

Regular and Closed Meeting Agenda
for Monday, February 12, 2024, at 5:30 p.m. to be held
in the Council Chambers, in the Town Hall Complex,
at 240 Main Street, Milk River, Alberta



1. Call to Order
2. Delegations 6:00 pm
 - A) RCMP
3. Additions to the Agenda
4. Approval of Minutes
 - A) Minutes of the January 8, 2024, Regular Council Meeting
5. Business Arising from Minutes
6. Financial Report
7. Administration Reports
 - A) Public Works
 - B) Community Peace Officer
 - C) Chief Administrative Officer
8. Bylaws and Policies
 - A) Borrowing Bylaw
 - B) Vehicle Policy A3.0
 - C) Snow Policy
9. Old Business
10. New Business
 - A) Correspondence
 - B) County of Warner Donation Request
 - C) Milk River Health Professionals Attraction and Retention Housing Sub-Committee
 - D) Canada Day Donation Request
 - E) Pink Shirt Day Proclamation
 - F) Payment Approval for Invoices
 - G) Milk River Watershed Donation Request
11. Councillor Reports
 - A) Authorities, Boards, Committees and Commission Minutes
12. Mayor's Report
 - A) Authorities, Boards, Committees and Commission Minutes
13. Closed Session
14. Adjournment

Request for Decision

RCMP Delegation

February 12, 2024



RECOMMENDATION

That the RCMP Report be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

On a quarterly basis, the Milk River RCMP detachment will provide a Community Policing Report that serves to provide a quarterly snapshot of the human resources, financial data, and crime statistics.

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Community Letter
2. Milk River Community Report
3. Q3 Provincial Statistics



February 1st, 2024

Cpl. Mike Brown
Detachment Commander
Milk River, Alberta

Dear Mayor Liebelt,

Please find the quarterly Community Policing Report attached that covers the October 1st to December 31st, 2023 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Milk River RCMP.

I would also like to update you on one of our current technological endeavours. Over the last decade, the RCMP has utilized Remotely Piloted Aircraft Systems (RPAS) to support our specialized units, i.e. our Emergency Response Teams – which has been incredibly effective for enhancing police and public safety. Although the advancement of technology benefits industry and recreation, it facilitates greater accessibility for criminals, which requires a strategic response. To remain current in our ever-changing environment, and to be responsive to public reviews that call for better access to air support such as the Nova Scotia Mass Casualty Commission of Inquiry, we are actively researching and testing new technologies in a policing environment to enhance public safety. One such technology is how we might use RPAS for potential new police applications. This includes how we might use RPAS to assist with select calls for service, crime photography, search and rescue, and unfolding critical incidents, i.e. an active shooter. With its potential and capability for wider applications, we are further considering program options for our municipal, rural, and Indigenous communities; scalable depending on community need and interest. While we will always need a helicopter and fixed-wing aircraft for the movement of resources, these larger assets are not always immediately available. RPAS technology is providing an opportunity for our communities to effectively have their own police air support, at a significantly lower cost. As I learn more about further opportunities and challenges, I will be sure to keep you updated and informed.

Your ongoing engagement and the feedback you provide guides our Detachment team, and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Cpl. Mike Brown
Detachment Commander
Milk River RCMP Detachment



RCMP Provincial Policing Report

Detachment	Milk River
Detachment Commander	Cpl. Mike BROWN
Quarter	Q3
FTE Utilization Plan	2023/24
Date of Report	

Community Consultations

Date	
Meeting Type	
Topics Discussed	
Notes/Comments	No CCT Information Provided.

Insert Consultation Before this One and Go to it	Insert Consultation After this One and Go to it
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Community Priorities

Priority 1	
Current Status & Results	
Priority 2	
Current Status & Results	
Priority 3	
Current Status & Results	

Delete Last Priority	Add and go to Priority
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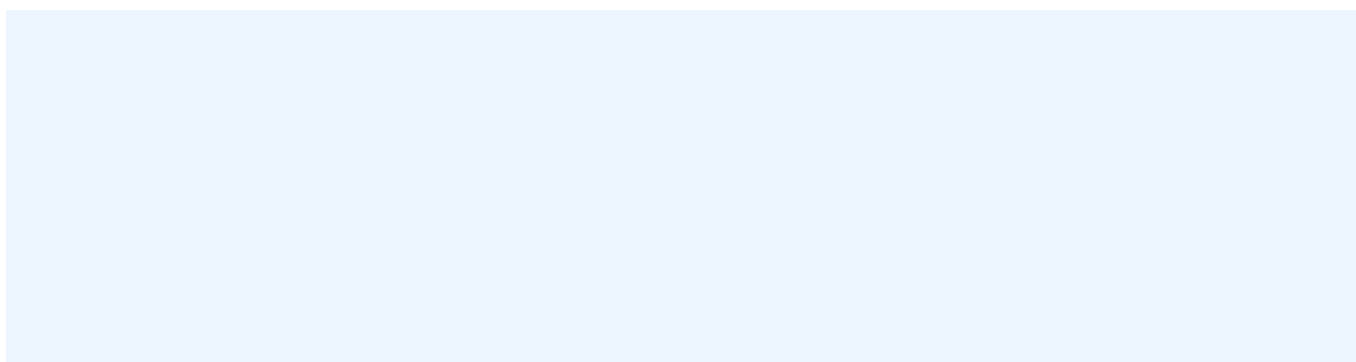
Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	October - December			January - December		
	2022	2023	% Change Year-over-Year	2022	2023	% Change Year-over-Year
Total Criminal Code	34	29	-15%	117	95	-19%
<i>Persons Crime</i>	11	8	-27%	40	30	-25%
<i>Property Crime</i>	11	16	45%	41	41	0%
<i>Other Criminal Code</i>	12	5	-58%	36	24	-33%
Traffic Offences						
<i>Criminal Code Traffic</i>	0	0		5	3	-40%
<i>Provincial Code Traffic</i>	181	212	17%	906	970	7%
<i>Other Traffic</i>	0	1		1	3	200%
CDSA Offences	0	3		1	5	400%
Other Federal Acts	6	3	-50%	31	28	-10%
Other Provincial Acts	11	10	-9%	50	36	-28%
Municipal By-Laws	0	0		4	5	25%
Motor Vehicle Collisions	21	18	-14%	54	50	-7%

1. Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest





Provincial Police Service Composition Table²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	4	4	0	0
Detachment Support	1	1	0	0

2. Data extracted on December 31, 2023 and is subject to change.

3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers: Of the four established positions, four officers are currently working. There are no hard vacancies.

Detachment Support: There is one established position with one resource working. There are no hard vacancies at this time.

Quarterly Financial Drivers



Milk River Provincial Detachment Crime Statistics (Actual) Q4: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	0	0	0	1	N/A	N/A	0.2
Other Sexual Offences		0	0	0	0	0	N/A	N/A	0.0
Assault		1	1	1	3	5	400%	67%	1.0
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		1	1	0	0	0	-100%	N/A	-0.3
Criminal Harassment		0	1	0	6	0	N/A	-100%	0.5
Uttering Threats		3	2	2	2	2	-33%	0%	-0.2
TOTAL PERSONS		5	5	3	11	8	60%	-27%	1.2
Break & Enter		0	5	2	3	2	N/A	-33%	0.2
Theft of Motor Vehicle		0	1	1	0	0	N/A	N/A	-0.1
Theft Over \$5,000		0	0	0	0	0	N/A	N/A	0.0
Theft Under \$5,000		2	4	0	3	1	-50%	-67%	-0.3
Possn Stn Goods		0	0	0	0	2	N/A	N/A	0.4
Fraud		3	1	4	5	4	33%	-20%	0.6
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		3	3	1	0	4	33%	N/A	-0.1
Mischief - Other		3	0	1	0	3	0%	N/A	0.0
TOTAL PROPERTY		11	14	9	11	16	45%	45%	0.7
Offensive Weapons		1	0	0	1	0	-100%	-100%	-0.1
Disturbing the peace		0	0	0	2	1	N/A	-50%	0.4
Fail to Comply & Breaches		2	0	0	5	3	50%	-40%	0.7
OTHER CRIMINAL CODE		1	1	2	4	1	0%	-75%	0.3
TOTAL OTHER CRIMINAL CODE		4	1	2	12	5	25%	-58%	1.3
TOTAL CRIMINAL CODE		20	20	14	34	29	45%	-15%	3.2



Milk River Provincial Detachment

Crime Statistics (Actual)

Q4: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Trafficking		1	0	0	0	2	100%	N/A	0.2
Drug Enforcement - Other		0	0	0	0	1	N/A	N/A	0.2
Total Drugs		1	0	0	0	3	200%	N/A	0.4
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		11	6	0	6	0	-100%	-100%	-2.2
TOTAL FEDERAL		12	6	0	6	3	-75%	-50%	-1.8
Liquor Act		0	1	0	1	0	N/A	-100%	0.0
Cannabis Act		0	0	0	1	0	N/A	-100%	0.1
Mental Health Act		14	2	1	6	6	-57%	0%	-1.2
Other Provincial Stats		6	10	10	3	4	-33%	33%	-1.1
Total Provincial Stats		20	13	11	11	10	-50%	-9%	-2.2
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		4	2	0	0	0	-100%	N/A	-1.0
Total Municipal		4	2	0	0	0	-100%	N/A	-1.0
Fatals		1	0	0	0	0	-100%	N/A	-0.2
Injury MVC		0	0	0	2	0	N/A	-100%	0.2
Property Damage MVC (Reportable)		17	17	18	15	15	-12%	0%	-0.6
Property Damage MVC (Non Reportable)		8	3	0	4	3	-63%	-25%	-0.9
TOTAL MVC		26	20	18	21	18	-31%	-14%	-1.5
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	4	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		18	11	54	181	212	1078%	17%	55.8
Other Traffic		1	0	0	0	1	0%	N/A	0.0
Criminal Code Traffic		5	1	1	0	0	-100%	N/A	-1.1
Common Police Activities									
False Alarms		1	0	0	2	3	200%	50%	0.6
False/Abandoned 911 Call and 911 Act		2	3	2	4	1	-50%	-75%	-0.1
Suspicious Person/Vehicle/Property		3	2	7	6	12	300%	100%	2.2
Persons Reported Missing		2	0	1	1	1	-50%	0%	-0.1
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		7	3	3	1	2	-71%	100%	-1.2
Form 10 (MHA) (Reported)		0	0	0	1	0	N/A	-100%	0.1

Request for Decision

Approval of Minutes

February 12, 2024



RECOMMENDATION

That the minutes for the January 8, 2024, regular council meeting be accepted as presented.

LEGISLATIVE AUTHORITY

Municipal Government Act, Section 208(1)(a)
Procedure Bylaw 1023

BACKGROUND

As per the MGA and the Town's Procedural Bylaw, minutes are to be recorded and given to council for adoption at a subsequent council meeting.

RISKS/CONSEQUENCES

1. By not approving the previous meetings minutes, Council would then not approve the decisions they made, as recorded, and no motion would be actioned by administration.
2. The minutes of the Council meetings can be adopted as amended. Council would need to be specific in an amendment to the recording of the previous meetings minutes.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Prior to Adoption: January 8, 2024, regular council meeting minutes

Prior to Adoption

Minutes of the Town of Milk River Regular and Closed Council meeting held on Monday, January 8, 2024, at 5:30 p.m. in the Council Chambers, in the Town Hall Complex, at 240 Main Street, Milk River, Alberta.

Present - Elected Officials

Mayor Larry Liebelt, Councillor Peggy Losey, Councillor Dave Degenstein, Councillor Anne Michaelis, and Deputy Mayor Shayne Johnson

Present - Administration

Kelly Lloyd, Chief Administrative Officer
Barry Salter, Public Works Supervisor

1. Call to Order

Mayor Liebelt called the meeting to order at 5:30 p.m.

2. Delegation: 6:00 p.m.

A) Jarrad McCoy

Mr. McCoy was in attendance to discuss the latest communication regarding the proposal for Erle Rivers School.

Moved by Deputy Mayor Johnson, "that the presentation from Mr. Jarrad McCoy be accepted as information."

Motion Carried 2024-01

3) Additions to the Agenda

A) Adoption of the Agenda

Additions to the Agenda 10H) Budget Meeting

Moved by Councillor Losey, "that Council approve the agenda for January 8, 2024, regular council meeting as amended."

