

Regular and Closed Meeting Agenda for Tuesday, October 15, 2024, at 5:30 p.m. to be held in the Council Chambers, in the Town Hall Complex, at 240 Main Street, Milk River, Alberta



1. Call to Order

2. Additions to the Agenda

3. Delegations 5:40 pm

- A) Jarrad McCoy
- B) Travel-ING On Tourism Cooperative

4. Approval of Minutes

- A) Minutes of September 9, 2024, Regular Council Meeting

5. Business Arising from Minutes

6. Financial Report

- A) Financial Report ending September 30, 2024

7. Administration Reports

- A) Public Works
- B) Community Peace Officer
- C) Chief Administrative Officer

8. Break (10-15 minutes)

9. Old Business

10. Bylaws and Policies

- A) 1071 Rates Bylaw

11. New Business

- A) Correspondence
- B) ACP Resolution
- C) Milk River and District Agricultural Society Donation Request
- D) Christmas Hours
- E) Lagoon Project

12. Councillor Reports

- A) Authorities, Boards, Committees and Commission Minutes

13. Mayor's Report

- A) Authorities, Boards, Committees and Commission Minutes

14. Closed Session

15. Adjournment

Request for Decision

Delegation: Jarrad McCoy

October 15, 2024



RECOMMENDATION

That the presentation from Mr. Jarrad McCoy be accepted as information.

LEGISLATIVE AUTHORITY

Procedural Bylaw

BACKGROUND

Mr. Jarrad McCoy, local business owner, will be in attendance discuss the housing project.

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the reports. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

Request for Decision

Delegation: Travel-ING On Tourism Cooperative

October 15, 2024



RECOMMENDATION

That the presentation from Travel-ING On Tourism Cooperative be accepted as information.

LEGISLATIVE AUTHORITY

Procedural Bylaw

BACKGROUND

The Travel-ING On Tourism Cooperative was recently incorporated to promote travel within the province, especially in rural Alberta, and to share the stories of the province's history, heritage & culture. Their first marketing tool is a searchable, map-based app.

This far-reaching initiative has impacts to both economic development through tourism and preservation of local heritage & community stories. Time and scheduling constraints prevents the company from presenting in-person at this time, and they ask [that this 15 ½ minute video presentation](#) be added to council's agenda in lieu of an in-person delegation.

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the reports. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

None

From: Sheila <ingonalberta@gmail.com>
Sent: October 2, 2024 2:08 PM
To: cao@milkriver.ca
Subject: Travel-ING On Tourism Cooperative Delegation Request

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good day,

The Travel-ING On Tourism Cooperative was recently incorporated to promote travel within the province, especially in rural Alberta, and to share the stories of the province's history, heritage & culture. Our first marketing tool is a searchable, map-based app.

This far reaching initiative has impacts to both economic development through tourism and preservation of local heritage & community stories. Time and scheduling constraints prevent us from presenting in-person at this time, and we ask that this 15 ½ minute video presentation be added to your council's agenda in lieu of an in-person delegation.

Please advise us of the date and time of presentation. Barring any previous scheduling conflicts, I can be available on zoom for any questions or comments that your council may have.

I look forward to hearing your reply,

Sheila Willis
Administrative Manager
Travel-ING On Tourism Cooperative
780-805-1890 (Call or Text)
INGONalberta@gmail.com
INGON.ca

Request for Decision

Approval of Minutes

October 15, 2024



RECOMMENDATION

That the minutes for the September 9, 2024, regular council meeting be accepted as presented.

LEGISLATIVE AUTHORITY

Municipal Government Act, Section 208(1)(a)

Procedure Bylaw 1060

BACKGROUND

As per the MGA and the Town's Procedural Bylaw, minutes are to be recorded and given to council for adoption at a subsequent council meeting.

RISKS/CONSEQUENCES

1. By not approving the previous meetings minutes, Council would then not approve the decisions they made, as recorded, and no motion would be actioned by administration.
2. The minutes of the Council meetings can be adopted as amended. Council would need to be specific in an amendment to the recording of the previous meetings minutes.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Prior to Adoption: September 9, 2024, regular council meeting minutes

Request for Decision

Financial Report

October 15, 2024



RECOMMENDATION

That the Financial Report for the period ending September 30, 2024, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

On a quarterly basis, a high-level financial report is provided to Council for review and information.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Revenue and Expenses by Department and Function
2. Cash Report

Revenue and Expenses - by Funtion
for the 9 Months Ended September 30, 2024

	2023 Actual	2024 Budget	2024 YTD Actual	Remaining Dollars	% Collected/ Used
Operating Revenues					
Taxation	-1,051,542.40	-1,207,616.00	-1,174,373.88	-33,242.12	97.25
Sale of Goods and Services	-719,610.81	-675,790.00	-458,170.02	-217,619.98	67.80
Other Revenue/Franchise Fees	-307,141.47	-298,216.00	-242,439.34	-55,776.66	81.30
Conditional Grants	-292,858.82	-213,600.00	-129,559.00	-84,041.00	60.65
Transfer from other Functions	0.00	0.00	0.00	0.00	0.00
Transfer from Reserves	0.00	-276,889.00	0.00	-276,889.00	0.00
TOTAL REVENUES	-2,371,153.50	-2,672,111.00	-2,004,542.24	-667,568.76	75.02
Expenditures					
Salaries, Wages & Benefits	613,892.69	745,156.00	621,862.38	123,293.62	83.45
Contracted & General Services	616,576.88	967,080.00	460,188.09	506,891.91	47.59
Materials, Goods & Utilities	462,662.18	514,175.00	353,201.27	160,973.73	68.69
Government Requisitions	246,548.76	258,828.00	162,059.70	96,768.30	62.61
Transfers to Local Boards	46,208.03	47,701.00	48,535.82	-834.82	101.75
Transfers to Ind/Organizations	30,612.07	36,640.00	20,811.72	15,828.28	56.80
Bank Charges	7,443.84	7,700.00	8,559.22	-859.22	111.16
Interest on Capital Long Term	0.00	0.00	0.00	0.00	0.00
Other Transactions	28,052.19	28,440.00	23,250.66	5,189.34	81.75
Transfer from Capital	0.00	66,391.00	0.00	66,391.00	0.00
TOTAL EXPENDITURES	2,051,996.64	2,672,111.00	1,698,468.86	907,251.14	63.56

Operating Revenue/Expenditures by Department for the 9 Months Ended September 30, 2024

Department	REVENUES				EXPENDITURES				Actual Contribution to Surplus
	Budget	YTD Actual	Remaining Dollars	% Collected	Budget	YTD Actual	Remaining Dollars	% Used	
0 General Government	-1,478,166	-1,386,438	-91,728	93.8	230,795	130,062	100,733	56.4	-1,256,376
11 Council	0	-19	19	0.0	97,800	42,311	55,489	43.3	42,292
12 Administration	-443,694	-141,382	-302,312	31.9	426,372	286,093	140,279	67.1	144,711
23/24 Fire/Disaster Services	-24,184	-14,533	-9,651	60.1	106,517	31,025	75,492	29.1	16,492
26 Bylaw Enforcement	-2,400	-3,487	1,087	145.3	76,733	69,175	7,559	90.1	65,688
31 Common Services	-62	-207	145	0.0	165,832	135,275	30,557	81.6	135,068
32 Roads	-24,450	-25,173	723	103.0	417,823	150,387	267,436	36.0	125,215
33 Airport	-465	0	-465	0.0	8,701	4,249	4,452	48.8	4,249
4101 Water Supply/Distribution	-307,800	-185,088	-122,712	60.1	348,643	272,728	75,915	78.2	87,640
42 Wastewater	-106,000	-65,959	-40,042	62.2	72,902	49,109	23,793	67.4	-16,849
43 Solid Waste	-117,700	-80,440	-37,260	68.3	113,205	104,200	9,005	92.0	23,760
43 Transfer Station	-12,385	-12,348	-37	99.7	24,624	18,137	6,487	73.7	5,789
56 Cemetery	-2,500	-2,755	255	110.2	5,000	5,000	0	100.0	2,245
61 Planning & Development	-7,850	-7,304	-546	93.0	15,000	14,791	209	98.6	7,487
62 Economic Development	-50,000	-48,780	-1,220	97.6	164,290	31,218	133,072	19.0	-17,562
72 General Recreation	-6,055	-400	-5,655	6.6	178,515	109,194	69,321	61.2	108,794
7201 Campground	-13,000	-14,797	1,797	113.8	57,141	29,891	27,250	52.3	15,093
7202 Pool	-75,400	-15,432	-59,968	20.5	134,917	191,716	-56,799	142.1	176,283
7203 Golf Course	0	0	0	0.0	7,000	3,592	3,408	51.3	3,592
74 Culture & Library	0	0	0	0.0	20,301	20,317	-16	100.1	20,317
									0
TOTAL OPERATING	-2,672,111	-2,004,542	-667,569	75.0	2,672,111	1,698,469	973,642	63.6	-306,073



TOWN OF MILK RIVER

Cash and Investments Report

General Ledger	Description	2024 Opening Balance	2024 YTD Balance
CHEQUING ACCOUNTS			
3-12-00-120-00	General Bank Chequing Account (ATB)	173,506.13	97,257.89
3-12-00-130-00	General Savings Account (ATB)	662,883.91	638,389.25
* TOTAL CHEQUING ACCOUNTS		836,390.04	735,647.14
TOWN TERM DEPOSITS			
3-41-00-310-00	Water Capital GIC	3,842.16	3,999.48
3-43-00-310-00	Equipment Replacement Capital GIC	367,829.06	382,889.45
3-97-00-315-00	General Capital GIC	537,785.59	559,804.68
* TOTAL TOWN TERM DEPOSITS		909,456.81	946,693.61
ARMS LENGTH TERM DEPOSITS			
3-43-00-315-00	Transfer Station Operating GIC	5,359.29	5,578.71
* TOTAL ARMS LENGTH TERM DEPOSIT		5,359.29	5,578.71
**P TOTAL CASH AND INVESTMENTS		1,751,206.14	1,687,919.46

*** End of Report ***

Request for Decision

Administration Reports

October 15, 2024



RECOMMENDATION

That the Administration Reports for the period ending September 30, 2024, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

On a monthly basis, administration provides Council with reports on the following: Public Works, Municipal Enforcement (Community Peace Officer), and the Chief Administrative Officer.

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the reports. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Public Works Report
2. Community Peace Officer Report
3. Chief Administrative Officer Report

October 2024 Public Works Report for Council Meeting

This month has been winterizing a variety of things. The pool was drained, plugs put back in the bottom and refilled to winter levels. We had a risk assessment done by insurance company on the pool and are awaiting the results. The plow truck is still at shop, waiting for new rams for the plow to arrive and be installed. There is no seal kit to fix the hydraulic leaks.

October 3 and 4th, we rented a small compressor to blow out irrigation at the cemetery, pool, baseball diamonds, campground, and visitor center. The whole process went flawless and successfully prepared for winter. October 18, we are bringing the large compressor to the golf course, so they can blow out their irrigation. We have been monitoring raw water and treatment center levels. Use of water went up approximately 400 cubic meters daily on the average. We are still maintaining the pumping levels at raw water to ensure we are not losing water.

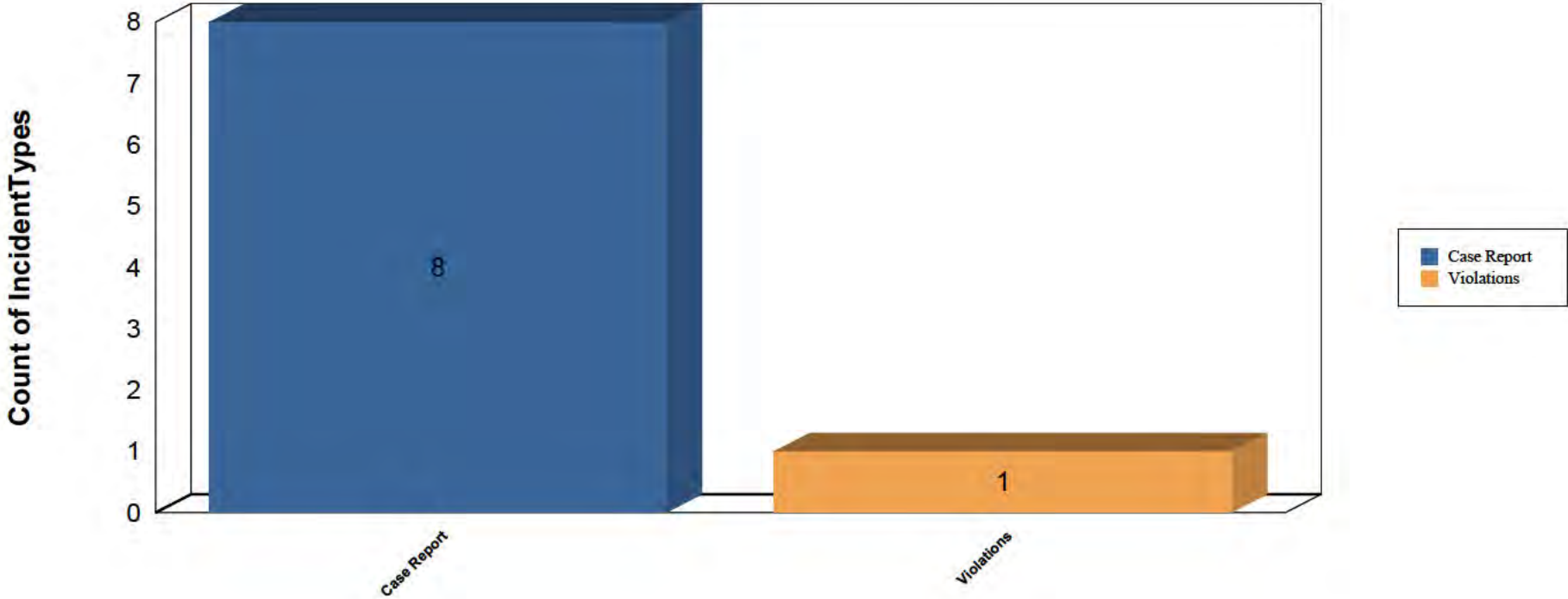
The flusher truck came in and we spent two days doing the fall flush of sewer lines. There was some debris (gravel) gathering at main Street, so the flusher truck vacuumed it up, to clear any potential obstructions. This has assisted making sewer lines clean for CCTV in second week of October. The contractor will camera sewer lines from 1st Avenue to 5th Avenue on Main Street, as well as a few lines out near the lagoons. This will give us a better idea of the quality of our infrastructure and be proactive for future work and problems that may occur.

October 6, there was a leak at the water in campground that stays on all the time. Monday, we shut down water and fixing the leak. Currently, I am making a list of surplus equipment not used. During this time, we removed our meter testing station. This has not been used in the last six years and was taking up a lot of space. This opened up the area and we were able to combine a workstation for water meters and room for all fasteners and related products. It has opened an area to park the small blue tractor for when all equipment is inside for winter months. We are going to camera sewer lines in eight businesses for the Village of Warner.

