid provision shall be severed, and the remainder of this Bylaw shall be maintained.

10. REPEAL

10.1. Bylaw 1023 is hereby repealed upon third and final reading.

11. EFFECTIVE DATE

11.1. This Bylaw shall come into full force and effect on the final day of passing.

Read for a first time this the XX day of XXXX 2024.

Read for a second time this XX day of XXXX 2024.

Unanimous consent given for consideration of third reading this XX day of XXXX 2024.

Read for a third and final time this XX day of XXXX 2024.

Larry Liebelt
Mayor

Kelly Lloyd
Chief Administrative Officer

Signed by the Chief Elected Official and the Chief Administrative Officer this XX day of XXXX 2024.

Request for Decision

Compliance Certificate Policy PD 1.0

May 13, 2024



RECOMMENDATION

That Council approve Policy PD 1.0, being the Compliance Certificate Policy, as presented.

LEGISLATIVE AUTHORITY

Municipal Government Act
Land Use Bylaw

BACKGROUND

To establish a standardized and consistent system regarding requests for Certificates of Compliance and to eliminate any responsibility and/or liability for any mistake, inaccuracy, or error which may arise from the information supplied by or on behalf of the applicant. To clarify for property owners and those involved in real estate transactions the process used for Certificates of Compliance.

RISK/CONSEQUENCES

1. Council may provide further direction on this policy. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Compliance Certificate Policy

Council Policy PD 1.0 Compliance Certificates



Responsibility: Planning and Development

Effective Date

References

Municipal Government Act
Records Management Bylaw
Land Use Bylaw

Council Resolution

POLICY STATEMENT

The issuance of Certificates of Compliance is a service provided by the Town of Milk River to property owners within the Town's jurisdiction to assist with arrangements for the sale or transfer of properties. The Town of Milk River will provide a standardized and consistent approach to the processing and issuance of Certificates of Compliance. This policy sets the guidelines for the submittal requirements, review of submission and review limitations when issuing a compliance letter.

PURPOSE

To establish a system regarding requests for Certificates of Compliance and to eliminate any responsibility and/or liability for any mistake, inaccuracy, or error which may arise from the information supplied by or on behalf of the applicant. To clarify for property owners and those involved in real estate transactions the process used for Certificates of Compliance.

DEFINITIONS

Certificate of Compliance or **Compliance Certificate** means a document issued by the municipality, certifying whether a development complies with the current Land Use Bylaw with respect to use and setback requirements and insofar as represented on an Alberta Land Surveyors' Real Property Report.

Council means the elected officials of the Town of Milk River, including the Mayor and Councillors.

Development Officer means a person appointed as a Development Officer (or their designate) pursuant to the Land Use Bylaw.

Development Permit means a permit issued with or without conditions pursuant to the Land Use Bylaw authorizing a development. A Development Permit does not constitute a building permit.

Land Use Bylaw means the bylaw that has been adopted by Council for the purpose of prohibiting or regulating and controlling the use and development of land and buildings within the Town of Milk River.

Real Property Report (RPR) means a legal document that illustrates in detail the location of all relevant, visible public and private improvements relative to property boundaries prepared by a registered Alberta Land Surveyor.

Town means the Municipal Corporation of the Town of Milk River.

SCOPE

This policy applies to Planning and Development staff dealing with the processing and issuing of Certificates of Compliance for property owners.

RESPONSIBILITIES

The Chief Administrative Officer (CAO) or designate(s) is responsible for administering this policy within the standards established. Staff shall process requests for Certificates of Compliance, review Real Property Reports and issue Certificates of Compliance in a timely manner.

STANDARDS

1. The fee for a compliance review shall be as prescribed by Council and is payable prior to the compliance review.
2. The Development Officer, the Town of Milk River CAO, or a designate authorized by the CAO shall be responsible for the issuance of all compliance letters.
3. A Real Property Report with the signature of the Alberta Land Surveyor clearly shown must accompany the request for a compliance letter.
4. If the Real Property Report is older than one (1) year and no older than three (3) years from the date submitted for compliance review it must be accompanied by an affidavit, executed within 30 days of submission for compliance, signed by the vendor that no additions of structures or changes to existing structures have occurred since the date of the survey. A Real Property Report older than three (3) years will not be accepted for a compliance review.
5. If the Real Property Report submitted is not legible or is missing information required to determine compliance, a letter stating that the compliance could not be conducted due to the applicable reason will be sent to the person that submitted the compliance request.
6. All measurements shown on a Real Property Report are deemed to be accurate within a tolerance of 0.1 m (10 cm or 3.94 inches).
7. The compliance review shall pertain to the compliance of the use and setback requirements of principal and accessory buildings with the Land Use Bylaw in effect. Fences shown on the Real Property Report will not form part of the compliance letter but will be noted in the letter if the fence encroaches upon public/municipal land or road right-of-way.
8. The position of the Town shall be based solely on the information contained in the Real Property Report supplied and referred to in the compliance letter. The Town will advise that it has not in any way verified any document, plan, affidavit, statutory declaration, or letter provided. The letter and compliance review is based exclusively upon the accuracy

and legitimacy of the information provided by the applicant.

9. The basic format of the letter is shown in Schedule A. Additional phrases may be added and/or the format of the letter modified, as circumstances require.
10. A compliance letter does not constitute a Development Permit. A compliance letter cannot approve or grant variances to Land Use Bylaw standards. An applicant may be instructed or advised to apply to the Town for a relaxation or variance request, which is processed through the development approval process. Such advice does not bind the municipality or indicate that a variance application will be approved, and it is acknowledged that variances to bylaw standards may be appealable by any party deemed to be affected.

SCHEDULE A: Compliance Letter Template

Date

RE: Compliance Letter
Lot X – Block XX – Plan XXXXXX
Property Address, Milk River, AB

To Whom It May Concern:

I hereby confirm the following with respect to the above-mentioned property:

- a) The above-mentioned property is designated as “XXXXX” in the Town of Milk River Land Use Bylaw No. 1012, and the present use, [insert description of use] is a permitted use/discretionary use/prohibited use.
- b) A review of the Surveyor’s Real Property Report dated XXXXXX, and signed by XXXXXX, Alberta Land Surveyor, which is attached and forms part of this letter, indicates that the location of the [insert principal building description] complies/does not comply with the setback requirements of Bylaw No. 1012 and the location of the [insert accessory building descriptions] complies/does not comply with the setback requirements of Bylaw No. 1012.
- c) As per the Real Property Report, setback requirements for the principal building and accessory buildings are as follows:

Principal Building [Insert Description]

<u>Location</u>	<u>Required</u>	<u>Actual</u>	
Front Yard	XX m	XX m	Setback met / not met
Side Yard (East)	XX m	XX m	Setback met / not met
Side Yard (West)	XX m	XX m	Setback met / not met
Rear Yard	XX m	XX m	Setback met / not met

Accessory Building [Insert Description]

<u>Location</u>	<u>Required</u>	<u>Actual</u>	
Front Yard	XX m	XX m	Setback met / not met
Side Yard (East)	XX m	XX m	Setback met / not met
Side Yard (West)	XX m	XX m	Setback met / not met
Rear Yard	XX m	XX m	Setback met / not met

If applicable: The [insert building description] **does not comply** with the setback requirements of Land Use Bylaw No. 1012; however, the dwelling may be considered a non-confirming building in accordance with Section 643 of the Municipal Government Act, RSA 2000, Chapter M-26, as amended. Please be advised, a non-conforming building may continue to remain at its current location but may not be enlarged, added to, rebuilt, or structurally altered except to make it a conforming building.

The Town advises that it has not in any way verified, checked, or reviewed any document plan, affidavit, statutory declaration, or letter provided and exclusively and strictly relies upon the author or signatory for accuracy and veracity of all statements and details provided in the real property report which was enclosed in your request. The Town makes no representations as to building, improvements or measurements incorrectly shown or not shown on the survey document.

Should you have any questions or concerns regarding the above compliance report, please contact the office.

Sincerely,

Kelly Lloyd
CAO / Development Officer

Request for Decision

Correspondence

May 13, 2024



RECOMMENDATION

That correspondence for the period ending May 13, 2024, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

Correspondence is a collection of general information received at the Town Office and is provided to Council as information.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in correspondence. Council shall be specific in the direction it provides.
2. Council may direct Administration on any item contained in correspondence.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Municipal Affairs: ICF Letter
2. Environment and Protected Areas: Small Water License Holders
3. MP Motz: Carbon Tax
4. Municipal Affairs: Municipal Accountability Program Report



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

AR111331

April 11, 2023

Dear Chief Elected Official:

Intermunicipal Collaboration Framework agreements (ICFs) between municipalities with shared boundaries are designed to provide for integrated and strategic planning, delivery, and funding of intermunicipal services.

ICFs are created with the understanding that things change over time, and there is a requirement to review those frameworks regularly to ensure they are current and meet the needs of the municipalities that are parties to the framework.

I have heard from some municipalities that it will be challenging to meet the review period of "at least every five years" from the date that their original ICF was signed while the ministry is concurrently reviewing the ICF provisions within the *Municipal Government Act*. Given those concerns, I have signed Ministerial Order No. MSD:24/23, extending the review period from five to seven years.

For clarity, this does not impact the obligation to have an ICF in place and current agreements are still in effect. In other words, the time extension does not mean municipalities can forfeit their obligations within their agreement, including cost-sharing, shared services, and any agreed-upon review period. We recommend municipalities hold off on renegotiation discussions in light of the potential for further amendments.

In addition to this extension, my ministry can provide additional supports to assist with mediation or facilitation services if needed. Questions regarding ICFs can be directed to a Municipal Collaboration Advisor at icf@gov.ab.ca or toll-free by first dialing 310-0000, then 780-427-2225.

Sincerely,

Rebecca Schulz
Minister

Attachment: Ministerial Order No. MSD:024/23

cc: Chief Administrative Officers



ALBERTA

ENVIRONMENT AND PROTECTED AREAS

Office of the Minister

Dear Water Licence Holder,

Alberta is currently experiencing drought conditions. This is especially true in the South Saskatchewan River Basin (SSRB) and, based on current forecasts, it is expected to continue throughout this year. These conditions mean there is potential for the drought to worsen, and we must be prepared.

Over the past two months, the largest water licence holders in the SSRB have worked to develop water sharing agreements to mitigate the risks posed by drought.

These discussions have been the largest and most comprehensive in Alberta’s history. Four memorandums of understanding (MOUs) have been drafted covering the: Bow River Basin, Red Deer River Basin, Oldman River Basin, and the Upper Tributaries of the Oldman River Basin.

The MOUs require all major water licence holders to reduce their water use. It is expected the MOUs will be completed by April 18, 2024. These MOUs will be released publicly shortly thereafter.

I am writing to ask that all remaining two thousand plus small licence holders implement the same water conservation measure as outlined in the MOUs.

You have been identified as a small licence holder falling into the following categories, with the following commitment expectations:

Sector	Expectation
All municipalities in the SSRB	Implement a 5-10% reduction in water use.
Private Irrigation (including those with irrigation type activities, like golf courses).	Implement the same restriction of water use as the current on-farm water limit set by your closest irrigation district.
Industrial and Commercial	Withdrawal of the minimum volume of water needed to maintain operations.
Feedlots and Stock Growers	
Oil and Gas	
All others	

The Drought Command Team will continue to provide regular updates on the drought conditions, including actions related to water reduction and conservation measures that may be required.

Please assist the Drought Command Team by updating your contact information by visiting: https://your.alberta.ca/drought/survey_tools/licence-holder-contact-information. You can also email: epa.drought-response@gov.ab.ca or call 403-381-5546.

For general enquiries, email epa.drought@gov.ab.ca or call EPA Outreach Services at 310-3773.

For the latest updates on drought in Alberta, please visit alberta.ca/drought.

Sincerely,

A handwritten signature in black ink, reading "Rebecca Schulz". The signature is written in a cursive, flowing style.

Rebecca Schulz
Minister of Environment and Protected Areas

Bill 20 – *Municipal Affairs Statutes Amendment Act, 2024*

The proposed *Municipal Affairs Statutes Amendment Act, 2024*, makes changes to two key pieces of municipal-related legislation: the *Local Authorities Election Act* (LAEA) and the *Municipal Government Act* (MGA).

- The **LAEA** establishes the framework for the conduct of elections in Alberta municipalities, school divisions, irrigation districts and Metis Settlements.
- The **MGA** establishes the rules governing the conduct of local elected officials once on council, as well as the overall administration and operation of municipal authorities in Alberta.

Changes to local election rules under the LAEA

Proposed changes to the LAEA aim to add greater transparency to and trust in local election processes.

Description of Proposed Changes	Current Status
<ul style="list-style-type: none"> • Align candidate eligibility criteria with councillor disqualification criteria in the MGA. 	Candidates elected to council may face immediate disqualification due to misalignment with the MGA’s criteria.
<ul style="list-style-type: none"> • Allow municipalities to require criminal record checks for candidates. 	No provisions in place.
<ul style="list-style-type: none"> • Allow union and corporate donations to local candidates, with the same donation limits as individual donors (\$5,000 per municipality per year). • Allow donations outside the local election year and require annual reporting of donations. 	Unions and corporations were prohibited from donating to municipal campaigns in the 2021 campaign. Donations outside of the campaign period (January 1 to December 31 in the year of a general election) were restricted to a maximum of \$5,000 per year.
<ul style="list-style-type: none"> • Require third-party advertisers interested in plebiscites to register and report finances. Only Albertans, Alberta companies and Alberta unions can contribute to issues-based third-party advertisers, up to a maximum of \$5,000. 	The LAEA only regulates third-party advertising for the promotion or opposition of a candidate during an election. There is no reference to issue-based advertising.
<ul style="list-style-type: none"> • Limit donations to third party advertisers to \$5,000 per election period, which begins May 1 of the election year. 	The current donation limit is \$30,000 for all individuals, unions, and corporations.
<ul style="list-style-type: none"> • Enable regulation-making authority to define local political parties. This approach will be piloted in Calgary and Edmonton. 	No provisions in place to regulate political parties at the local level.
<ul style="list-style-type: none"> • Repeal the municipal authority to develop a voters list. 	Municipalities can prepare a voters list, which must be shared with all candidates.
<ul style="list-style-type: none"> • Require municipalities to prepare a permanent electors register and align that information with Elections Alberta. 	A permanent electors register is an internal document that assists with the conduct of an election. Municipalities can choose to develop one or not.