Motion Carried 2024-02

4) Approval of Minutes

A) Minutes of the December 11, 2023, Regular Council Meeting

Moved by Councillor Degenstein, "to approve the December 11, 2023, regular council meeting minutes as presented."

Motion Carried 2024-03

5. Business Arising from Minutes

6. Financial Report

Moved by Councillor Degenstein, "that Council accept the Financial Report for the period ending December 31, 2023, as information."

Motion Carried 2024-04

7. Administration Reports

A) Public Works

The report was contained within the agenda package.

Moved by Councillor Michaelis, "that Council accept the Public Works report for the period ending December 31, 2023, as information."

Motion Carried 2024-05

B) Community Peace Officer

The report was contained within the agenda package.

Moved by Councillor Degenstein, "that Council accept the Community Peace Officer report for the period ending December 31, 2023, as information."

Motion Carried 2024-06

C) Chief Administrative Officer

CAO Lloyd provided a verbal report in addition to the report contained in the agenda package.

Moved by Councillor Losey, "that Council accept Administration Report for the period ending December 31, 2023, as information."

Motion Carried 2024-07

Moved by Councillor Degenstein, "that Council to add to the agenda, item 10I as the Curling Rink."

Motion Carried 2024-08

5. Bylaws and Policies

A) Utility Bylaw 1047

Moved by Councillor Degenstein, "that the Utility Bylaw 1047 be given second reading."

Motion Carried 2024-09

Moved by Councillor Michaelis, "that the Utility Bylaw 1047 be given third and final reading."

Motion Carried 2024-10

B) Concerts Licenses and Regulations Bylaw 1049

Moved by Councillor Degenstein, "that the Concert Licenses and Regulations Bylaw 1049 be given second reading."

Motion Carried 2024-11

Moved by Deputy Mayor Johnson, "that the Concert Licenses and Regulations Bylaw 1049 be given third and final reading."

Motion Carried 2024-12

C) Animal Control Bylaw 1051

Moved by Councillor Degenstein, "that the Animal Control Bylaw 1051 be given second reading."

Motion Carried 2024-13

Moved by Councillor Losey, "that the Animal Control Bylaw 1051 be given third and final reading."

Motion Carried 2024-14

D) Traffic Control Bylaw 1052

Moved by Deputy Mayor Johnson, "that the Traffic Control Bylaw 1052 be given second reading."

Motion Carried 2024-15

Moved by Councillor Degenstein, "that the Traffic Control Bylaw 1052 be given third and final reading."

Motion Carried 2024-16

E) Airport Commission Bylaw 802

Moved by Councillor Losey, "that Council repeal Bylaw 802, being a bylaw to establish an airport commission."

Motion Carried 2024-17

F) Fire Services Bylaw 1043-23

Moved by Councillor Degenstein, "that the Fire Services Bylaw 1043-23 be given second reading."

Motion Carried 2024-18

Moved by Deputy Mayor Johnson, "that the Fire Services Bylaw 1043-23 be given third and final reading."

Motion Carried 2024-19

6. Old Business

A) Street Signs

Moved by Councillor Losey, "that Council remove street signs from the agenda moving forward."

Motion Carried 2024-20

8. New Business

A) Correspondence

Moved by Deputy Mayor Johnson, "that correspondence for the period ending January 8, 2024, be accepted as information."

Motion Carried 2024-21

B) Health and Safety Agreement

Moved by Councillor Michaelis, "that the Town of Milk River terminate the Health and Safety Agreement with the County of Warner No. 5, providing ninety (90) days' notice to, as per Section 15."

Motion Carried 2024-22

Public Works Supervisor Salter left the meeting at 7:01 p.m.

B) Assessor Appointment

Moved by Councillor Losey, "that Council appoint Benchmark Assessment Consultants Inc. as the Town of Milk Rivers designated municipal assessor. "

Motion Carried 2024-23

D) Auditor Appointment

Moved by Deputy Mayor Johnson, "that Council appoint the Mercer Wilde Group as the Town of Milk Rivers auditor for the 2023 financial year."

Motion Carried 2024-24

Moved by Councillor Losey, "that Council directs administration to go to RFP for auditor services."

Motion Carried 2024-25

E) Riverside Community Golf Course Society Expenses

Moved by Deputy Mayor Johnson, "that Council accept the submitted expenses from the Riverside Community Golf Course Society in the amount of \$29,293.68 against the annual requirement from the golf course lease agreement."

Motion Carried 2024-26

F) Chief Mountain Regional Solid Waste Commission Alternate Appointment

Moved by Councillor Michaelis, "that Council to appoint Councillor Losey as the alternate to the Chief Mountain Regional Solid Waste Commission."

Motion Carried 2024-27

G) Grants in Place of Taxes

Moved by Councillor Degenstein, "that Council direct administration to write off the remaining balance of taxes for Roll Number 36000 in the amount of \$2,903.14."

Motion Carried 2024-28

H) Budget Meeting

The 2024 Budget meeting will be held on February 16th at 1:00 p.m. and is to include a work plan presentation for operating projects as well as capital.

I) Curling Rink

Moved by Councillor Degenstein, "that Council direct administration to discuss with curling club the current agreement and arrangements with a look to revising to a potential cost share prior to budget deliberations."

Motion Carried 2024-29

9. Councillors Reports

Councillor Degenstein attended an FCSS meeting and the Town Hall with MP Motz.

Councillor Losey did not have a report.

Councillor Michaelis attended a Chinook Arch Regional Library Board meeting.

Deputy Mayor Johnson attended the Heritage Handibus, Milk River and District Ag Society, Municipal Planning Commission and SouthGrow meetings.

Moved by Councillor Degenstein, **"that the Councillors reports for the period ending January 8, 2024, be accepted as information."**

Motion Carried 2024-30

10. Mayors Report

Mayor Liebelt attended the following meetings: Town Hall with MP Motz, Chief Mountain Regional Solid Waste Commission, Mayors and Reeves, as well as an interview regarding doctors with Global.

Moved by Councillor Degenstein, **"that Council accept the Mayors Report for the period ending January 8, 2023, as information."**

Motion Carried 2024-31

The Mayor recessed the meeting at 8:02 p.m.

The Mayor reconvened the meeting at 8:08 p.m.

7. Closed Session

A) Section 17 - Disclosure harmful to personal privacy

Moved by Councillor Losey, **"that Council move into closed session in accordance with Section 197(2) of the Municipal Government Act at 8:08 p.m., to discuss matters exempt from disclosure under FOIP Section 17 - Disclosure Harmful to personal privacy, with Council and the CAO to remain in attendance."**

Motion Carried 2023-32

Moved by Councillor Degenstein, **"that the meeting reconvene to the regular Council meeting at 9:11 p.m."**

Motion Carried 2023-33

A) Adjournment

Moved by Councillor Losey, **"that the regular council meeting of January 8, 2024, adjourn at 9:11 p.m."**

Motion Carried 2024-34

Larry Liebelt
Mayor

Kelly Lloyd
Chief Administrative Officer

These minutes were approved on the day of 2024.

Request for Decision

Administration Reports

February 12, 2024



RECOMMENDATION

That the Administration Reports for the period ending January 31, 2024, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

On a monthly basis, administration provides Council with reports on the following: Public Works, Municipal Enforcement (Community Peace Officer), and the Chief Administrative Officer.

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the reports. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Public Works Report
2. Community Peace Officer Report
3. Chief Administrative Officer Report

PUBLIC WORKS REPORT FOR FEBRUARY

The month of January has been busy with the cold and snow. We were plowing numerous times to keep our Priority Routes clear and remove the center windrows. Due to winds and snow, we were unable to keep up with some of the side roads. When we started clearing up side roads it became very difficult with the plow as it had frozen due to cold. Staff did their best and we fielded complaints from the public. As temperatures took a turn and were warming up considerably, we concentrated and removing snow from areas that flood.

The Curling Club discovered a leak inside the building when they replaced their compressor. After reviewing it, since the sump was keeping up with the water, I decided to try and hold off till spring when weather was warmer and ground wasn't frozen. There was concern about compressor getting damaged and possibility of leak getting worst when no one was around. The decision was to start asap on January 19. We waited till January 26 for the utility locates to be complete. Start date with plumbers and Vac Truck was January 30. Due to cement on the outside of the building encasing sewer and water lines the plumber ran into complications. Their line snapped attempting and pulling a new line. At this time a hole was discovered in sewer pipe and fixed. The plumber from Mr. Rooter and the owner met us January 31 (Morning) to continue. After trying to flushing line, it was discovered the break on building side had a crimped line that was unable to successfully pull a water line through. The decision was to pull a brand new line to the side of the building, instead of destroying all the concrete above and attempt the same below. This took a whole afternoon as drilling through the wall proved very challenging. February 1, we hooked up the water line to new curb stop and turned water back on with no leaks. The rest of the day we backfilled the hole and cleaned up.

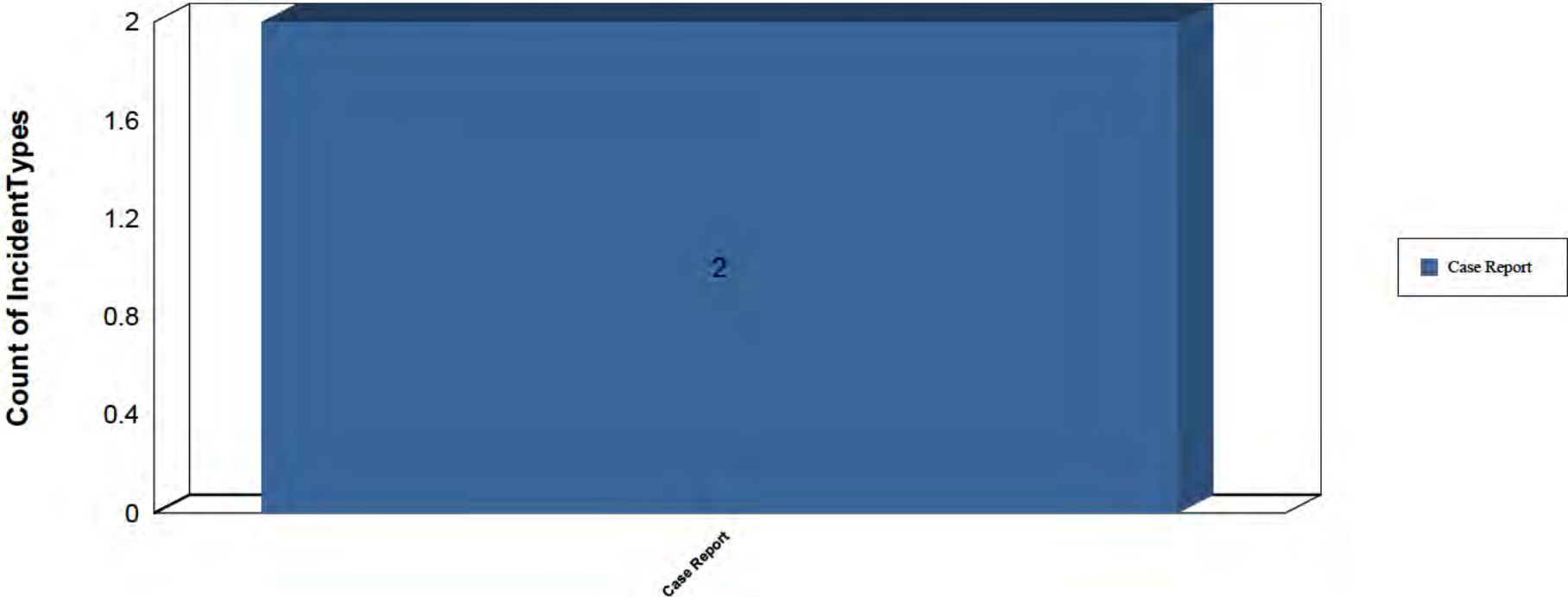
During the cold snap, it was discovered that plugs outside office were not working. I tested all of them and there was no power and called in an electrician. They discovered that the power was on a loop system and the main outlet that was hit damaged the main power wire. They were unable to pull the wires through and explained they would have to run new wires. The quote one new pedestal before install was \$1000.00. The decision was made to place wall outlets as the cheaper and more efficient way.