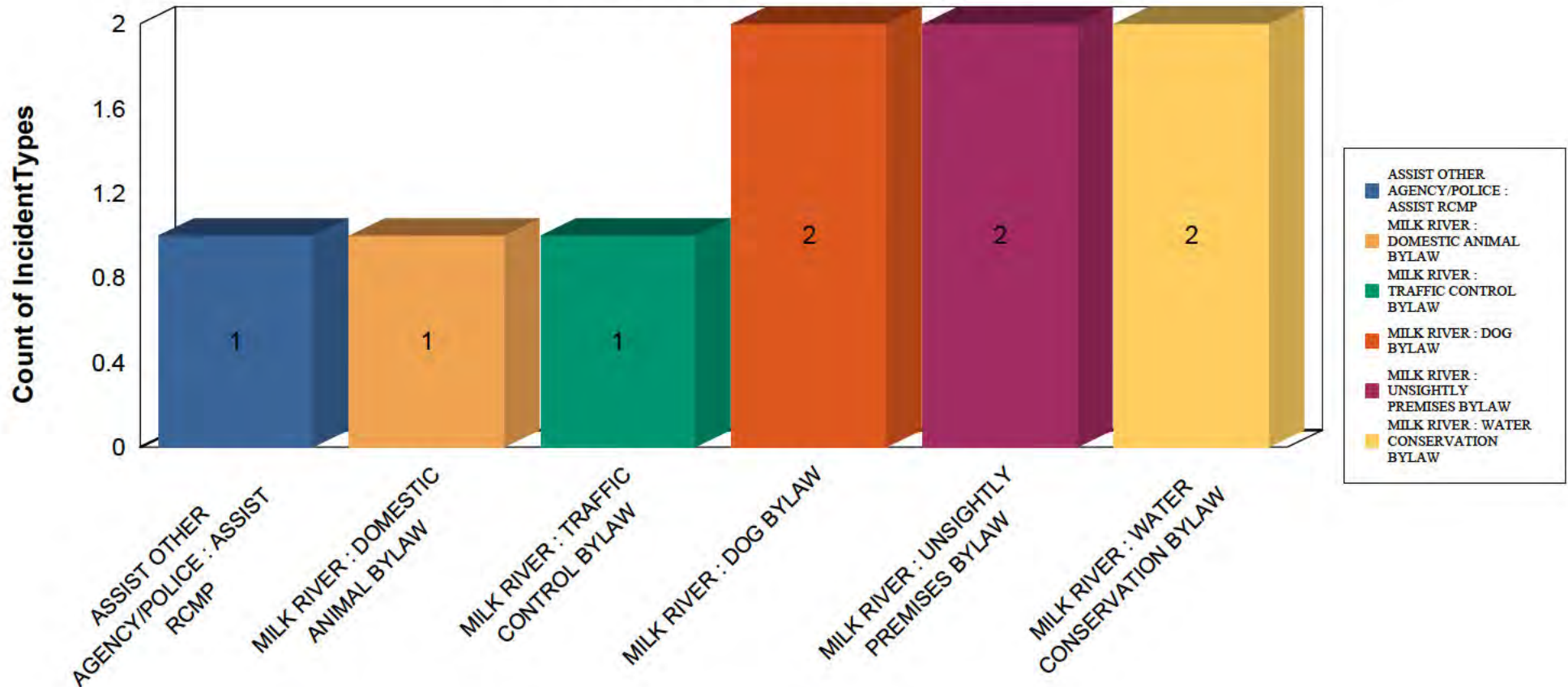
Municipal Enforcement

Statistics from: 9/1/2024 12:00:00AM to 9/30/2024 11:59:00PM

Count of Reports Completed



Count of Incident Types



ASSIST OTHER AGENCY/POLICE : ASSIST RCMP

<u>Location</u>	<u>Case Number</u>	<u>Incident Type</u>	<u>Officer</u>	<u>Date</u>
Case Report RIDGE REGIONAL PUBLIC SAFETY SERVICES : MILK RIVER	RRPSS2024-0490	ASSIST OTHER AGENCY/POLICE : ASSIST RCMP	TODD NELSON	2024/09/30 1540



Report Synopsis : Assist RCMP officers to assess if a dog needed to go to the veterinarian.

11.11% # of Reports: 1 Case Report ASSIST OTHER AGENCY/POLICE : ASSIST RCMP

MILK RIVER : DOMESTIC ANIMAL BYLAW

<u>Location</u>	<u>Case Number</u>	<u>Incident Type</u>	<u>Officer</u>	<u>Date</u>
Case Report RIDGE REGIONAL PUBLIC SAFETY SERVICES : MILK RIVER	RRPSS2024-0441	MILK RIVER : DOMESTIC ANIMAL BYLAW	BRAYDEN FENZ	2024/09/06 1533

Specific Location
[REDACTED]

Report Synopsis : complaint of found cat on private property

11.11% # of Reports: 1 Case Report MILK RIVER : DOMESTIC ANIMAL BYLAW

MILK RIVER : TRAFFIC CONTROL BYLAW

<u>Location</u>	<u>Case Number</u>	<u>Incident Type</u>	<u>Officer</u>	<u>Date</u>
Case Report RIDGE REGIONAL PUBLIC SAFETY SERVICES : MILK RIVER	RRPSS2024-0446	MILK RIVER : TRAFFIC CONTROL BYLAW	BRAYDEN FENZ	2024/09/08 1310

Specific Location
[REDACTED]

Report Synopsis : complaint of trailers parked within alleyway

11.11% # of Reports: 1 Case Report MILK RIVER : TRAFFIC CONTROL BYLAW

MILK RIVER : DOG BYLAW

<u>Location</u>	<u>Case Number</u>	<u>Incident Type</u>	<u>Officer</u>	<u>Date</u>
Case Report RIDGE REGIONAL PUBLIC SAFETY SERVICES : MILK RIVER	RRPSS2024-0468	MILK RIVER : DOG BYLAW	BRAYDEN FENZ	2024/09/18 1713

Specific Location
[REDACTED]

Report Synopsis : dog barking complaint

Case Report RIDGE REGIONAL PUBLIC SAFETY SERVICES : MILK RIVER	RRPSS2024-0490	MILK RIVER : DOG BYLAW	TODD NELSON	2024/09/30 1540
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Specific Location
[REDACTED]

Report Synopsis : Assist RCMP officers to assess if a dog needed to go to the veterinarian.

22.22% # of Reports: 2 Case Report MILK RIVER : DOG BYLAW

MILK RIVER : UNSIGHTLY PREMISES BYLAW

<u>Location</u>	<u>Case Number</u>	<u>Incident Type</u>	<u>Officer</u>	<u>Date</u>
Case Report RIDGE REGIONAL PUBLIC SAFETY SERVICES : MILK RIVER [REDACTED]	RRPSS2024-0415	MILK RIVER : UNSIGHTLY PREMISES BYLAW	BRANDON BERG	2024/09/23 1644

Report Synopsis : bushes blocking sidewalk

Case Report RIDGE REGIONAL PUBLIC SAFETY SERVICES : MILK RIVER [REDACTED]	RRPSS2024-0480	MILK RIVER : UNSIGHTLY PREMISES BYLAW	BRAYDEN FENZ	2024/09/25 0905
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Synopsis : complaint of overhanging trees causing issues for vehicles and pedestrians on sidewalk

22.22% # of Reports: 2 Case Report MILK RIVER : UNSIGHTLY PREMISES BYLAW

MILK RIVER : WATER CONSERVATION BYLAW

<u>Location</u>	<u>Case Number</u>	<u>Incident Type</u>	<u>Officer</u>	<u>Date</u>
Case Report RIDGE REGIONAL PUBLIC SAFETY SERVICES : MILK RIVER [REDACTED]	RRPSS2024-0443	MILK RIVER : WATER CONSERVATION BYLAW	BRAYDEN FENZ	2024/09/07 1529

Specific Location
[REDACTED]

Report Synopsis : anonymous complaint of water usage within Milk River

Case Report RIDGE REGIONAL PUBLIC SAFETY SERVICES : MILK RIVER [REDACTED]	RRPSS2024-0459	MILK RIVER : WATER CONSERVATION BYLAW	BRANDON BERG	2024/09/13 1245
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Specific Location
[REDACTED]

Report Synopsis : watering by hose

22.22% # of Reports: 2 Case Report MILK RIVER : WATER CONSERVATION BYLAW

Grand Total: 100.00% Total # of Incident Types Reported: 9 Total # of Reports: 8

Count of Incident Types



UNSIGHTLY PREMISES BYLAW

<u>Location</u>	<u>Case Number</u>	<u>Incident Type</u>	<u>Officer</u>	<u>Date</u>
Violations RIDGE REGIONAL PUBLIC SAFETY SERVICES : MILK RIVER	0386	UNSIGHTLY PREMISES BYLAW	ROSS BOND	2024/09/17 1300

Specific Location
[REDACTED]

100.00% # of Reports: 1 Violations UNSIGHTLY PREMISES BYLAW

Grand Total: 100.00% Total # of Incident Types Reported: 1 Total # of Reports: 1

Grand Total: 100.00% Total # of Incident Types Reported: 10



Administration

- Council meeting agenda preparation
- Council meeting attendance
- Council meeting minutes
- Council meeting highlights for newsletter
- Staff meeting
- Weekly meetings with Mayor
- Walk in visitors, phone calls, and emails
- Updates from CPO's (when applicable)
- Development inquiries/meetings
- Bi-Weekly meetings with Provincial Drought Team
- Attend Alberta Municipalities Convention
- Temporary power on 8th
- Attend Housing Sub-Committee Mini Trade Show
- Watering meeting with school and contractor
- EV Charging Station connection
- Prepare water consumption data for Council
- Begin Golf Cart Bylaw research and preparation
- Residential discussions regarding bylaws
- GIS meeting with ORRSC and Public Works
- Lagoon meeting with MPE
- Inter-Basin Transfer discussions and communications
- Discussion with SouthGrow regarding public consultation on the inter-basin transfer
- Attend LGAA Zone meeting

<u>2022-04-03</u>	Moved by Councillor Losey, "that administration look into the affordability of raising our grants to the small committees."	WIP
	2023	
<u>Motion Carried 2023-206</u>	Moved by Deputy Mayor Degenstein, "that Bylaw 1024 and Policy R1.0 be revised reflecting the following changes and bring back to a future Council meeting:	WIP
	the failure to cut grass or weeds, including responsibility for the land at the front of property to the centre of the Street/Avenue and at the alley to the centre of the alley responsibility for the land at the front of the property to the gutter of the Street/Avenue and to where the lane for driving begins in the alley."	
<u>Motion Carried 2023-231</u>	Moved by Councillor Johnson, "that Council direct administration to determine options regarding kochia weeds."	WIP
<u>Motion Carried 2023-255</u>	Moved by Councillor Losey, "that Council directs administration to work with the Milk River and District Ag Society to mitigate water drainage."	WIP
<u>Motion Carried 2024-79</u>	Moved by Deputy Mayor Johnson, "that Council direct administration to prepare and propose a policy regarding construction clean up."	WIP
<u>Motion Carried 2024-164</u>	Moved by Councillor Losey, "that Council direct administration to explore the use of a speed reader board to place on Centre Avenue, with recommendations."	WIP
<u>Motion Carried 2024-196</u>	Moved by Deputy Mayor Johnson, "that Council direct administration to look into water conservation projects."	WIP
<u>Motion Carried 2024-211</u>	Moved by Councillor Degenstein, "that Council pay \$104,000 to replace the condenser at the curling rink with the understanding that half of that is a loan to the curling club, terms to be worked out at a later date. Also included will be work done in the last year crediting them half of the repairs from last year against the loan."	WIP - delivery/invoice in December
<u>Motion Carried 2024-214</u>	Moved by Councillor Losey, "that Council directs administration to find money to support hauling water from Warner to keep the golf course greens alive."	Complete
<u>Motion Carried 2024-215</u>	Moved by Councillor Degenstein, "that Council direct administration to pursue as a top priority contingency plan alternative 2A."	Ongoing
<u>Motion Carried 2024-224</u>	Moved by Councillor Losey, "that administration provide the data on the use of water from the pool and to determine what the diversion rate is in starting October 1 compared (historical)."	Complete
<u>Motion Carried 2024-225</u>	Moved by Councillor Michaelis, "that Council direct administration to investigate renting a water truck to haul water ourselves to water the golf course greens."	Complete

<u>Motion Carried 2024-228</u>	Moved by Councillor Degenstein, "that administration apply for a temporary diversion license in order to fill the Town of Milk River's reservoirs at a faster rate."	Complete
<u>Motion Carried 2024-229</u>	Moved by Deputy Mayor Johnson, "that administration apply for short term approval for wastewater effluent from the lagoon, for the purpose of irrigating the golf course for the remainder of the 2024 season."	Complete
<u>Motion Carried 2024-230</u>	Moved by Councillor Degenstein, "that administration continue with golf course water trucking in the amount of \$25,000, reallocating budgeted dollars from the gallery dredging and the AAIP program."	Complete
<u>Motion Carried 2024-231</u>	Moved by Deputy Mayor Johnson, "that Council cancel the short-term wastewater effluent for the purposes of irrigating the golf course and maintain data collection and testing for temporary use."	Complete
<u>Motion Carried 2024-232</u>	Moved by Councillor Degenstein, "that administration provide a weekly report, on Fridays, for reservoir levels and any other pertinent information."	Ongoing
<u>Motion Carried 2024-233</u>	Moved by Councillor Losey, "that administration post the reservoir levels on the website too."	Ongoing
<u>Motion Carried 2024-235</u>	Moved by Councillor Degenstein, "that Council directs administration to reply that Council does not grant permission for Ward Bros Construction Ltd. to water new sod at the new Milk River school."	Complete
<u>Motion Carried 2024-236</u>	Moved by Deputy Mayor Johnson, "that the Town of Milk River temporarily ease the level 3 water restriction to a level 2 as per the Water Conservation Bylaw 1070 Revised, effective Wednesday, September 11."	Complete
<u>Motion Carried 2024-237</u>	Moved by Mayor Liebelt, "that Council direct administration provide a capital equipment plan as well as a surplus plan prior to budget discussion."	WIP
<u>Motion Carried 2024-240</u>	Moved by Councillor Michaelis, "that MPE Invoice 1440-062-00-02 in the amount of 21,791.28 be approved for payment."	Complete
<u>Motion Carried 2024-241</u>	Moved by Councillor Losey, "that Council continues to support the Middle Coulee overland piping scenario for a short-term water supply solution."	Ongoing
<u>Motion Carried 2024-242</u>	Moved by Mayor Liebelt, "that Council direct administration to prepare a golf cart bylaw to review at the January 2025 Council meeting."	WIP

October 15 meeting

2024 Operational Projects	
Council	
CWG Membership	Complete
Mayors and Reeves Membership	Complete
Training (Brownlee/MLC/SouthGrow)	Complete
Council Nutrition Breaks (\$10/per person)	Continuous
Gingerbread House Contest - Nov 2024	Not started
FCM (June 6-9) x 3	Complete
Community Garden insurance/property tax	Complete
Administration	
Council Chambers	Phase 1 Complete
HVAC	Not started
Work Alone Check In	WIP
RCMP	Complete
Common Services	
Fall Arrest Equipment	Complete
Computer	Complete
Roads	
Sign Modernization Project	WIP
Solid Waste	
added recycling fee to utilities?	to be revisited
Economic Development	
Theatre & Rolfe Building Demolition	Deferred to 2025
Housing Needs Assessment	WIP
CF Beautification Program x 5	WIP - 2
AAIP Program under Taber	Complete
Pool	
Assessment	Report received

2024 Capital Projects	
Administration	
Server	Complete
Emergency Management	
Generator	Ordered
Roads	
Street light at 3rd Avenue and 1st Street	Complete
line painter	Complete
8th avenue power - Phase 8A	WIP
8th avenue power - Phase 8B	WIP
8th and main curb and gutter	WIP
curb and gutter	WIP
Waste Water	
CCTV	Complete
Storm Water	
Drainage Improvement Project	Deferred to 2025
Civic Centre Drainage	October
Economic Development	
GLAC land purchase	Complete
Recreation	
Block 39 Detailed Design - Phase 1	Not started
Campground	
electrical upgrade	Complete
Irrigation	Deferred
Pool	
concrete ramp	Not started
resurface pool - epoxy	Not started
Liner	Not started
Splashpark	Not started

Request for Decision

Rates Bylaw

October 15, 2024



RECOMMENDATION

That the Rates Bylaw 1071 be given first reading.

That the Rates Bylaw 1071 be given second reading.

That the Rates Bylaw 1071 receive unanimous consent for consideration of third reading.

That the Rates Bylaw 1071 be given third and final reading.

LEGISLATIVE AUTHORITY

Municipal Government Act

BACKGROUND

The Rates Bylaw is one that is to be reviewed every September in preparation for the next budget year.

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Rates Bylaw 1071

TOWN OF MILK RIVER
BYLAW NO. 107153

A BYLAW OF THE TOWN OF MILK RIVER IN THE PROVINCE OF ALBERTA RESPECTING RATES TO BE CHARGED FOR MUNICIPAL SERVICES PROVIDED BY THE TOWN OF MILK RIVER.

WHEREAS section 8 of the Municipal Government Act Revised Statutes of Alberta 2000 and amendments thereto authorizes a Municipality, by bylaw, to establish fees for licenses, permits and approvals, and

WHEREAS section 61(2) authorizes a municipality to charge fees, tolls, and charges for the use of its property, and

WHEREAS section 481 authorizes a municipality to establish fees payable to a person wishing to make a complaint to the Assessment Review Board, and

WHEREAS section 630.1 authorizes a municipality to establish fees for planning functions, and

WHEREAS section 6 gives a municipality natural persons power, which imply the power to charge for goods and services provided.