<ul style="list-style-type: none"> Expand the use of special ballots while strengthening special ballot processes. 	Special ballots can only be requested for very specific reasons, including physical disability, absence from the municipality, or for municipal election workers.
<ul style="list-style-type: none"> Limit vouching to the ability to vouch for someone's address. 	An elector can vouch for an individual's age, residence, and identity.
<ul style="list-style-type: none"> Repeal the ability for a candidate's official agent or scrutineer to object to an elector. 	Candidate's official agents or scrutineers can object to an elector; however, the elector can still vote.
<ul style="list-style-type: none"> Enable regulation-making authority to postpone elections in emergencies. 	No provisions in place to enable the Minister to postpone an election in the event of a natural disaster.
<ul style="list-style-type: none"> Prohibit automated voting equipment, such as electronic tabulators. 	The LAEA permits municipalities, by bylaw, to process ballots by automated voting equipment.
<ul style="list-style-type: none"> Require recounts if requested by a candidate when the margin is within 0.5 percent of total votes. 	Returning officers have discretion regarding recounts.
<ul style="list-style-type: none"> Clarifying rules and streamlining processes for scrutineers. 	Concerns have been raised that the rules for scrutineers are not clear.

Strengthening the accountability of local councils under the MGA

Proposed changes to the MGA will help ensure local councils and elected officials are mindful of the common interests of Albertans and held to greater account by the citizens who elected them.

Description of Proposed Changes	Current Status
<ul style="list-style-type: none"> Require a councillor's seat to become vacant upon disqualification. 	Municipal councils or electors can only remove a disqualified councillor through the courts if they refuse to vacate their seat.
<ul style="list-style-type: none"> Require mandatory orientation training for councillors. 	Training for councillors must be offered, but there is no requirement for the councillor to attend the training.
<ul style="list-style-type: none"> Allow Cabinet to remove a councillor if in the public interest, or to order a referendum to determine whether the councillor should be removed. 	Minister can only remove a sitting councillor through the municipal inspection process and only under very specific circumstances.
<ul style="list-style-type: none"> Allow elected officials to recuse themselves for real or perceived conflicts of interest. 	Elected officials can only recuse themselves for matters in which they have a financial interest.
<ul style="list-style-type: none"> Make the Minister responsible for validating municipal recall petitions. 	A municipality's chief administrative officer is responsible for validating recall petitions.
<ul style="list-style-type: none"> Enable Cabinet to require a municipality to amend or repeal a bylaw. Give Cabinet authority to direct a municipality to take specific action to protect public health and/or safety. 	Cabinet may only intervene with respect to a land use bylaw or statutory plan. No provisions exist.

<ul style="list-style-type: none"> • Allow the Minister to outline joint use planning agreement criteria and requirements. 	All criteria for these agreements are currently in the <i>MGA</i> .
<ul style="list-style-type: none"> • Specify that the assessed person for an electric generation system is the operator. 	There is a lack of clarity regarding who should be assessed for electrical generation systems.

Accelerating housing development under the MGA

Affordable and attainable housing has become one of the most urgent concerns across the country, and Alberta’s government is constantly searching for innovative ways to meet this challenge, including new tools for municipalities to leverage under the MGA.

Description of Proposed Changes	Current Status
<ul style="list-style-type: none"> • Require municipalities to offer digital options for public hearings on planning and development and restrict them from holding extra hearings when not required by legislation. 	No requirements in place for digital options. Municipalities can hold extra hearings beyond what’s legislated.
<ul style="list-style-type: none"> • Fully exempt non-profit subsidized affordable housing from property taxation. 	No provisions in place.
<ul style="list-style-type: none"> • Enable multi-year residential property tax incentives. 	Municipalities may offer multi-year incentives for non-residential development, but not residential development.
<ul style="list-style-type: none"> • Limit the ability of municipalities to require non-statutory studies as requirements for building and development permits. 	No provisions in place.

Next steps

Should the legislation pass, supporting regulations would be developed through stakeholder engagement with municipalities and other partners, which is expected to take place in late spring and summer of 2024. If passed, it is anticipated the legislation would come into force upon Royal Assent.

From: Motz, Glen - Riding 1 <Glen.Motz.C1@parl.gc.ca>

Sent: Wednesday, May 01, 2024 2:42 PM

To: clerk@medicinehat.ca; office@cardstoncounty.com; info@cypress.ab.ca; info@fortymile.ab.ca; admin@warnercounty.ca; townoffice@bowisland.com; info@cardston.ca; info@magrath.ca; main@milkriver.ca; contact@raymond.ca; redcliff@redcliff.ca; vilcouth@telus.net; vl4most@telusplanet.net; office@stirling.ca; admin@warner.ca; info@bloodtribe.org

Subject: Carbon Tax Impact on Municipal Governments

Dear Municipal Government Councils of Medicine Hat-Cardston-Warner,

We all are well aware that Canada is facing a cost-of-living crisis. Many people are simply unable to afford life's basic necessities. Despite this, the Federal Government increased the carbon tax on April 1st by 23%.

What is often forgotten is the impact the carbon tax is having on municipalities and the communities you serve. I have heard from many of you that the carbon tax is forcing you to cut services or raise property taxes. This will only get worse if the carbon tax continues.

I am encouraging individual councils to send a letter to the Prime Minister, calling on him to create a permanent carbon tax carve-out for municipal governments. To that end, I have attached a sample letter that you may wish to use as a guide in your letter to the Prime Minister.

I would appreciate being copied any letters you send in this regard. The Prime Minister can be reached by email at pm@pm.gc.ca or regular mail (no postage required):

Office of the Prime Minister

80 Wellington Street

Ottawa, ON K1A 0A2

If you have any questions, do not hesitate to contact my office at 403-528-4698 or this email address.

Sincerely,

Glen

Team Motz

Office of Member of Parliament Glen Motz, M.O.M.

Medicine Hat-Cardston-Warner

Suite 306, 2810 - 13 Avenue SE

Medicine Hat, Alberta T1A 3P9

Office | Bureau: 403.528.4698; 1-844-781-9061 Fax | Télécopieur: 403.528.4365

E-mail | Courriel: glen.motz.c1@parl.gc.ca

Dear Prime Minister Trudeau,

As you know, Canada is facing a significant cost-of-living crisis. Many people are simply unable to afford the basic necessities that they would have taken for granted just a few years ago.

Despite this, the Federal Government increased the carbon tax on April 1st by 23%. We are deeply concerned about the harm this increase will have on the people we serve in our communities.

In 2024, a Canadian family will already have to spend \$700 more for groceries than they had to last year, and the cost of gas and heating is forcing too many people to make impossible financial decisions. Food banks are reporting that they will have to handle an additional million visits this year on top of last year's record high, and a third of charities are expecting to have to turn hungry people away as they cannot keep up with demand.

The carbon tax impact, just on our municipality alone, amounted to **(\$ amount in 2023)**, which will be even more in 2024. We are forced to add this cost on to an already overburdened tax base, or drastically cut services, or both. This is unacceptable.

The Federal Government should be working to find solutions to the affordability crisis, not making this difficult situation even worse.

For this reason, I am requesting you create a permanent carve-out for municipal governments in the Carbon Tax before people living in **(insert municipality here)** suffer even more. By doing so, you will demonstrate your commitment to making Canada a more affordable country for everyone.

We hope you seriously consider stopping your costly carbon tax on municipalities and work to achieve lower prices for all Canadians.

Sincerely,

Town of Milk River Action Plan

2.3 Legislative Gaps

- requirement to designate a place for the municipal office (page 9);
- requirement to conduct annual chief administrator officer evaluation (page 11);
- requirement to ensure municipal documents are signed in accordance with the MGA (page 13);
- requirement for the property tax bylaw to be in accordance with the MGA (page 27);
- requirement to establish a local and a composite assessment review board by bylaw (page 28);
- requirement for the borrowing bylaw to be in accordance with the MGA (page 31);
- requirement for the fire bylaw to be in accordance with the MGA (page 32);
- requirement to pass bylaws in accordance with the MGA (page 33);

- requirement to adopt an operating budget (page 36);
- requirement for the salary and benefits to include those of all designated officers (page 43);
- requirement for a municipality to implement a three-year operating plan and a five-year capital plan (page 44);
- requirement for the content of assessment notices to be in accordance with the MGA (page 48);
- requirement to establish a land use bylaw in accordance with the MGA (page 54);

- requirement to establish a subdivision and development appeal board (page 57);
- requirement for election officers to be appointed and sign the appropriate oath/statement (page 60);

- requirement for municipal emergency structure, appointments, and training to be in place (page 65);

Status

Completed
 Completed
 Completed
 Completed
 Completed
 Completed
 Completed
 Completed

 Completed
 Completed
 Completed
 Completed
 This item says no action required.

Update for 2024 Deadline

Documentation

August 8 2022 minutes
 April 11 2023 minutes
 Policy approved May 17 2023 minutes
 Bylaw 1042-23 - June 19 special meeting
 February 23 2023 minutes / Bylaw 1039-23
 January 9 2023 minutes / Bylaw 1038-23
 January 8 2024 minutes / Bylaw1043-23
 January 9 2023 minutes / Bylaw 1038-23
 June 19 2023 special meeting - we do not have any debt to put in the budget
 Bylaw 842 repealed May 8 2023 minutes
 June 12 2023 minutes - three year operating plan 2024-2026
 June 23 combined notice sent out

The bylaw does not use the word secretary, only clerk. Subsection 4.4 speaks to individual representatives allowed. Subsection 9.1 allows for the CAO to subdelegate the clerk's role, which has been completed through the 2019 ORRSC agreement, section 3.6

No change required?
 To be completed in 2025
 DEM/DDEM appointed / all EO's have completed / MEO LAEO

April 11 2023 minutes / certificates

Outstanding Items	
Municipality: MILK RIVER	
Municipal Emergency Organization/Agency/Advisory Committee	Bylaw 1030 establishes the regional emergency management advisory committee and the regional emergency management agency. The advisory committee includes a member of council as representative to the regional committee. The bylaw includes authority for declaration and termination of a state of local emergency. The appointment of a director of emergency management, elected officials training and an approved emergency plan have not been completed.
Content of Assessment Notices	The combined assessment and tax notice contains most of the required legislated assessment information including a statement that an assessed person may file a complaint and information on how to file. The notice of assessment date is not included on the assessment notice.
Three-Year Operating and Five-Year Capital Plans	The three-year operating plan covers the next three years and does not include the current year. The plan includes major categories of expenditures and revenues. A resolution to adopt the operating plan could not be located. The plan does not include annual surplus/deficit or accumulated surplus/deficit. The capital plan has not been updated since 2019 and includes the years 2019-2024.
Salary and Benefits	
Operating Budget	The interim operating budget was approved by resolution 2021-12-13 at the December 13, 2021 council meeting. The final operating budget was approved by resolution 2022-06-11 at the June 13, 2022 council meeting. The budget does not include the amount needed to pay debt obligations with respect to borrowing. In addition, the budget does not include the amount needed in respect of requisitions, the amount to be transferred to the capital budget or reserves. The budget does not include the estimated amounts for each source of revenue.
Property Tax Bylaw	The 2022 tax bylaw was passed on June 17, 2022. The ratio between residential and non-residential assessment classes is under the 5:1 maximum. Requisitions are accounted for and the calculations are correct. One minimum tax is established. The tax rate bylaw includes a special levy for "capital municipal". There is no legislated authority to provide for a special tax for the purpose of capital reserves in section 382(1) of the MGA.
Signing of Municipal Documents	All municipal documents provided and accessed online were signed by both the mayor and CAO in accordance with the requirements of section 213 of the MGA. The CAO indicated that she signs some agreements alone; however, section 213 of the MGA requires a member of council to sign agreements with the CAO unless otherwise authorized. As the visit was conducted electronically, the town's minutes and bylaw binders were not reviewed.

Request for Decision

Wounded Warriors

May 13, 2024



RECOMMENDATION

That Council approve/not approve a donation to Wounded Warriors in the amount of \$_____.

LEGISLATIVE AUTHORITY

BACKGROUND

Wounded Warriors Canada (WWC) is a nationally recognized mental health service provider dedicated to serving ill and injured Trauma Exposed Professionals (TEPs) and their families in both official languages.

Our range of clinically facilitated programs have been developed to support the unique needs of Veterans, First Responders, and their families. Our programs support individuals, couples, spouses, surviving Family members, and children of those who serve or have served our country and communities.

RISKS/CONSEQUENCES

- 1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

	1 Issue	2 Issues	3 Issues	4 Issues
	Name Recognition \$50 per issue			
Quarter Page	\$460	\$830	\$1175	\$1475
Half Page	\$770	\$1385	\$1965	\$2465
Full Page	\$1200	\$2185	\$3060	\$3700
Inside Cover	\$1500	\$2750	\$4000	\$5000
Outside Cover	\$2000	\$3700	\$5400	\$7000

ATTACHMENTS

- 1. Letter
- 2. Media Package

From: Tony <tony@capedm.com>
Sent: April 17, 2024 1:31 PM
To: cao@milkriver.ca
Subject: Wounded Warriors Magazine - Sponsorship Request
Attachments: wwc media package-1.pdf

Hello,

We ask for your assistance to help support the work, the registered charity Wounded Warriors Canada strives to achieve so to honour and support Canada's ill and injured Canadian Armed Forces Members, Veterans, First Responders and their families.

We're offering the opportunity to include you as a much-valued sponsor for the charitable programs and services provided by this worthwhile charity as an advertising sponsor within the official Wounded Warriors Magazine which, we distribute across Canada on a quarterly basis.

Most importantly the dollars risen (after costs) through this initiative go towards the many program and services they provide to our Canadian Frontline Personnel and their Families.

Attached is the media kit with sponsorship pricing and charity info. Please advise, if we may count on your much needed and valued support.

Regards,

Tony Russo
National Accounts Manager
780-995-2855 (Direct line)

Proudly Supporting:

CRA# 82808-2727-RR0001

The content of this email is confidential and should not be copied, modified, re-transmitted, or used for any purpose except with written authorization. If you are not the intended recipient, please delete all copies and notify us immediately.

WOUNDED WARRIORS MAGAZINE



#INTHISTOGETHER



Wounded

Warriors

Canada



To honour and support Canada's ill and injured Canadian Armed Forces members, Veterans, First Responders and their families.

CRA# 82808-2727-RR0001

Since our humble beginnings in 2006, Wounded Warriors Canada has grown to become one of the leading military support organizations in Canada. From one small program providing care packages to our injured military members in the NATO Hospital in Germany, we have grown to include 15 separate innovative and pioneering programs aimed at supporting our nations heroes and their families overcome the challenges associated with Post Traumatic Stress Disorder or PTSD.

With the war in Afghanistan over, it is often easy to forget that over 45,000 Canadians served during the war in that desert. Prior to this

conflict, thousands more served in countries like Rwanda, Cambodia, Cyprus, Haiti and Bosnia. From these conflict zones, many of our soldiers, sailors and airmen have been injured both physically and mentally. Not all injuries are

Honour the Fallen,

visible – many have mental scars related to their service and these people often face enormous challenges when transitioning back home to Canada.