The dump truck had a major hydraulic leak in the mast that lifts box. All dealerships and mechanical shops wanted to replace mast and not look at seeing if it could be repaired. We found a hydraulic place in Lethbridge that would attempt to repair. They are removing it and hopefully have an answer the week of February 5. The cold weather was hard on equipment and we did a lot of minor repairs ourselves to ensure equipment was operating at full capacity. There were 4 water leaks at home owners' houses, Main street North of 8th, during time period of January 27 to January 31. All water is back on at houses, except one, which is awaiting repairs.

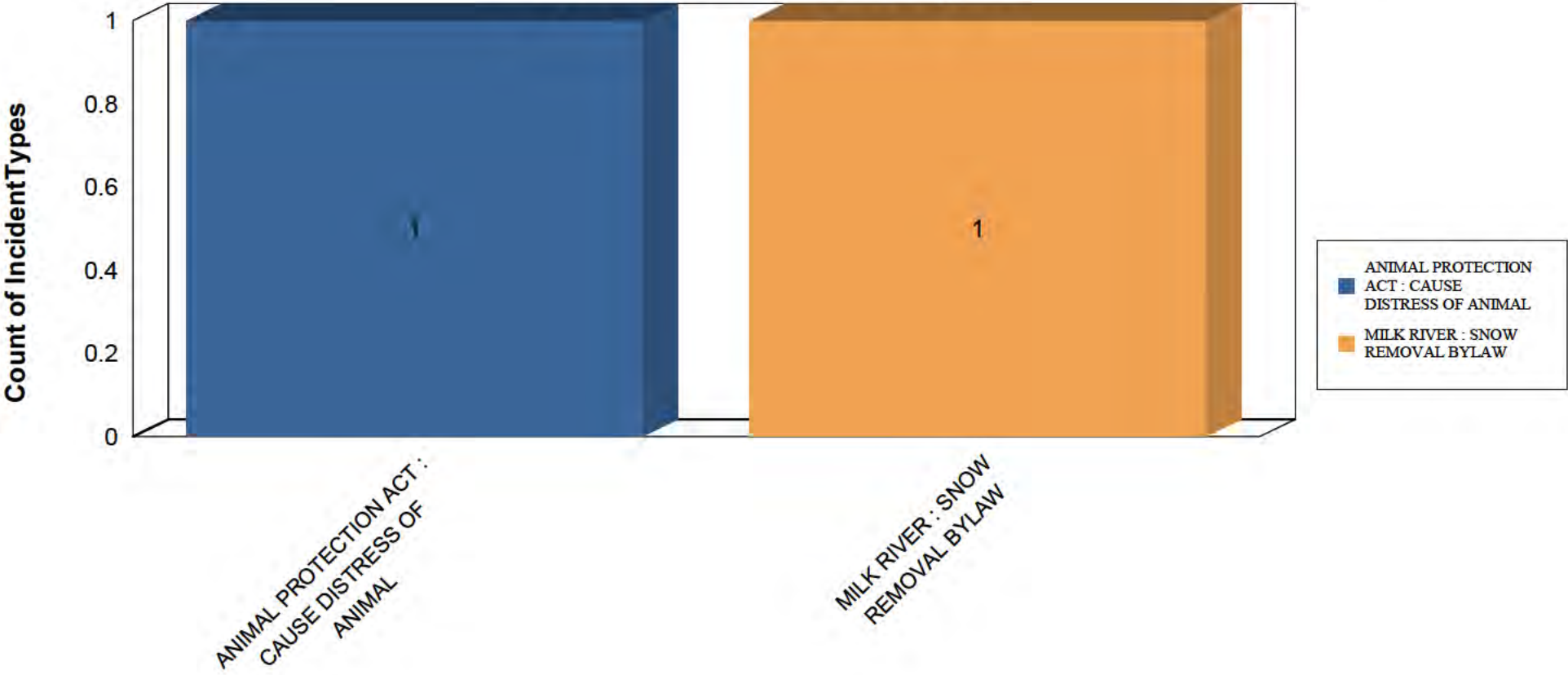
Municipal Enforcement

Statistics from: 1/1/2024 12:00:00AM to 1/31/2024 11:59:00PM

Count of Reports Completed



Count of Incident Types



ANIMAL PROTECTION ACT : CAUSE DISTRESS OF ANIMAL

<u>Location</u>	<u>Case Number</u>	<u>Incident Type</u>	<u>Officer</u>	<u>Date</u>
Case Report RIDGE REGIONAL PUBLIC SAFETY SERVICES : MILK RIVER	RRPSS2024-0002	ANIMAL PROTECTION ACT : CAUSE DISTRESS OF ANIMAL	MELANIE MAREK	2024/01/08 2122

Specific Location



Report Synopsis : Milk River - APA, Dog in distress, left out in the cold

50.00% # of Reports: 1 Case Report ANIMAL PROTECTION ACT : CAUSE DISTRESS OF ANIMAL

MILK RIVER : SNOW REMOVAL BYLAW

<u>Location</u>	<u>Case Number</u>	<u>Incident Type</u>	<u>Officer</u>	<u>Date</u>
Case Report RIDGE REGIONAL PUBLIC SAFETY SERVICES : MILK RIVER	RRPSS2024-0010	MILK RIVER : SNOW REMOVAL BYLAW	MELANIE MAREK	2024/01/11 1410



Report Synopsis : Snow complaint - neighbor pushing snow out into roadway

50.00% # of Reports: 1 Case Report MILK RIVER : SNOW REMOVAL BYLAW

Grand Total: 100.00% Total # of Incident Types Reported: 2 Total # of Reports: 2

Grand Total: 100.00% Total # of Incident Types Reported: 2

2022-04-03	Moved by Councillor Losey, “that administration look into the affordability of raising our grants to the small committees.”	WIP
	2023	
2023-12	Moved by Councillor Losey “that Council directs administration to dispose of extra desks in Council Chambers and clean up Council Chambers.”	WIP
<u>Motion</u> <u>Carried</u> 2023- <u>206</u>	Moved by Deputy Mayor Degenstein, “that Bylaw 1024 and Policy R1.0 be revised reflecting the following changes and bring back to a future Council meeting:	WIP
	<i>the failure to cut grass or weeds, including responsibility for the land at the front of property to the centre of the Street/Avenue and at the alley to the centre of the alley responsibility for the land at the front of the property to the gutter of the Street/Avenue and to where the lane for driving begins in the alley.”</i>	
<u>Motion</u> <u>Carried</u> 2023- <u>210</u>	Moved by Councillor Michaelis, “that Council directs administration to look into sidewalk repair for 108-1 Avenue, NE for 2024 budget.”	2024 Budget
<u>Motion</u> <u>Carried</u> 2023- <u>231</u>	Moved by Councillor Johnson, “that Council direct administration to determine options regarding kochia weeds.”	WIP
<u>Motion</u> <u>Carried</u> 2023- <u>251</u>	Moved by Councillor Losey, “that the detailed park design fee proposal for Block 39 from Stantec, be accepted as information and be put forward to the 2024 budget deliberations.”	2024 Budget
<u>Motion</u> <u>Carried</u> 2023- <u>253</u>	Moved by Councillor Losey, “that Council approve an annual \$1,000.00 member community contribution, for the next three years to Canada’s Western Gateway, beginning in 2024.”	2024 Budget
<u>Motion</u> <u>Carried</u> 2023- <u>255</u>	Moved by Councillor Losey, “that Council directs administration to work with the Milk River and District Ag Society to mitigate water drainage.”	WIP
<u>Motion</u> <u>Carried</u> 2023- <u>260</u>	Moved by Councillor Michaelis, “that Council write a letter to all ministries regarding the Visitor Information Centre, including the Milk River Watershed Council Canada.”	WIP
<u>Motion</u> <u>Carried</u> 2023- <u>279</u>	Moved by Councillor Losey, “that the item of a housing needs assessment be added to the 2024 budget deliberations.”	2024 Budget
<u>Motion</u> <u>Carried</u> 2023- <u>286</u>	Moved by Councillor Degenstein, “that \$10 per person per meal at council to include in budget deliberations for 2024, as well as a change in the procedural bylaw to include a nutrition break.”	2024 Budget
<u>Motion carried</u> <u>2023-287</u>	Moved by Deputy Mayor Johnson, “that Council direct administration to investigate the feasibility of a streetlight on the corner of 3rd Avenue and 1st Street NE.”	WIP
<u>Motion</u> <u>Carried</u> 2023- <u>328</u>	Moved by Councillor Degenstein, “that Council add street signs to the 2024 budget deliberations.”	2024 Budget
<u>Motion</u> <u>Carried</u> 2024- <u>22</u>	Moved by Councillor Michaelis, “that the Town of Milk River terminate the Health and Safety Agreement with the County of Warner No. 5, providing ninety (90) days’ notice to, as per Section 15.”	Complete
<u>Motion</u> <u>Carried</u> 2024- <u>23</u>	Moved by Councillor Losey, “that Council appoint Benchmark Assessment Consultants Inc. as the Town of Milk Rivers designated municipal assessor.”	Complete

<u>Motion</u> <u>Carried</u> 2024- <u>24</u>	Moved by Deputy Mayor Johnson, “that Council appoint the Mercer Wilde Group as the Town of Milk Rivers auditor for the 2023 financial year.”	Complete
<u>Motion</u> <u>Carried</u> 2024- <u>25</u>	Moved by Councillor Losey, “that Council directs administration to go to RFP for auditor services.”	WIP
<u>Motion</u> <u>Carried</u> 2024- <u>27</u>	Moved by Councillor Michaelis, “that Council to appoint Councillor Losey as the alternate to the Chief Mountain Regional Solid Waste Commission.”	Complete
<u>Motion</u> <u>Carried</u> 2024- <u>28</u>	Moved by Councillor Degenstein, “that Council direct administration to write off the remaining balance of taxes for Roll Number 36000 in the amount of \$2,903.14.”	Complete
<u>Motion</u> <u>Carried</u> 2024- <u>29</u>	Moved by Councillor Degenstein, “that Council direct administration to discuss with curling club the current agreement and arrangements with a look to revising to a potential cost share prior to budget deliberations.”	WIP

Request for Decision

Borrowing Bylaw 1054

February 12, 2024



RECOMMENDATION

That Borrowing Bylaw 1054 be given first reading.

That Borrowing Bylaw 1054 be given second reading.

That Borrowing Bylaw 1054 receive unanimous consent for consideration of third reading.

That Borrowing Bylaw 1054 be given third and final reading.

LEGISLATIVE AUTHORITY

MGA Section 256 - Operating expenditures

(1) This section applies to a borrowing made for the purpose of financing operating expenditures.

(2) The amount to be borrowed, together with the unpaid principal of other borrowings made for the purpose of financing operating expenditures, must not exceed the amount the municipality estimates will be raised in taxes in the year the borrowing is made.

(3) A borrowing bylaw that authorizes the borrowing does not have to be advertised if the term of the borrowing does not exceed 3 years.

BACKGROUND

This borrowing bylaw is presented annually for consideration by Council as a precaution should operational funding be required.

ATTACHMENTS

1. Borrowing Bylaw 1054

**TOWN OF MILK RIVER
IN THE PROVINCE OF ALBERTA
BYLAW NO. 1054**

**A BYLAW OF THE TOWN OF MILK RIVER, IN THE PROVINCE OF ALBERTA, TO
AUTHORIZE THE ESTABLISHMENT OF AN OPERATING LOAN FOR 2024 EXPENDITURES
AT THE MILK RIVER BRANCH OF THE ALBERTA TREASURY BRANCHES.**

WHEREAS under the provisions of the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, 2000, as amended, a Municipal Council may borrow money to finance operating expenditures, and

WHEREAS the amount to be borrowed, together with the unpaid principal of other borrowings made for the purpose of financing operating expenditures, must not exceed the amount the municipality estimates will be raised in taxes in the year the borrowing is made; and

WHEREAS the Council of the Town of Milk River estimates that the taxes to be levied for the year 2024 by the Town of Milk River for all purposes will be in excess of the sum of Eight Hundred Thousand Dollars (\$800,000.00); and

WHEREAS the Council of the Town of Milk River has deemed it necessary to provide for a revolving term line of credit totaling Two Hundred Thousand Dollars (\$200,000.00) and a credit card with a limit of Ten Thousand Dollars (\$10,000) at the Milk River Branch of the Alberta Treasury Branch.