NOW, THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF MILK RIVER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

SHORT TITLE

This Bylaw may be referred to as the **RATES BYLAW** of the Town of Milk River.

DEFINITIONS

"Municipal Services" means annual rates, fees, tolls and charges for various goods, licenses, permits, and services provided by the Town of Milk River.

GENERAL MATTERS

1. That the rates specified in the Schedules attached be charged for the Municipal Services as specified.
2. This bylaw shall be reviewed and brought before Council in September annually.
3. From time to time, review and amendments to the various schedules may be required outside the annual review of the Rates Bylaw.
4. This bylaw comes into full force and effect on the date it is passed.
5. All schedules attached to this Bylaw form part of this Bylaw.

Schedule "A"	8 Flags Campground
Schedule "B"	Animal Control Rates
Schedule "C"	Assessment Review Board
Schedule "D"	Building Permit Fees

Schedule "E"	Business License Fees
Schedule "F"	Cemetery Rates
Schedule "G"	Electric Vehicle Charging Station
Schedule "H"	Enforcement
Schedule "I"	Fire Rates
Schedule "J"	Fiscal Services Rates
Schedule "K"	Planning and Development Fees
Schedule "L"	Swimming Pool
Schedule "M"	Water, Wastewater and Solid Waste Rates

REPEALS

- 6. Should any rates mentioned here still appear in older bylaws not yet revised the rates mentioned in this bylaw shall be in full force and effect and supersede previous rates.
- 7. Bylaw 1053 is hereby repealed.

Read for a first time this day of .

Read for a second time this day of .

Unanimous consent for third reading this day of .

Read for a third and final time this day of .

Larry Liebelt – Mayor

Kelly Lloyd – Chief Administrative Officer

Signed by the Chief Elected Official and the Chief Administrative Officer this day of .

**Town of Milk River
Rates Bylaw**

Schedule A 8 Flags Campground

Description	Rate
MAY 1 – SEPTEMBER 30 (Maybe extended weather permitting)	
Sites with all services (water/sewer/power/sewer dumping)	\$ 30.00
Sites with partial services (water/power)	\$ 25.00
Sites with no service/Tents	\$ 20.00
LONGER STAY PACKAGES (Based on 7-day week, 4-week month)	
Weekly Package (water/sewer/power/sewer dumping)	\$180.00
Weekly Package (water/power)	\$150.00
Weekly Package (no service sites)	\$120.00
OCTOBER 1 – APRIL 30 (Water not available)	
Sites with power	\$ 25.00/Night
Sites with power	\$120.00/Weekly
Sites with power	\$400.00/Monthly
Sites with no service/Tents	\$ 15.00/Night
Monthly Package (28 days)	
Full Service (water/sewer/power/sewer dumping)	\$600.00
Partial Service (water/power)	\$500.00

**Town of Milk River
Rates Bylaw**

Schedule B Animal Control Rates

Description	Rate
CATS	
Female - Unspayed	\$ 20.00
Female - Spayed	\$ 10.00
Male – Intact	\$ 20.00
Male - Neutered	\$ 10.00
DOGS	
Female – Unspayed	\$ 40.00
Female - Spayed	\$ 20.00
Male - Intact	\$ 40.00
Male - Neutered	\$ 20.00
Dog Fanciers License	\$100.00
Vicious Dog	\$100.00
PENALTIES	
<i>Section 9</i>	
First Offence	\$500.00
Second Offence	\$1,000.00
3 rd and Subsequent Offence	\$1,250.00
<i>Section 10.1</i>	
First Offence	\$150.00
Second Offence	\$250.00
3 rd And Subsequent Offence	\$400.00
<i>All Other Sections</i>	
First Offence	\$150.00
Second Offence	\$250.00
Replacement Tags	\$3.00
Impound Fees	Set by Ridge Public Safety Services
Cat Traps	\$50.00 deposit

**Town of Milk River
Rates Bylaw**

Schedule C Assessment Review Board

Description	Rate
Residential 3 or fewer dwellings and farmland	Up to \$ 50
Residential 4 or more dwellings	Up to \$650
Non-residential	Up to \$650
Business tax	Up to \$ 50
Tax notices (other than business tax)	Up to \$ 30
Linear property — power generation	Flat fee \$650 per facility
Linear property — other	Flat fee \$ 50 per DIPAUID *
Designated industrial property — major plant or facility	Flat fee \$650 per major plant or facility
Designated industrial property – other	Flat fee \$50 per DIPAUID *
Equalized assessment	Flat fee \$650

* Designated Industrial Property Assessment Unit Identification

**Town of Milk River
Rates Bylaw**

Schedule D Building Permit Fees – As per the Safety Codes Council of Alberta

Description	Rate
<p>The minimum permit fee shall be \$ 6.00 per \$ 1,000.00 of the Prevailing Market Value, and the Maximum should be \$ 9.00 per \$ 1,000.00 of the Prevailing Market Value.</p>	
<p>The minimum permit fee shall be \$ 5.00 per \$ 1,000.00 for relocations, new construction and renovations submitted by a Contractor, and no more than \$ 8.00 per \$1,000.00 of the Prevailing Market Value.</p>	
<p>The Prevailing Market Value can be established by the Agency. G.S.T. will be added, plus Safety Codes fees of \$ 5.00.</p>	
<p>Minimum charges for any building permit will be \$ 150.00 for Contractors, and \$ 250.00 for Homeowners (negotiable with the Agency depending on the project, but not less than \$150.00).</p>	
BUILDINGS	
<p>Public institutions, commercial, industrial, multi-family residential -- new construction, additions, alterations, renovations, or reconstruction</p>	<p>\$9.00/\$1,000 of construction value (labour and materials) up to \$1M + \$7.00/\$1,000 of construction value (labour and materials) over \$1M Minimum \$400</p>
<p>Single family residential and accessory buildings (over 108 sq. ft.) -- new construction, additions, alterations, renovations, or reconstruction</p>	<p>\$8.00/\$1,000 of construction value (labour and materials) up to \$1M + \$6.00/\$1,000 of construction value (labour and materials) over \$1M Minimum \$200</p>
<p>Siting of home/ manufactured home/ ready to move home on new foundation or crawlspace</p>	<p>\$0.40/sq. ft. Minimum \$200</p>
<p>Siting of home/ manufactured home/ ready to move home on blocks, piles, existing foundation, or crawlspace</p>	<p>\$0.35/sq. ft.</p>
<p>Minor residential improvements -- (i.e.) uncovered decks under separate permit after occupancy (more than 24 in. above grade), garden/storage sheds (do-it- yourself assembly over 108 sq. ft.), swimming pools, hot tubs, solid or liquid fueled appliances, roof mounted solar installations</p>	<p>\$200.00</p>
<p>Demolition</p>	<p>\$200.00</p>
<p>Temporary structures</p>	<p>\$250.00</p>
<p>Siting of Relocatable Industrial Accommodations</p>	<p>\$0.45 / sq. ft. minimum \$400.00</p>

ELECTRICAL SYSTEMS

Residential Installations – Single Family Dwellings, Accessory Buildings, and Farm Buildings

Service Connection / Alternative Energy Installations	\$165.00
0 - 37.2 m ² (400 ft ²)	\$165.00
37.3 m ² (401 ft ²) - 79 m ² (850 ft ²)	\$220.00
79.1 m ² (851 ft ²) - 158 m ² (1,700 ft ²)	\$310.00
158.1 m ² (1,701 ft ²) - 232.3 m ² (2,500 ft ²)	\$385.00
232.4 m ² (2,501 ft ²) - 315.9 m ² (3,400 ft ²)	\$455.00
316 m ² (3,401 ft ²) - 464.5 m ² (5,000 ft ²)	\$580.00
464.6 m ² (5,001 ft ²) - 622.5 m ² (6,700 ft ²)	\$715.00
622.6 m ² (6,701 ft ²) - 780.4 m ² (8,400 ft ²)	\$845.00
780.5 m ² (8,401 ft ²) - 1,161.3 m ² (12,500 ft ²)	\$1,000.00
1,161.4 m ² (12,501 ft ²) - 1,579.4 m ² (17,000 ft ²)	\$1,155.00
1,579.5 m ² (17,001 ft ²) - 3,158.7 m ² (34,000 ft ²)	\$1,475.00
3,158.8 m ² (34,001 ft ²) - 4,645.2 m ² (50,000 ft ²)	\$1,915.00
4,645.3 m ² (50,001 ft ²) - 6,503.2 m ² (70,000 ft ²)	\$2,315.00
Greater than 6,503.2 m ² (70,000 ft ²)	\$2,610.00

Multi-Family Residential and Non-Residential

0 - \$5,000	\$200.00
\$5,001 - \$10,000	\$390.00
\$10,001 - \$20,000	\$525.00
\$20,001 - \$30,000	\$725.00
\$30,001 - \$40,000	\$900.00
\$40,001 - \$50,000	\$1,000.00
\$50,001 - \$100,000	\$1,350.00
\$100,001 - \$250,000	\$2,000.00
\$250,001 - \$500,000	\$2,900.00

\$500,001 - \$1,000,000	\$2,900 + \$0.65% of value of electrical installation over \$500,000
Greater than \$1,000,000	\$6,150 + 0.4% of value of electrical installation over \$1,000,000
Temporary services / Service Connection	\$165.00
Annual permit	\$500.00

GAS SYSTEMS

Single Family Residential and Accessory Buildings

of Outlets

1 - 5	\$190.00
6- 15	\$250.00
16-25	\$365.00
Over 25	\$365.00 + \$10/outlet

Multi-Family Residential, Non-Residential and Non-Residential Appliance Replacement BTU

0- 400,000	\$165.00
400,001-2000000	\$350.00
2,000,000 – 200,000,000	\$385.00 + \$7/additional 100,000 BTU or portion thereof greater than 2,000,000 BTU
Greater than 200,000,000	\$14,835 + \$10/additional 1,000,000 BTU or portion thereof greater than 200,000,000 BTU
Propane cylinder refill centers	\$285.00
Temporary services/heat	\$165.00
Service connection / Portable Grain Dryers /Secondary Gas Line	\$165.00
Propane tank set	\$165.00
Annual Permit	\$500.00

PLUMBING SYSTEMS

Residential and Non-Residential

Number of Fixtures/Drops

1 – 5	\$165.00
6 – 20	\$250.00
Over 20	\$290.00 + \$5/ fixture

Other Plumbing

Manufactured home / ready to move home on blocks or piles	\$165.00
Service connection	\$165.00
Annual permit	\$500.00

Private Sewage Disposal Systems

Soil Based Treatment Systems

- Treatment Fields
 - Treatment Mounds
 - Sub-surface Drip Dispersal and Irrigation
 - LFH At-grade Treatment Systems \$465.00
 - Open Discharge Systems
 - Evaporative and Storage Lagoons
 - Sand Filters
 - Re-circulating Gravel Filters
-

Septic tank, holding tank	\$325.00
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STORAGE TANK SYSTEMS

Storage Tank System Work Permit (Tank / piping installation; replacement; or alteration)	\$225.00 plus \$60/tank
System removal permit	\$225.00
Annual operating permit	\$69.00 / tank

MISCELLANEOUS FEES

Re-inspection*	\$165.00
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No entry fee on previously scheduled inspection*	\$165.00 first occurrence, \$250.00 each after
Project not ready for scheduled inspection*	\$165.00 first occurrence, \$250 each after
Additional inspections if requested by applicant/permit holder in writing*	\$165
Weekend/overtime work on expedited inspections*	\$125/hour (minimum 2 hours)
Construction document review with permit application - electrical, plumbing, and gas*	\$125/hour (minimum 2 hours)
Revisions to previously approved plans*	\$125/hour (minimum 2 hours)
Reopening a permit after failure to submit verification of compliance*	\$165
Alternative solution/variance*	\$125/hour
Cancelled / Refused permit - application accepted*	10% of permit fee (minimum \$75)
Cancelled / Refused permit – construction document review completed*	25% of permit fee (minimum \$100)
Cancelled Permit - any inspections completed*	100% of permit fee
Permit extensions - beyond 18 months*	10% of permit fee (minimum \$100)
Expedited construction document review*	15% of permit fee (minimum \$125)
Starting without a permit*	200% of permit fee (double permit fee)
Travel fees*	\$100 - 200-299 km round trip
	\$150 - 300-399 km round trip
	\$200 – 400-499 km round trip
	\$250 – over 500 km round trip

**Town of Milk River
Rates Bylaw**

Schedule E Business License Fees

Description	Rate
Community Resident	\$50.00
Home Occupation	\$50.00
Non-Resident	\$150.00
Grain Elevator	\$200.00
Day License (capped at \$100)	\$25.00
Special Event (Farmers Market, Craft Fair)	\$150.00
Amending a Business License	\$10.00

Any business found carrying on a business without first having obtained a license is guilty of an offence and liable to a penalty up to \$250/day for each and every day that the business continues to carry out such business without having first obtained said license to do so.

Any resident business, or person conducting a home occupation, who has not obtained a license shall be penalized at a rate of 5% for each and every month that the license remains unpaid.

**Town of Milk River
Rates Bylaw**

Schedule F Cemetery

Description	Rate
Open/close – Cremation	\$200.00 +GST
Open/close – Full Burial	\$450.00 +GST
Summer	
Winter	\$650.00 +GST
Stat. holiday – overtime employee rate	

**Town of Milk River
Rates Bylaw**

Schedule G Electric Vehicle Charging Station Fees

Description	Rate
Level 2 Charger	No charge
Level 3 Charger	\$.45/kWh

**Town of Milk River
Rates Bylaw**

Schedule H Enforcement

Description	Rate
NUSIANCE	
1 st Offence	\$300.00
2 nd Offence	\$500.00
3 rd Offence	\$700.00
<p>If an Order / Compliance Notice under this Section of the bylaw is not complied with within ninety (90) days of the date of the notice, the Community Peace Officer shall have the right to direct any person to do the work required by the order. <i>The cost of doing the work required, plus a fifty-dollar (\$50.00) administration fee, may be recovered from the Owner of the property as a debt due to the Town of Milk River.</i></p>	
Concert License Application Fee (non-refundable)	\$100.00
Failure to comply with the conditions set to a License	\$1,250.00 - \$2,500.00
Daily non-payment default	\$2,500.00
TRAFFIC CONTROL	
Section 3.2 Speeding exceeding posted limit	\$50.00
Section 3.3 Speeding exceeding limit of 15 km in alley	\$50.00
Section 5.1 Parking	\$50.00
Section 5.2	\$50.00
Section 5.3	\$50.00
Section 5.4	\$50.00
Section 5.5	\$50.00
Section 6.1	\$50.00
Section 7.1	\$50.00
Section 9.1	\$50.00
Section 9.2	\$50.00

WATER CONSERVATION

First Offence	\$100.00
Second Offence	\$250.00
3 rd and Subsequent Offence	\$500.00

CANNABIS CONSUMPTION

Smoke, vape or consume cannabis in public place

Minimum Penalty	\$50.00
Specified Penalty	\$100.00

Upon production of any such notice or tag between the eight and fifteenth day from the date of service of such notice, together with the sums specified in such notice, there shall be added an additional five (\$5.00) dollar penalty which upon payment to the Administrator of the Town an official receipt for said fill payment shall be issued, and subject to the provisions of this section, payment shall be accepted in lieu of prosecution.