Wounded Warriors Canada recognized the gap in the support of those suffering from mental health injuries and it has become our mission to make sure no veteran, first responder or their families goes without support. Since its inception in September 2006, it has become the beneficiary of the nation's empathy towards Canadian soldiers and new in 2016, our nations local heroes

Help the Living

– our First Responders. The outpouring of support from individual Canadians and Canadian businesses has been overwhelming. Wounded Warriors Canada is a success story borne out of a horrible tragedy that continues to support those in need.

Today, we continue our legacy of care and compassion as the nation's leading, wholly independent, Veteran's charity focusing on mental health. Our innovative and wide-ranging direct programming, which exceeded \$1,500,000 in 2015, is changing the lives of Veterans, First Responders and their families. This is only made possible as a result of the compassionate trust and support of individual Canadians and Canadian businesses, enabling us to carry forward our guiding ethos: Honour the Fallen, Help the Living.

Mission

To honour and support Canada's ill and injured Canadian Armed Forces members, Veterans, First Responders and their families.

ADVERTISING RATES – QUARTERLY MAGAZINE

Modified Business Card Ad Size 1.5" x 3"	Business Card Ad Size 4" x 2"	Quarter Page Ad Size 3.75" x 7.5"	Quarter Page Ad Size 3.75" x 5"
Half Page Ad Size 5" x 7.5"	Half Page Ad Size 5" x 10"	Full Page (Inside) Ad Size 7.5" x 10"	Full Page (Cover) Ad Size 8.5' x 11"

1 Issue 2 Issues 3 Issues 4 Issues

Name Recognition \$50 per issue

Regular Business card	\$195	\$350	\$500	\$625
Business Card	\$320	\$575	\$815	\$1025
Quarter Page	\$460	\$830	\$1175	\$1475
Half Page	\$770	\$1385	\$1965	\$2465
Full Page	\$1200	\$2185	\$3060	\$3700
Inside Cover	\$1500	\$2750	\$4000	\$5000
Outside Cover	\$2000	\$3700	\$5400	\$7000

Please email: Tony@capedm.com

Payments accepted - Visa, MasterCard, American Express, Cheque, Money Order or E-Transfer

C/O Cape DM - PO Box 65541 Hollick Kenyon Edmonton AB T5Y 0M5

**Please Note: Frontline Organizations receive special pricing.

**WOUNDED WARRIORS
CANADA**

Mail:
310 Byron Street South,
Suite 4
Whitby, Ontario
L1N 4P8



Phone:
1-888-706-4808
Fax:
1-905-430-9419

Website:
www.woundedwarriors.ca

Email:
For General Inquiries: info@woundedwarriors.ca
For Fundraising Inquiries: steve@woundedwarriors.ca
For Program Inquiries: phil@woundedwarriors.ca
For Media Requests: matt@woundedwarriors.ca

Corporate Head Office
PO Box 65541
HOLLICK KENYON
Edmonton, AB T5Y 0M5
Phone: 1-587-416-4976
admin@capedm.com



Executive Administration:
Jessica Golden
Design & Layout:
Jennifer Petherbridge
Circulation Department
Tony Russo
tony@capedm.com

CAPE DM Inc. has been in operation for 10 years and has combined experience in the direct marketing and publishing forum of 30+ years.

We are proud to have partnered with Wounded Warriors Canada on this specific fundraising endeavor so to further assist in supporting the work this wonderful charity provides to our frontline personnel and respectfully ask for your assistance as a Corporate Sponsor for help to support the work, Wounded Warriors Canada strives to achieve so to honour and support Canada's ill and injured Canadian Armed Forces members, Veterans, First Responders and their families.

We are offering the opportunity to advertise your Organization as a much-valued sponsor for the charitable programs and services provided by this worthwhile charity within the Wounded Warriors E-Magazine which, we distribute all across Canada on a quarterly basis.

Most importantly the dollars risen (after costs) through this initiative go towards the many program and services they provide to our frontline personnel and their families.



Request for Decision

Milk River AHS EMS Halo Fundraiser

May 13, 2024



RECOMMENDATION

That Council approve a silent auction donation to the Milk River AHS EMS Halo Fundraiser in the amount of \$_____.

LEGISLATIVE AUTHORITY

BACKGROUND

May 19-25 marks the 50th anniversary of National EMS Week.

Milk River AHS EMS is hosting a BBQ fundraiser on May 24, in support of HALO Air Ambulance during EMS Week, alongside the Milk River Fire Department and the RCMP.

The organizing committee is requesting a donation of a silent auction item.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

ATTACHMENTS

1. Letter

Donation Request Letter

To Whom it may concern,

Milk River AHS EMS is hosting a fundraiser BBQ during the week of EMS week in support of HALO Air Ambulance. We will be hosting the fundraiser BBQ on May 24th during the week of EMS Week at the Milk River Fire Hall alongside Milk River Fire Department and RCMP.

We are kindly asking for a donation or a silent auction item that can be put towards this event helping us make it a successful fundraiser.

If you have any questions or to arrange pickup, please do not hesitate to contact.

Lauren Struth

403-894-2141

Thank you so much for your time and consideration.

Milk River EMS

Donation Request Letter

To Whom it may concern,

Milk River AHS EMS is hosting a fundraiser BBQ during the week of EMS week in support of HALO Air Ambulance. We will be hosting the fundraiser BBQ on May 24th during the week of EMS Week at the Milk River Fire Hall alongside Milk River Fire Department and RCMP.

We are kindly asking for a donation or a silent auction item that can be put towards this event helping us make it a successful fundraiser.

If you have any questions or to arrange pickup, please do not hesitate to contact.

Lauren Struth

403-894-2141

Thank you so much for your time and consideration.

Milk River EMS

Request for Decision

2025-2027 Financial Plan

May 13, 2024



RECOMMENDATION

That the 2025-2027 Financial Plan be approved as presented.

LEGISLATIVE AUTHORITY

Municipal Government Act: Financial Plans and Capital Plans

Required plans 283.1

(1) In this section, (a) “capital plan” means a plan referred to in subsection (3); (b) “financial plan” means a plan referred to in subsection (2).

(2) Each municipality must prepare a written plan respecting its anticipated financial operations over a period of at least the next 3 financial years.

(3) Each municipality must prepare a written plan respecting its anticipated capital property additions over a period of at least the next 5 financial years.

(4) The 3 financial years referred to in subsection (2) and the 5 financial years referred to in subsection (3) do not include the financial year in which the financial plan or capital plan is prepared.

(5) Council may elect to include more than 3 financial years in a financial plan or more than 5 financial years in a capital plan.

(6) Council must annually review and update its financial plan and capital plan.

BACKGROUND

The 2025-2027 Financial Plan is presented to council for discussion and approval.

ATTACHMENTS

1. 2025-2027 Financial Plan

	2024 BUDGET	2025	2026	2027
General Government Services	(1,478,166)	(1,507,729)	(1,537,884)	(1,568,642)
Council	-	-	-	-
Finance	(497,392)	(507,340)	(517,487)	(527,836)
Fire Services	(24,184)	(24,668)	(25,161)	(25,664)
Municipal Enforcement	(2,400)	(2,448)	(2,497)	(2,547)
Common Services	(62)	(63)	(65)	(66)
Roads	(24,450)	(24,939)	(25,438)	(25,947)
Airport	(465)	(474)	(484)	(493)
Water	(307,800)	(313,956)	(320,235)	(326,640)
Wastewater	(106,000)	(108,120)	(110,282)	(112,488)
Solid Waste	(130,085)	(132,687)	(135,340)	(138,047)
Cemetery	(2,500)	(2,550)	(2,601)	(2,653)
Planning & Development	(37,850)	(38,607)	(39,379)	(40,167)
Recreation Administration	(6,055)	(6,176)	(6,300)	(6,426)
Campground	(13,000)	(13,260)	(13,525)	(13,796)
Pool	(75,400)	(76,908)	(78,446)	(80,015)
Library	-	-	-	-
Total Revenues	(2,705,809)	(2,759,925)	(2,815,124)	(2,871,426)
General Government Services	264,493	269,783	275,179	280,682
Council	97,800	99,756	101,751	103,786
Finance	426,372	434,899	443,597	452,469
Fire Services	106,517	108,647	110,820	113,037
Municipal Enforcement	76,733	78,268	79,833	81,430
Common Services	165,832	169,149	172,532	175,982
Roads	417,823	426,179	434,703	443,397
Airport	8,701	8,875	9,053	9,234
Water	348,643	355,616	362,728	369,983
Wastewater	72,902	74,360	75,847	77,364
Solid Waste	137,829	140,586	143,397	146,265
Cemetery	5,000	5,100	5,202	5,306
Planning & Development	179,290	182,876	186,533	190,264
Recreation Administration	178,515	182,085	185,727	189,442
Campground	57,141	58,284	59,449	60,638
Pool	134,917	137,615	140,368	143,175
Golf Course	7,000	7,140	7,283	7,428
Library	20,301	20,707	21,121	21,544
Total Expenditures	2,705,809	2,759,925	2,815,124	2,871,426

Request for Decision

Seniors Week Proclamation

May 13, 2024



RECOMMENDATION

That June 3-9, 2024, be recognized as Seniors Week, in the Town of Milk River.

LEGISLATIVE AUTHORITY

BACKGROUND

The Ministry of Seniors, Community and Social Services is encouraging municipalities to recognize and celebrate seniors throughout Seniors Week.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Declaration

From: Seniors Information <Seniorsinformation@gov.ab.ca>
Sent: April 16, 2024 2:14 PM
To: Seniors Information
Subject: Recognizing Seniors' Week 2024 - Community Declaration
Attachments: Seniors' Week 2024 Community Declaration.pdf

For 38 years, the Government of Alberta has dedicated the first week of June to honour and recognize seniors for their invaluable contributions to our province. This year, Seniors' Week is from June 3 to 9, and will be kicked off with a provincial launch event on June 3 in the Town of Banff.

All municipalities, First Nations communities, and Metis Settlements are encouraged to officially declare Seniors' Week to demonstrate your community's support and to generate greater awareness of the importance of seniors in Alberta.

To officially declare Seniors' Week in Alberta, the declaration must be made by a senior official (i.e., Mayor/Reeve, Chief) of an Alberta community. This is done at the community level, such as at a town council meeting. If your community does not have a declaration template, attached is a Community Declaration. Once your community has made the declaration, kindly notify us at seniorsinformation@gov.ab.ca by May 31, 2024, so that we can recognize your community on our website.

The Government of Alberta encourages communities, organizations and all Albertans to take the opportunity to recognize and celebrate seniors throughout Seniors' Week. To learn more, please visit www.alberta.ca/seniors-week.aspx or email us at seniorsinformation@gov.ab.ca if you have any questions.

Thank you.

Ministry of Seniors, Community and Social Services
Government of Alberta



DECLARATION

In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 3 – 9, 2024 to be Seniors' Week in

Community

Official Title

Official Signature

A handwritten signature in black ink, appearing to be "J. Nixon", written over a horizontal line.

The Honourable Jason Nixon; Minister of Seniors, Community
and Social Services

Request for Decision

Strategic Plan

May 13, 2024



RECOMMENDATION

That Council approve the Strategic Plan as presented.

LEGISLATIVE AUTHORITY

Municipal Government Act

BACKGROUND

The 2021-2025 Town of Milk River Strategic Plan has been finalized and is on the agenda for approval.

RISK/CONSEQUENCES

1. Council may provide further direction on this policy. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Strategic Plan



Strategic Plan



Community

Within the word community, there is the word unity.
Within the word unity, there is a "u" and an "l".
With "u" and "l", we have "unity".
With "unity", we have community.

Vision

An enhanced quality of life in Milk River resulting from community economic development opportunities for business and leisure.

Mission

The Town of Milk River continues to grow a clean, beautiful, safe community, where quality of service is a priority, maintaining an affordable tax rate, while marketing our strengths.

Strategic Plan Focus Areas

Recreation

Provide opportunities for leisure activities for all to enjoy



Infrastructure

Sustainable financial strategy to maintain and/or replace our infrastructure while structured for growth



Healthy Community

Ensuring the town is a vibrant community that encourages wellbeing



Corporate Planning Framework

The diagram to the left depicts the corporate planning process. This framework aligns and integrates the various moving parts within the municipality.

Terminology

Short Term - within 2 years

Long Term - 2 years plus

Priority:

High: work on this must be conducted in the fiscal year in order for the goal to be achieved within the scope of this strategic plan.

Medium: when resources become available after required resources are assigned to high priority items, action will be taken on this strategy.

Low: limited action is expected on this strategy in the fiscal year.



Healthy Community

Desired Result:

The town is a vibrant community that encourages wellbeing.