NOW THEREFORE, the Council of the Town of Milk River, duly assembled, hereby enacts as follows:

1. THAT the Council of the Town of Milk River hereby authorizes the Mayor and Chief Administrative Officer to borrow, by way of a line of credit from the Alberta Treasury Branch, the sum of Two Hundred Thousand Dollars (\$200,000.00) when the council deems it necessary to meet the expenditures and obligations of the Town of Milk River for the year 2024 until such time as the accounts including taxes and utility charges can be collected, and also agree to pay interest thereon, either in advance or, or at maturity, and in either case after maturity;
 2. THAT in respect of the sum or sums so borrowed, the promissory notes or other negotiable instruments of the Town of Milk River under its corporate seal, duly attested by the signatures of the Mayor or Deputy Mayor and the Chief Administrative Officer, are to be delivered to and in favour of the said Alberta Treasury Branch;
 3. THAT the Council of the Town of Milk River hereby pledges to the said Alberta Treasury Branch as security for payment of the monies to be borrowed hereunder and interest thereon as aforesaid, the whole of the unpaid taxes and penalties on taxes assessed or levied by the Town of Milk River in prior years, together with those taxes and penalties on taxes to be levied in 2024 for such payment to be levied and collected, nor shall the said Alberta Treasury Branch be bound to wait for payment, until such taxes and penalties can be collected;
 4. THAT nothing herein contained shall be waived, prejudicially affected or excluded any right, power, benefit or security, by statute, common law or otherwise given to or implied in favour of the said Alberta Treasury Branch;
-

5. THAT the interest rate shall not exceed 12%, and that interest shall be calculated daily and be due and payable monthly on the last day of each and every month.
6. THAT the term of this loan does not exceed twelve (12) months.
7. THAT this Bylaw come into force on the final date of passing thereof.

Read a first time this day of

Read a second time this day of

Received Unanimous Consent for presentation of third reading this day of

Read a third and final time and passed this day of

Mayor, Larry Liebelt

Chief Administrative Officer, Kelly Lloyd

Request for Decision

Vehicle Use Policy

January 12, 2024



RECOMMENDATION

That Council

LEGISLATIVE AUTHORITY

Policy A3.0 Vehicle Use

BACKGROUND

At the request of Council, the Vehicle Use Policy has been placed on the agenda for discussion.

RISK/CONSEQUENCES

1. Council may provide further direction on this policy. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Vehicle Use Policy

<p align="center">TOWN OF MILK RIVER</p> <p align="center">POLICY AND PROCEDURE MANUAL</p>	<p>SECTION:</p> <p align="center">ADMINISTRATION</p>
<p>POLICY:</p> <p align="center">VEHICLE USE</p>	<p>POLICY NUMBER:</p> <p align="center">A3.0</p>
<p>ADOPTD BY COUNCIL: February 10, 2014</p>	<p>AMENDED:</p>

PURPOSE

In the day to day operation of the Town of Milk River, the need for Town employees to have access to transportation is required in order for them to carry out their designated responsibilities. The Town also recognizes transportation to and from employee residences to their place of work is the responsibility of the Town employee, but it may be more efficient to allow employees who are on 24 hour call to take the Town vehicle home.

GENERAL POLICY

1. Employees designated with 24 hour on call responsibilities will be assigned a Town vehicle at no cost to the employee, subject to the conditions of this policy. These employees shall not utilize Town vehicles for personal reasons. Place of work is deemed to be the nearest Town shop, building or facility to their residence. The following positions are designated as 24 hour on call positions:
 - a) Foreman of Public Works or designated
 - b) On Call Employees (Public Works Employees)
2. Town vehicles will be provided to other employees during operational hours and under emergency situations by their department head. These vehicles shall be used for Town purposes only.
3. Department heads may authorize employees to use a municipally owned vehicle for travel from their residences to their place of work when there is a financial advantage and increased efficiency to the Town and its operations. Department heads may also allow the use of a Town vehicle when it is in the Town's interest to allow an employee to secure parking and care for the vehicle over a short duration. If there is a personal use component and a taxable benefit is determined, the employee shall be required to cover the full cost of the taxes payable on the taxable benefit.

4. Department heads will keep accurate records (date and reasons) when allowing other employees to take vehicles home and shall submit an annual report to the Town Administrator.
5. No employees who have access to a Town vehicle shall utilize the vehicle for personal reasons being definite as “not work related activities”.

Policy Approval Date: 02/10/2014

Passed by Motion No.: 2014-02-19

Request for Decision

Snow and Ice Control Policy

January 12, 2024



RECOMMENDATION

That Council

LEGISLATIVE AUTHORITY

Policy R3.0 Snow and Ice Control

BACKGROUND

Managing snow removal can be quite the balancing act as is seen across many municipalities. Many factors come into play such as resource availability, human resource management, resident concerns, and Council concerns.

Council approved the current Snow and Ice Control policy in November of 2023. With Councils change in direction on snow removal, the latest snow event has raised some questions from residents regarding snow piles, routes, and snow removal timing.

It is on the agenda for Council discussion.

RISK/CONSEQUENCES

1. Council may provide further direction on this policy. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Snow and Ice Control Policy

From: John McCanna <mccanna.john@gmail.com>
Sent: February 4, 2024 2:00 PM
To: main@milkriver.ca; Ryan; mayor@milkriver.ca
Cc: John McCanna
Subject: SNOW REMOVAL SAFETY OBSERVATION

Dear Mayor, CAO, and Councillors

Last winter when called out for an emergency, the RCMP Corporal (driving a 4x4 SUV) got stuck in almost waist-high snow caused by drifting south of the intersection of 8th Avenue and 3rd St NE. This street remained unplowed until a County Truck drove by and cleared that street.

I know the town has a snow removal priority list identifying the order of streets to be cleared. Also, I know there is a moratorium on clearing 7th Avenue (always last to be cleared).

My concern, if there is an emergency and the Police cannot respond because of town snow removal policies, there may be a significant liability attached.

As a concerned citizen, can you increase the snow removal priority on the very short 3rd Street NE that connects 7th Ave to 8th Avenue. This would allow the Police to mobilize in the event of an emergency.

This could make the difference if the Police couldn't respond to a life or death situation. Please bring this up at the February Council meeting for discussion.

Sincerely
John McCanna
401-7th Avenue NE.

Council Policy R3

Snow and Ice Control



Responsibility: Public Works

Effective Date

November 14, 2023

References

Bylaw 139 Sidewalk Snow Removal

Council Resolution

2023-270

POLICY STATEMENT

An effective snow and ice control policy is necessary to allow the Town to function under normal winter weather conditions to reduce snow and ice hazards.

The aim of the snow and ice control policy is to provide reasonable winter driving conditions for vehicles that are properly equipped for winter driving and are operated in a manner consistent with good driving habits.

PURPOSE

To establish the standards, procedures and priorities for the snow and ice control program within the Town of Milk River to ensure for safe traffic movement.

The intent of the snow and ice control policy is to minimize economic loss to the community, ensure the available resources are best utilized, and to reduce the inconvenience and hazards of winter conditions for motorists.

SCOPE

Street and sidewalk snow and ice control throughout the Town of Milk River.

DEFINITIONS

Discretionary - Due to a variety of variables (weather conditions, operational limitations, and seasonal trending), some snow and ice control activities are initiated by administration outside the realm of this policy. The intent of having non-quantified triggers is to provide administration the flexibility to respond to upcoming weather projections, balance resources, and deploy measures to prevent situations that could restrict access for emergency and waste management vehicles. Discretionary does not apply to a performance target measure.

Laneway - also known as back alleys, Laneways provide access to the rear of properties.

Snow plowing - Pushing accumulated snow from the roadway surface either to the sides of the roadway or the centre of the roadway to ensure travel lanes are passable to traffic.

Windrow - A continuous ridge of snow running parallel to the road, created by Snow plowing operations.

RESPONSIBILITIES

The Chief Administrative Officer (CAO) and/or their designate, is responsible for the implementation of this policy.

STANDARDS

1. Guidelines

- 1.1. This policy sets out the priorities and procedures for snow and ice control, however, the Town may direct crews and equipment to work in areas requiring immediate attention due to emergency conditions or localized drifting.
- 1.2. The Town will take full advantage of all snow storage capacity of roadways to minimize the expenditures associated with snow removal and hauling.
- 1.3. The Town may adjust/alter any section within this policy when an emergency and/or when severe weather situations occur.
- 1.4. The Town will consistently endeavour to accomplish the tasks laid out within this policy in the most cost-effective and safe manner, while still maintaining the high level of service.

2. Service Levels

Level of service standards are established for Town controlled roadways according to their priority ranking. The level of service priorities is based upon emergency access and routing, traffic speed and volumes.

- 2.1. Service levels may be impacted by available resources, Council approved budget, equipment failures, and extreme weather conditions.
- 2.2. Snow plowing operations will be conducted on a seven days per week basis meaning that work may commence on weekends and holidays.
- 2.3. Private driveways or sidewalks will not be cleared by Town crews or equipment, with the exception of the sidewalks in the downtown commercial areas, the sidewalk in front of the recreation facilities, including the cement entrance pad and stairs in front of the curling rink and civic centre as depicted in Appendix A. Any minor snow removal will continue to be the responsibility of the business owners.
- 2.4. Except for downtown from 3rd Avenue down and across, Laneways or alleys will not be plowed by Town crews unless extensive snow drifting occurs and will be based upon request and the Discretion of the Town. The focus of Laneway clearing will be to provide access for emergency services and to permit access for garbage removal and business deliveries. Laneways will be cleared with a single pass. Residents will be responsible for clearing openings in the Windrows if access to private property is desired.
- 2.5. Roadway plowing will always take priority over Laneway plowing.

- 2.6. It is expected that there will be extreme weather situations where the immediate demand for snow and ice control services will exceed the available resources.
- 2.7. The Town may commence snow clearing as soon as possible after a storm.
- 2.8. During a blizzard or severe weather conditions, public works and the CAO may use Discretion to prioritize any areas they deem essential.

3. Roadway Plowing and Removal Priority Ranking (Appendix B)

3.1. Priority One

- Emergency Routes and Firehall
 - Firehall apron and sidewalk
- School Access
 - 3rd Avenue NE from Main Street to 3rd Street NE (blade not lifted)
 - North on 3rd Street NE from 3rd Avenue NE to 4th Avenue NE (blade not lifted)
 - 4th Avenue N from 3rd Street NE to 5th Street NE (blade not lifted)
- All of Main Street
- Prairie Rose Lodge
 - 1st Street NW and 4th Avenue NW
- Downtown Commercial Areas
 - Sidewalks in front of downtown businesses (conducted with equipment)
 - 1st Avenue from Railway Street to the alley west of Main Street
 - Laneways (from 3rd Avenue south to 1st Avenue and west to Railway Avenue)

3.2 Remaining Routes

- Public Works and the CAO will use Discretion to clear remaining priority routes (including campground and airport) based on determined needs.
- All other roadways throughout the Town, including 10th Avenue, will be plowed. Snow pushed to the Windrow must be completed prior to snow removal.
- 5th Street or County Road is the responsibility of the County of Warner #5
- Highway #501 is the responsibility of Alberta Transportation; however, the Town will assist with plowing when resources are available. The contracted service provider conducts snow clearing, sanding, etc.

4. Snow Storage and Removal

- 4.1. The Town will build or place Windrows to the centre of the roadway or on the sides of the roads. The Town will make all reasonable efforts to ensure that the Windrows do not block access to private driveways. Windrows in the centre of the roadways will be utilized during extreme weather situations. Residents and businesses that push snow to the Windrow must be completed prior to Windrow pick up.
- 4.2. During extreme weather situations, boulevards may be utilized for snow storage and may result in damages to improvements and private trees within Town boulevards. Care and attention will be taken to reduce potential damage to private trees and boulevards.