**Town of Milk River
Rates Bylaw**

Schedule I Fire Rates

Description	Rate
Contravention of any provision in the Fire Bylaw	\$400.00
Second or subsequent offence within one (1) Year	\$600.00
Fire Permit	N/C

**Town of Milk River
Rates Bylaw**

Schedule J Fiscal Services

Description	Rate
Caveat Release Change	\$25.00
Faxes	\$1.50 / page GST incl.
Freedom of Information and Privacy Act Request*	\$25.00
Insurance Forms for Clients	Free
Laminating: Letter	\$2.00 GST incl.
Legal	\$2.50 GST incl.
Ledger	\$3.00 GST incl.
NSF cheque	\$50.00
Photocopy fees: Black and White	\$1.00 / page
Colour	\$1.50 / page
Rentals	
Council Chamber Rental:	
General Public and Government	\$50.00
Not for Profit	\$25.00
Table Rental	\$5.00 each
Scan and Email	\$3.00
Tax Certificates: for Third Parties	\$30.00 GST exempt
for Owners	Free
Zoning Compliance Letters	\$30.00 GST exempt

*Additional fees may apply as per FOIP regulation

**Town of Milk River
Rates Bylaw**

Schedule K Planning and Development Rates

Description	Rate
<i>Residential</i>	
Dwellings – Permitted Use	\$100.00
Dwellings - Discretionary Use or Use Requesting Waiver(s) Greater than 10%	\$150.00
Additions – Permitted Use	\$25.00
Additions - Discretionary Use or Use Requesting Waiver(s) Greater than 10%	\$75.00
Accessory Buildings – Permitted Use	\$25.00
Accessory Buildings - Discretionary Use or Use Requesting Waiver(s) Greater than 10%	\$75.00
Home Occupations – Permitted Use	n/a
Home Occupations - Discretionary Use or Use Requesting Waiver(s) Greater than 10%	\$100.00
<i>Commercial / Industrial</i>	
Change of Use – Permitted Use	\$100.00
Change of Use - Discretionary Use or Use Requesting Waiver(s) Greater than 10%	\$150.00
All Other Development – Permitted Use	\$100.00
All Other Development - Discretionary Use or Use Requesting Waiver(s) Greater than 10%	\$150.00
<i>Public / Institutional</i>	
All Uses – Permitted Use	\$100.00
All Uses - Discretionary Use or Use Requesting Waiver(s) Greater than 10%	\$150.00
Sign Permit – Permitted Use	n/a
Sign Permit - - Discretionary Use or Use Requesting Waiver(s) Greater than 10%	\$75.00
Fences – Permitted Use	n/a

Fences - Discretionary Use or Use Requesting Waiver(s) Greater than 10%	\$75.00
Letter of Compliance	\$30.00
Recirculation Fee	50% of the original application fee
Land Use Bylaw Amendments:	\$300.00
Other Statutory Plans and Amendments To:	\$300.00
Appeal to the Subdivision and Development Appeal Board: (\$150 of fee refundable upon successful appeal)	\$300.00

Whenever an application is received for a development or use not listed in this schedule, the amount of the fee shall be determined by the Development Officer and shall be consistent with those fees listed herein.

**Town of Milk River
Rates Bylaw**

Schedule L Swimming Pool

Description	Rate
Daily Admission	
Child (4-12)	\$3.00 \$5.00
Youth (13-17)	\$4.00 \$5.00
Adult (18+)	\$5.00 \$6.00
Senior (50+)	\$4.00 \$5.00
Family	\$12.00 \$20.00
Aquafit / Lane Swim	\$5.00
Punch Pass (10 passes)	
Child	\$25.00 35.00
Youth	\$35.00
Adult	\$45.00 50.00
Senior	\$35.00 40.00
Family	\$100.00 120.00
Aquafit / Lane 10 Pass Swim	\$35.00 40.00
Season Pass	
Child / additional child	\$75.00 80.00/ \$30.00
Youth	\$85.00
Adult / additional adult	\$95.00 100.00/ \$50.00
Senior	\$85.00 90.00
Family	\$160.00 180.00
Aquafit / Lane Swim	\$50.00
Lessons and Other	
Swimming Lessons – with Pass	\$30.00
Swimming Lessons – without Pass	\$40.00
Private Lesson	\$125.00
Pool Rental (require a \$50.00 deposit to book)	\$150.00 per hour
Combined Fitness Pass (Swim pass and Aquafit)	
Aquafit + Adult	\$110.00 115.00
Aquafit + Senior	\$100.00 105.00
Aquatot – 10 Pass	\$35.00

* Family is defined as 1-2 adults with up to a total of 3 children

** All rates apart from programs/lessons provided to children under the age of 14 or persons with disabilities are subject to GST.

**Town of Milk River
Rates Bylaw**

Schedule M Water, Wastewater and Solid Waste Rates

Description	Rate
<i>Water</i>	
Single Family Dwelling – Flat fee	\$28.50/month
Multi Family Dwelling (per complex) – Flat fee	\$56.00/month
Commercial – Flat Fee	\$28.50/month
Institutional (schools, hospital, Prairie Rose Lodge)	\$28.50/month
All Accounts – Metered Consumption	\$.30 per cubic meter
Farm Water - Regional Pipelines School Irrigation	\$.52 per cubic meter
Prairie Rose Lodge Irrigation (Flat Fee)	\$800.00/year
Farm Water Station	\$4.50 per cubic meter
Water meter replacement	Cost plus 10%
Minimum repair cost for a damaged meter	\$50.00
Water services disconnection and reconnection	\$25.00
Water services disconnection and reconnection due to non-payment	\$25.00
<i>Wastewater</i>	
Single Family Dwelling – Flat Fee	\$12.00/month
Multi Family Dwelling – per unit	\$12.00/month
Commercial – Flat fee	\$15.50/month
Motels/Hotels	\$78.00/month
Institutional (seniors lodge, schools, hospital)	\$56.70/month
All Accounts – Metered Consumption	\$0.24 per cubic meter
Onsite sewage dumping fee (per load)	\$100.00 per load
Camera Sewer	
Residents	\$60.00
Non-Residents	\$120.00 during normal working hours
	\$170.00 after work hours

\$.53 per kilometer
Jet stick record \$10.00

*Wastewater consumption is based on water metered consumption.

Solid Waste

Single Family Dwelling	\$13.00/month
Multi-Family Dwelling (per garbage bin)	\$13.00/month
Commercial (per garbage bin)	
Institutional	
Schools	\$16.00/month
Hospital	
Prairie Rose Lodge	
Additional Bin	\$6.00 per additional bin
Replacement Garbage Bin	\$95.00
Erle Rivers High School and Milk River Elementary School Irrigation Charge	\$.52 per cubic meter

Utility billings shall be due and payable within thirty (30) days of the date of mailing. The penalty for failure to pay a Utility bill on or before the due date and payable date shall be three (3%) of the then unpaid current outstanding balance.

Request for Decision

Correspondence

October 15, 2024



RECOMMENDATION

That correspondence for the period ending October 15, 2024, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

Correspondence is a collection of general information received at the Town Office and is provided to Council as information.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in correspondence. Council shall be specific in the direction it provides.
2. Council may direct Administration on any item contained in correspondence.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Alberta Environment and Protected Areas
2. Bob Bogle Support Letter
3. Village of Coutts ACP Support Letter
4. St. Mary and Milk River's Accredited Officers 2025 Outlook
5. Municipal Affairs Carbon Tax Survey
6. Seniors, Community and Social Services Housing Accommodation
7. Alberta Environment and Protected Areas Flood Awareness Map
8. Chinook Arch Regional Library System 2025



ALBERTA
ENVIRONMENT AND PROTECTED AREAS

Office of the Minister

His Worship Larry Liebelt
Mayor
Town of Milk River
Box 270
240 Main Street
Milk River AB T0K 1M0
liebelt@milkriver.ca

Dear Mayor Liebelt:

Thank you for your August 7, 2024, letter about the Town of Milk River's need for a reliable and sustainable water supply. The Government of Alberta recognizes the need for a more dependable water supply for the town and the surrounding communities it serves and agrees with the approach outlined in the conceptual study referenced in your letter.

Building on the existing conceptual study, several elements need to be resolved. This includes detailed engineering designs, water licence transfers (potentially involving an inter-basin water transfer), and public and Indigenous consultations. Accurate costing and available funding sources will also be necessary. I understand department staff, along with several other departments, are working with your team to resolve these matters as quickly as possible.

Environment and Protected Areas (EPA) will continue to support your staff and consultants throughout this process. My staff will also expedite the regulatory aspects of this project as much as possible within the existing regulatory framework.

If you require further assistance, please contact Mr. Roger Ramcharita, Executive Director, EPA Southern Region, at 403-371-6680. I understand you and Mr. Ramcharita have had several productive discussions. He remains available to assist you at any time.

Thank you again for writing.

Sincerely,



Rebecca Schulz
Minister of Environment and Protected Areas

cc: Honourable RJ Sigurdson
Minister of Agriculture and Irrigation

Honourable Ric McIver
Minister of Municipal Affairs

Honourable Dreeshen
Minister of Transportation and Economic Corridors

Reeve Randy Taylor
County of Warner No. 5

His Worship Scott McCumber
Mayor of the Village of Coutts

His Worship Tyler Lindsay
Mayor of the Village of Warner

Roger Ramcharita
Environment and Protected Areas

To The Mayor and Councilors
Town of Milk River

We the undersigned strongly
support the repurposing
of Ende Rivers High School.

Rather than demolishing the school

the proposed usage would help

reduce the unnecessary filling
of landfill creating housing
and much needed daycare space



Village of Coutts
Box 236
Coutts, AB
T0K 0N0
403-344-3848
Email: vilcouth@telus.net

October 10, 2024

Town of Milk River
Managing Partner
Alberta Community Partnership
PO Box 270
Milk River, AB
T0K 1M0

RE: Intermunicipal Collaboration Grant Application 2024/25

To Whom It May Concern:

The Village of Coutts appreciates being a partner in this application for a study to determine a secondary sustainable source and a contingency plan for raw water. The Village of Coutts receives treated water from the Town of Milk River via a regional water line. A catastrophic break in the siphons that supply water into the Milk River occurred on June 17, 2024. It has become evident a secondary source of raw water is needed. This event is the second time in the past 4 years that water was not diverted into the Milk River, due to infrastructure failure in Montana, leaving us not knowing when we will have water flowing to sustain our communities. This is the only source of municipal water. The Village of Coutts does not have the ability to treat our own water, thus we are reliant on the Town of Milk River to supply all our water needs. This has been a challenge for our residents as restrictions prohibited outside watering. The uncertainty of not knowing if there will be water into next spring is troubling, and we are happy to partner in this important study.

We are confident that this study will provide a means for sustainable water supply to ensure we have future economic stability, economic growth, and reassurance for the residents of a safe water supply.

Sincerely,

Scott MacCumber
Mayor – Coutts, AB

Accredited Officers of St. Mary and Milk Rivers
Notification of Anticipated 2025 Milk River Conditions
September 23, 2024

Summary:

The 2024 failure of the St. Mary siphon is expected to create a unique situation for Milk River water users in 2025. Without flow from the St. Mary Canal, water availability will depend entirely on natural flow generated in the basin. For the Milk River to support normal irrigation amounts, flows will have to be well above normal. In 2025, water users may want to plan for conditions that do not support normal irrigation use by being prepared to use water when it has been historically available (April – June). The Accredited Officers will be working with technical experts, governments, and interested parties to plan for water apportionment during the 2025 irrigation period, without the St. Mary Canal flows.

Anticipated 2025 Milk River Conditions:

Over the last 100 years, the Accredited Officers (AOs) have developed administrative procedures used to apportion water in the St. Mary and Milk Rivers with the nearly continuous operation of the St. Mary Canal. The June 2024 failure of St. Mary Canal leaves both American and Canadian Milk River water users dependent on natural streamflow generated within the watershed until the canal is repaired, which is anticipated to be in the fall 2025.

The AOs, their Field Representatives, and members of the St. Mary and Milk Rivers Technical Working Group (TWG) are working to develop and implement temporary modified procedures to address apportionment of Milk River flows for the 2025 irrigation season during this unique situation. As part of this, the AOs would like to provide the following information for consideration by irrigators and Governments to support planning for an expected change in water availability for irrigation use on the Milk River in 2025.

The TWG co-chairs have conducted a historical analysis of natural flow in the Milk River to provide information that may be of use when planning for the 2025 irrigation season. Natural flows for a recent 30-year period (1991–2020) were calculated and presented in quartiles (Figure 1). A conservative planning scenario is to plan for below average conditions such as streamflow that falls between the 25th and 50th percentile. Flow in this quartile range has occurred 13 times in the last 30 years.

The distribution of the Canadian share of natural flow over the irrigation season for 75th, 50th (median), and 25th percentiles, as well as current irrigation water use estimates on Milk River in Alberta (Paterson 2017), are presented in Figure 2. The range of Canadian share is also presented in Table 1 below.

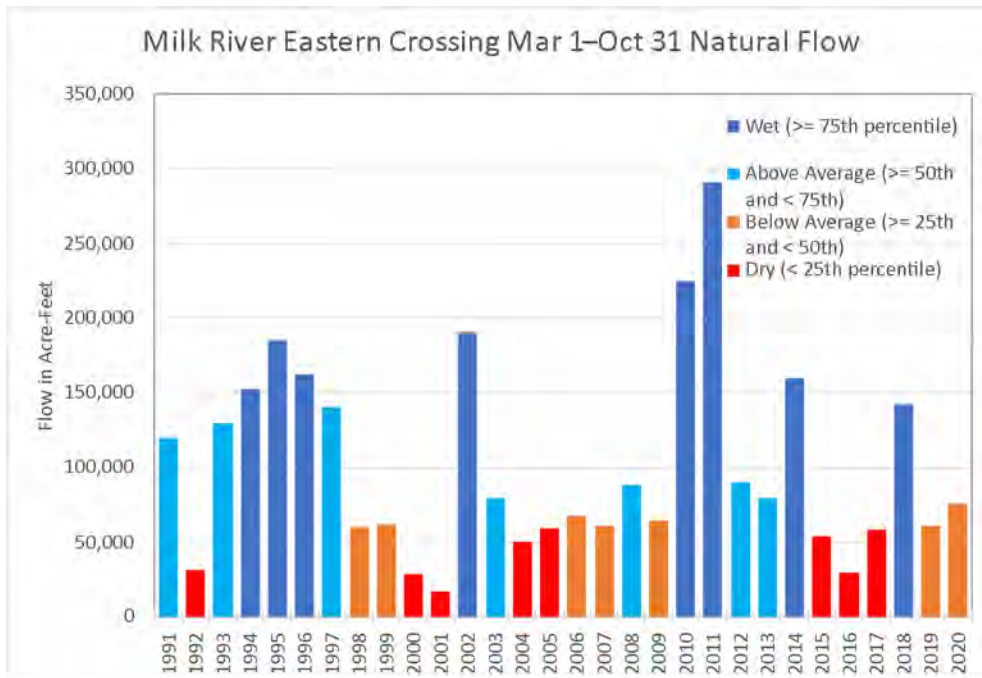


Figure 1: March 1–October 31 natural flow conditions from 1991–2020. [1 acre-foot = 1.2334 dam³]

Paterson (2017) estimates that on average 3,760 acres of land are irrigated in the Canadian portion of the Milk River watershed on a given year. As seen in Figure 2 and Table 1, under median flow conditions the Canadian share will not support normal irrigation use in July and August. If flow conditions are at the 75th percentile, the Canadian share is still slightly below normal use for August.

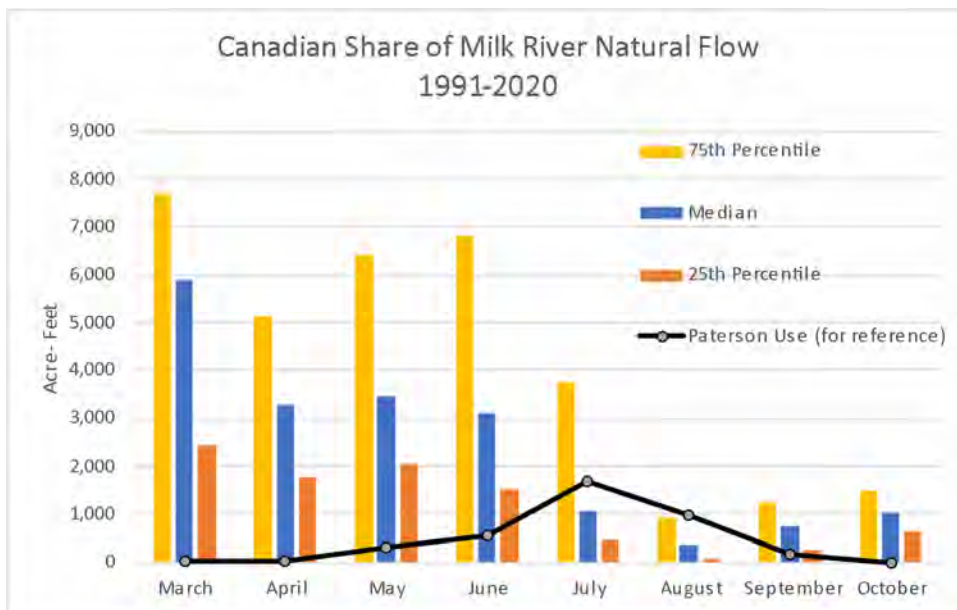


Figure 2: Monthly median, 75th, and 25th percentile natural flow values from 1991-2020, as well as Canadian use estimates (Paterson 2017).