	Priority	Short or Long Term
1. Focus on Town Beautification		
1.1 Town entrance signs <ul style="list-style-type: none">o Growtho Christmas Lightso Maintain Trees	H	Short
1.2 Greater care and attention to maintaining the Town's urban canopies		
1.3 Removal of derelict town owned buildings in the downtown core	H	Short
1.4 Flowers		
1.5 8 Flags Campground Care <ul style="list-style-type: none">o Treeso Chicken Wire		
2. Encourage Arts and Culture		
3. Community Support		
3.1 Support to the Community Garden	M	Short
3.2 Service Group support		Short
4. Create varied and affordable residential and commercial options for development		
4.1 Incentivize development on vacant commercial properties <ul style="list-style-type: none">o Tax Incentiveo Revisit Commercial Tax Rate	H	
4.2 Growth <ul style="list-style-type: none">o Census		

Infrastructure

Desired Result:

Sustainable financial strategy to maintain and / or replace our infrastructure while structured for growth



	Priority	Short or Long Term
1. Roads		
1.1 Sidewalk Repairs and/or replacements		
o 6th Avenue Cul de Sac	H	Short
o Sign Audit in conjunction with road surfacing		
1.2 Road Resurfacing	H	Short
1.3 Snow Fencing		
1.4 Service Road	H	Long
o Needs distribution		
o Cement platforms for garbage's /porta potties		
2. Water		
2.1 Water License	H	Short
o Preliminary water licence transfer to support regional water supply project		
2.2 List of known water breaks		
2.3 Main Street Water Looping to Booster Station	H	Short
2.4 On-Off Stream Storage	H	
3. Wastewater		
3.1 Lagoon Rehabilitation	L	Long
4. Storm Water		
4.1 Drainage Project	H	Short
5. Infrastructure Master Plan Update	H	Short
6. Alternative Energy	L	
7. Solid Waste		
7.1 Yard Waste Site for residential use	M	Long

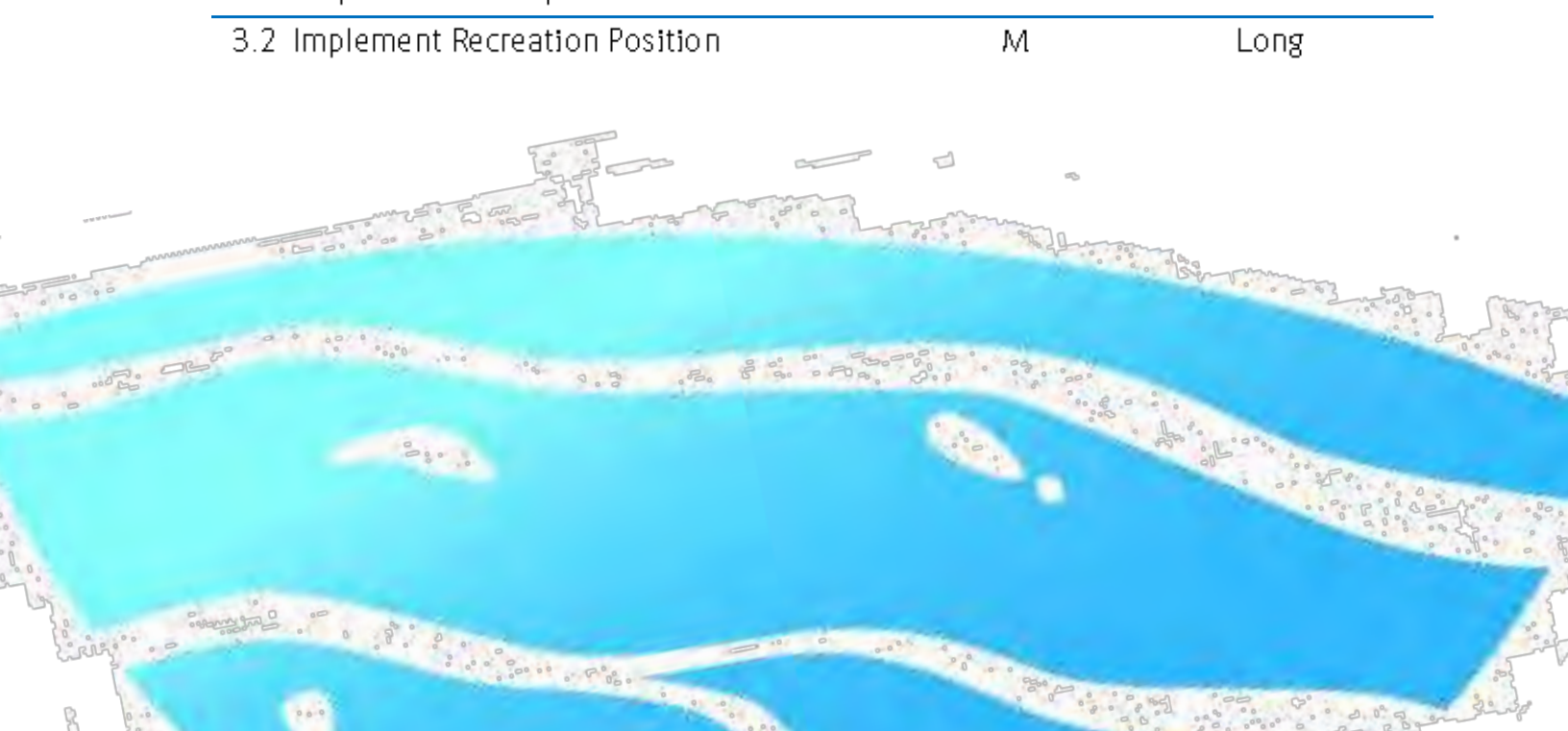


Recreation

Desired Result:

Leisure activity opportunities provided for all to enjoy.

	Priority	Short or Long Term
1. Enhancement of Recreational Opportunities		
1.1 Develop Block 39	H	Short
1.2 Tourism - Visitor Information Centre support	H	Short
1.3 Swimming Pool Upgrades <ul style="list-style-type: none"> o Children's pool 	H	Short
1.4 Curling Rink	L	Long
2. Create new recreational opportunities		
2.1 Disc Golf	M	Long
2.2 Construct a multi-sport rink	H	Short
2.3 Walking Paths <ul style="list-style-type: none"> o Old Dumpsite and Dog Park 	H	Short and Long
3. Recreation Focused Summer Position		
3.1 Prepare Job description	M	Short
3.2 Implement Recreation Position	M	Long

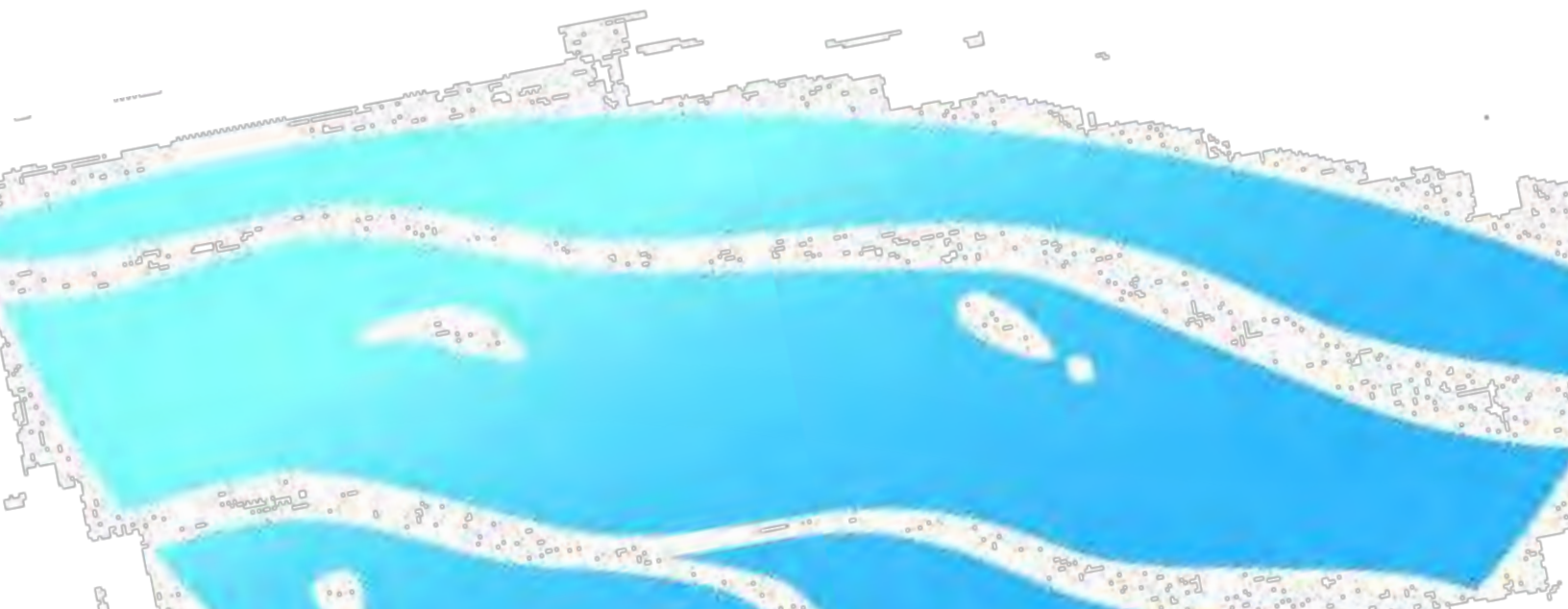




Town Of
Milk River



Box 270
Milk River, Alberta
T0K 1M0



Request for Decision

Joint Municipal Recycling Roundup

May 13, 2024



RECOMMENDATION

That Council

LEGISLATIVE AUTHORITY

Municipal Government Act

BACKGROUND

The County of Warner is planning on utilizing the Municipal Recycling Roundup Grant (Muni RU Grant) to hold a roundup event for electronics, paints, tires, and used oil this summer in Masinasin and in Wrentham.

They propose a joint effort to encourage residents throughout the area to recycle. Coordinating a series would allow advertising to include details on multiple upcoming events so residents unable to make it to one date may be able to attend an event of another municipality. Each municipality would apply for the Muni RU Grant for their own event and determine details such as whether to host the event at your transfer station during regular hours, or at a different location. I have contacted the grant administrator, and she indicated that if the advertisements follow the overall approved layout, we can include the dates and sites of the roundups as a series while applying for our own funds.

While municipalities already receive a rebate through ARMA Connect this grant creates the opportunity for general education on the recycling options for these items. This will divert extra waste from the Chief Mountain Landfill while recycling non-renewable and dangerous items. In addition, when hosting the event at different sites compared to the usual transfer stations it will create a more convenient and accessible recycling option for all residents.

RISK/CONSEQUENCES

1. Council may provide further direction on this report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. County of Warner Letter
2. Poster
3. Grant Application



COUNTY OF WARNER NO. 5

PO BOX 90
300 COUNTY ROAD
WARNER, AB T0K 2L0

Phone: 403-642-3635
www.warnercounty.ca

May 1, 2024

Councils of the Urban Municipalities bordering the County of Warner

Via email: vilcouth@telus.net, cao@milkriver.ca, cao@warner.ca, cao@stirling.ca, jessesalmon@raymond.ca

Re: Regional Recycling Roundup Series Proposal

The County of Warner is planning on utilizing the Municipal Recycling Roundup Grant (Muni RU Grant) to hold a roundup event for electronics, paints, tires, and used oil this summer in Masinasin and in Wrentham.

We would like to propose a joint effort to encourage residents throughout the area to recycle. Coordinating a series would allow advertising to include details on multiple upcoming events so residents unable to make it to one date may be able to attend an event of another municipality. Each municipality would apply for the Muni RU Grant for their own event and determine details such as whether to host the event at your transfer station during regular hours, or at a different location. I have contacted the grant administrator, and she indicated that if the advertisements follow the overall approved layout, we can include the dates and sites of the roundups as a series while applying for our own funds.

While municipalities already receive a rebate through ARMA Connect this grant creates the opportunity for general education on the recycling options for these items. This will divert extra waste from the Chief Mountain Landfill while recycling non-renewable and dangerous items. In addition, when hosting the event at different sites compared to the usual transfer stations it will create a more convenient and accessible recycling option for all residents.

For your convenience I have enclosed the 2024-25 Municipal Recycling Roundup Grant Guide. Enclosed is also a draft poster to show what a joint effort could look like and similarly their radio ad template could easily be adjusted to include the series dates.

Regards,

Nikki Stevens
Municipal Clerk

Enclosures

2024 RECYCLING ROUNDUP SERIES



Hosted By the County of Warner

July 22, 2024

10 AM – 3 PM

Masinasin Waste Station

All County and local urban residents welcome!
Collecting Electronics, Paint, Tires, and Used Oil

Other Dates

Town of Milk River – Public Works Yard – *Month Day*

Town of Raymond – Transfer Station – *Month Day*

Village of Stirling – Fire Hall Parking Lot – *Month Day*

Village of Warner – Public Works Yard – *Month Day*

County of Warner – Wrentham Grader Shack – *Month Day*

Village of Coutts – Public Works Yard – *Month Day*

Alberta
recycling
MANAGEMENT AUTHORITY



PARTICIPANT INFORMATION		
Participant:	Phone No.:	
Mailing Address:		
Contact Name:	Title:	Email:
ROUNDUP EVENT INFORMATION to be posted on our website and included in all your advertising. (attach summary sheet if needed)		
Location Name:	Address:	
Event Date(s):	Time(s):	Phone Number:
Indicate material stream(s) to be collected at the event:		
Electronics/ePilot Electronics	Paint	Tires
Used Oil Materials	HHW	
Are you willing to accept large paint volumes from local businesses at your roundup event(s)?	YES	NO
Are you willing to accept electronics from local businesses at your roundup event(s)?	YES	NO
POPULATION & MAXIMUM ELIGIBLE FUNDING LEVELS (please see Table 1):		
Population Served:	Advertising Max Funding (non-matching):	Expenses Max Funding (matching):
Advertising Plan Information: Please list the advertising options you will be using to promote your roundup e.g. print ads, signage, radio, etc.:		
REGISTERED PROCESSOR INFORMATION		
Please detail who will be handling the materials at the event and their end destination. Here is a link to the list of registered processors https://www.albertarecycling.ca/processors/		
Material:	At the event (In-house, Processor, Transporter):	After the event (Processor/Handler) :
Electronics/ePilot materials		
Paint		
Tires		
Used Oil		
HHW		

I have read and understand the 2024-25 Municipal Recycling Roundup Grant Program Requirements. I am fully aware of the eligible and ineligible expenses, and I certify I will ensure all event requirements will be met. I understand the information I provide to Alberta Recycling Management Authority (ARMA) is subject to review and audit.

Signature: _____ Date: _____
 Name: _____ Title: _____

Email completed forms to grants@albertarecycling.ca

Request for Decision

Grant Update

May 13, 2024



RECOMMENDATION

That Council accept the grant report as information.

LEGISLATIVE AUTHORITY

BACKGROUND

The Town of Milk River contracts an outside party to write grants for the municipality. This grant writer also supports community organizations in their grant submission efforts as part of the contract with the Town.

Council has requested an update on grant applications and is on the agenda for discussion.

RISK/CONSEQUENCES

1. Council may provide further direction on this report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

Request for Decision

Jarrad McCoy

May 13, 2024



RECOMMENDATION

That Council direct administration to draft a letter in support of Mr. Jarrad McCoy's endeavour to repurpose Erle Rivers School.

LEGISLATIVE AUTHORITY

Procedural Bylaw

BACKGROUND

Mr. Jarrad McCoy, along with supporting individuals have expressed interest in repurposing the Erle Rivers School and have begun a campaign that has spanned across newsletter readers in Milk River, and recently, the media.

Mr. McCoy is requesting a new letter of support be drafted from Council, providing specifics surrounding the support.

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Letter

From: Jarrad McCoy <jarradcontracting@gmail.com>
Sent: May 4, 2024 9:02 AM
To: Kelly Lloyd; liebelt@milkriver.ca
Subject: Re: Request to attend next town council meeting.

We would like to ask for an updated letter of support from the town of Milk River, clarifying their hopes for erhs to be repurposed to meet community and housing needs locally.

The last letter creates uncertainty about the town's position, but in person conversations clarify that the town would be happy for the success of the project if it did not cost the town or its taxpayers the cancelation of contract costs.

A letter to confirm that position would be helpful as we continue to work towards turning erhs into an asset for our community.

Thank You.

On Fri, May 3, 2024 at 4:02?PM Kelly Lloyd <cao@milkriver.ca> wrote:
Hi Jarrad,

If you wish, you could provide a written report that can be added to the correspondence item in the agenda. I am afraid that June would be the next delegation opening. Council's procedural bylaw allows for two delegations per meeting.

