



Organizational Meeting

Monday, October 27, 2025 at 5:30pm
Council Chambers

1. NEW COUNCIL SWEARING IN / OATH OF OFFICE
 - a. *CAO Gerner will swear in Mayor Liebelt*
 - b. *Mayor Liebelt will then swear in Councillors Don Cody, Dorothy Fraser, and Shayne Johnson
(Councillor Dave Degenstein will be away, and will be sworn in at the Nov. 10 Council meeting)*
2. CALL TO ORDER
3. ADOPTION OF THE AGENDA
4. APPOINTMENT OF DEPUTY MAYOR
5. COUNCIL MEETINGS
6. COUNCIL APPOINTMENTS
7. CLOSED SESSION
 - a. Council Governance Planning – *as per Sec. 17, 29 of the Access to Information Act*
8. ADJOURNMENT

REQUEST FOR DECISION

Appointment of Deputy Mayor

October 27, 2025



BACKGROUND

In accordance with section 152 of the Municipal Government Act (MGA), Council must appoint a deputy mayor. As there are 4 councillors and 4 years in the council term it is recommended that Council appoint a different councillor for each year of the term to serve as deputy mayor. Each year in October at the annual organizational meeting, Council will then make a motion to thank the outgoing deputy mayor and appoint the next one on the list.

Council may consider the following schedule for deputy mayor

- 2026 *Councillor Johnson*
- 2027 *Councillor Degenstein*
- 2028 *Councillor Fraser*
- 2029 *Councillor Cody*

RECOMMENDED MOTIONS

1. That the deputy mayor schedule be approved as follows:
 - 2026 *Councillor Johnson*
 - 2027 *Councillor Degenstein*
 - 2028 *Councillor Fraser*
 - 2029 *Councillor Cody*
2. That Councillor Johnson be appointed Deputy Mayor until the Organizational Meeting in October of 2026.

REQUEST FOR DECISION

Council Meeting Schedule

October 27, 2025



BACKGROUND

Every year, Council establishes their meetings by resolution. The meetings are held in the chambers and have been held on the second Monday of each month starting at 5:30pm. In the months that the second Monday is a holiday, then the meeting has been held on Tuesday.

The schedule for the next year would then be as follows:

- *November 10, 2025*
- *December 8, 2025*
- *January 12, 2026*
- *February 9, 2026*
- *March 9, 2026*
- *April 13, 2026*
- *May 11, 2026*
- *June 8, 2026*
- *July 13, 2026*
- *August 10, 2026*
- *September 14, 2026*
- *October 13, 2026 (Tuesday)*

One small change to consider. It is recommended that Council now meet at 6pm to allow time for dinner and any other preliminary engagements that are occasionally needed.

RECOMMENDED MOTION

That the regular Council meetings be set for the second Monday of every month, starting at 6pm to be held in the Council Chambers, except for holiday Mondays, where the meeting will then be held on the following Tuesday.

REQUEST FOR DECISION

Council Appointments

October 27, 2025



BACKGROUND

Every year, Council makes assignments to each member, appointing them to various authorities, boards, commissions, and committees. In the interest of continuity and councillor effectiveness it is recommended that councillors continue in assignments, where reasonable, from year to year rather than switching around.

The Mayor and CAO reviewed the assignments and have made the following draft line-up for discussion and consideration by Council. Attached is the list with the draft changes in red, with yellow highlight.

When Council is satisfied with the list and any revisions, they can then approve them by motion.

RECOMMENDED MOTION

That the following Council appointments be made until the organizational meeting in 2026.

Town of Milk River Appointments to Authorities, Boards, Commissions and Committees 2025-2026



The following are appointments of Council members to various Authorities, Boards, Commissions and Committees for the period of October 28, 2025 to October 13, 2026.

Chief Mountain Regional Solid Waste Services Commission • Town Agreement (2000)	1 Councillor 1 Alternate	L. Liebelt
Chinook Arch Regional Library Board • Town Agreement (2021)	1 Councillor	D. Fraser
Chinook Intermunicipal Subdivision and Development Appeal Board • Town Bylaw 1018	1 Councillor	L. Liebelt
Committee of the Whole • When required	5 Councillors	All of Council
Family & Community Support Services • Town Bylaw 625 • Agreement (1982) • FCSS Governance Policies	1 Councillor 1 Alternate	D. Degenstein
Heritage Handi-Bus • Handi-Bus Bylaws	1 Councillor	S. Johnson
Canada's Western Gateway	Silent	L. Liebelt
Intermunicipal Collaboration Framework Committee • ICF Agreement (2020)	2 Councillors 1 Alternate	D. Cody and D. Degenstein Alternate – D. Fraser
Mayors and Reeves	Mayor or Deputy Mayor	L. Liebelt; Dep Mayor
Milk River and District Ag Society • Ag Society Bylaw (2020)	1 Councillor – nonvoting rights	S. Johnson
Milk River and District Senior Citizens Society • Society Bylaws	Silent	D. Fraser
Milk River Cemetery Board • Cemetery Bylaws	1 Councillor	L. Liebelt
Milk River Community Business Association • Association Bylaws	Silent	D. Degenstein
Milk River Health Professionals Attraction and Retention Committee • Committee Bylaws	Designate	D. Fraser

Town of Milk River Appointments to Authorities, Boards, Commissions and Committees 2025-2026



Milk River Municipal Library Board - Libraries Act - Town Bylaw 574	No more than two councillors	D. Fraser
Milk River Watershed Council Canada Watershed Bylaw	Membership	
Municipal Planning Commission (Subdivision & Development Authority) Town Bylaw 803	2 Councillors	D. Degenstein D. Cody
Oldman River Regional Services Commission ORRSC Bylaw 2013-2	1 Councillor 1 Alternate	S. Johnson
Quad Council	All of Council	All of Council
Regional Emergency Advisory Committee - Town Bylaw 1030 - CoWREP Terms of Reference	1 Councillor 1 Alternate	Johnson
Ridge Country Housing Housing Business Plan 2023-2025	1 Councillor? 1 Alternate?	D. Degenstein D. Cody?
Ridge Regional Public Safety Services Ridge Bylaw 001-16	1 Councillor	D. Degenstein
Riverside Community Golf Course Society Society Bylaws	Silent	L. Liebelt
SouthGrow Articles of Association (2021)	1 Councillor 1 Alternate	S. Johnson
Veteran's Memorial Highway Highway 36	1 Councillor	D. Degenstein Alternate – S. Johnson