Month	Range of Canadian Share						Paterson Numbers	
	Percentile (dam3)			Percentile (acre-feet)				
	25th	50th	75th	25th	50th	75th	(dam3)	Acre-feet
March	3,015	7,285	9,483	2,444	5,906	7,687	14	11
April	2,192	4,050	6,303	1,777	3,283	5,110	20	16
May	2,514	4,256	7,933	2,038	3,450	6,431	392	318
June	1,889	3,842	8,431	1,532	3,115	6,835	664	538
July	564	1,336	4,618	457	1,083	3,744	2,070	1,678
August	84	455	1,137	68	369	922	1,205	977
September	301	924	1,534	244	749	1,244	220	178
October	794	1,270	1,825	643	1,029	1,479	0	0

Table 1: 75th, Median, and 25th percentile Canadian share of the Milk River based in 1991-2020 period.

Based on this information, Milk River basin irrigators in Alberta may want to modify their irrigation practices in 2025 by planning to utilize available water in the Milk River during April, May, and June when water supplies are most likely to be available. In the coming months, the AOs will be working with the TWG, Governments, and interested parties to plan for water apportionment during the unique conditions in 2025.

We remain hopeful for a plentiful water year in 2025 and will continue to work to provide solutions to allow for flexibility to address this unique situation.

Sincerely,



Dr. Wayne Jenkinson
Canadian Accredited Officer for the
St. Mary and Milk Rivers



John Kilpatrick
U.S. Accredited Officer for the
St. Mary and Milk Rivers

Reference:

Paterson, 2017. Milk River Consumptive Water Use Study, Paterson Earth & Water Consulting Ltd. Lethbridge, Alberta.



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR116752

October 2, 2024

Dear Chief Elected Officials:

The Government of Alberta is increasingly concerned about the federal carbon tax's impact on municipalities. For the provincial government to better understand the pressures municipalities are facing and advocate to the federal government on your behalf, we are requesting that all Alberta municipalities share data relating to the impact of the carbon tax on your operations, both directly and indirectly.

I am inviting you to share your municipality's feedback through this online survey, <https://extranet.gov.ab.ca/opinio6/s?s=64826>, which will be open until 4:00pm on October 9, 2024.

If you have any questions regarding the survey, I encourage you to connect with us at ma.engagement@gov.ab.ca.

I look forward to hearing your perspectives on this important issue.

Sincerely,

Ric McIver
Minister of Municipal Affairs

cc: Chief Administrative Officers

From: SCSS Municipal Engagement <SCSS.MunicipalEngagement@gov.ab.ca>
Sent: October 3, 2024 11:14 AM
Subject: Designation of Affordable Housing Accommodation
Attachments: MO No. 2024-011.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.
This message is being sent on behalf of ADM David Williams

Dear CAO:

Housing affordability is a key priority for the Government of Alberta, and recently, it has taken steps to ensure that property tax exemptions support the provision and delivery of affordable housing. The Municipal Affairs Statutes Amendment Act, which came into effect in May 2024, amended the Municipal Government Act (MGA) as follows.

- * Section 363 provides property tax exemptions for affordable housing accommodations as defined by the Affordable Housing Act (AHA).

- * Municipalities will continue to have the ability to remove such exemptions locally through bylaw, but the education property tax portion would remain exempt.

- * The provisions that have property tax implications will come into force on January 1, 2025.

To support the implementation of the MGA amendments, the Minister of Seniors, Community and Social Services has issued a Ministerial Order No. 2024-011 (Attachment). The Ministerial Order clarifies the definition of affordable housing accommodation under the AHA. In order for a housing accommodation to be designated as an affordable housing accommodation, which may be at the unit level, it must:

- * be subject to an agreement between the owner and operator of the housing accommodation and the Government of Canada, Province of Alberta, or a municipality;

- * have rental rates which are below market rates, pursuant to the agreement with an order of government;

- * be owned or operated by a not-for-profit organization, incorporated under the Societies Act, Companies Act or Business Corporations Act, a management body established under the AHA, or a similar organization as determined under the Ministerial Order, that has a stated mission or mandate to serve those in core housing need (as defined in section 8(2)(a) of the Social Housing Accommodation Regulation) or to provide housing to target population groups identified in Stronger Foundations: Alberta's 10 year strategy to improve and expand affordable housing.

Please note that seniors' lodges are already exempt through section 362 (1) (m) and (n)(iv) of the MGA, and do not need to be designated through this process. Similarly, accommodations owned by the Alberta Social Housing Corporation (ASHC) or previously owned and transferred to affordable housing providers are already exempt from property tax through the Social and Affordable Housing Accommodation Exemption Regulation (SAHAER).

Currently, the ASHC does not have any operating or grant agreements with affordable housing providers in your municipality. If your municipality has agreements with affordable housing providers that fit the criteria in the Ministerial Order, please respond to this email with:

- * The name of the affordable housing provider;
- * The expiry date of the agreement between your municipality and the provider;
- * The number of units under agreement and unit type (e.g., bachelor, one-bedroom, etc.);
- * The address(es) of the affordable housing accommodation.

Please send your responses to scss.municipalengagement@gov.ab.ca by October 21, 2024.

Thank you for your continued support and cooperation to ensure that low-income Albertans have access to housing that meets their needs. I look forward to continuing to work with you as we improve and expand the affordable housing system.

David Williams
Assistant Deputy Minister
Housing Division
Seniors, Community and Social Services

Attachment: Ministerial Order No. 2024-011



ALBERTA

SENIORS, COMMUNITY AND SOCIAL SERVICES
Office of the Minister

Ministerial Order No. 2024-011

WHEREAS, pursuant to section 1(a) of the *Alberta Housing Act* (the Act), "affordable housing accommodation" means a housing accommodation designated by the Minister as an affordable housing accommodation under section 31.1(1);

AND WHEREAS, pursuant to section 31.1(1) of the Act, the Minister may designate a housing accommodation as an affordable housing accommodation if the Minister is of the opinion that in the circumstances the housing accommodation is suitable for designation as an affordable housing accommodation;

AND WHEREAS, pursuant to section 3(3) of the Act, the Minister may delegate to any person any power, authority or obligation conferred or imposed on the Minister under the Act.

THEREFORE, I, JASON NIXON, Minister of Seniors, Community and Social Services, pursuant to section 31.1(1) of the *Alberta Housing Act*, hereby:

1. Establish the circumstances under which a housing accommodation is suitable for designation as an affordable housing accommodation are that it must:
 - a. be subject to an agreement between the owner or operator of the housing accommodation and the Government of Canada, Province of Alberta, or a municipality;
 - b. have rental rates which are below market rates, pursuant to the agreement referred to in subclause (a); and,
 - c. be owned or operated by a not-for-profit organization incorporated under the *Societies Act*, *Companies Act*, or *Business Corporations Act*, a management body established under the *Alberta Housing Act*, or similar organization as determined under this Ministerial Order, that has a stated mission or mandate to serve those in core housing need (as defined in section 8(2)(a) of the *Social Housing Accommodation Regulation*) or to provide housing to target population groups identified in *Stronger Foundations: Alberta's 10-year strategy to improve and expand affordable housing*.
2. Delegate to the Assistant Deputy Minister, Housing Division, the authority to designate a housing accommodation as an affordable housing accommodation, in accordance with the circumstances set out in clause 1, including the authority to determine a similar organization under clause 1(c).

3. Direct the Assistant Deputy Minister, Housing Division, to create and maintain a list of designated affordable housing accommodations to be reviewed and updated at least annually, or upon notification of the transfer of a housing accommodation designated as an affordable housing accommodation under this Ministerial Order.

DATED this 2 day of August, 2024.



Jason Nixon
Minister of Seniors, Community and Social Services

124934

Kelly Lloyd
Chief Administrative Officer
Town of Milk River
cao@milkriver.ca

Dear Kelly Lloyd:

I am pleased to inform you that public engagement and finalization of 96 reports and over 1,100 kilometres of new or updated flood mapping through 56 local authorities is now complete.

Final flood maps are available online using the Flood Awareness Map Application at <https://floods.alberta.ca/>. New flood study reports will be available through the Open Government portal at <https://open.alberta.ca>. Additional information on the provincial Flood Hazard Identification Program is available at www.floodhazard.alberta.ca.

Flood studies can be used by the public and all levels of government to help keep Albertans safe, protect properties and infrastructure from floods, and build more resilient communities. Communities with provincial flood maps can use them to support emergency response and incorporate them into land use planning, bylaws and development regulations. I encourage you to consider how your community can use these new flood maps.

Alberta's Drought and Flood Protection Program is a new multi-year grant program that can help municipalities and Indigenous communities improve long-term drought and flood resilience by helping fund projects that protect critical infrastructure and protect the public. More information about the program can be found at <https://www.alberta.ca/drought-and-flood-protection-program>.

If you have any questions about the flood studies, please contact Bryce Haimila, Director of River Engineering and Technical Services, at 780-427-8221 (dial 310-0000 for a toll-free connection) or at bryce.haimila@gov.ab.ca.

Sincerely,



Kate Rich
Assistant Deputy Minister

cc: Shawn Ewasiuk, Assistant Deputy Minister of Technical and Corporate Services
Division, Municipal Affairs
Cam Lane, Executive Director of Watershed Resilience and Predictions Branch,
Environment and Protected Areas
Bryce Haimila, Director of River Engineering and Technical Services, Watershed
Resilience and Predictions Branch, Environment and Protected Areas

2025 Population Number for Chinook Arch Regional Library System Membership Fee

Municipality	2023 Population List
Arrowwood	188
Barnwell	978
Barons	313
Cardston	3729
Cardston County	4856
Carmangay	269
Champion	351
Claresholm	3804
Coaldale	8771
Coalhurst	2869
Coutts	224
Cowley	216
Crowsnest Pass	5695
Fort Macleod	3297
Glenwood	272
Hill Spring	168
Improvement District No. 4 Waterton	563
Lethbridge	106550
Lethbridge County	10120
Lomond	178
Magrath	2481
Milk River	824
Milo	111
Nanton	2167
Nobleford	1438
Picture Butte	1930
Pincher Creek	3622
Pincher Creek No. 9	3240
Ranchland No. 66	110
Raymond	4119
Stavely	544
Stirling	1164
Taber MD	7447
Taber	8862
Vauxhall	1286
Vulcan	1769
Vulcan County	4262
Warner	364
Warner County No. 5	4290
Willow Creek No. 26	6081
Total	209522

Source: Alberta Municipal Affairs - 2023 Population List

<https://open.alberta.ca/dataset/8dae0ffd-dbb7-46f7-89eb-efa64b2ce385/resource/cfc78859-cfe0-427a-ad22-d2ed407d0f95/download/2023-mapl-worksheets-for-website.xlsx>

Request for Decision

ACP Resolution

October 15, 2024



RECOMMENDATION

That Council apply for an Alberta Community Partnership grant for the Town of Milk River’s Regional Water Source Study and Contingency Plan project.

LEGISLATIVE AUTHORITY

Municipal Government Act

BACKGROUND

Following the successful ACP grant application to move the regional water source supply project further along in design, this application would incorporate the additional scenarios that followed the US siphon infrastructure failure this past June. Also included in the application is the development of water supply contingency plans.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

None

Request for Decision

Milk River and District Agricultural Society

October 15, 2024



RECOMMENDATION

That Council approve a silent auction donation to the Milk River and District Agricultural Society Oktoberfest in the amount of \$_____.

LEGISLATIVE AUTHORITY

BACKGROUND

The organizing committee is requesting a donation of a silent auction item.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

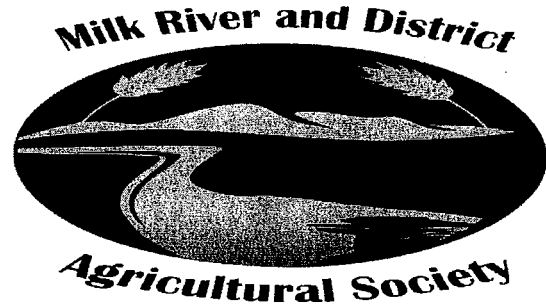
ATTACHMENTS

1. Letter

RECEIVED

SEP 11 2024

Milk River and District Ag Society
PO Box 577
Milk River, AB T0K 1M0



Sept. 1, 2024

Dear Businesspersons and Community Members,

The Milk River and District Ag Society are hosting Octoberfest on Oct. 19, 2024. The goal of this festival is to bring the community together to help raise funds to finance our facility. Our building hosts a multitude of activities from roller skating and gymnastics to housing our local library and our Kinsmen and Kinette Clubs. We are a gathering place for meetings, weddings, conferences, parties of all kinds and, alas, funerals. This fundraising will help us to keep the hub of our community open and finance some much needed upgrades to our facility.

Our fourth annual Silent Auction is coming up, and our board members are committed to donating items, but we are also seeking items from local businesses and community members. If you or your business would be interested in participating you may drop your items off at Mane Street Hair Styles, 129 Main Street, Milk River or you may contact one of the following committee members to arrange pick up. Last year's auction was a great success due to the generosity of our community. Thank you for considering our request. We will follow up with a telephone call if we do not hear from you. If you have any questions, please do not hesitate to call the following committee members.

Thank you for your support!!

Sincerely,

Barb Hoytos (403)647-2447
Suzanne Liebelt (403)421-0000
Gwen Chamberlain (403)647-7312

Request for Decision

Christmas Schedule

October 15, 2024



RECOMMENDATION

That Council approve December 23 and 24 as holidays for all town staff, with the administrative office to be closed from December 23-27 inclusive.

LEGISLATIVE AUTHORITY

Personnel Policy:

ARTICLE 22 - HOLIDAYS AND VACATIONS

1. All regular employees shall be paid their normal rate of pay for the Holidays listed below:

New Year's Day (Stat)	Labour Day (Stat)
Family Day (Stat)	Thanksgiving Day (Stat)
Good Friday (Stat)	Remembrance Day (Stat)
Easter Monday (Stat)	Christmas Day (Stat)
Victoria Day (Stat)	Boxing Day
Canada Day (Stat)	Christmas floater day
August Civic Holiday	

2. An employee will be eligible for holiday pay according to the *Employment Standard Code*.
3. Where a Holiday falls during an employee's designated vacation period, an extra day with pay will be granted to be taken in conjunction with the vacation period.

BACKGROUND

In 2022 and 2023, Council voted to provide staff with one day off with pay and the second day using the employee's vacation.

The Christmas work week this year is December 23 - December 27. Administration is requesting Council's consideration to approve the same scenario for 2024.

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the reports. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

None

Request for Decision

Lagoon Project

October 15, 2024



RECOMMENDATION

That Council defer lagoon effluent irrigation/treatment solutions until after the lagoon rehabilitation is complete.

LEGISLATIVE AUTHORITY

Municipal Government Act

BACKGROUND

The following points from MPE provide an update to Council on the lagoon project.

- Design Update:
 - We are continuing to move forward with the rehabilitation design with the intent to have this tendered in early 2025 (January/February).
 - Drawings will be prepared for review by the end of October so that regulatory approvals can be applied for in November.
 - The rehabilitation scope includes the following:
 - Replacement of inter-cell transfer structures,
 - Bank Stabilization and regrading,
 - Construction of a 4th anaerobic cell,
 - Installation of a synthetic liner c/w vents and underdrains,
 - Replacement of the outlet pipe and structure to permit a once per year discharge.
 - The rehabilitation will also allow the ability to operate at an increased storage depth to accommodate wastewater projections for a 365-day storage period.
- Items for Consideration:
 - The AMWWP application included estimated costs for effluent irrigation - \$2.5 - \$3.0M.
 - Designs related to potential effluent irrigation are currently on hold due to the lack of land availability, and the effluent quality.
 - Does the Town want MPE to explore treatment solutions for the effluent to meet the necessary requirements for effluent irrigation? Or would there be a desire to complete a project with less cost and operate the lagoon under the code of practice (once per year discharge to the Milk River)?
 - Recommended path forward:
 - Recommendation to hold off on the effluent irrigation/treatment solutions until after the rehabilitation is complete. It is expected that the poor effluent quality is a result of the lagoons not operating properly. With completion of the rehabilitation by the end of 2025, we could take additional sampling through 2026 and consider a treatment/irrigation project in 2027/2028 prior to the end of the grant agreement. We can also discuss the potential for an extension if needed.
 - Potential addition of treatment would increase the expected costs for the project, and these would not be known until after alternatives are explored.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

Lagoon Grant

ATTACHMENTS

None

Request for Decision

Councillor Reports

October 15, 2024



RECOMMENDATION

That the Councillors reports for the period ending October 15, 2024, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

Elected Officials, appointed at the annual organizational meeting, attend regular meetings of various boards, commissions, and committees. Each elected official is required to keep Council informed by providing regular activity of the board, commission, or committee they are appointed to.