Should you submit a written report, please ensure I receive it NO later than noon on May 8th.

Thank you.
Kelly

Kelly Lloyd
Chief Administrative Officer
Box 270
p. (403) 647-3773
f. (403) 647-3772
www.milkriver.ca

From: Jarrad McCoy <jarradcontracting@gmail.com>
Sent: May 3, 2024 12:34 PM
To: Kelly Lloyd <cao@milkriver.ca>
Subject: Re: Request to attend next town council meeting.

We would ask they to squeeze us in and we will be quick...

Thank you!

On Fri, May 3, 2024 at 11:57?AM Kelly Lloyd <cao@milkriver.ca> wrote:
Hi Jarrad,

I can place you on the June 10th agenda as we already have a full slate of delegations for the May meeting.

Please advise.

Thank you.
Kelly

Kelly Lloyd
Chief Administrative Officer
Box 270
p. (403) 647-3773
f. (403) 647-3772
www.milkriver.ca

From: Jarrad McCoy <jarradcontracting@gmail.com>
Sent: May 3, 2024 11:28 AM
To: Kelly Lloyd <Cao@milkriver.ca>
Subject: Request to attend next town council meeting.

Hi Kelly.

We would like to be on the agenda for the next town council meeting.

Myself and a couple community members with updates about the school saving process.

Thank you!

Jarrad.

Request for Decision

Councillor Reports

May 13, 2024



RECOMMENDATION

That the Councillors reports for the period ending May 13, 2024, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

Elected Officials, appointed at the annual organizational meeting, attend regular meetings of various boards, commissions, and committees. Each elected official is required to keep Council informed by providing regular activity of the board, commission, or committee they are appointed to.

RISKS/CONSEQUENCES

Should committee reports not be relayed, members of Council will not be informed on the various boards, commissions, and committees.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. FCSS Minutes
2. Oldman River Regional Services Commission
3. Milk River Health Professionals Attraction and Retention Committee
4. Chinook Arch Regional Library Board

**Barons-Eureka-Warner Family & Community Support Services (FCSS)
Minutes of Board Meeting – Wednesday, March 6, 2024
Coaldale Hub (2107-13th Street)
In-person and Online**

Attendance (in-person)

Board Members:

Degenstein, Dave – Town of Milk River, Chair
Caldwell, Heather – Town of Coalhurst
Bekkering, Garth – Town of Taber
Coad, Ray – Town of Vauxhall
Doell, Daniel – Village of Barons
Feist, Teresa - Town of Picture Butte
Foster, Missy – Village of Barnwell
Harris, Merrill – M.D. of Taber
Heggie, Jack – County of Warner
Jensen, Kelly – Town of Raymond
Jensen, Melissa – Town of Nobleford
Nilsson, Larry – Village of Stirling

Attendance (on-line):

Chapman, Bill - Town of Coaldale, Vice-Chair
Payne, Megan – Village of Coutts

Absent

Hickey, Lorne – Lethbridge County
Kirby, Martin – Village of Warner

Staff (in-person):

Morrison, Zakk – Executive Director
Hashizume, Linda – Executive Assistant
Florence-Greene, Evelyn – Accounting Assistant

Call to Order

D. Degenstein called the meeting to order at 4:04 p.m.

Approval of Agenda

J. Heggie moved the Board to approve the agenda as amended.

- Items under Delegation 3b will present first, 3a second.

Carried Unanimously



Minutes

T. Feist moved the minutes of the February 7, 2024, FCSS Board meeting be approved as presented.

Carried Unanimously

Delegation

Leanne Coquet, Counsellor & Co-Chair Joint Health and Safety Committee reported to the Board on the Activities of the Joint Health and Safety Committee for 2022/2023.

D. Degenstein asked where the Muster point is located at the Coaldale office.

L. Coquet stated that the Coaldale Muster point is located by the Little Free Pantry Box on the northwest side of the building.

G. Bekkering asked about single person worksites and safety around working alone.

L. Coquet stated:

- FCSS has a policy regarding working alone.
- Working alone training is provided.
- Door chimes were installed to alert staff when someone enters building.

L. Nilsson moved the Board to accept the Joint Health and Safety Committee Report for 2022/2023 for information.

Carried Unanimously

Leanne Coquet left the meeting at 4:15 pm.

Jillian Boyd, Youth Development Coordinator, and four Youth DO Crew participants presented information on the Youth Sensory Suitcase including background information, funding, and details on their contents.

The Board discussed the Youth Sensory Suitcase and asked questions.

T. Feist moved the Board to thank Jillian Boyd, Youth Development Coordinator and the Youth DO Crew participants for their time and receive the presentation as information.

Carried Unanimously

Jillian Boyd and the Youth DO Crew participants left the meeting at 4:45 pm.



Correspondence

The following correspondence was presented for information:

- SAKA AGM Meeting Minutes – January 17, 2024
- 2024-02-09 – Village of Stirling – Updated Council Appointments – Deputy Mayor Larry Nilsson and Councilor Alternate Matt Foss to the FCSS Board for 2023-2024 year.

M. Harris moved to receive the correspondence presented for information.

Carried Unanimously

Reports

Executive Director

Z. Morrison reviewed the Executive Director's report.

The following was highlighted:

- National Volunteer Week (NVW 2024) from April 14th – 20th.
- The Community Volunteer Income Tax Program is a **FREE** service and is available to all eligible residents in the Barons-Eureka-Warner FCSS service area. More information at <https://fcss.ca/community-volunteer-income-tax-program/>
- Emergency Response Provider Counselling Services. More information at <https://fcss.ca/counselling-services/>

J. Heggie moved the Board to approve the Executive Director's Report as presented.

Carried Unanimously

Financial Report

Z. Morrison reviewed the Financial Report.

The Board discussed the Financial Report.

G. Bekkering moved the Board approve the March 2024 Financial Report including:

- Financial statement for January 31, 2024;
- Monthly accounts for January 1-31, 2024;
- ATB Mastercard statement January 12, 2024 to February 12, 2024

Carried Unanimously

New Business

Z. Morrison shared with the Board that an invitation was received from the Consulate of Mexico in Calgary for an information exchange with two of our staff.

Round Table:

T. Feist shared FCSS held a Newcomer Event on March 1, 2024, in Picture Butte.

L Nilsson shared Stirling is celebrating their 125 Anniversary on May 5, 2024 and invited the Board members to attend.

M. Harris shared the province is discussing drought strategies.

J. Heggie asked how the FCSS Tax season is progressing.

Z. Morrison responded that the tax season is busy.

J. Heggie asked if the construction of the office space was completed and if it is satisfactory.

Z. Morrison responded the construction has been completed and Management has found it is working well.

H. Caldwell reported Coalhurst is starting a Community Garden, has a Community Grant and Neighborhood Grant program.

H. Caldwell indicated she will connect with Zakk Morrison regarding some statistics from the Early Childhood Mapping Project from several years ago.

M. Jensen shared a clothing exchange was held in Nobleford. They are renovating a building to house the new Town Office and have implemented SeeClickFix click fix app that residents can access for increased community and public works information in Nobleford.

B. Chapman attended the budget speech held by Nate Horner in Lethbridge.

Date of Next Meeting

The date of the next regular Board meeting will be April 3, 2024, at the Coaldale Hub (2107-13th Street) in-person and online (via Teams) starting at 4:00 p.m.

Adjournment

D. Doell moved the meeting adjourn at 5:07 p.m.

Carried Unanimously



Chairperson

03 APR 24



Executive Director

April 9/2024

EXECUTIVE COMMITTEE MEETING MINUTES
March 14, 2024; 6:00 pm
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

The Executive Committee Meeting of the Oldman River Regional Services Commission was held on Thursday, March 14, 2024, at 6:00 pm, in the ORRSC Administration Building, as well as virtually via Zoom.

Attendance

Executive Committee:

Gordon Wolstenholme, Chair
Scott Akkermans
David Cody
Christopher Northcott
Neil Sieben

Staff

Lenze Kuiper, Chief Administrative Officer
Raeanne Keer, Executive Assistant

Absent

Don Anderberg, Vice Chair
Brad Schlossberger

Chairman Wolstenholme called the meeting to order at 6:00 pm.

1. Approval of Agenda

Moved by: Christopher Northcott

THAT the Executive Committee adopts the March 14, 2024 Executive Committee Meeting Agenda, as presented.

CARRIED

2. Approval of Minutes

Moved by: Scott Akkermans

THAT the Executive Committee approves the January 11, 2024 Executive Committee Meeting Minutes, as presented.

CARRIED

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Official Business

a. Staff Update

L. Kuiper stated that we welcomed a new Assistant Planner, Rachel Schortinghuis, who joined us this week.

He stated that in addition, we have received notice from Sherry Johnson, Bookkeeper, of her retirement at the end of April, and have hired her replacement to start in mid-April.

L. Kuiper further explained that we have been advertising for a Planner but have been unsuccessful in finding a candidate and therefore we will be starting another round of interviews for a second Assistant Planner to be able to assist the Planners with their work loads.

b. Subdivision Activity

L. Kuiper presented the Subdivision Activity statistics as of February 29, 2024 for information.

The Committee discussed the average number of applications received and the correlating number of lots created.

c. Municipal Outreach and Communication

L. Kuiper stated that he has been in conversation with a nearby municipality who is interested in joining the Commission and that we hope to make a presentation to their Council and Administration soon.

L. Kuiper stated that some questions have come out of the 2024 membership fee increase, and that many of them are connected to some of our members still operating with the 1995 agreement. He stated that we will be starting to review our contracts to update them to current practices.

d. GIS Update

L. Kuiper stated that some changes will be coming to our hosting platform for GIS and as a result we will need to purchase additional servers to handle the capacity.

e. SDAB and ARB Update

L. Kuiper stated that we are looking for new ways to manager our board members for the Chinook Intermunicipal Subdivision and Development Appeal Board and the Regional Assessment Appeal Board to help alleviate some of the work from member municipalities regarding recruitment and work to find efficiencies in managing the board.

5. Accounts

a. Office Accounts

L. Kuiper presented the Monthly Office Accounts for December 2023 to January 2024 and the Payments and Credits for November to December 2023 to the Committee.

Moved by: David Cody

THAT the Executive Committee approve the Monthly Office Account for December 2023 to January 2024 and the Payments and Credits for November to December 2023.

CARRIED

b. Financial Statements

L. Kuiper presented the Balance Sheet as of December 31, 2023, the Comparative Income Statement actual to December 31, 2023, and Details of Account as of December 31, 2023 to the Committee.

Moved by: Scott Akkermans

THAT the Executive Committee approve the Balance Sheet as of December 31, 2023, the Comparative Income Statement actual to December 31, 2023, and Details of Account as of December 31, 2023.

CARRIED

6. New Business

There was no new business for discussion.

7. CAO's Report

L. Kuiper presented his CAO Report to the Committee.

8. Round Table Discussions

Committee members reported on various projects and activities in their respective municipalities.

9. Next Meeting – April 11, 2024

10. Adjournment

Following all discussions, Chair Gordon Wolstenholme adjourned the meeting, the time being 7:03 pm.



CHAIR



CHIEF ADMINISTRATIVE OFFICER

Milk River Health Professionals Attraction & Retention Committee
Meeting Minutes – March 5, 2024 – Milk River

In Attendance: Scott MacCumber, Anne Michaelis, Derek Baron, David Cody, Tanya Smith, Colleen Bianchi, Emma Huit, Sharon Thompson, Judy Gaehring, Christine Latimer, Austin Hook, Lisa Balog, Liesl Bogle, Nancy Johnson

1. **Welcome** - The meeting was called to order at 5:32 p.m. by Scott.
2. **Agenda** - Dave made a motion to accept the agenda as written. All in favour. Carried.
3. **Minutes of Previous Meeting** - Emma made a motion to accept the minutes of the February 6, 2024, with a couple of spelling corrections. All in favour. Carried.
4. **Health Centre / Clinic Update** – The clinic is working in the north part of the Health Centre, and all is going well. Panel sizes are increasing and both doctors are accepting new patients. NP Sara Lee is scheduled to work 3 days a week in Long Term Care and NP Sara Duncan is scheduled to work Tuesdays and Thursdays in Emergency. 2 LPN's are on leave. RN's are doing blood draws outside of lab hours. Childcare is an issue with some healthcare workers. Connect Care is creating some issues but they are being worked on. Scott has asked AHS to post wait times for all area emergency rooms.
5. **Financial Report** – The January financial report was presented by Scott. We have \$22,189.87 in our chequing account and no GIC's. Scott made a motion to accept the report as written. All in favour. Carried. Scott made a motion to purchase 2 x \$5000 Redeemable GIC's at 4.25% interest rate. All in favour. Carried.
6. **Old Business**
 - A) **NP / PA Recruitment** – Still looking for both positions to be full. NP vs PA pay scales is an issue and is being addressed by PA Association.
 - B) **Refresh/Restart** – on hold.
 - C) **Rental Housing Shortage** – Housing Committee in discussion with local builders and will be doing a survey with Healthcare workers soon.
 - D) **Local Incentives** – will be offered as they come up and after discussion with new staff.
 - E) **AGM** – set for April 2nd at 5:30 p.m.
7. **Projects / Ongoing Initiatives**
 - A) **Locum Welcome Packages** – none needed at this time.
 - B) **Support for Healthcare Workers** – Facebook posts for now.

C) **Healthcare Services Booklet** – future project.

D) **School Award** – Information has been sent to Milk River, Warner, and Foremost schools. The application deadline is June 24, 2024.

E) **Health Centre Staffing** – positions posted on our Facebook page.

F) **Scholarship for Current Employees** – 1 nurse currently working on RN Prescribing Course.

G) **Fundraising** – We are expecting the Kinsmen Donation soon for selling Corvette tickets. We can apply for a \$1000 grant from RhPAP. Scott made a motion to put in an application to RhPAP. All in favour. Carried.

8. **RhPAP Update** – the March newsletter will be emailed to all committee members.

9. **New Business**

A) **Meet & Greet** – the Meet & Greet for the doctors is set for March 20th at 7:00 pm at the Heritage Hall. Colleen made a motion to purchase veggie/fruit/dessert trays from Riverside Market. All in favour. Carried. Meet & Greet Committee is Tanya, Sharon, Liesl, and Emma.

B) **Miltow Colony Tour** – went very well. Dr. Akewe was able to attend.

10. **Next Meeting** – Set for April 2, 2024, at 5:30 p.m. in Milk River.

11. **Adjournment** – Dave adjourned the meeting at 7:45 p.m.