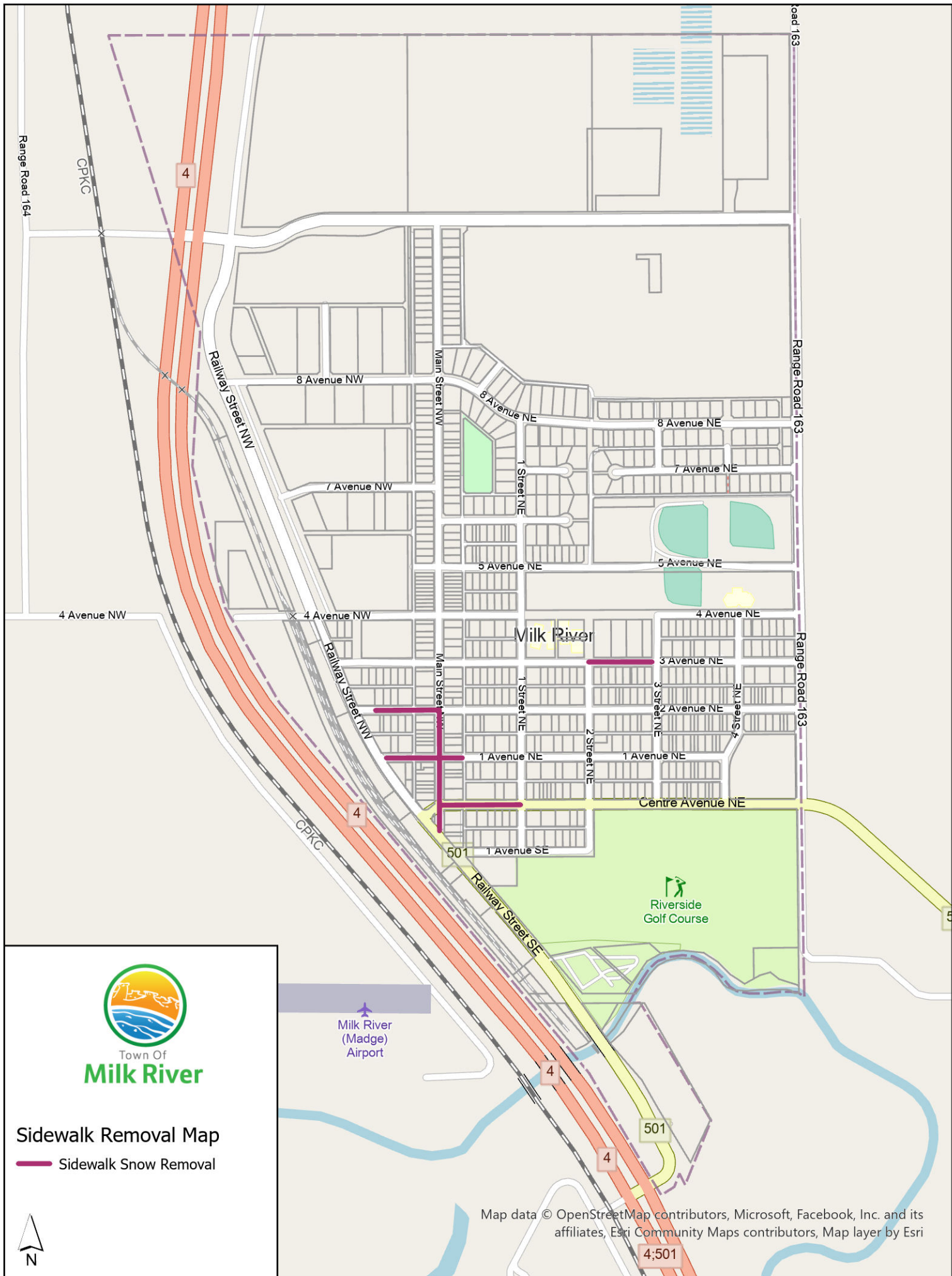
- 4.3. At the Discretion of the Town, Windrows placed on the roadways will be hauled away once snow plowing has been completed and where there is the potential to cause safety or drainage issues.
- 4.4. All snow that will be hauled away will be moved to designated storage sites within the Town, as per Alberta Environment approvals and regulations.
- 4.5. All private snow removal contractors are strictly prohibited from dumping snow on any Town property, street, or snow storage site.

5. Sanding and Snow Fence

- 5.1. Roads are sanded on the same priority basis as Snow plowing.
- 5.2. Every intersection will be sanded at the end of every shift.
- 5.3. The Town is not responsible for any sand/gravel that may be left on boulevards after the snow has melted.
- 5.4. Every fall, snow fence will be erected along 8th Avenue NE in the laneway between 3rd and 4th Street NE.

Revised: September 11, 2023
Revised: September 14, 2015
Approved: March 10, 2010

Resolution: 2023-227
Resolution: 2015-09-08





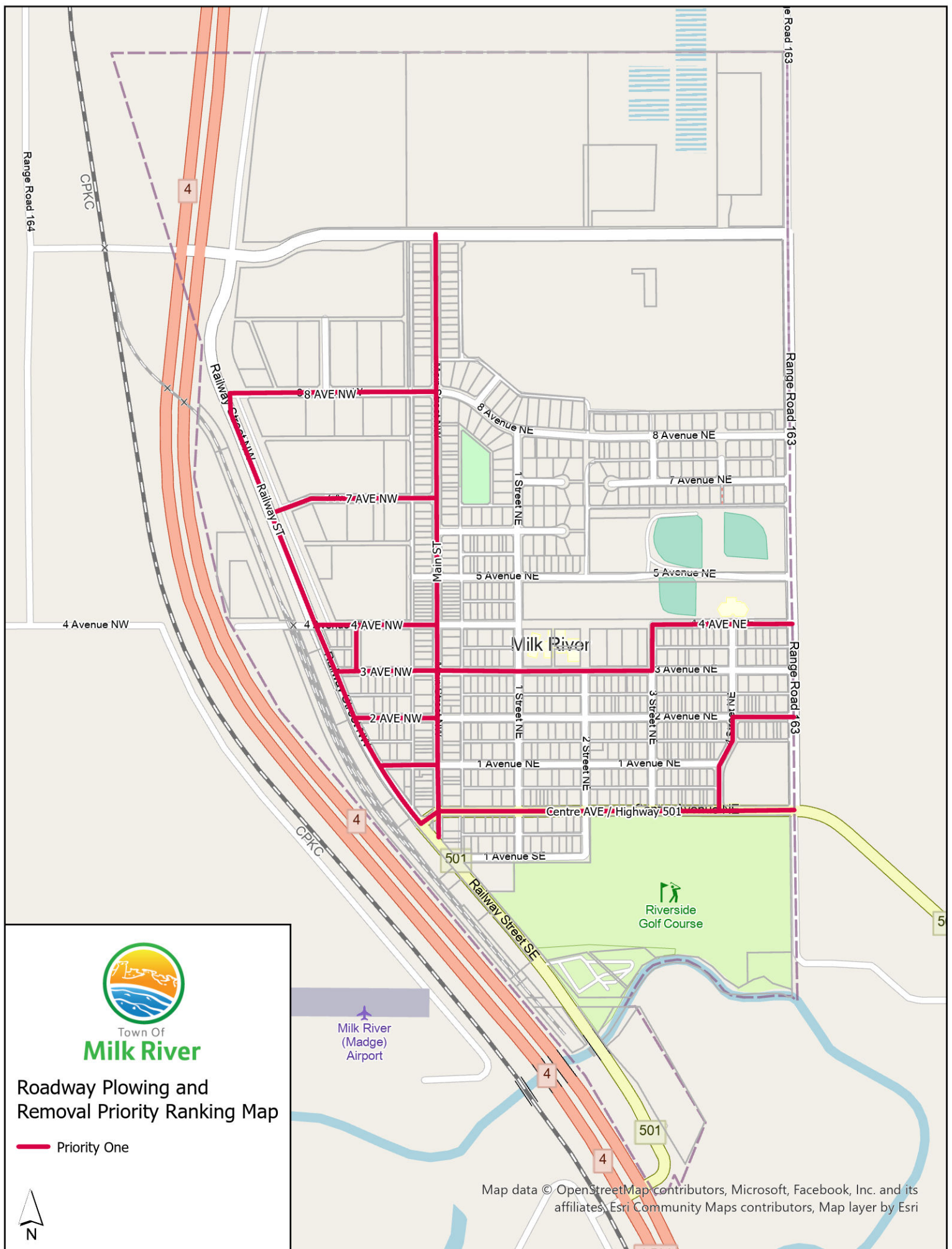
Town Of
Milk River

Roadway Plowing and Removal Priority Ranking Map

 Priority One



Map data © OpenStreetMap contributors, Microsoft, Facebook, Inc. and its affiliates, Esri Community Maps contributors, Map layer by Esri



Request for Decision

Correspondence

February 12, 2024



RECOMMENDATION

That correspondence for the period ending February 12, 2024, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

Correspondence is a collection of general information received at the Town Office and is provided to Council as information.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in correspondence. Council shall be specific in the direction it provides.
2. Council may direct Administration on any item contained in correspondence.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Calgary Climate Club - Drought and Water Preservation
2. SouthGrow - Palliser Economic Partnership Housing Initiative
3. Town of Milk River Community Profile
4. SouthGrow - Regional Economic Development and Provincial Outcomes
5. Municipal Affairs - Municipal Tax Incentives

From: Jenny Yeremiy <jyeremiy@gmail.com>
Sent: January 22, 2024 8:00 AM
Cc: Colin Smith; Joshua Killeen
Subject: Drought and Water Preservation in Alberta
Attachments: Drought & Water Preservation.pdf

Good Morning Councillors, environmental and Indigenous groups, climate leaders, concerned citizens, the regulator, and Ministers,

As volunteers for the Calgary Climate Hub, Colin Smith and I created a video presentation outlining our concerns with the Ministry of Environment and Protected Areas' plans to address Alberta's water crisis. I've attached a PDF of the presentation.

We raise the following concerns:

1. Absence of wildfire planning/prevention planning
2. Continued clear-cut logging
3. Continued industry freshwater use and pollution
4. Scope of modeling and engagement limitations

I ask that you express your support for our concerns to the provincial government:

1. Have wildfire, urban, and rural fire crews available now and coordinating. Plan for an early and intense wildfire season with limited water access.
2. Request a pause on clear-cut logging, rather redirect the forestry industry to address communities at risk or too dense forests.
3. Limit all freshwater use in industrial activities and uphold the eastern slope moratorium on coal mining. Request new procedures for shutting in wells, pipelines, and facilities.
4. Request the state of emergency begin now. Initiate ad-hoc public committees to ensure the public and businesses can plan for limiting water use.

Led by Joshua Killeen of CPAWS, we environmental advocacy groups are creating a fact sheet on the implications of clear-cut logging to watershed storage and stability that we will share with you. Thank you to the Fort MacLeod town council for hearing us on January 8th, we learned more from the opportunity.

We are happy to meet with your group at your earliest convenience to understand how to navigate this uncharted territory together.

Sincerely,

Jenny Yeremiy, P. Geoph and volunteer for the Calgary Climate Hub

Drought & Water Preservation

Jenny Yeremiy & Colin Smith

Who are we and what do we want.

Concerned citizens, experts, and
volunteers with various
environmental organizations within
the city, province, and country.

We seek from Indigenous, City,
Town, and Watershed Councils:

- ★ Recommendations to the
Provincial Government that
include
 - Water preservation opportunities
 - Water contamination mitigation
 - Public engagement and input
-

What we offer

Expertise, passion, and
recommendations in the public's
best interest.

Today we share:

- ★ A review of Alberta
Environment and Protected
Areas 2024 Drought Risk and
Management plan
 - ★ Identified gaps
 - ★ Recommendations
-

Review of the 2024 Drought Risk and Management (DRM) presentation

Alberta Environment and Protected Areas
November 2023

Upstream preservation, poor usage, and waste are not included within scope of the province's DRM plan.

Agenda

1. Importance of Water in Alberta
2. Current Situation
3. Drought Risk
4. Drought Management

We were told by an EPA representative that this is the order the province will prioritize water.

Importance of Water in Alberta

Water is essential for:



Public Health and Safety

Drinking water supply and wastewater dilution



Agriculture

Farmers and ranchers, agri-business, feedlots



Industrial /Commercial business

Oil and gas, power plants, factories and plants, small businesses that use water, etc...



Aquatic environment

Fish and other aquatic life, recreation



Meeting inter-provincial water apportionment obligations

Since August of 2023, 51 regions are in critical water shortages.