RISKS/CONSEQUENCES

Should committee reports not be relayed, members of Council will not be informed on the various boards, commissions, and committees.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. FCSS Minutes
2. Milk River Health Professionals Attraction and Retention Committee Minutes
3. Milk River Municipal Library Minutes

**Barons-Eureka-Warner Family & Community Support Services (FCSS)
Minutes of Board Meeting – Wednesday, June 5, 2024
Coaldale Hub (2107-13th Street)
In-person and Online**

Attendance (in-person)

Board Members:

Caldwell, Heather – Town of Coalhurst
Bekkering, Garth – Town of Taber
Doell, Daniel – Village of Barons
Harris, Merrill – M.D. of Taber
Heggie, Jack – County of Warner
Hickey, Lorne – Lethbridge County
Jensen, Kelly – Town of Raymond
Nilsson, Larry – Village of Stirling

Attendance (on-line):

Jensen, Melissa – Town of Nobleford
Payne, Megan – Village of Coutts

Absent

Degenstein, Dave – Town of Milk River, Chair
Chapman, Bill - Town of Coaldale, Vice-Chair
Feist, Teresa - Town of Picture Butte
Foster, Missy – Village of Barnwell
Kirby, Martin – Village of Warner
Norris, Russell – Town of Vauxhall

Staff (in-person):

DeBow, Petra – Manager
Florence-Greene, Evelyn – Accounting Assistant
Penner, Eva – Administrative Assistant

Call to Order

P. DeBow indicated that in the absence of D. Degenstein, Chair and B. Chapman, Vice-Chair, the Board will require a motion to appoint an acting Chair for the meeting.

M. Harris moved in the absence of D. Degenstein, Chair and B. Chapman, Vice-Chair the Board appointed H. Caldwell as Acting Chair for the meeting.

Carried

H. Caldwell called the meeting to order at 4:00 p.m.

Approval of Agenda

J. Heggie moved the Board approve the agenda as presented.

Carried

A handwritten signature in black ink, appearing to be 'J. Heggie', is located in the bottom right corner of the page.

Minutes

L. Nilsson moved the minutes of the April 3, 2024, FCSS Board meeting be approved as presented.

Carried

Delegation

Circle of Healing Drumming Activity

The Board participated in a Circle of Healing drumming activity led by Trevor Gilbert, Counsellor

Trevor Gilbert left the meeting at 4:25 pm.

Report to Municipalities – Counselling Services 2024

Michael Fedunec, Counselling Services Supervisor presented the draft Report to Municipalities – Counselling Services 2024.

The Board discussed the information provided.

G. Bekkering moved the Board approve the Report to Municipalities – Counselling Services 2024 as presented and requested Administration distribute the report to our Municipalities and Alberta Government funders.

Carried

Business Arising from Minutes

Coaldale Seniors Monthly Coffee & Cookie Chat – Venue

P. DeBow shared the Coaldale Seniors Coffee & Cookie chat will now be held at the Coaldale Seniors Centre.

Correspondence

The following correspondence was presented for information:

- 2024-03-22 - FCSSAA Board Meeting Highlights March 22, 2024
- 2024-04 - FCSSAA News
- 2024-05 – FCSSAA News
- 2024-05-07 - Town of Vauxhall – Councillor Russell Norris appointed to the Barons-Eureka-Warner FCSS Board
- 2024-05-21 – Cheryl Hatten, Chair, School of Human Services, Lethbridge Community College – Thank you letter.

J. Heggie moved the Board to receive the correspondence presented for information.

Carried

Reports

Executive Director

Petra DeBow, Manager reviewed the Executive Director's report.

The following was highlighted:



- Senior’s Week is June 3rd – 9th, 2024. Monthly Message was circulated to all municipalities. For more information visit <https://fcss.ca/monthly-message/celebrating-seniors-week/>

L. Nilsson moved the Board to approve the Executive Director’s Report as presented.

Carried

Financial Report

P. DeBow reviewed the Financial Report.

P. DeBow shared with the Board that all 2024 Municipal Requisitions have been paid in full.

The Board discussed the Financial Report.

G. Bekkering moved the Board approve the June 2024 Financial Report including:

- Financial statement for April 30, 2024;
- Monthly accounts for March 31, 2024;
- Monthly accounts for April 30, 2024;
- ATB Mastercard statement March 13, 2024 to April 10, 2024
- ATB Mastercard statement April 11 to May 10, 2024.

Carried

New Business

Proposed Budget 2024

Petra DeBow reviewed the proposed budget for 2024.

**Barons-Eureka-Warner FCSS
Proposed Budget 2024**

REVENUE

Provincial FCSS funding	1,493,196
Municipal Requisitions	440,328
Carry Forward	3,231
Interest Income	45,000
Revenue Other	36,508
Family Resource Network (Children's Services)	676,155
Farm Family Outreach	95,949
Youth Services (ESDC)	30,388
Project Grant Funding	7,735
TOTAL	2,828,490

EXPENDITURES

Counselling Services	662,962
Family Services	705,535
Program Support	283,429
Senior Services	213,255

Youth Services	153,083
Youth Services (ESDC)	30,388
Family Resource Network (Children's Services)	676,155
Farm Family Outreach	95,949
Project Grant Funding	7,735
TOTAL	<u>2,828,490</u>

The Board discussed the proposed 2024 Budget for Barons-Eureka-Warner FCSS.

M. Harris moved the Board approve the proposed 2024 Barons-Eureka-Warner FCSS Budget as presented.

Carried

FCSSAA South Region Meeting

Kelly Jensen, Heather Caldwell and Daniel Doell attended the FCSSAA South Region meeting and provided an update.

Executive Director Annual Evaluation – Evaluation Committee

H. Caldwell noted it is time for the Executive Director's annual evaluation. The evaluation committee requires the Board Chair and three Board members to form a committee.

G. Bekkering moved the Board to appoint D. Degenstein Board Chair, M. Harris, L. Hickey and J. Heggie to the Executive Director Evaluation Committee.

Carried

The Executive Director Evaluation Committee will meet on Wednesday September 4, 2024, at 2:00 p.m. prior to the regular Board meeting.

H. Caldwell notes that D. Degenstein will send out the information to the Committee prior to the meeting.

Round Table:

L. Nilsson shared on May 5, 2024 the Village of Stirling celebrated 125 years.

M. Harris shared the MD of Taber is celebrating 70 years.

H. Caldwell shared the Town of Coalhurst plans for Youth Leadership programs and also celebrating the Community Paths program.

L. Hickey shared Lethbridge County is celebrating 60 years. He invited the Board to the celebrations being held and will send out invitations.

D. Doell shared the Village of Barons is waiting on funding for a sewage system.

K. Jensen shared Raymond started building a new High School

P. DeBow highlighted 500 tax returns have been processed to date by FCSS.

M. Payne shared Coutts Days will be held June 15 and invited the Board Members to attend.

H. Caldwell noted all Board members had a chance to read the emails from B. Chapman as below.

- B. Chapman via email extends on behalf of the Town of Coaldale and District Handi Ride Association: Thank you to the FCSS Board for writing a letter of support for the Grant application to Healthy Aging Alberta.
- B. Chapman via email wanted to extend his congratulations to Executive Director Zakk Morrison upon receiving the LEADS Inspired Leadership Program certificate. "Well done Zakk!"

Closed Session

J. Heggie moved the Board move in-camera, based on the Governance Policies-Board Meeting in Absence of the Public, at 5:25 p.m.

Carried

Evelyn Florence-Greene and Eva Penner left the meeting at 5:25 p.m.

L. Nilsson moved the Board back to regular session at 5:30 p.m.

Carried

Date of Next Meeting

The date of the next regular Board meeting will be September 4, 2024, at the Coaldale Hub (2107-13th Street) in-person and online (via Teams) starting at 4:00 p.m.

Adjournment

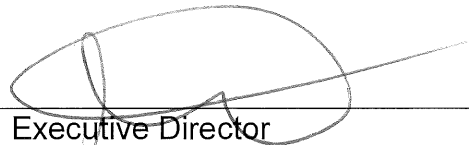
J. Heggie moved the meeting adjourn at 5:35 p.m.

Carried



Chairperson

04 SEP 24



Executive Director

Sept 9/2024

**Barons-Eureka-Warner Family & Community Support Services (FCSS)
Minutes of Board Meeting – Wednesday, September 4, 2024
Coaldale Hub (2107-13th Street)
In-person and Online**

Attendance (in-person)

Board Members:

Degenstein, Dave – Town of Milk River, Chair
Bekkering, Garth – Town of Taber
Doell, Daniel – Village of Barons
Feist, Teresa – Town of Picture Butte
Foster, Missy – Village of Barnwell
Heggie, Jack – County of Warner
Hickey, Lorne – Lethbridge County
Jensen, Kelly – Town of Raymond
Kirby, Martin – Village of Warner
Nilsson, Larry – Village of Stirling

Attendance (on-line):

Chapman, Bill – Town of Coaldale, Vice-Chair
Harris, Merrill – M.D. of Taber
Jensen, Melissa – Town of Nobleford
Payne, Megan – Village of Coutts

Absent

Caldwell, Heather – Town of Coalhurst
Norris, Russell – Town of Vauxhall

Staff (in-person):

Morrison, Zakk – Executive Director
DeBow, Petra – Manager
Florence-Greene, Evelyn – Accounting Assistant

Call to Order

D. Degenstein called the meeting to order at 4:07 p.m.

Approval of Agenda

L. Nilsson moved the Board approve the agenda as presented.

Carried Unanimously

D. Degenstein thanked H. Caldwell for chairing the June 5, 2024, meeting.

Minutes

J. Heggie moved the minutes of the June 5, 2024, FCSS Board meeting be approved as presented.

Carried Unanimously



Delegation

Community Needs Assessment Update

L. Hallstrom entered the meeting at 4:22 p.m.

Z. Morrison introduced L. Hallstrom to the Board.

Lars Hallstrom, Prentice Institute provided information regarding the Community Needs Assessment project.

The Board discussed the Community Needs Assessment project.

L. Hallstrom has a team of seven in place and they are in a position to engage with communities. The team will be contacting the participating community stakeholders. Perspective meetings will be held via zoom, phone, or in-person.

This is the first phase of data collection, and Lars hopes to achieve dialogue with all communities. The team is pulling together research and grey literature for information and triangulating data points.

G. Bekkering asked if the findings will pinpoint municipal locations.

L. Hallstrom responded that data will be shared analytically.

D. Degenstein asked when the project will be completed.

L. Hallstrom responded that the project will conclude in 2026.

The Board thanked L. Hallstrom for his presentation.

L. Hallstrom left the meeting at 4:42 p.m.

M. Payne moved the Board receive the Community Needs Assessment update information for information.

Carried Unanimously

Correspondence

The following correspondence was presented for information:

- 2024-05 Family and Community Support Services Association of Alberta (FCSSAA) – Funding Information Feedback
- 2024-06 FCSSAA News
- 2024-06 Call for Resolutions for 2024 FCSSAA Annual General Meeting (AGM)
- 2024-07-10 FCSSAA President Nomination Package
- 2024-07 FCSSAA News
- 2024-06-17 Certificate of Appreciation from South Region Parents as Teachers Society
- 2024 Letter and Certificate of Appreciation from Canada Revenue Agency – 2024 Community Volunteer Income Tax Program



Z. Morrison will email the Board the FCSSAA President Nomination package.

The Board discussed the FCSS Tax Program and volunteers.

T. Feist moved the Board to receive the correspondence presented for information.

Carried Unanimously

Reports

Executive Director

Zakk Morrison reviewed the Executive Director's report.

The following was highlighted:

- Barons-Eureka-Warner FCSS Community Needs Assessment summary is intended for distribution among Municipal Councils and Management to raise awareness of the project prior to stakeholder engagement and community data collection.

G. Bekkering moved the Board to approve the Executive Director's Report as presented.

Carried Unanimously

Financial Report

Z. Morrison reviewed the Financial Report.

The Board discussed the Financial Report.

L. Hickey moved the Board approve the September 2024 Financial Report including:

- Financial statement for July 31, 2024;
- Monthly accounts for May 31, 2024;
- Monthly accounts for June 30, 2024;
- Monthly accounts for July 31, 2024;
- ATB Mastercard statement May 11 to June 12, 2024;
- ATB Mastercard statement June 13 to July 11, 2024;
- ATB Mastercard statement July 12 to August 13, 2024.

Carried Unanimously

New Business

Policy Updates and Recommendations

Zakk Morrison reviewed the Policy Handbook updates for:

- Human Resources
- Administration and Finance
- Information Management

M. Jensen left the meeting at 5:01 p.m.



The Board discussed the Policy Handbook updates.

D. Doell moved the Board to receive the updated Administration and Finance policy for information.

Carried Unanimously

L. Hickey moved the Board to receive the updated Information Management policy as information.

Carried Unanimously

K. Jenson moved the Board approve the proposed changes to the Human Resource Policies as per the memo to the Board dated September 4, 2024, to be effective October 1, 2024.

Carried Unanimously

Round Table:

Petra DeBow provided an update on Premier Smith's visit on July 24, 2024.

Closed Session

M. Kirby moved the Board move in-camera, based on the Governance Policies-Board Meeting in Absence of the Public, at 5:30p.m.

Carried

Evelyn Florence-Greene, Petra DeBow and Zakk Morrison left the meeting at 5:31 p.m.

J. Heggie moved the Board back to regular session at 5:44 p.m.

Carried

Date of Next Meeting

The date of the next regular Board meeting will be October 2, 2024, at the Coaldale Hub (2107-13th Street) in-person and online (via Teams) starting at 4:00 p.m.

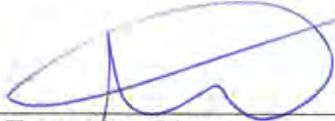
Adjournment

J. Heggie moved the meeting adjourn at 5:45 p.m.

Carried



Chairperson



Executive Director

Milk River Health Professionals Attraction & Retention Committee
Meeting Minutes – September 3, 2024 – Milk River

In Attendance: Scott MacCumber, Christine Latimer, Derek Baron, Beth Kappelar, Austin Hook, Lynsey Robinson, David Cody, Anne Michaelis, Joan Hughson, Colleen Bianchi

1. **Welcome** - The meeting was called to order at 5:30 p.m. by Scott.
2. **Agenda** - David made a motion to accept the agenda as written. All in favour. Carried.
3. **Minutes of Previous Meeting** – The minutes of the June 4, 2024, meeting were presented. Beth made a motion to accept them as written. All in favour. Carried.
4. **Health Centre / Clinic Update** – Clinic Update – They are back in the clinic, the EMR is in the process of being installed, they have hired an MOA (Ashley Nelson), things are working, and they are moving forward. Health Centre Update – Shay is on maternity leave. Not sure who is taking her place. Scott will ask AHS.
5. **Financial Report** – The May, June and July financial reports was presented by Scott. As of July 31st, there is \$14,298.79 in chequing and \$10,000 in GiC's. Derek made a motion to accept them as written. All in favour. Carried.
6. **Old Business**
 - A) **Physician / NP / PA Recruitment** – AHS did offer a job to a third doctor but haven't heard back yet. Scott will ask AHS for an update.
 - B) **Refresh/Restart** – will not go further with this project. Closed
 - C) **Rental Housing Shortage** – Still a need for more housing. Dr. Akewe will be moving into a condo on October 1st. She is happy to find a new place.
7. **Projects / Ongoing Initiatives**
 - A) **Locum Welcome Packages** – Not sure who is taking care of these since Shay is gone. Lisa to ask.
 - B) **Support for Healthcare Workers** – This month we will recognize World Pharmacist Day set for September 25. Scott made a motion to spend \$100 on a gift for pharmacy workers. All in favour. Carried. Christine will take care of it. Discussion on recognizing the lab workers. Scott made a motion to spend \$100 on a gift basket for them. All in favour. Carried. Colleen will take care of this.
 - C) **Healthcare Services Booklet** – future project.
 - D) **School Award** – 1 award given this year to a Warner student.