**MILK RIVER HEALTH PROFESSIONALS ATTRACTION & RETENTION
COMMITTEE
ANNUAL GENERAL MEETING
APRIL 2, 2024**

MILK RIVER TOWN HALL – COUNCIL CHAMBERS

In Attendance: Scott MacCumber, Christine Latimer, Colleen Bianchi, Emma Hult, Anne Michaelis, Beth Kappelar, Judy Gaehring, David Cody, Tanya Smith, Sharon Thompson, Lisa Balog

1. **Call to Order** – The meeting was called to order by Scott at 5:30 p.m.
2. **Agenda** – Christine made a motion to accept the agenda as written. All in favour.
Carried.
3. **Introductions** of all attendees was done.
4. **Minutes** – Tanya made a motion to approve the minutes of the last AGM meeting held on April 4, 2023. All in favour. Carried.
5. **Chairperson Report** – Scott gave a report on all the activities that the committee completed in 2023.
6. **Financial Report** – The annual report for 2023, audited by David and Shonda Cody, was reviewed. A motion was made by Scott to accept the report as written. All in favour.
Carried. As at December 31, 2023, the committee had \$19,355.13 in the chequing account, \$3,170.93 in GIC's, and \$5000 in accounts receivable for a total of \$27,526.06.
7. **Old Business**
 - A) **Membership** – The Clinic Manager and the Health Centre Site Manager were added to the bylaws as official members of the committee. Amendment date of April 21, 2023. Closed
8. **Annual Business**
 - A) **Bylaw Review** – No changes or amendments suggested.
 - B) **Meeting Dates / Times / Location Review** – the meetings will remain on the 1st Tuesday of each month, at 5:30 PM, in Milk River. Changes will be made each month if necessary.
 - C) **Mission Statement Review** – No changes or amendments suggested.
9. **New Business** – No new business.
10. **Elections**
 - A) **Board of Directors** – No additions or deletions made.

B) Executive – The accepted nominations made and filled by acclamation were Scott MacCumber as Chairperson, David Cody as Vice-Chairperson, and Scott MacCumber as Secretary/Treasurer.

11. Auditors – David and Shonda Cody will audit the 2024 financial records. All in favour. Carried.

12. AGM 2025 – the date of April 1, 2025, was selected.

13. Adjournment – the meeting was adjourned at 5:51 by Tanya.

Chequing Account Balance As At February 29, 2024 **\$17,146.28**

Income in March

Loan Repayment	\$5,000.00	
Donation - Kinsmen	\$2,500.00	
Bank Account Interest	\$ 0.15	
Total Income		7,500.15

Expenses in March

GIC Redeemable 1 year 4.25%	\$5,000.00	
GIC Redeemable 1 year 4.25%	\$5,000.00	
#304 Sharon Thompson - Food - Meet & Greet	\$ 225.75	
Total Expenses		\$10,225.75

Chequing Account Balance As At March 31, 2024 **\$14,420.68**

Bank Balance As At March 31, 2024	\$14,646.43	
Less O/S Cheque # 304	\$ 225.75	
Adjusted Bank Balance As At March 31, 2024		<u><u>\$14,420.68</u></u>

GIC's As At March 31, 2024

	Maturity Date	Int Rate	Balance
46351308400 Redeemable	6-Mar-25	4.25%	\$5,000.00
46351623700 Redeemable	6-Mar-25	4.25%	\$5,000.00
Total GIC's			<u><u>\$10,000.00</u></u>

Total Funds As At March 31 2024 **\$24,420.68**

BOARD REPORT



CHINOOK
ARCH REGIONAL
LIBRARY SYSTEM

Chinook Arch Library Board Meeting - April 4, 2024

Chinook Arch Receives Clean Audit Option

Auditors from Insight LLP reviewed the 2023 Audited Financial Statements with the Board. The Statements show that Chinook Arch is in sound financial shape, despite recent funding challenges due to a flat levy rate. In 2023, Chinook Arch invested \$160,000 in reserve funds to replace all member library websites, and upgrade the wireless access points in all member libraries. It was also able to seal coat the Chinook Arch parking lot. The Board's Audited Financial Statements can be found on the Chinook Arch website at <https://chinookarch.ca/about-us/financial-statements>.

Annual Reports Approved

Municipal Affairs requires that all Alberta public libraries submit an annual report. The 2023 Chinook Arch annual report showed that library services are continuing to rebound in the wake of the pandemic, with most indicators showing modest increases over 2022.



Strong Support for Public Libraries in Alberta

A recent telephone survey commissioned by Alberta's library systems found that 71% of Albertans agree that convenient access to the public library is important to them, and 81% agree that there is value in public libraries as free spaces to read, learn, have fun, and access the Internet.

Board Members Present

Arrowwood	Corry Walk
Barnwell	Jane Johnson
Barons	Ron Gorzitza
Cardston	Marsha Jensen
Cardston County	Tom Nish
Champion	Terry Penney
Claresholm	Kelsey Hipkin
Coalhurst	Lyndsay Montina
Coutts	Stephen A. Pain
Crowsnest Pass	Doreen Glavin
Fort Macleod	Jim Monteith
Hill Spring	Suzanne French
Lethbridge (City)	Robin Harper
Lethbridge (County)	Tory Campbell
Lomond	Marie Logan
Magrath	Darryl Christensen
Milk River	Anne Michaelis
Milo	Christopher Northcott
Nanton	Amanda Bustard
Nobleford	Melissa Jensen
Pincher Creek	Mark Barber
Pincher Creek M.D.	Dave Cox
Raymond	Kelly Jensen
Stirling	Gary Bikman
Taber	Daniel Remfert
Taber M.D.	Merrill Harris
Vauxhall	Marilyn Forchuk
Vulcan	Debra Wyatt
Warner	Derek Baron
Warner County	Morgan Rockenbach
ID of Waterton	Lesley Little
Willow Creek M.D.	Maryanne Sandberg
LPL Resource Centre	Brendan Cummins

Regrets

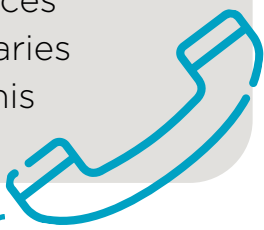
Coaldale	Jordan Sailer
Picture Butte	Crystal Neels
Stavely	Chelsey Hurt
Vulcan County	Doug Logan
Ministerial Appointment	Vic Mensch (Chair)

Absent

Carmangay	Blanche Anderson
Glenwood	Linda Allred

Chinook Arch VOIP Telephone System Saves Members \$19,000 Annually

In 2021, Chinook Arch started offering VOIP telephone services on a cost-recovery basis. Many of the 20+ participating libraries saw their bills drop from \$200 to \$15/month. Collectively, this service saves the libraries \$19,000 per year!



Policies Reviewed

The Board reviews its policy manual every three years. At the April 2024 meeting, the following policies were approved. All policies can be found on the Chinook Arch website at <https://chinookarch.ca/about-us/board-policies>.

- Management of System Funds
- Backup of Financial Data
- Hours of Work and Overtime
- Annual Vacation
- Employee Benefits
- Drugs, Alcohol, and Medication



Contact Us

Chinook Arch Regional Library System
 2902 7th Avenue North
 Lethbridge, AB T1H 5C6 | 403-380-1500
www.chinookarch.ca | arch@chinookarch.ca



facebook.com/chinook.arch7



[@chinooklibs](https://instagram.com/@chinooklibs)



[@chinooklibs](https://twitter.com/@chinooklibs)

Request for Decision

Mayors Report

May 13, 2024



RECOMMENDATION

That the Mayors Report for May 13, 2024, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

Mayor Liebelt will provide a report from the Mayors Desk.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Chief Mountain Regional Solid Waste Services Commission
2. Mayors and Reeves
3. Riverside Community Golf Course Society

**MINUTES OF THE CHIEF MOUNTAIN REGIONAL SOLID WASTE SERVICES COMMISSION MEETING HELD
APRIL 10, 2024, AT THE TOWN OF MAGRATH.**

Members Present:

Brian Wickhorst – Village of Glenwood
Byrne Cook – Town of Magrath
Allan Burton – Town of Cardston
Derek Baron – Village of Warner (Zoom)
Randy Taylor – County of Warner (Zoom)

Tanya Smith – Village of Coutts
Wayne Harris – Cardston County
Gary Bikman – Village of Stirling
Larry Liebelt – Town of Milk River
Bryce Coppieters – Town of Raymond (Zoom)

Others Present:

Marian Carlson – SEO

Suzanne Pierson – Secretary/Treasurer

Commenced at 5:00 pm

Gary Bikman in the Chair.

AGENDA

Byrne Cook moved that the agenda be approved as presented. Carried

MINUTES

Tanya Smith moved that the minutes of the March 13, 2024, regular board meeting be adopted as presented. Carried

NEW BUSINESS

DELEGATION

Chandra Deaust from Avail reviewed the audited financial books for 2023. Avail found the books to be in order.

24-07 Allan Burton moved to accept the audited 2023 Financial Statement as performed by Avail. Carried

Chandra Deaust was excused at 5:34 p.m.

The SEO reported that the draft Kim Welby updated for the Strategic Plan was emailed this afternoon to the Board for review.

The SEO advised that the RFP for the ACP grant was finalized and issued on April 2, 2024. Submissions are to be received by May 17, 2024. The SEO would like 2 to 3 representatives from the Board to be appointed to review the submissions along with the SEO and bring a final recommendation to the Board.

The SEO reported that she has been reviewing all the Human Resources Policies and drafting revisions where necessary for the Policy Committee to review.

The SEO advised that she will visit every municipality in May to update them regarding plans for the Commission. All municipalities are booked except for Raymond; she is waiting to hear from them on a date.

The SEO reported that she keeps participating in the Circular Materials webinars.

The SEO is working on an information package about the items accepted at the Transfer Stations that the municipalities can post on their websites.

The SEO advised that the Town of Raymond has put off hauling waste to the Landfill due to the wet conditions and is planning to begin next week.

The SEO reviewed the Strategic Planning documents with the board from Kim Welby.

24-08 Byrne Cook moved to accept the new Strategic Planning document. Carried

24-09 Wayne Harris moved to appoint Larry Liebelt, Allan Burton, and Bryce Coppieters to review the RFP submissions for the ACP grant and bring a recommendation to the Board. Carried

The board discussed taking over the transfer stations in depth.

Brian Wickhorst was excused at 6:15 p.m.

Byrne Cook moved to approve the SEO's report. Carried

The board reviewed the Operator's report that 706.09 tonnes of waste were delivered to the Landfill in March 2024, leaving the year's available tonnage at 7,698.99 tonnes.

The Operator's report stated that a water pump was replaced on the 2012 Peterbilt, and minor repairs were completed on the tarps for both trucks.

Tanya Smith moved to approve the Operator's report. Carried

Financial Statement

The Financial Statement for March 31, 2024, was reviewed.

Allan Burton moved to accept the March 31, 2024, Financial Statement. Carried

Approval of Bills

Bills for March 2024 were reviewed.

Tanya Smith moved to approve the bills for March 2024.

Carried

The board inquired how many outstanding accounts there are for waste brought to the Landfill. Suzanne advised that only a couple of accounts remain outstanding, and the Operator is working with her to clear the accounts.

ADJOURNMENT

Tanya Smith moved the meeting adjourned.

Adjournment at 6:37 p.m.

The Next Commission board meeting is scheduled for Wednesday, June 12, 2024, at 5:00 p.m. in the Town of Magrath.

Chairman

Latest results from Statistics Canada's Canadian Survey on Business Conditions point to an increase in overall business confidence in Alberta.

Key messages:

- Alberta continues to be the best jurisdiction to invest in due to the lowest tax rates in Canada, a young, highly skilled, and productive workforce, and an environment that embraces innovation and entrepreneurship.
- The overall business confidence in Alberta continues to grow, according to Statistics Canada's Canadian Survey on Business Canada.
- This confidence in Alberta is out pacing the rest of the country.
- Optimism improved in 12 out of 16 industries.
- The biggest jump came in the professional, scientific, and technical services sector, boosted largely by Alberta's burgeoning tech sector which continues to be one of the hottest in Canada.
- The most optimistic sector to start the year was the arts, entertainment, and recreation sectors, they have been buoyed by the film and television sector which has had record investment with major productions that have helped put Alberta on the map.

Alberta's government has announced new policies and regulations for renewable energy developments.

Key messages:

- We are proud that Alberta continues to be a global leader in responsible energy development and the national leader in renewables investment.
 - Our competitive tax system, unique deregulated electricity market, and commitment to reducing economic barriers mean that Alberta is a destination of choice for investment.
- Our government's top priority is to listen to Albertans' concerns and provide clarity to investors, which is why we directed the AUC to implement a brief pause on approvals for renewable projects to conduct a proper inquiry into these concerns.
 - Only a month ago, we witnessed a province-wide grid alert that highlighted concerns on the ability of renewable power generation to be available when we need it, and how it can best fit into Alberta's supply mix going forward.
 - We thank everyone who provided their input about the impact and role of renewable energy generation across the province. We are committed to continuing to listen to Albertans on this issue.
- Alberta's government is setting a clear and responsible path forward for renewable project development to ensure our electricity grid is reliable, affordable, and sustainable.
 - Based on the AUC's inquiry, Alberta's government is working on five policy and regulatory changes to clarify the rules for renewable energy development:
 - Taking an agriculture first approach to protect prime agricultural land from development unless the proponent can demonstrate the ability for both crops and/or livestock to co-exist with the renewable generation project;
 - Making developers responsible for reclamation costs via bond or security;
 - Establishing 35-kilometre buffer zones around protected areas and "pristine viewscapes";

- Conducting meaningful engagement on the possibility of renewable development on Crown lands; and,
- Developing changes to Alberta's Transmission Regulation including how transmission costs are allocated.

Alberta's government has requested the federal government provide more allotments for newcomers under the Provincial Nominee Program.

Key messages:

- Alberta's economy is growing and since January 2023, our province has added over 100,000 new jobs for Albertans.
- From January to February of this year, our province accounted for over 48 per cent of all employment growth in the country and as more jobs are created, we need more skilled workers from Ukraine and other areas around the world to fill job vacancies.
- Despite our request for more allotments under our Provincial Nominee Program, the federal government has denied that request and has only allowed Alberta the same number of nominations in 2024 as in 2023, despite our growing workforce demands.
- We are concerned with this decision and the adverse effects it will have, not only on Alberta's economy and labour shortages, but also in our ability to provide Ukrainian evacuees an opportunity to seek permanent residence in Alberta.
- In addition, we're concerned that Ottawa is violating section 95 of the constitution by inhibiting our province's ability to welcome more newcomers.
- Premier Danielle Smith has written a letter to Prime Minister Justin Trudeau seeking an immediate increase to 20,000 nominations for 2024 and reminding him of the province's immigration rights under the constitution.
- Alberta will continue to advocate for an increased allocation that best meets Alberta's long-term economic interests, and work towards greater involvement in decisions regarding immigration policy and planning.