4 communities are trucking in municipal water already.



Current Situation

- Basins in critical water shortage condition due to low rainfall and high temperatures (over the summer):
 - Milk River and Oldman River basins.
 - South Saskatchewan River basin.
 - Bow River basin.
 - Red Deer and North Saskatchewan River basins.
 - Tributaries to the Peace, Athabasca, and Hay Rivers.

<https://rivers.alberta.ca/>

Alberta

Flows are down.

Stores are low.

St. Mary and
trucking
communities
impact the Old
Man reserves.

July to September % of normal average natural flow volumes:

- Bow River Basin (7 locations) – 54% of historic natural flow
- Oldman River Basin (5 locations) – 37% of historic natural flow
- Milk River Basin (3 locations) – 41% of historic natural flow
- Red Deer River Basin (2 locations) – 59% of historic natural flow

As of November 30, 2023:

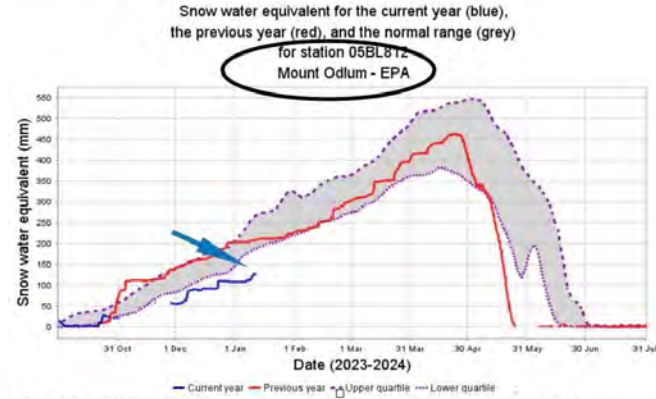
- Storage at Oldman Reservoir is at 25%
 - Normal at this time of year is 62-80%.
- Storage at St. Mary Reservoir is at 11%
 - Normal at this time of year is 45-73%.
- Storage at Pine Coulee Reservoir is at 28%
 - Normal at this time of year is 50-74%
- Storage at Waterton Reservoir is at 32%
 - Normal at this time of year is 48-70%

Courtesy of Kevin Van Tighem

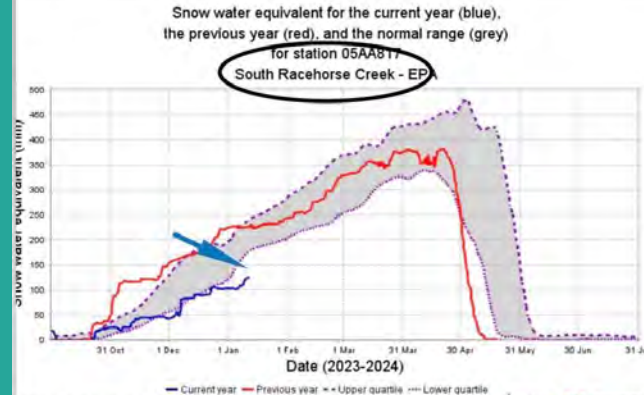
The range of normal for these southern slope headwater areas is in grey. Last year is red. This year is blue.

We are already below the range and heading into three more years of El Nino.

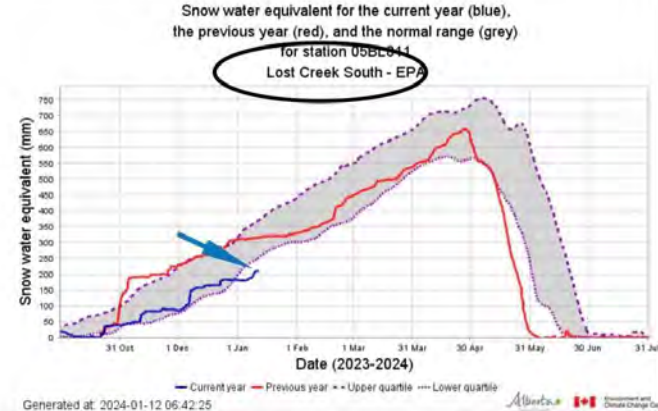
Mount Odium - EPA | Yearly Graph



Racehorse Creek - EPA | Yearly Graph



Lost Creek South - EPA | Yearly Graph



We are to expect further drought, fires, and heat next year and for 3-4 more years.

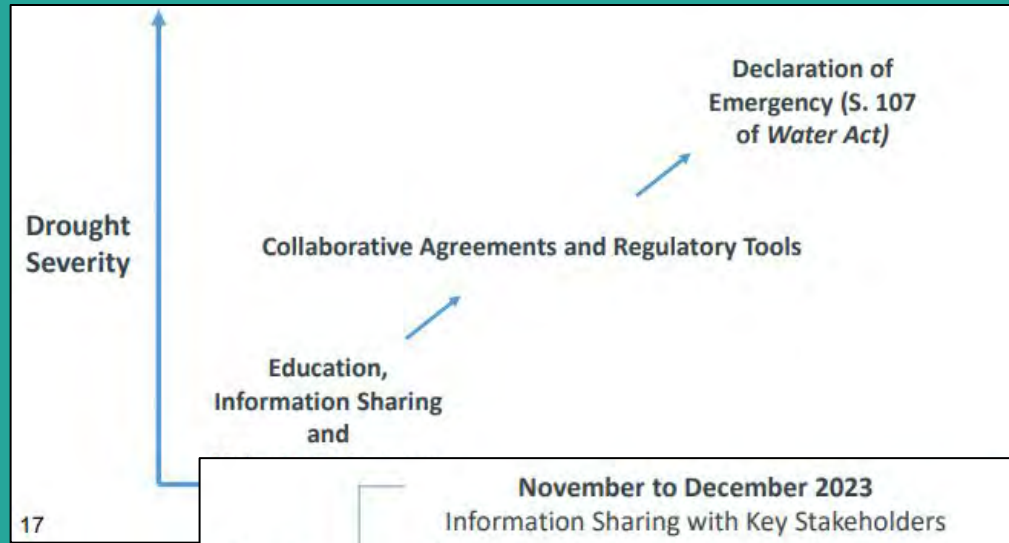
There is more to be done in preservation and prevention!

Drought Risk: Long Range Forecast

- Dec-Jan-Feb forecast for Alberta (from ECCC)
 - El Nino winter (warm and dry) conditions are occurring, and there is a 62% chance of continuing into April-June 2024
 - 50-60% chance of above normal temperatures
 - Minimal precipitation and snowpack forecast* (*but hard to predict)
- Without significant precipitation, spring water levels are expected to be dire
 - “Insurance” from reservoirs used this year
- **Approach → Plan for extreme drought, hope for snow and rain**

The government sees a need to declare a **state of emergency** using section 107 of the Water Act.

FITFIR (first in time, first in right) implications



EPA is
monitoring,
modeling, and
reviewing
objectives with
LICENCE
HOLDERS &
Cabinet.

Coordinating
with the Ministry
of Agriculture
and Irrigation.

GOA Drought Response Activities

Focused teams have been established to develop:

- Operational preparedness and advanced planning for 2024
- Assessing Alberta's apportionment commitments
- Developing process to enable regulatory drought tools
- Prioritizing monitoring needs to enhance predictive modeling
- Determining the impact that low flows in rivers combined with effluent discharges have on water quality
- Reviewing the provinces Instream Objectives and Water Conservation Objectives

Gaps identified within the scope of EPA's plan

Fire, logging, resource development, and unknown risks

Additional Risks

#1: Wildfires

Historic Alberta firefighting practices use freshwater.

Declaring a state of emergency allows focus on:

- ★ Lessons from 2023 wildfire season
 - ★ Firesmart communities
 - Evidence-informed selective logging around communities at risk
 - ★ Wildland crew plans for less water
 - ★ Community education, roles & protocols
-

Additional Risks

#2: Clearcut logging

Headwater forests make and store water that feed rivers. Clearcut logging: reduces water storage capacity, increases flood risk, and loss of critical species, like native trout.

Evidence of risk:

- ★ Highwood logging proceeding despite SSRP prioritizing headwaters protection “Forests will be managed with this as the highest priority (including water storage, recharge and release functions).”
- ★ Clearcutting increases frequency and intensity of floods (Alila et al. 2023)
- ★ Current watershed risk assessments are lacking
- ★ Native trout species declining across Alberta

Additional Risks

#3: Resource Development

Limiting freshwater use and contamination in resource extraction.

- ★ The scope does not the consider the cumulative amounts used or impacts on quality from industrial uses
 - [Fresh Water Use in Oil and Gas Fracking Operations - Alberta Wilderness Association](#)
 - Frac'ing with freshwater damages the formation production and degrades the products (sour).
 - Stop frac'ing altogether or use formation water only
 - Coal, hydrogen, and other mineral resource extraction operations using water
 - Further pollution risks to potable water
 - Evidence from Sparwood coal extraction contaminates water and harms fish:
 - [Toxic elements found near B.C. largest coal mines](#)
 - [Fernie seeks new backup drinking-water source amid mine pollution | The Narwhal](#)
 - [U.S. wants Canada to join investigation of cross-border pollution from B.C. coal mines](#)
-

Additional Risk

#4: Unknown Use

Controlling licence volumes alone does not mitigate creek or surface water usage.

The scope of the management is too narrow:

- ★ Not considering the need for multi-year storage needs
 - ★ Water conservation monitoring via In-stream and Water Conservation Objectives, related to water licences exclude creeks and surface water usage volumes
 - ★ Declaring a state of emergency early, and initiating a public assembly. Allow for short, medium, and long-term precautionary and supportive action.
-

Request of Councils

Ask the Provincial Government to: determine wildfire strategy that uses limited water; stop headwater clearcut harvesting rather redeploy forestry activities to wildfire prevention efforts; limit freshwater use or risk in industry; and create, along with municipal governments, public assemblies on water preservation, management, and use.

Help us work together!

We are entering unknown territory and are best served by sharing information broadly to make decisions quickly that serve us all.

We seek from Indigenous, Town, and Watershed Councils:

- ★ Offer recommendations to the Provincial Government to expand their scope:
 - Water preservation included in modeling
 - Water loss & contamination mitigation
 - Municipal and Public engagement and input and collaboration
 - water use, needs, and infrastructure limitations
 - ★ Request pausing clearcut logging due to watershed stability risks
 - ★ Set freshwater use limits and update industry procedures, accordingly
-

Thank you!

—

From: Peter Casurella <peter.casurella@southgrow.com>
Sent: January 10, 2024 3:02 PM
To: Peter Casurella
Subject: Funding for Municipal Infrastructure from the CIB - Province -wide aggregation project.
Attachments: PEP Housing-Initiative.pdf

Importance: High

Dear SouthGrow CAO's and Board Members,

I've been reached out to by our friends at the Palliser Economic Partnership. In their efforts to assist with the housing crisis in Alberta, they opened conversations with the GOA and representatives of the Canada Infrastructure Bank regarding potential low (or 0%) funding for the municipal expenses associated with building new housing projects. I'm talking specifically about the costs for deep services and roadwork, but at this conceptual state the impression I get is the government is willing to entertain any municipal infrastructure expenses that are required to enable the rapid build out of housing.

The CIB and GOA representatives asked Palliser if they could reach out to the rest of the Regional Economic Development Alliances to see if there were more municipalities with planned projects that would like to be included.

At this point, we are looking to gather information on your projects, they do not need to be shovel ready, but we are looking for the following information:

We are specifically interested in the following details for each project:

Municipality Name

Brief Project Description (up to 10 words)

Total Project Cost or Estimated Cost

Proposed Installation Date

If there is already grant funding in place

Once PEP gathers as many projects for potential inclusion as we can find, the Canada Infrastructure Bank will be in a better position to evaluate what level of funding interest rate they can offer and we can move forward to more detailed discussions.

I am of the opinion that this is a legitimate opportunity that is deserving of our attention. The potential is up to 50% of funding for municipal infrastructure at a very low interest rate.

I've included an official letter from the Palliser Economic Partnership with more information.

Please don't hesitate to reach out to me to discuss this issue in further detail.

Thank you for taking the time to give this matter your attention.