E) Health Centre Staffing – positions posted on our Facebook page.

F) Scholarship for Current Employees – 1 nurse currently working on RN Prescribing Course.

G) Fundraising – Kinsmen Corvette Raffle schedule should be coming out soon.

8. RhPAP Update – The RhPAP A&R Conference is scheduled for October 8 – 10 in Wainwright. RhPAP asking for local donation for participant draw. Beth volunteered to supply the gift on our committee's behalf. Registration deadline is September 18. There is a Knowledge Now presentation on "The Rural Mental Health Project" set for September 26. The Milk River Community Profile has been updated.

9. New Business

A) Mini-Home Show – The event is planned for Thursday, October 3rd at 6:30 pm. M&K Home Sales, Triple M Homes, ATB Financial, and reps from Coutts, Milk River and Warner will be there. Ads to go out. Spread the word. Scott made a motion to spend \$200 on snacks. All in favour. Carried. Anne will take care of coffee and tea.

10. Next Meeting – Set for October 3, 2024, at 5:30 p.m. in Milk River.

11. Adjournment – Dave adjourned the meeting at 6:34 p.m.

Milk River Health Professionals Attraction & Retention Committee
Meeting Minutes – October 3, 2024 – Milk River

In Attendance: Scott MacCumber, Austin Hook, Lynsey Robinson, Colleen Bianchi, Tanya Smith, Beth Kappelar, Anne Michaelis, David Cody, Sharon Thompson, Judy Gaehring, Kelly Lloyd, Lisa Balog

1. Welcome - The meeting was called to order at 5:30 p.m. by Scott.

2. Updates

- 3rd Doc – Dr. Huy Troung – verbal offer and acceptance, test has been written, he thought he did well, if passes, then on to the 3 month period in another zone, and then to Milk River for next 3 month assessment period. He is in contact with Dr. Akewe.
- Lab – APL posting ads for 1.0 and 0.7 FTE for combined lab/x-ray tech positions to bring Milk River back up to full strength, didn't attract any of this year's grads so will look to May/June 2025 class. RhPAP just did zoom information session that attracted lots of interest. One grade 12 student from Coutts was in on the session. Discussion on offering incentives to combined techs – will discuss further at next meeting.
- NP Sarah Duncan working with Connect Care project until March 2025. Will see after that if she will be working in Milk River.
- ER numbers – during June to August, about 100 to 130 per month. Stats increasing.
- Site Manager – interim manager is Cheryl Seaborn. AHS has posted ad for full time temp manager in Milk River.
- Primary Care Compensation Model – Province working with AMA to come up with better model. Scott made a motion to do 2 x \$50 Milk River Bucks draws. All in favour. Carried.
- Recognition – October busy month for recognition. Will do same as last October.
- Wait Time Postings – not priority for AHS at smaller sites.
- Clinic numbers are increasing, and new MOA is doing very well.
- Home Show starts at 6:30.

3. Next Meeting – Set for November 5, 2024, at 5:30 p.m. in Milk River.

4. Adjournment – Tanya adjourned the meeting at 6:00 p.m.

MINUTES

Town of Milk River Library Board Meeting

September 10, 2024 – 5:30pm

1. Call to Order: Rita (chair) called meeting to order at 5:32

2. Attendance: Rita Lodermeier, Darlene Fleming, Lesley Oslanski, Wendy Brown, Scott Harvey, Jodie Wehlage, Ron Oswald, Peter Denmark (Library Manager), Anne Michaelis (Council Rep)

Absent:

3. Approval of agenda: no additions or amendments

4. Approval of minutes from last meeting: Motion – Leslie moved to adopt minutes as distributed.

Carried.

5. Treasurer's report: Darlene moved to accept treasurer's report as presented.

6. Library Manager's report: Attached – Peter moved to accept his report as presented

7. Town Representative Report: Anne presented report.

-Attended CARLS meeting Aug 1/24

-Grants available for schools from Indigo – we will pass info on to school

-Plans of service are now 4 years to align with government

-Dec 5 next CARLS meeting

8. Information Items:

A. Thank You Card

-Sheila Garber worked the casino shift with Ken and Wendy Brown and Rita - thoughts around sending a thank you card

-Darlene will send a thank you card to Sheila

9. Old Business

A. Door Maintenance

-An email was sent to the Ag Board requesting that the maintenance be done on the two doors at the library

B. Policy Review

-Please see policy review section below

C. Update of Toy Lending Library Idea

-End of October there will be a toy drive and Peter will continue to work on the specifics around that. Will be an update at December board meeting

10. New Business:

A. WiFi Hotspots (portable devices which bring internet to people who don't have the service)

-Grant money (accessed through CARLS) runs out in December - do we want to look at renewing this at our cost?

-Peter provided information on costing and usage – yearly is \$360/device. We currently have 4. There have been over 130 checkouts. We happen to be one of the highest use locations. Chinook Arch maintains the devices and we would pay Chinook if we were wanting to continue providing them.

-Discussion followed about retaining two or three devices instead of all four, to reduce the cost for us. Questions have arisen around if we return two devices, could we get them back if the need arose. Peter will do some follow up on this and Rita will inquire if this service fee could possibly be added to the Community Foundation Grant application.

-This will be an email consideration for the Board as we wish to have this dealt with before December so we can continue the service uninterrupted

B. Oktoberfest

-Oktoberfest will be held on October 19, 2024 - more information will be coming from the Ag Society about the kind of help they will need but they would like us to send a few volunteers to work in the kitchen. Rita can volunteer and hopefully a few more people.

C. Community Foundations

-Letter of intent was submitted on Sept 5, 2024. Deadline for the application is October 15, 2024

-Peter feels that 3 new computers for public use and one for himself will be sufficient, so the actual grant application will reflect this, instead of 4 public use computers.

-Rita will be following up on this and making sure we have our submission in on time

D. Library Usage

-As an idea to increase library usage Rita brought up idea of a "swap and trade" coffee hour. This would occur monthly and have different themes for the swap idea. Rita is interested in facilitating this and asked if anyone would like to help with this idea

-Idea is to maybe try a Thursday morning after fitness class. Advertising to be done at Seniors coffee, the bulletin board by the library and other places around town. Once dates are finalized, Peter will make a flyer to be distributed for advertising.

-Leslie volunteered to do this with Rita. They are going to look at trying Sept 26 with a plant theme and October 17 with a Halloween costume and decor theme.

-Wendy Brown presented further ideas for increasing library usage

-tie quit

-art and/or craft show

-book review idea

-a library tour of different libraries in and around the area

-Jodie Wehlage brought up an idea of something like a quarterly silent auction and using the library as more than just a place for books but a place where they can get information on community events. Also brought up a knitting/crocheting idea.

-Wendy is going to spearhead her ideas and ask for volunteers as needed to get some ideas up and running.

-Ron is going to look at running another Writers Workshop – will keep us posted

Please be open to helping Wendy and Ron as increasing the usage of our library is always needed.

Request for Decision

Mayors Report

October 15, 2024



RECOMMENDATION

That the Mayors Report for October 15, 2024, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

Mayor Liebelt will provide a report from the Mayors Desk.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Chief Mountain Regional Solid Waste Services Commission Minutes
2. Mayors and Reeves

**MINUTES OF THE CHIEF MOUNTAIN REGIONAL SOLID WASTE SERVICES COMMISSION MEETING HELD
JUNE 12, 2024, AT THE TOWN OF MAGRATH.**

Members Present:

Brian Wickhorst – Village of Glenwood
Byrne Cook – Town of Magrath
Larry Liebelt – Town of Milk River
Bryce Coppieters – Town of Raymond

Tanya Smith – Village of Coutts (Zoom)
Wayne Harris – Cardston County
Randy Taylor – County of Warner

Others Present:

Marian Carlson – SEO
Suzanne Pierson – Secretary/Treasurer

Lee Beazer – Operator

Commenced at 5:03 pm

Byrne Cook in the Chair.

AGENDA

Bryce Coppieters moved that the agenda be approved as amended.

Carried

MINUTES

Wayne Harris moved that the minutes of the April 10, 2024, regular board meeting be adopted as presented.

Carried

NEW BUSINESS

The SEO advised that she has attended 10 Council meetings and is scheduled to attend Glenwood today.

The SEO reported that the website statistics for May 2024, were 250 visits.

Randy Taylor moved to approve the SEO's report.

Carried

The Operator advised that 908.99 tonnes of waste were delivered to the Landfill in April 2024 and 908.68 in May 2024, leaving the year's available tonnage at 5,880.69 tonnes.

The Operator advised that Standoff has started hauling some waste directly to the Landfill. The board would like a record of loads brought to the Landfill.

The Operator reported that quotes have been received for a skid steer as per the budget. The Operator will order a skid steer from Chinook Equipment.

Bryce Coppieters moved to approve the Operator's report.

Carried

Tanya Smith arrived by Zoom at 5:12 p.m.

Financial Statement

The Financial Statements for April 30, 2024, and May 31, 2024, were reviewed.

Brian Wickhorst moved to accept the April 30, 2024, and May 31, 2024, Financial Statements. Carried

Approval of Bills

Bills for April 2024 and May 2024 were reviewed.

Wayne Harris moved to approve the bills for April 2024 and March 2024. Carried

The Secretary/Treasurer reviewed the Statement of Receipts and Disbursements, which now has the 2023 actual figures based on the trial balance from Avail's audit.

24-10 Bryce Coppieters moved to approve the Statement of Receipts and Disbursements for 2023. Carried

The Operator received a quote for the wind fence at the Stirling Transfer Station. Bryce Coppieters suggested contacting Raymond to see if the wind fence is adequate. The board wants a chain link fence used at the Stirling Transfer Station.

The board reviewed the Request for Decision regarding the Regional Transfer Stations Redevelopment.

24-11 Larry Liebelt moved to accept the proposal from Morrison Hershfield (now Stantec) in the amount of \$99,692 for the Regional Transfer Stations Redevelopment Project and the additional value added feature in the amount of \$1,500 for the Climate Change Screening. Carried

Wayne Harris inquired as to when the requisitions are due. The requisitions are due April 30th and September 30th each year.

CORRESPONDENCE

A letter from the Town of Magrath regarding the final annexation report. Filed

A letter from the Land & Property Rights Tribunal regarding the notice of annexation hearing on July 15, 2024, at 10:00 a.m. via WebEx. Filed

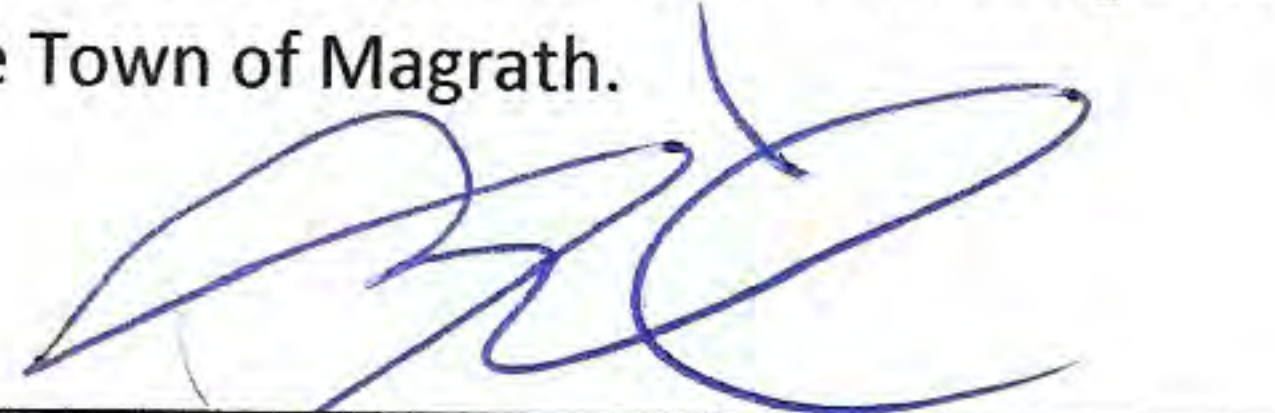
Randy Taylor moved correspondence for information. Carried

ADJOURNMENT

Bryce Coppieters moved the meeting adjourned.

Adjournment at 5:55 p.m.

The Next Commission board meeting is scheduled for Wednesday, September 11, 2024, at 5:00 p.m. in the Town of Magrath.



Chairman

Alberta's government is helping women break barriers and gain meaningful employment through three scholarship opportunities.

Key messages:

- As job opportunities in science, technology, engineering, and mathematics as well as cultural industries like film and television continue to grow, Alberta's government is ensuring women have every opportunity to obtain fulfilling careers in these job markets.
- Alberta is a leader with scholarship opportunities for women studying in fields where they are traditionally underrepresented.
- This year, through the Women in STEM and Persons Case Scholarships, 90 women will receive funding to help them gain meaningful employment in a field they want to work in.
- Alberta's government is also proud to announce the new Women in Technical and Applied Arts Scholarship, the first and only provincially funded scholarship of its kind in Canada, which will help women train for jobs in industries like film, television, and music.
- By making education more accessible and affordable for women, Alberta's government is building a diverse and talented workforce, while empowering women.
- Because when women are able to break into fields in which they are traditionally underrepresented, our province thrives.

New market rules introduced by Alberta's government to lower utility bills have resulted in year over year electricity prices decreasing by nearly 60 per cent for August.

Key messages:

- Lowering the cost of everyday essentials, like power, is a top priority for Alberta's government.
 - Alberta's government is modernizing the entire electricity system to provide long term solutions to lower utility bills and protect Alberta's ratepayers.
- In the spring, we introduced new market rules to lower utility bills, resulting in year over year electricity prices for August decreasing by nearly 60 per cent.
 - These temporary measures have helped ease financial pressures while Alberta's government works to make long-term market reforms.
- Alberta's government is modernizing the electricity system to ensure the power grid is affordable, reliable, and sustainable for generations to come.

Alberta's energy industry is continuing to succeed as crude exports have driven the province's exports to a 21-month high following a record high of oil production in July.

Key messages:

- The increase has been driven by the completion of the Trans Mountain Pipeline expansion that has tripled capacity of the pipeline and it proves the need for more access to tide water.
- This growth has pushed Alberta's international retail merchandise exports to \$16.9 billion in July, with energy exports accounting for about 80 per cent of this total.
- This is further evidence that there is ongoing demand for Alberta's ethically and responsibly produced oil and gas products and we will continue to produce these high-quality products to drive growth and improve standards of living around the world.

Alberta's government has launched a series of initiatives to spotlight the important role that apprenticeship education and skilled trades play in our province and encourage more students to begin in-demand careers.

Key messages:

- From homes to highways, skilled tradespeople build Alberta's landscape and play a pivotal role in upholding and advancing industry standards.
- This critical role is why Alberta's government is committed to supporting the success of our students in the economy of tomorrow.
- We have launched a promotional campaign to promote career opportunities in the skilled trades in order to support students and the needs of job creators.
- As our population continues to grow, we will need more skilled workers to build more housing and new infrastructure and we are proud to highlight and support the opportunities in the skilled trades.

Alberta is providing \$4 million through Youth Suicide Prevention Grants to organizations to improve the mental health of youth and increase access to suicide prevention supports.

Key messages:

- Every death by suicide is an unimaginable loss for families, friends, and loved ones, with impacts felt by entire communities.
- We recognize the important call to action in doing our part to prevent these tragic deaths by ensuring youth feel supported, loved, and valued.
- Alberta is strengthening youth mental health and suicide prevention supports by providing \$4 million over two years through Youth Suicide Prevention grants to 17 organizations across the province.
- Youth Suicide Prevention Grant funding will enhance programs for youth at increased risk of suicide, as well as improve access for rural and Indigenous communities.
- These grants build on Alberta's fulsome approach to improving the mental health and well-being of vulnerable children and youth, including expanding prevention and early intervention services through Family Resource Networks, integrating mental health supports in schools, and partnering with Kids Help Phone.

In September 2024, nine new CASA Mental Health Classrooms opened, for a total of 17 throughout the province.