Invasive mussels threaten Alberta's waterways, and we have an Aquatic Invasive Species (AIS) program in place to guard against the introduction and spread of these and other aquatic invasive species.

Key messages:

- Alberta's government is taking action to protect lakes and waterways from aquatic invasive species including Zebra and Quagga mussels.
- Currently, Alberta is completely 100 per cent free of zebra and quagga mussels, but the risk of these invasive mussels being introduced here is rising. These invasive species could threaten Alberta's ecosystems and cost millions annually in damages to irrigation infrastructure.
- This is why our government is investing \$2.5 million to improve inspection and detection and add an additional dog to the K-9 inspection unit.
- We will expand the number of fixed watercraft inspection stations across the province from four to seven and increase the number of dedicated inspectors.

- Minister Schulz is also calling on the Department of Fisheries and Oceans and Canadian Border Service Agency to increase support to make sure that boats entering into Canada are Zebra and Quagga mussel-free this year.

Premier Danielle Smith testified about the negative impacts of the federal carbon tax at the Parliamentary Standing Committee on Government Operations and Estimates.

Key messages:

- Albertans and Canadians are facing a cost-of-living crisis not seen in decades and are struggling with severe financial pressures, yet the federal government insists on increasing costs further by increasing their carbon tax by 23 per cent on April 1.
- The carbon tax achieves higher costs, not reduced emissions.
- Alberta is making significant progress in emissions reduction without compromising jobs and hurting the industries that have created so much wealth and prosperity for our country.
- We are working toward carbon neutrality by 2050 through technology and investment, including through our Technology Innovation and Emissions Reduction Regulation and our Emissions Reduction and Energy Development Plan.
- If the federal government is going to say that affordability is a top priority, they can match words with action by immediately cancelling the carbon tax increase.
- Premiers and Canadians across party lines and from east to west are standing up against the carbon tax and it is time for the federal government to listen.

Alberta's government is fulfilling its promise to provide seniors with 25 per cent discount on personal registry services to help keep life affordable.

Key messages:

- Alberta's government is delivering on its promise to provide seniors a 25 per cent discount on personal registry services starting April 1, 2024.
- Delivering on this promise will benefit more than 725,000 Alberta seniors.
- We are providing some relief to seniors, many of whom are on a fixed income, and having a difficult time to make ends meet, so we can make life more affordable.
- When seniors visit their preferred registry office, they will be eligible for the discount on services including vehicle and driver-related services like vehicle registration renewals, driver's licences, and standard licence plates, and vital statistics products like marriage licences.

Alberta's government is creating two new organizations that will support the development of the mental health and addiction system of care.

Key messages:

- For the past five years, our province has been leading the world in building the Alberta Recovery Model to support those facing addiction or mental health challenges in their pursuit of recovery.

- To continue this work and as part of the province's efforts to refocus the health care system, Alberta's government will be establishing two new mental health and addiction organizations later this year: Recovery Alberta and The Canadian Centre of Recovery Excellence (CoRE).
- Recovery Alberta will serve as the province's lead provider of mental health and addiction services previously delivered by AHS.
- CoRE will support Alberta's government in improving the mental health and addiction system by researching best practices for recovery from around the world, analyzing data, and making evidence-based recommendations.
- The development of CoRE and Recovery Alberta is moving our province even further ahead as a leader in supporting people in their pursuit of recovery.
- We are ensuring anyone suffering from the deadly disease of addiction or facing mental health challenges has the opportunity to pursue recovery and get the care they need.

Alberta's government is investing \$224.8 million to develop two Rural Medical Education Program Training Centres (RMEPTCs) in Lethbridge and Grande Prairie.

Key messages:

- Every Albertan deserves timely access to high-quality medical care regardless of where they live.
- We know that students who learn in rural communities are more likely to work in rural communities.
- That's why we are investing over \$220 million to develop new training centres for physicians in Grande Prairie and Lethbridge.
- These centres will provide increased access to medical education for rural and Indigenous students, increasing the number of family medicine and generalist physicians in regional and rural areas in Alberta.
- Once completed, both training centres will contribute over 100 doctors every year.

Alberta's government is providing \$1.13 million in grant funding to regional airports across the province to develop business cases and feasibility studies for airport growth and improvements.

Key messages:

- Alberta's aviation industry plays a critical role in strengthening and diversifying our economy by expanding access to markets and creating jobs.
- Alberta's government is supporting 10 regional airports to help them increase economic competitiveness by providing funding that will allow the airports to develop business cases and feasibility studies for improved airport infrastructure and air transportation.
- This \$1.13 million investment demonstrates Alberta's commitment to supporting the growth of Alberta's regional airports and helping restore or develop connections between our regional and international airports.
- Regional airports are key assets in supporting the air sector and the movement of goods and people and we look forward to working more closely with them to ensure they are drivers of economic growth in the province.

As families and businesses in the agriculture industry start to look toward spring and summer, Alberta's government is also preparing for the upcoming growing season.

Key messages:

- Alberta's agriculture industry is a vital contributor to Alberta's economic growth, job creation, and prosperity.
- As we head into the 2024 growing season, Alberta's government is committed to supporting producers through what may be another dry year.
- To ensure Alberta's farmers and ranchers have the tools and resources they need to succeed, we are investing in the Irrigation Rehabilitation Program and Alberta's Water Management Program through Budget 2024.
- Although we remain optimistic for heavy precipitation this spring, in the face of an uncertain growing season, producers are encouraged to check their insurance policies and the suite of business risk management programs provided by Agriculture Financial Services Corporation (AFSC) for additional protection.
- Alberta's government will continue to support our farmers and ranchers in the months to come as they work to feed our province and families across the globe.

Alberta's government is delivering on a commitment to provide funding to help family doctors with their administrative costs so they can devote more time to seeing patients.

Key messages:

- Alberta's government is pulling out all the stops to strengthen and improve Alberta's primary health care system.
- In December, we committed to additional funding to support family physicians and now that the details have been worked out with the Government of Canada, we are delivering on that promise.
- The Alberta Medical Association is receiving \$92 million in transition funding on April 4, which it will distribute to eligible family physicians and rural generalists.
- The funding is a one-time payment based on the number of patients they support and is aimed at helping family doctors with administrative and equipment costs until a new compensation model is in place.

Alberta's government is investing in digital policy research to increase the agricultural industry's productivity and competitiveness, improve food security, and make a positive impact on the environment.

Key messages:

- Alberta is a global leader in agriculture research and technology, resulting in increased productivity, competitiveness, sustainability, and food security for both producers and consumers.

- To continue fostering innovation in the province's agriculture industry, the Government of Alberta is providing a \$1.2 million grant to the University of Calgary's Simpson Centre for the Alberta Digitalization Agriculture Program.
- The Simpson Centre will research ways to improve understanding and provide recommendations to producers and policymakers on how digital technologies like robotics and data analytics can be adopted in agriculture.
- Researching strategic opportunities to digitalize agriculture will drive innovation and production – helping to find new ways to put more food on plates across Canada and around the world.

Alberta's government has introduced Bill 16, the Red Tape Reduction Statutes Amendment Act, which seeks to amend 12 pieces of legislation from ten ministries to further reduce red tape and save time and money for Albertans.

Key messages:

- Alberta is a national leader in reducing red tape for job creators, taxpayers, and families.
- Alberta continues to reduce unnecessary red tape, resulting in simplified, smooth, and efficient processes as well as time and money savings for Alberta families and businesses.
- By modernizing regulations and reducing administrative burden, we have saved Albertans and Alberta businesses over \$2.75 billion since 2019, as shown in the latest red tape reduction annual report.
- Since the fall of 2019, we have passed seven red tape reduction bills and our newest red tape reduction bill includes common sense changes that will eliminate more than 230 unnecessary requirements and save Alberta families and businesses an estimated \$1.5 million each year.

Affordability and Utilities – Rural Electrification Loan Act and Rural Electrification Long-term Financing Act

- Alberta's government is proposing to repeal the *Rural Electrification Loan Act*, the *Rural Electrification Long-Term Financing Act*, and the Rural Electrification Loan Regulation.
- The laws being repealed were used to provide loans for rural utility infrastructure development decades ago but have not supported any programs since 1997 when the last loan of this type was advanced.
- Albertans can turn to existing rural utility grant programs to assist with the construction of rural utilities without the *Rural Electrification Loan Act*, the *Rural Electrification Long-Term Financing Act*, and the Rural Electrification Loan Regulation.

Executive Council – Alberta Investment and Attraction Act

- Alberta's government is committed to ensuring our province remains the best place to invest and to start or grow a business.
- The Invest Alberta Corporation plays an important role in pursuing high-value, job-creating private sector investment in Alberta and promoting the province as a prime investment location for businesses from across Canada and around the world.
- Proposed amendments to the Alberta Investment and Attraction Act would enable administrative changes, such as simplifying the resignation process for directors and providing

additional clarity around the Deputy Minister of Executive Council's role with the Invest Alberta Corporation.

- These changes would help streamline the decision-making process and promote timely actions within the corporation, so that the Invest Alberta Corporation can better use its time and resources on attracting investment to our province.

Forestry and Parks – Public Lands Act

- Proposed amendments to the *Public Lands Act* would update definitions clarifying the use of public lands and providing clarity to ranchers, farmers and public land managers on Animal Unit Measures with respect to livestock grazing allocations and billing.
- The proposed amendments would be the first step in the government's plan to modernize Alberta's public land rules to encourage business development on public lands and streamline and expedite related approvals processes.

Justice – Provincial Offences Procedure Amendment Act

- We are proposing amendments to the *Provincial Offences Procedure Amendment Act* that would allow the use of fully digital processes and procedures in court, eliminating the need for Albertans to spend time and money attending court in-person and creating greater efficiencies within the court system.
- Proposed amendments would also result in the courts transitioning to the use of digital evidence, which will reduce the use of paper, increase the speed of communication, and allow reliable digital records to be generated, submitted, and retained.
- Albertans who are unable to use digital services will still be able to engage with the court system by mail, phone, and in-person appearances.
- Alberta's government is committed to ensuring the public's safety, the ability of law enforcement to conduct investigations, and Albertans' right to a fair trial and is proposing an amendment to extend the statute of limitations, which provides the timeframe for initiating legal action, from six months to 12 months to allow for more comprehensive investigations into serious and complex regulatory offences.

Mental Health and Addiction – Mental Health Services Protection Act

- Alberta's government continues to improve the quality of care for people pursuing recovery from addiction and mental health challenges.
- We value the role of counsellors and share their desire to ensure people in our province have access to the mental health supports and services they need.
- We have heard clearly there is a need to regulate counsellors to help ensure the safety of Albertans and consistent standards of care across the field and so we are proposing amendments to provide a path forward for regulating counsellors in a streamlined manner that supports the wellbeing for those seeking supports.
- To further improve and define the standards of care, the government is working with counsellors and the College of Alberta Psychologists to regulate and license the profession.

Municipal Affairs – Libraries Act

- Public libraries are a vital part of healthy, thriving communities across Alberta, and they play an important role in enabling Albertans not only to access books, but also the internet, learning programs for children and adults and new technology like 3D printing.
- Proposed changes would give libraries more flexibility around regional collaboration, increasing the total number of communities allowed to be included in an intermunicipal library board, which will give libraries more flexibility and opportunities for greater efficiency.
- These updates would also reduce administrative burden by eliminating unnecessary and redundant parts of the legislation, such as removing the deadline for library boards to submit a budget to their council, so that library boards can spend more time on delivering services to Albertans.

Seniors, Community and Social Services – Income and Employment Supports Act

- Our government is committed to making sure vulnerable Albertans have access to the critical support they need.
- By eliminating separate rules and rates for those in family violence shelters, the proposed amendments would clarify funding guidelines for family violence shelter operators and enable higher core benefits for families residing in family violence shelters.
- Increasing the level of supports for those escaping family violence by providing higher funding based on the size of their family is a common-sense change that allows shelter operators and vulnerable Albertans to focus on safety and well-being.
- Providing the standard core essential benefit to clients in family violence shelters would ensure they receive the necessary supports to meet their basic needs.

Service Alberta and Red Tape Reduction – Commercial Tenancies Protection Amendment Act

- Alberta's economy has fully recovered from the COVID-19 pandemic and our government is removing specific measures to provide supports to businesses impacted by public health measures which are no longer necessary.
- We are repealing the *Commercial Tenancies Protection Act*, which was introduced to protect commercial tenants from evictions, penalties, and rent increases during the pandemic when non-essential businesses were forced to close.
- We are ensuring that Alberta businesses are clear about the necessary rules that they must comply with and are not left navigating seemingly contradictory requirements.

Service Alberta and Red Tape Reduction – Gaming Liquor and Cannabis Act

- Alberta's government wants to make it easier for the cannabis and gaming industries to do business in the province, while continuing to protect the health and safety of Albertans, particularly our youth.
- Our amendments would adjust some rules for cannabis industry employees to better align them with those in the liquor industry, which will simplify employment requirements for new employees so cannabis retailers can hire staff more quickly, while still ensuring that necessary training and safeguards are in place to enable the safe, legal sale of cannabis.
 - For example, employees can now obtain their required cannabis training within 30 days of starting employment, rather than prior to starting, which is the same as the

requirement for employees in the liquor industry. Someone with the appropriate training is still required to be on site and supervising during this 30-day period.

- We are also proposing amendments to make it easier for families with minors to access all-ages amenities at casino resorts, such as restaurants, hotels, theatres, and sports facilities, by allowing them to travel through the gaming hallway provided they are accompanied by an adult.
- We are clarifying the authority of the Minister of Service Alberta and Red Tape Reduction to make policy decisions related to alcohol, liquor, and gaming sectors, when there is a direct impact on government revenues.
 - These changes would also clarify that government, as well as Alberta Gaming, Liquor and Cannabis, has the authority to conduct and manage gaming activities in the province.

Service Alberta and Red Tape Reduction – Red Tape Reduction Amendment Act

- Alberta's government wants to ensure we don't take any steps backward and lose all the progress we have done.
- We have made significant strides in red tape reduction and want to maintain our momentum and continue to improve our red tape reduction efforts.
- Proposed amendments to the *Red Tape Reduction Act* would enable Alberta's government to build on our successes and require annual reporting to share those successes and provide accountability to Albertans.
- Moving forward, if government brings in a regulatory requirement, we will be taking out one that we deem unnecessary to support government's economic, fiscal, and social priorities that make Albertans' lives better.
- Service Alberta and Red Tape Reduction will continue to focus on leaner regulatory approaches, reducing unnecessary and duplicative requirements, and simplifying and modernizing administrative processes – while ensuring government maintains important health, safety, and environmental protections for Albertans.