Sincerely,

Peter Casurella

Executive Director
SouthGrow Regional Initiative
Creating Opportunity in Southern Alberta

1-403-394-0615

peter.casurella@southgrow.com

southgrow.com



I am reaching out to you today as part of a crucial initiative to address Alberta's housing crisis, on behalf of Mr. Alf Fischer, a prominent advocate in this endeavor. My responsibility involves overseeing the collection of information for this cause.

I am leading the efforts to compile a comprehensive list of municipal infrastructure projects related to wastewater, waterlines, and roads.

Our goal is to create a master agreement that qualifies for financing through the Canada Infrastructure Bank (CIB), as we work to combat the pressing housing crisis in Alberta.

To ensure the success of this initiative, I kindly request your assistance in providing the necessary information related to your municipality's projects.

We are specifically interested in the following details for each project:

1. Municipality Name
2. Brief Project Description (up to 10 words)
3. Total Project Cost or Estimated Cost
4. Proposed Installation Date
5. If there is already grant funding in place

By sharing this information, we can prioritize and address the infrastructure needs of Alberta's communities as we work together to address the housing needs.

To summarize our goals:

1. Identify the need for infrastructure projects.
2. Understand the total scale of these projects.
3. Collaborate with CIB to modify lending programs if needed.
4. Engage the development industry for 50% private equity participation, which is essential for CIB lending.
5. Emphasize that CIB seeks a return of capital over a 25-year term, making it a valuable financing source.
6. Ensure that serviced lots attract builders and buyers.
7. Explore integration with other federal and provincial initiatives.

Please reach out to discuss this further.

Barbara Kulyk
Executive Director
Palliser Economic Partnership
Office 1-403-878-2347
Cell 1-403-575-8002

Palliser Economic Partnership
Box 1046,
Medicine Hat, AB T1A 7H1
T-403-526-7552-C-403-878-2347 Call or Text
exdirector@palliserlberta.com
palliserlberta.com

Municipal/County Name	Milk River	Contact Name	Kelly Lloyd
		Email	cao@milkriver.ca
Date	December 2023	Phone Number	403-647-3773
Give an overview of your region (150-200 words)			
<p>Welcome to the friendly community of Milk River, Alberta, a town that radiates community pride, safety, and friendliness. Nestled in the heart of this tight-knit community is a sense of belonging and shared identity that forms the foundation of its unique charm. Residents take pride in their town, creating a safe and friendly atmosphere that sets Milk River apart. Strategically located with easy access to the U.S., Milk River thrives along a major transportation corridor, providing not only a gateway to international connections but also enhancing economic opportunities. Amidst this friendly town, you'll find an array of amenities catering to diverse interests, making Milk River not just a place to reside but a vibrant community that values safety, friendliness, and the convenience of a well-connected location.</p>			
Sectors			
What sectors are you most competitive for and why?			
<ol style="list-style-type: none"> Agriculture- due to being surrounded by farmland, this town is a regional hub for the sector in providing support and services. Transportation- due to being located on Highway 4 (Canamex corridor), it makes sense for businesses that are transporting goods between Canada and the U.S to use this as a home base. Tourism- being the first and last town before heading to or coming from the U.S, this gives a prime advantage for tourism offerings. Snowbirds flock to the area in the spring and fall as well as international visitors throughout the year. 			
What is your value proposition?			
<p>Discover the unmatched value of Milk River, Alberta, a community that seamlessly blends affordability, regional prominence, and a myriad of opportunities. As an affordable haven, Milk River provides a cost-effective lifestyle without compromising on quality. Positioned as a regional hub, the town becomes a focal point for diverse opportunities, particularly in agriculture support, fostering growth for farmers and agribusinesses. With a strategic location, Milk River opens doors to thriving tourism, drawing visitors to explore its natural beauty and unique attractions. Choose Milk River for a place where affordability converges with regional significance, offering unparalleled opportunities in agriculture, tourism, transportation, and housing.</p>			
Costs of Doing Business			
Tax rates			
Residential: 9.15 Non-Residential: 21			
Land Costs per acre (average)			
Commercial Lots: \$25k for 14,122 square feet			
Real estate costs per sq. ft (average)			
Average Home YTD: \$206,906K (www.realtor.ca) Lots start at \$15K for 5070 square feet +			
Incentives or cost advantages (if any)			
Incentives being explored for 2024			
Other	Brownfield sites- there are several opportunities for renovated buildings (may contain asbestos)		
Ease of Doing Business			
What supports do you bring for new businesses (try to be specific)?			
A strong community business association, educated workforce, and low overall cost provides support to the business sector.			
Are there major transport access (road, rail, air)			
Road: Highway 4 (CANAMEX corridor) connecting N/S and Highway 501 connecting E/W			
Rail: CPKC spur line			
Airport: Municipal airport (CEW5)			
Describe the business culture in the community			

With a high percentage of small businesses (97%), the stability in the community is high. Due to the location, the business sector is very community focused and encourages investment in the area. With many businesses being multi-generational mixed with new entrepreneurs there is a diversity to the culture that is naturally present. There is a myriad of business including specialty stores, hardware shops, hotels, restaurants, pharmacy, and grocery stores.

How do you make new businesses feel welcomed? Feel supported?

Through the connection with the Business Society as well as numerous community events, businesses will be able to engage with the community right away and build support.

Who is the point of contact for inquiries?

Kelly Lloyd

Speed of Doing Business

What are the permitting & zoning timelines?

Permitted: < 1 week Discretionary: < 1 month

Is the point of contact for inquiries familiar with land use planning, development approvals and the building process?

Yes, and will act as a concierge

Talent

What does your talent pipeline look like? How do you attract talent? What is the affordability look like (e.g., Average housing costs)

With a population that is typically between ages 40-60, the talent pool is drawn from the larger rural area. This includes commuters to Lethbridge and farm families. Milk River also participates in the Rural Renewal Program to help recruit foreign workers to the town.

Is there access to post-secondary or training programs offered?

Closest is Lethbridge

What are the stats about the local workforce?

Alberta Regional Dashboard: 315 people in the labour force with a participation rate of 48% and unemployment rate of 9%. Apprenticeship is popular and the couple's average income is \$109,000. 165 commuters and the K-9 enrollment is increasing.

Stats Canada 2021 Census: 49.4% of the population is between the ages of 15-64 with an average age of 52.

How do you retain talent? What is the quality of life like in your community? (schools, recreation etc.) How do you ensure new residents feel welcome?

Milk River excels in retaining talent through an integrated approach that addresses the well-being and satisfaction of its residents. The town prioritizes quality healthcare (hospital and long-term care), ensuring that residents have access to essential medical services, fostering a healthy and secure environment. Essential amenities (K-12 school) are thoughtfully provided, meeting daily needs, and enhancing the overall quality of life.

Outdoor enthusiasts find their haven in Milk River, as the town is surrounded by diverse outdoor opportunities, from scenic parks to recreational activities (pool, arena, golf course, ball diamonds), promoting an active and balanced lifestyle. Serving as the gateway to Alberta Southwest, Milk River positions itself as a strategic location, attracting professionals with promising career prospects.

ESG (Environmental, Social and Governance) + DEI (Diversity, Equity & Inclusion) ESG compliance and disclosure are top drivers of investor trust as there is a growing awareness that communities, companies, government etc. have the responsibility and resources to accomplish positive climate action and build a more sustainable and resilient future.

What are the environmental, sustainability or emission reduction initiatives in your community?

Milk River is at the beginning stages of its ESG journey with a commitment to LED lighting to reduce light pollution, installation of EV chargers including a Tesla station, and are exploring solar. They continue to engage in proactive wetland management in their parks and golf course.

What are the DEI initiatives in your community?

Diversity is being encouraged through the addition of the Rural Renewal program, which will continue to bring different ethnicities and cultures into the community. Equity has naturally occurred with a large percentage of council and administration being female. Inclusivity is also being worked on through increasing accessibility to structures.

Other

Are there any other aspects that make your community unique?

Milk River's uniqueness lies in its strategic positioning as a vital transportation corridor and the distinguished gateway to Alberta Southeast. Nestled within the town is a charming blend of a small-town feel coupled with big-city amenities, creating an environment that is both intimate and rich in offerings. As a key player in the transportation network, Milk River serves as a crucial link, facilitating seamless movement and connectivity. Beyond its role as a gateway, the town provides residents with the comforting ambiance of a small community while offering access to amenities typically found in larger cities. What sets Milk River apart is its ability to offer the best of both worlds: the tranquility of a small town and the convenience of being a gateway with easy access to the U.S., making it a uniquely positioned and truly special place.

Include any relevant maps or photos of investment ready sites.



Town of Milk River - Municipal Property Listing

212-4th Ave NW

Price: \$25,000

Zoning: Commercial
Area (Sq. FT): 14122



From: Peter Casurella <peter.casurella@southgrow.com>
Sent: January 29, 2024 2:13 PM
To: colin.bexte@outlook.com; Shayla.anderson@barnwell.ca; diandrabh@bloodtribe.org; mayor@bowisland.com; m.jensen@cardston.ca; Roger.houghton1@yahoo.ca; wayne.harris@cardstoncounty.com; dougrfraser@outlook.com; dale.pickering@coaldale.ca; lmontina@coalthurst.ca; jimwillett@coulttsalberta.com; division5@fortymile.ab.ca; trevor@chooselethbridge.ca; msayers@lethcounty.ca; robertmd123@hotmail.com; byrne@magrath.ca; jturcato@mdtaber.ab.ca; cclaassen@mdtaber.ab.ca; johnson@milkriver.ca; dmelnik@villageofmilo.ca; hdekok@picturebutte.ca; evans@raymond.ca; tollestrup@raymond.ca; m.foss@stirling.ca; sandra.nelson43@gmail.com; Daniel.remfert@taber.ca; Joanne.sorensen@taber.ca; rcoad@town.vauxhall.ab.ca; kegeland@town.vauxhall.ab.ca; cdunham@townofvulcan.ca; bmoorecoffey@townofvulcan.ca; laurie.lyckman@vulcan.ca; councillorcolleen2017@gmail.com; Doug.Logan@vulcan.ca; frasercabin1@gmail.com; tp@villageofchamp.com; mike.cutler@claresholm.ca; brad.schlossberger@claresholm.ca; lbuis@telus.net; rford@warnercounty.ca; glen.alm@mdwillowcreek.com; general.manager@mrcable.ca; marcus@terralta.ca; cyndi@lethbridgechamber.com; mike.warkentin@exhibitionpark.ca; bchapman@coaldale.ca; admin@twin3.ca; ed@nikkayuko.com; rishikesh.kumar@fortisalberta.com; leanne.kubiseski@fortisalberta.com; scott.alexander@d-com.ca; erin@tourismlethbridge.com; Linda.erickson@prairiescan.gc.ca; Martin.Ebel@gov.ab.ca; bev@albertasouthwest.com; lbuis@telus.net; edo@southgrow.com; jessie@southgrow.com; peter.casurella@southgrow.com; makayla@southgrow.com
Cc: cao.arrowwood@gmail.com; rcrow@bloodtribe.org; dave@bowisland.com; jeff@cardston.ca; murray@cardstoncounty.com; cao@villageofcarma.com; cao@coaldale.ca; cao@coalthurst.ca; vilcouth@telus.net; Keith.Bodin@fortymile.ab.ca; cao@lethcounty.ca; villageoflmond@gmail.com; james@magrath.ca; Bpeers@mdtaber.ab.ca; cao@milkriver.ca; cao@villageofmilo.ca; cao@nobleford.ca; keith@picturebutte.ca; kurtispratt@raymond.ca; cao@stirling.ca; chris.eagan@taber.ca; cburns@town.vauxhall.ab.ca; kfath@townofvulcan.ca; cao@vulcancounty.ab.ca; cao@warner.ca; cao@villageofchampion.ca; Abe@claresholm.ca; vlg4mostt@telus.net; shathaway@warnercounty.ca; Derrick@mdwillowcreek.com; rachel.s@barnwell.ca
Subject: GOA outcomes from Regional Economic Development: Part 1 of Many
Attachments: Regional Economic Development and Provincial Outcomes.pdf

Dear SouthGrow Board Members and Friends,

In 2018 when the NDP was evaluating the value of the REDA program our organizations sent success stories from the partnership to a mailing list of ~200 government staff and elected officials, reminding them of what they get out of our partnership. I've started that up again and will copy you on the stories as they go out. Please feel free to share them with your own communities. Because we labour out of sight and out of mind, its occasionally important to remind people of what we do for our regions, our municipalities, and our Province.