Key messages:

- Our government is committed to ensuring families, children, and every Albertan has access to the mental health care they need.
- Every person deserves an opportunity to pursue recovery, which is why we are embarking on this path of record-breaking expansions to mental health services for children and youth.
- CASA Mental Health Classrooms provide an innovative way for students to get the mental health care they need while continuing their education and maintaining a social life.
- We're grateful to CASA Mental Health for the ongoing work they do to support Alberta families, which is why we have made them one of our biggest partners in delivering these services.
- This September, nine more CASA Mental Health Classrooms began operation, taking us another step further to fulfilling our promise of 60 mental health classrooms across the province.
 - As of September 2024, there are 17 total mental health classrooms across the province, more than double what was available last school year.
- In every mental health classroom, students will have access to teachers and other educational staff, mental health therapists, and a wide range of professionals ready to support students in their pursuit of recovery.

Minister of Affordability and Utilities Nathan Neudorf issued [a statement](#) on Alberta's hydrogen market after promoting it at the 2024 Energy Council Annual Meeting.

Key messages:

- The world is looking to hydrogen as a way to significantly reduce emissions in hard to abate industries.
- Alberta is already emerging as a clear leader in the hydrogen sector.
 - As the largest hydrogen producer in Canada, Alberta has the resources, business-friendly environment, and expertise needed for a competitive advantage.
- Alberta's government is supporting major and rapid progress within the hydrogen space through the Clean Hydrogen Centre of Excellence, Alberta Innovates, Emission Reduction Alberta, and the Alberta Petrochemical Incentive Program.
 - Alberta's government is actively exploring policy options and legislative amendments to better enable hydrogen within the utilities system.
- There is already enormous interest in Alberta's hydrogen sector, with announcements from major international companies looking to establish hydrogen production projects in the province.
 - This includes projects such as Linde's new \$2 billion clean hydrogen production facility, Dow's Path2Zero project, Edmonton International Airport's fleet of hydrogen fuel cells electric vehicles, hydrogen fueling stations, and more.

Alberta's Minister of Advanced Education Rajan Sawhney has signed a letter of intent to increase international collaboration with Ireland's post-secondary system.

Key messages:

- Alberta's government continues to promote our province's thriving post-secondary system at home and abroad.
- We are engaging with other jurisdictions to share best practices and ideas to help students and post-secondary institutions achieve their fullest potential.
- By strengthening ties internationally, Alberta is supporting the sharing of ideas and talent, driving the growth of skills, ideas, and innovation globally, creating exciting opportunities for Alberta students.

Alberta has gained ten new affordable homes across three communities in partnership with Habitat for Humanity.

Key messages:

- As our province grows, Albertans need more diverse housing options to meet their unique needs and budgets.
- Alberta's government is empowering local partners, including Habitat for Humanity, to build more homes in their communities.
- Our \$1 million investment means that 10 more families will have a place to call home in Cold Lake, Edmonton, and St. Albert.
- We are making major investments to build new homes, improve existing affordable housing and deliver programs that improve access to housing.

- Every community has unique housing needs, and what works for one community may not work for another, which is why we are finding innovative solutions to ensure Albertans have access to safe, secure, and affordable homes.

First announced in Budget 2023, the Fugitive Apprehension Sheriffs Support Team (FASST) is now fully staffed and operational across the province.

Key messages:

- Apprehending fugitives makes Albertans safer by returning convicted criminals to custody – where they belong – and ensuring people accused of serious crimes will face justice.
- FASST provides police services across Alberta with more resources for finding and arresting high-priority offenders wanted by authorities.
- FASST helps get dangerous and wanted offenders off Alberta streets, and out of Alberta communities, quicker.
- Members of FASST are trained and equipped for RAPID Response functions, meaning they're available to answer requests for assistance from the RCMP on high-priority calls.
- A provincial team dedicated to finding and apprehending fugitives allows police services to focus on other local priorities, such as ongoing investigations and community policing.

Alberta is on pace for a record-breaking year with 29,902 housing starts so far in 2024.

Key messages:

- Alberta's plan to build more homes is delivering results.
- As the province grows, Albertans need more diverse housing options to meet their unique needs and budgets and Alberta is committed to providing a range of housing options.
- Year to date in 2024, Alberta has seen nearly 30,000 new homes under construction.
- Our government will continue to support our housing partners to make sure we go from permits issued to shovels in the ground, and finally to new homes ready for Albertans.

Alberta's government is investing \$8.6 billion to complete and open 200,000 new student spaces across the province over the next seven years.

Key messages:

- Alberta is growing exponentially, which is leading to historic student enrolment and a subsequent strain on our K-12 education system.
- To keep up with this growth in student enrollment, our government is investing \$8.6 billion through the new School Construction Accelerator Program.
 - The School Construction Accelerator Program will create more than 200,000 new and modernized spaces for students to learn, grow, and reach their full potential.
 - Starting with Budget 2025, Alberta's government will kick-start up to 30 new schools and as many as eight modernizations and replacement schools every year for the next three years.
- The School Construction Accelerator program will build new schools in our fastest growing communities, modernize aging school infrastructure in rural Alberta, and expand school choice by building new public charter schools and sparking the development of a new school capital pilot program for non-profit independent schools.

- We are immediately moving forward 10 priority school projects including six full construction projects to help build and modernize student spaces across rural Alberta and our biggest cities.

A new report from the Canadian Chamber of Commerce reaffirms the importance of the resource sector.

Key messages:

- Since 2015, Canada's productivity, which is directly tied to wages and inflation, has fallen while in the U.S. it has increased by 43 per cent.
- Increasing investment in natural resources would increase productivity in Canada, lowering inflation and causing wages to rise.
- Alberta is doing our part, with massive investments from Dow Chemical, Air Products, Imperial, and more ensuring our resource sectors have plenty of room to grow.
- Finance Minister Nate Horner is sponsoring a productivity summit hosted by the University of Calgary's School of Public Policy on Oct. 16-17, and experts from across all sectors of the economy will be providing their suggestions. Four Finance Ministers from across Canada will be attending.

Alberta's government is providing matching funds to support the Canadian Red Cross' Support to Small Businesses and Not-for-Profits Program.

Key messages:

- Our hearts go out to the businesses and communities that have been impacted by the wildfires.
- Alberta's government understands that getting back to business as soon as possible will be important for business owners and the communities they serve.
- That is why we are proud to provide matching funds to support the Canadian Red Cross' Support to Small Businesses and Not-for-Profits Program.
 - This funding comes from matching funds that were donated through the 2024 Alberta Wildfires Appeal.
- For information about eligibility and to apply, visit:
<https://www.redcross.ca/albertawildfires/smallbusiness>.
- Alberta's government continues to monitor and assess the impact the wildfires are having on small businesses.

Alberta's Minister of Health, Adriana LaGrange, has issued a statement on the significant progress being made toward building a fair and sustainable compensation model for primary care physicians in Alberta.

Key messages:

- Alberta's government values doctors in Alberta and is committed to ensuring that primary care is stabilized in the province, so Albertans get the care they need where and when they need it.
- That is why, in April, Alberta's government announced a new primary care compensation model, to be developed in close collaboration with the Alberta Medical Association (AMA).
- We knew from the start that developing a new physician compensation model would be a complex and time-consuming process and we have made tremendous progress since April.
- Alberta's government is continuing to work with the AMA to finalize key details of the new model – one that is financially sustainable and supportive of both our physicians and Albertans well into the future.

- Strengthening primary health care and addressing health care staffing challenges remains a priority for Alberta's government and we will continue working with our partners to find solutions.

Alberta's government has announced a significant investment in the future of aviation through a \$900,000 Workforce Strategies Grant awarded to Elevate Aviation.

Key messages:

- Alberta's government recognizes the importance of our aviation industry to our province's economy and is committed to addressing the workforce shortage of aviation professionals.
- We have recently committed \$900,000 to Elevate Aviation to invest in a state-of-the-art Virtual Reality Aviation Maintenance Training System, set to transform aviation training across the province.
 - This state-of-the-art system uses immersive virtual reality technology to create lifelike training environments, enabling trainees to practice and perfect their skills in a risk-free setting.
 - This dynamic approach will accelerate learning and give graduates the experience they need to be industry-ready from day one.
- Investing in innovative training solutions like virtual reality is integral to Alberta's strategy for economic growth, ensuring a steady stream of skilled professionals and maintaining the province's competitive advantage in a rapidly evolving industry.
- The Workforce Strategies Grant funding Elevate Aviation's system aims to broaden access to high-quality aviation training, including for women, and rural and Indigenous communities.

Alberta's government is launching a Seamless Patient Experience Review to ensure the province's refocused health care system provides consistent and efficient cross-sector care for all Albertans.

Key messages:

- Alberta's government continues to take significant action to refocus the health care system so Albertans can get the right care when and where they need it most.
- Albertans expect improved performance and outcomes when they begin to access the refocused health care system, which includes being able to access consistent, appropriate, and efficient care across multiple sectors.
- That's why Alberta's government is launching the Seamless Patient Experience Review – to make sure that when new provincial health agencies become operational, service providers deliver care in a manner that puts patients and their health first.
- Led by Dr. Lyle Oberg, the review will provide recommendations to the Integration Council on the implementation of seamless patient experiences in the context of the refocused health care system.

Alberta's government is investing in rural health facilities across Alberta to ensure all Albertans get the care they need, when and where they need it.

Key messages:

- Alberta's government is committed to providing high-quality health care services for all Albertans, no matter where they live in the province.
- To ensure Albertans can get the care they need close to home, Alberta's government is investing almost \$15.5 million to improve access to health-care services in rural and remote communities.

- This investment will support the construction of new dialysis unit in Lloydminster, enhance kidney care services for residents of Grande Prairie and its surrounding area, and support the construction of the Brian Rosche Ambulance Station in Slake Lake.
- Alberta's government will continue to take significant action to refocus the health care system to ensure that health care facilities can meet the needs of their communities in every corner of the province.

Premier Danielle Smith released a social media video on the UCP government plan to introduce legislation to amend and strengthen the Alberta Bill of Rights.

Key messages:

- In a few weeks time, our UCP government will be introducing legislation to amend and strengthen the Alberta Bill of Rights, a document that has stood as a safeguard for our civil liberties and freedoms for decades.
- Since its inception, the Alberta Bill of Rights has recognized the fundamental rights and freedoms that are essential to a free and democratic society.
 - It enshrines the principles that every Albertan holds dear – freedom of speech, freedom of religion, and the right to equality before the law among other fundamental rights.
- Now the Bill of Rights has served its purpose well over the years, but as our society evolves, so too must our laws to ensure our rights and freedoms remain properly protected in an ever-changing world.
- This is why we will be bringing forward three key amendments:

Amendments in the Police Amendment Act, 2022 made December 2022 will mandate the creation of civilian governance bodies for all communities policed by the RCMP and set out regulation-making authority for these bodies.

Key Messages:

Ensuring Albertans are kept safe is a priority for Alberta's government which is why it introduced and passed the *Police Amendment Act, 2022* in the Fall session of 2022.

- This important piece of legislation is strengthening RCMP ties to the communities they serve and improve police accountability by mandating civilian governance bodies for municipalities policed by the RCMP.
- An Order in Council for the legislation was signed, with the new regulations coming into force set for March 1, 2025.
- The creation of the municipal and regional policing committees and the Provincial Police Advisory Board will ensure large and small municipalities have a role in setting province-wide policing priorities and performance goals for the RCMP to ensure service delivery reflects and addresses local needs.
- Alberta's government is working to improve police accountability by reforming policing practices and strengthening law enforcement's ties to the communities they serve.
- Amendments to the *Police Act* will ensure all RCMP-policed communities have a voice in setting province-wide policing priorities and performance goals by creating municipal and regional policing committees, as well as a provincial police advisory board.

New regulations will bring more stability and clarity to Alberta's Rate of Last Resort.

Key messages:

- As part of our long-term efforts to protect Alberta’s ratepayers and lower utility bills, Alberta’s government is helping consumers be better informed of their energy options.
- To help Albertans better understand the rate they are paying and encourage them to find the best option available, our government making changes to Alberta’s Rate of Last Resort starting Jan. 1, 2025.
 - Our government is renaming default electricity rate from the Regulated Rate Option (RRO) to the Rate of Last Resort to better reflect the nature of the rate.
 - We’ve introduced a rate confirmation requirement, where the Utilities Consumer Advocate (UCA) will contact all ROLR customers every 90 days to confirm whether they would like to stay on the Rate of Last Resort and encourage them to explore their options.
 - Providers will be required to clearly indicate on customer bills that they are on the Rate of Last Resort and update the terms and conditions of their service agreements.
- For Albertans unable to sign a competitive contract, Alberta’s government is making the Rate of Last Resort more stable and predictable to protect them from power price spikes.
 - The Rate of Last Resort will be fixed for a two-year term starting January 1, 2025, and can only be changed to a maximum of 10 per cent between terms.
- We strongly encourage all Albertans to explore their electricity options and find the best rate available to them.
 - Last year, tens of thousands of Albertans moved off the Rate of Last Resort to competitive contracts for a more affordable option.

Alberta’s tourism industry smashed records in 2023, increasing tourism revenues by nearly 20%.

Key Messages:

- It’s clear: the world wants more Alberta!
- In 2023, visitors spent a record-breaking \$12.7 billion in Alberta, supporting jobs and businesses province wide.
 - This surpasses the previous record by nearly 20%, injecting \$2 billion more into the province’s economy than in 2022.
- 2023’s record-setting year shows that Alberta’s tourism strategy is working, and investments made by Alberta’s government in the province’s tourism sector are paying off.
- Let’s continue to show the world what Albertans already know: Alberta is the best place in the world to live, visit and play.

Alberta’s government is investing in a pilot project that aims to improve cancer screening access and increase early detection rates among underserved populations.

Key messages:

- Alberta’s government is committed to increasing access for early detection of cancer, recognizing it as crucial for saving lives.
- To support this commitment, Alberta’s government, along with Alberta Health Services (AHS) and Alberta Precision Labs, launched a pilot project this week to explore innovative ways to expand cancer screening for Albertans.
- The project focuses on increasing rates of testing in particular groups who have low rates and invite eligible Albertans, including Indigenous people and individuals living in rural and remote communities to participate.

- This pilot will help create effective and lasting HPV self-sampling methods for under-screened populations and establish the steps needed to expand cervical self-screening across the province.
- Our government remains dedicated to investing in innovative projects like this to ensure that all Albertans can access the care they need when and where they need it.

Alberta's government has officially submitted our feedback to the Competition Bureau on Bill C-59: Fall Economic Statement Implementation Act, 2023, which passed in June 2024.

Key Messages:

- The federal government's changes to the Competition Act are undemocratic, extreme and will hurt hardworking businesses and families. These ideological rules don't help the environment but do threaten investment, jobs, and decades of environmental progress.
 - These amendments punish Canadian companies and unnecessarily risk billions of dollars of investments in Alberta's and Canada's economy. This is a gag order on freedom of speech.
- We should be celebrating and increasing public information about ongoing commitments to responsible development, not attacking and silencing it.
- This isn't about 'truth in advertising.' That's a smokescreen. Instead, this creates a new double-standard, providing a path for anti-energy and anti-business groups to silence those working to reduce emissions while growing the economy.
 - These new rules will effectively prevent any company from making climate-related statements unless they meet an impossible and undefined 'internationally recognized methodology.' No such accepted methodology exists now or in the foreseeable future.
- We will continue to defend our provincial jurisdiction as we explore every legal option at our disposal to defend our rights and protect our industries from job-killing federal overreach.

October is Women's History Month in Canada. In Alberta, we recognize Women's History Month annually to celebrate the outstanding achievements of women throughout our province's past and present. Minister Fir will issue a statement at the beginning of the month.

Key Messages:

- October is Women's History Month, a time for us to recognize the contributions of outstanding women throughout our province's history.
- Alberta women have long been the backbone of our province, with a tradition of breaking barriers and improving the lives of women and girls in Alberta and Canada.
- This month we celebrate historical figures such as the Famous Five, Nellie Carlson, Violet King Henry and others, whose groundbreaking leadership helped to advance women's rights.
- Women's History Month is also a time to thank women from every generation who continue to make our communities stronger and inspire others as champions of gender equality.
- To help ensure women can continue to lead and break barriers, Alberta's government provides funding for three scholarship opportunities to women in post-secondary to help ensure more women have the chance to break into fields in which their gender is unrepresented.