Transportation and Economic Corridors – Traffic Safety Act

- To support innovation and investment in the transportation sector, while continuing to ensure public safety, we are proposing amendments to enable the government to create regulations that would allow pilot projects to test new transportation technologies – including autonomous vehicles – on a short-term basis.
- Pilot projects provide real-life evidence that will help the government evaluate and understand any safety implications in addition to informing future policy decisions.
- The proposed amendments to the *Traffic Safety Act* will reduce red tape and encourage innovation for municipalities and transportation companies looking to implement new and innovative uses of existing vehicles, or new transportation technologies.
- Reducing legislative and regulatory barriers for pilot projects increases the ability to pursue innovation, allowing Alberta to play a key role in the adoption of new technologies while continuing to support the transportation needs of the province.
- These changes would also align Alberta with five Canadian jurisdictions that have provisions within their legislation that broadly address pilot projects (British Columbia, Manitoba, Nova Scotia, Ontario, and Quebec).

Treasury Board and Finance – Motor Vehicle Accident Claims Act

- The *Motor Vehicle Accident Claims Act* protects victims injured by uninsured or unknown drivers by allowing the victims to sue for damages and receive compensation from the General Revenue Fund.
- The administrator appointed under the act receives applications, determines the amounts to be paid to victims and delegates duties to program area staff, making administration of the Motor Vehicle Accident Claims Program more efficient and ensuring that Albertans receive claims more quickly.
- By making simple legislative amendments through our Red Tape Reduction Bill, like allowing an administrator to delegate more duties to Treasury Board and Finance staff where it makes sense to do so, we continue to make common-sense changes that speed up government administration and ensure that Albertans receive more timely decisions on any compensation to which they are entitled.

Alberta's government has introduced Bill 17, the Canadian Centre of Recovery Excellence Act, to establish the Canadian Centre of Recovery Excellence (CoRE) as a crown corporation and support the improvement of mental health and addiction services.

Key messages:

- Alberta's government is building a system of care for mental health and addiction that is focused on supporting recovery.
- With legislation and \$5 million this year, Alberta's government is taking steps to establish CoRE, an organization that will support our government in improving mental health and addiction services.
- If passed, the *Canadian Centre of Recovery Excellence Act* will establish CoRE as a crown corporation to inform best practices in mental health and addiction, conduct research and program evaluation, and support the development of evidence-based policies for mental health and addiction.
- As with any organization accessing information in the health system, CoRE will be held to high standards to protect the privacy of Albertans.

Alberta's government has tabled Bill 18, the Provincial Priorities Act, to ensure federal tax dollars are spent in partnership with provincial tax dollars – on priorities that matter to Albertans.

Key messages:

- For years, governments in Ottawa with almost no representation in Alberta, have been imposing their destructive agenda on Alberta taxpayers through direct funding agreements with cities and provincially regulated and funded organizations.
- Albertans don't want federal funding for virtue signaling political programs and projects – we want our federal share of taxes for roads, infrastructure, housing, and other priorities.
- We need federal tax dollars to be spent in partnership with provincial tax dollars – on actual provincial priorities.

- So, we are putting a stop to this loophole – and we will do so in the same manner as Quebec has done.
- The *Provincial Priorities Act* will ensure that cities and other provincially funded and regulated entities, must have provincial government approval to receive federal funding.
- And furthermore, Alberta is demanding the federal government allocate Alberta’s per-capita share of federal tax dollars for housing, roads, and infrastructure, and if this continues to be denied, we will be launching a constitutional challenge on the manner in which the federal government is unconstitutionally abusing the federal spending power for purely political purposes.
- Alberta is not alone in this. Quebec has had similar legislation for years. And, in November, premiers across the country were united in demanding the federal government work with and through the provinces when making agreements with municipalities.
- Albertans are entitled to their fair share of federal tax dollars, and to have those dollars spent on Albertan’s priorities. We will ensure that happens.

Budget 2024 invests in reducing emergency response times, increasing emergency medical services capacity, and supporting the paramedic workforce across the province.

Key messages:

- Alberta’s government is making significant investments to improve emergency response time and services, ensuring swift access to vital care for all Albertans.
- Budget 2024 demonstrates our commitment to enhancing emergency response capabilities and health care access for all, reflecting our dedication to prioritizing the well-being and safety of Albertans.
- Alberta’s government is focused on ensuring timely health care services are accessible across the province, recognizing the importance of reducing emergency response times and strengthening the EMS system to save lives and improve health outcomes.

Alberta’s government is providing an annual grant for Coaldale to cover local policing costs the federal government refuses to pay.

Key messages:

- Alberta’s government is providing an annual provincial grant of \$550,000 to remove a significant financial burden from ratepayers in Coaldale.
- Since reviving a policing agreement with the federal government in 2016, Coaldale is the only municipality in Canada required to pay 100 per cent of the cost of its RCMP contract.
- This is an interim step to alleviate the financial hardship on Coaldale created by the missing federal subsidy from Public Safety Canada.
- We’ll continue to advocate for Coaldale to be treated fairly by the federal subsidy.
- Regardless of where they live, Albertans deserve to feel safe in their communities.
- Coaldale ratepayers have been saddled with more than \$4 million in extra costs as a result of the federal government’s absence.

Albertans will have opportunities to share feedback on three reservoir options to reduce the impact of abnormal weather on the Bow River.

Key messages:

- Albertans can now have their say on options to help reduce the impact of flood and drought on the Bow River.
- The Bow River runs through the most populated regions of Alberta. Managing water levels in this river is important for helping the province respond to floods, droughts, and other extreme weather events.
- With a feasibility study nearly complete, Alberta's government is seeking new public feedback on two options to increase water storage on the Bow River and help protect communities from future drought and floods.
- This feedback will be closely considered along with the rest of the feasibility study, once it is completed this spring.
- The findings will help Alberta's government decide if there is an option that should proceed to the next phase, the engineering and regulatory approval process.

A framework for a new primary care compensation model for family medicine and rural generalist physicians is being introduced as part of the government's efforts to strengthen the primary health care system.

Key messages:

- Primary health care is the foundation of Alberta's health care system, and family medicine and rural generalist physicians are fundamental to Albertans getting the care they need when and where they need it.
 - That's why Alberta's government is pulling out all the stops to stabilize, strengthen, and improve Alberta's primary health care system.
- We respect and value the hard work of family physicians to improve Albertans' health and wellness.
- We want to do everything we can to help family physicians provide the best care to Albertans.
- We committed to collaborate with the Alberta Medical Association (AMA) on a new compensation model for family medicine and rural generalist physicians and have done just that extensively over the past six months, which has led to a new compensation framework.

Forestry and Parks Minister Todd Loewen will be giving a weekly wildfire update, and may be asked about current conditions, prevention measures, and other wildfire operations questions.

Key messages:

- Alberta has been experiencing heightened wildfire activity for this time of year, and to ensure Albertans stay informed of current conditions, prevention measures, and risks, as well as active fire bans, restrictions, and advisories, we will be providing weekly wildfire updates.

- We want Albertans to have access to the most up to date and accurate information possible, so we encourage everyone to download the Alberta Wildfire and Alberta Fire Ban apps, and to regularly check the Alberta Wildfire Status Dashboard.
- Wildfire prevention is a shared responsibility, and everyone must do their part to protect our homes and communities from the impacts of wildfire.
- I urge everyone to become familiar with FireSmart principles, and to exercise extreme caution when spending time outdoors.
- On average over the past five years, 67 per cent of wildfires have been caused by people. Don't be that person this wildfire season.

Alberta's government is taking action to make utility bills more affordable by introducing legislation to lower and stabilize local access fees.

Key messages:

- Alberta's government is taking action to make utility bills more affordable by introducing legislation to lower and stabilize local access fees.
- We heard the concerns about the impact of high local access fees being charged on Albertans' utility bills by municipalities.
 - These fees have significantly impacted Calgarians in recent years, largely due to the City of Calgary charging a higher-than-average percentage and tying their formula to the highly volatile Rate of Last Resort.
- If passed, these changes would reduce the pressure on Albertans' utility bills by ensuring long-term affordability and predictability for local access fees.

Legislative changes:

- If passed, the *Utilities Affordability Statutes Amendment Act* would reduce and stabilize local access fees on Albertans' utility bills by amending the *Municipal Government Act*, the *Electric Utilities Act*, and the *Gas Utilities Act*.
 - This legislation would amend sections of the MGA to prohibit the use of variable rates, including the Rate of Last Resort, when setting the formula for local access fees.
 - This change will lower and stabilize Albertans utility bills in the long-term and aligns with how most municipalities already set their local access fees.
 - It also would amend sections of the *Electric Utilities Act* and *Gas Utilities Act* to ensure that the Alberta Utilities Commission has stronger regulatory oversight on how these municipal fees are calculated and applied to ensure Albertans best interests are protected.
- If passed, the *Utilities Affordability Statutes Amendment Act* would amend sections of the *Alberta Utilities Commission Act*, the *Electric Utilities Act*, the *Government Organizations Act* and the *RRO Stability Act* to replace the terms "Regulated Rate Option", "RRO", and "Regulated Rate Provider" with "Rate of Last Resort" and "Rate of Last Resort Provider" as applicable.

Alberta's government is delivering on a commitment to attract physicians to work in Alberta and call it home.

Key messages:

- According to the College of Physicians & Surgeons of Alberta (CPSA), since March 2023, Alberta has registered 500 more physicians to practice across Alberta which is the largest increase in registered physicians in a decade. This includes a net gain of 215 family physicians.
- Primary health care is the foundation of Alberta's health care system, and family medicine and rural generalist physicians are fundamental to Albertans getting the care they need when and where they need it.
- Alberta's combination of a low-tax environment, incredible support systems, and the highest physician compensation out of any province in Canada means more physicians are choosing Alberta than ever before.

On April 23, Premier Danielle Smith and Environment and Protected Areas Minister Rebecca Schulz announced over \$57 million in funding for hydrogen innovations.

Key messages:

- Alberta's government is investing \$57 million to help develop new hydrogen technologies that will help reduce emissions and power the economy.
- Alberta is already Canada's hydrogen leader and through big investments like these, we are aiming to become a global powerhouse.
- We have the resources and expertise needed to become a major global supplier of responsibly produced clean hydrogen.
- This new funding will help accelerate the development of ground-breaking hydrogen technologies that could one day be used in industries and communities around the world.
- Alberta is reducing emissions through technologies, not taxes, and growing the economy at the same time.

Alberta's Agri-Processing Investment Tax Credit program is attracting large-scale investment in value-added manufacturing, including cutting-edge bioprocessing projects.

Key messages:

- Alberta is an agricultural powerhouse with diverse and innovative industries, including a thriving bioprocessing sector.
- To support economic diversification and growth, Alberta's government introduced its Agri-Processing Investment Tax Credit in spring 2023 and the program is already achieving results for the province.
- Imperial Oil has qualified for Alberta's Agri-Processing Investment Tax Credit program by investing \$720 million to build the largest renewable diesel facility in Canada.

- When production begins in 2025, Imperial Oil's new facility will convert locally-sourced biofeedstocks like canola oil into lower-emission renewable diesel, creating new demand for Alberta producers.
- This is one more example of how Alberta's government is partnering to support Alberta producers and keep our province at the forefront of innovation.

Riverside Golf Society

Monday, April 1, 2024 @ 7:00 pm at the Clubhouse

Present: Doug Smith, Darcy Nate, Layne Conway, John Johannsen, Larry Liebelt, Lee McTaggart, Beth Kappelar Guest: Ron Ostby

Regrets: Adam Thompson, Mitch Losey, Brett Losey, Rick Feist, Lance Schamber

Call to Order: The meeting was called to order by President Doug Smith at 7:06 pm

Agenda: *Motion #2024-15* by Beth to adopt the agenda as presented. Carried

Minutes: Presented by Secretary Beth Kappelar. ***Motion #2024-16*** by Darcy to adopt as presented. Carried

Treasurer's Report: Presented by Treasurer John Johannsen. ***Motion #2024-17*** by John to accept the report as presented. Carried.

Old Business:

*Campground: Software for the reservation system has been updated. Ball Diamond site to be added to Scheduling A of agreement with the Town of Milk River – Doug will sign. 25% of revenues go to the Town. Crews are coming in for the summer. Layne will look into getting the WIFI re-instated for the summer. The paybox got run over & will be fixed by the perpetrator.

*Restaurant: Ron will look after inspections on machines & coolers as required. Ron & Natasha will get start-up order done. ***Motion #2024-18*** by John to increase Natasha's wage to \$20/hr. Carried.

*Visitor Center: Will open May 1, 2024.

*Grants: Tree Canada – did not get. Applied for County/Windmill Group – no word yet. Controllers/Students – no word yet. Kinsmen Donation of \$20,000 for washroom renovations & installation. Doug will confirm with the Town on directional drilling for the sewer.

*Bowling Alley: Parties & bookings continue.

*Proshop Stock: Hats/Balls etc being ordered.

*Backpack Blower: \$750.00 Brett Losey to pick up.

*Aeration: booked for May

*Hole Signs: (Darcy) Nine signs ordered – all are tentatively sold.

*Job Postings: Not required. Returning staff hired. Work will begin next week. Doug will check with Jail Crew for this spring.

*Alberta Municipalities Asset Audit: April 9, 2024. In conjunction with the Town of Milk River – to be done for insurance purposes

*Tournaments: Firemen's, Ducks Unlimited, Ladies, Burner all booked. Kinettes not booked yet.

*Tarp Removal: Completed March 17th – lots of volunteers – done quickly.

New Business:

*BBQ – The Business Association will lend us their bbq this year – Town employees will deliver.

*Leveling rakes: **Motion#2024-18** by Darcy to purchase – Carried

*Trees on #4: Ron has an arborist coming to assess them. Need to trim.

*Deck maintenance: Painting required. **Motion#2024-19** by Lee to use Casino funds. Carried.

*Washer/Dryer: Units donated by Dobrocanes. Lee will install.

*Rental Unit: Kristin now paying \$600/month which includes a “catch-up” on internet. Lease expires in October 2024.

*Tractor: Will be returned from the Town shortly.

AED Monthly Testing Completed

Next Meeting: May 6, 2024 @ 7:00 pm at the Clubhouse

Adjourn: Motion#2024-20 by John at 8:40 pm.

President: Doug Smith

Secretary: Beth Kappelar

Action List:

In Progress

Complete

*Paint Deck

*#9 Forward Tee

*#3 Forward Tee

*On-Course Washrooms

*Irrigation Repairs

*Creeks/Ponds Clean-out

*ProShop relocate

__X__

*Clubhouse Bathrooms repairs

*Washer/Dryer installation