I am particularly proud of our own accomplishments and look forward to also sharing the stories of the other regions around the province who also do good work that benefits us here in SouthGrow just as we do work that benefits them as well.

Please find attached just one story of Provincial economic development outcomes that the GOA has achieved by partnering with the REDAs. I will faithfully continue to share these stories with our MLA's, ministerial staff, and other stakeholders to remind all involved of the important outcomes of this program and how these partnerships serve the GoA's own interests.

TLDR: Over 3 years the GoA partnered with SouthGrow to the tune of ~\$300,000. In

those three years, we have pulled off a province wide Electric Vehicle Charging Infrastructure project funded by the Federal Government, with matching funding from businesses, municipalities, and institutions, that totals \$4,421,112.55 in work. Once complete in 2024, we will have built 188 charging stations across the province giving you a leverage ratio of 16 - 1 on this program alone. Key point: This is just ONE of many programs we currently have underway AND there are 9 organizations like ours also doing projects with big provincial impacts.

The entire REDA program which the ministry is proposing to end currently costs the GoA only \$1,125,000 per year.

Sincerely,

Peter Casurella
Executive Director
SouthGrow Regional Initiative
Creating Opportunity in Southern Alberta

1-403-394-0615

peter.casurella@southgrow.com

southgrow.com

Regional Economic Development and Provincial Outcomes

Telling the stories of the Government of Alberta's Outcomes through our Partnerships.

The Issue

The Regional Economic Development Alliances are municipally owned non-profits which have been in a partnership with the Government of Alberta since the early 2000's. The organizations were started by the Provincial Government with the intent that the Provincial Government wanted to achieve economic development outcomes and that an excellent way to do that would be to partner with groups of municipalities in economic regions of the province because of their shared interest in advancing opportunities locally. The Government of Alberta sought these partnerships as an excellent way of leveraging local expertise and knowledge, and municipal, business, and federal dollars towards realizing provincial outcomes.

Overall, this has gone very well and today there are 9 thriving Regional Economic Development Alliances that produce outcomes for the province for very little investment from the Provincial Government.

However from time to time we get a new Premier and a new Minister in charge of the portfolio and they sometimes look to cut the budget or end the partnership until we are able to adequately communicate the outcomes and benefits of the partnership to the new personalities involved.

So that's what this is about. Each week I'm going to bombard you all with stories of the success of this Partnership in the hope that the Ministry reconsiders its current decision to end the partnership with the Regions in three years time and keep partnering with us to achieve outcomes for your government like those on display here.

Episode #1: Building a Provincial Network of Chargers without a Cent of Provincial money.

In 2022, Alberta had 44,705 cars on the road that were battery, hybrid, or plug-in electric. While this only constituted 1.2% of all cars on the road, the market share of such vehicles is rapidly increasing. In Alberta, sales of electric vehicles rose in 2022 by 63.7% and Enmax predicts that Calgary alone will be home to some 300,000 EV's by 2030. But just like internal combustion engine cars need gas stations, EV's need charging stations and someone has to build them!

In 2020, the Government of Canada put out a call through Natural Resources Canada for third-party delivery organizations to manage the disbursement of up to \$2 million in rebates to help interested parties build EV chargers across the country. Only two organizations in Alberta applied, Alberta Municipalities and SouthGrow, and without SouthGrow stepping up to the plate, Alberta would have had half the share that it did get in the end of this federal funding.

To make the program work, the Board of SouthGrow decided to offer our funding program at the provincial scale rather than just in our own region. We didn't think there was enough demand to use up

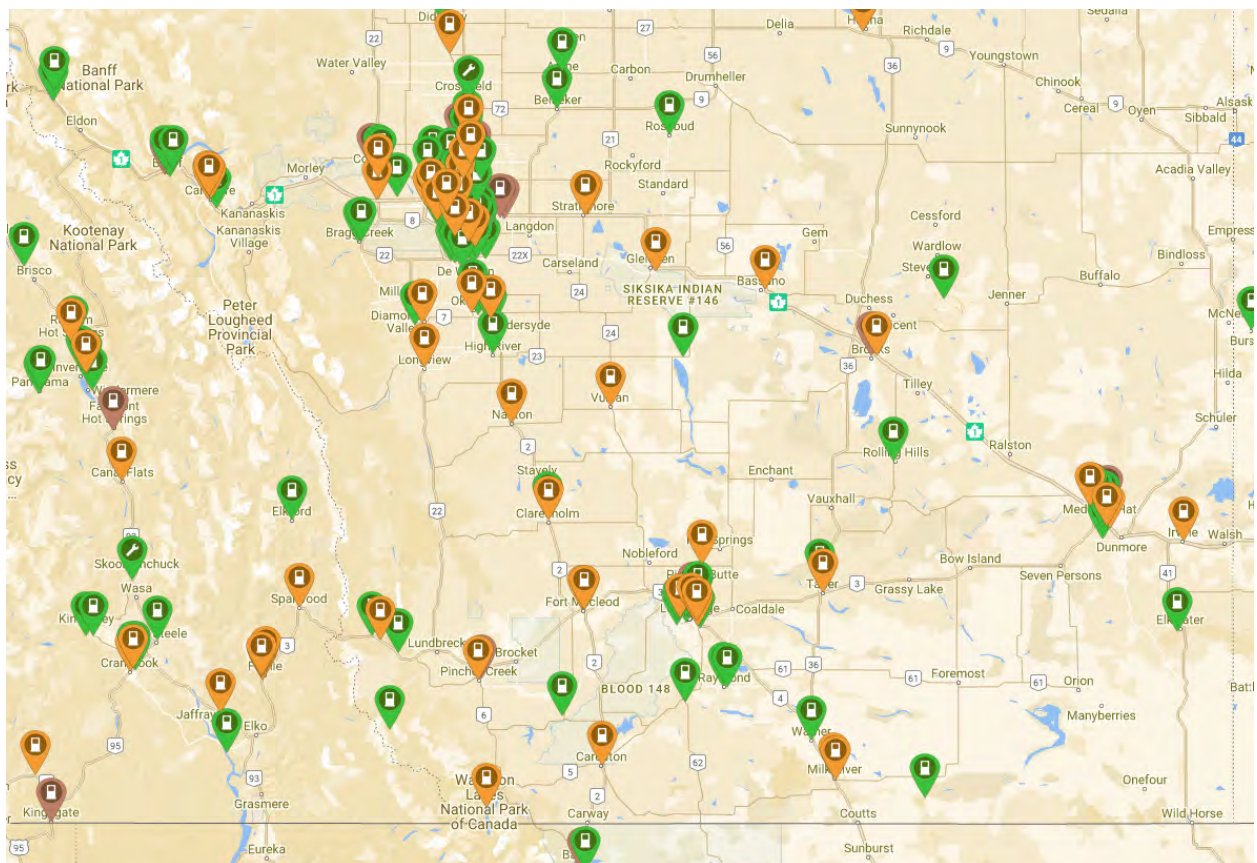
all the funding in our own region, and since the Government of Alberta is a partner in our REDA, there was a logical rationale for offering the program to anyone in Alberta.

The results have been impressive. By the end of the program in 2024, we will have built at least 188 Charging stations across the province for a total project value of \$4,421,112.55. In doing so, we will have leveraged \$1,603,498.99 from the Government of Canada and matching funds from the program participants of \$2,817,613.56. In addition, SouthGrow will have received up to \$300,000 in administrative support from the Federal Government to support this work.

What has this cost the Government of Alberta? When done, this program will have spanned three operational years for us. In that time, the GOA's cost of partnership with SouthGrow will have been \$300,000. For that \$300k, we have delivered all of the value profiled above for a simple leverage ratio of almost 16 to 1.

And this is ONLY ONE OF THE PROGRAMS THAT SOUTHGROW IS RUNNING.

And SouthGrow is only ONE of NINE Regional Economic Development Alliances.



Municipal tax incentives

The *Municipal Government (Property Tax Incentives) Amendment Act* was introduced on June 4, 2019. The legislation amends the *Municipal Government Act*, allowing municipalities to offer tax incentives for non-residential properties to help attract investments and provide longer-term certainty for businesses.

Municipalities have an important role to play in contributing to the economic success of the province and their communities. These changes give municipalities the ability to be creative when attracting new investments and empower them to make decisions on how they apply property tax incentives.

The incentives are another tool municipalities could use to help foster the conditions that enable businesses to compete for global investment and contribute to the growth of jobs and prosperity.

What does this legislation enable municipalities to do?

The amendments enable municipalities to offer multi-year tax exemptions, reductions or deferrals for non-residential properties in order to attract investment, development and revitalization. Municipal councils are able to pass bylaws establishing tax incentive programs. Property owners, or prospective property owners, will apply to the municipality.

How is this different from what municipalities could do before?

In the past, municipalities could cancel or refund all or a portion of a property tax, or defer the collection of a tax in a specific year for the purposes of providing relief in instances of hardship. Municipalities could also provide multi-year tax incentives to encourage redevelopment of brownfield properties. This legislation expands the existing authority to include broader economic development purposes.

What are the potential benefits to municipalities?

Many municipalities are struggling to attract business and boost economic development and revitalization. Tax incentives lower the financial burden on businesses and help municipalities attract investment. It also helps municipalities create incentives for businesses, and compete with other communities across Canada and the United States, where similar incentives are already available.

Are there potential regional benefits?

This additional flexibility has the potential to encourage regional economic development. Municipalities should discuss with neighbours how best to use this new authority to create benefits for the region. Alberta Economic Development, Trade and Tourism provides [regional economic development support and resources](#) and encourages collaborative approaches with interested municipalities.

What about municipalities that already offer these types of incentives?

In rare circumstances, some Alberta municipalities may have used tax cancellation, reduction, and deferral authorities to offer incentive programs. These municipalities would need to pass new bylaws under the new legislation to ensure their programs are in alignment.

How would these programs work with existing trade agreements?

Any non-residential property that meets the criteria and conditions outlined in the bylaw will be eligible to apply for a tax incentive – this gives all property owners equal opportunity to receive a tax incentive, and prevents discrimination against businesses from other provinces. British Columbia and Saskatchewan both provide similar tax incentive programs.

Does the legislation apply to all assessment classes?

No. Residential, farm land and machinery and equipment classes are not eligible under the legislation. Other mechanisms are in place to incent residential development, and farm land assessment is set significantly lower than all other assessment classes. In addition, the machinery and equipment assessment class already receives a 23 per cent incentive through reductions in assessed value and is exempted from education property tax.

Would these incentives be used for existing businesses?

The legislation allows that decision to be made by local councils. Councils would also have the flexibility to determine the types of development or industries that are eligible for incentives.

Can incentives be renewed after they have expired?

It would be up to council to determine how long a tax incentive will apply to a particular property. Tax incentives can be for no more than 15 years; however, council has the authority to determine how and when incentives can be renewed.

What if the land subject to a tax exemption/deferral is annexed?

If land that is subject to a tax exemption or deferral in one jurisdiction is annexed by another municipality, the annexation order must require the receiving municipality to continue the exemption/deferral.

Can municipal tax incentives be appealed?

Municipalities are able to designate decisions on applications to municipal staff. These decisions could be appealed to council. Decisions could also be judicially reviewed, with a shortened timeline of 60 days to provide property owners and municipalities with quick resolution of any disputes. Assessment review boards have no jurisdiction to deal with a complaint regarding a tax incentive.

What if the non-residential tax incentive bylaw is amended/repealed?

The incentive would remain valid even if the bylaw under which it was granted is subsequently amended, repealed, or otherwise ceases to have effect.

Implementation:

1. Create a non-residential tax incentive bylaw and application process

The bylaw must:

- Set eligibility criteria.
- Establish an application process.
- Set a maximum number of years for which incentives can apply (no more than 15 consecutive years, barring renewal).
- Establish a process and timelines for council review of decisions regarding the granting, cancellation, or refusal of tax incentives if the bylaw provides for a person other than council to make those decisions.

2. Grant incentives

The incentive must be granted in written form that specifies:

- The taxation years the incentive applies, which would not include any year prior to the year the incentive is granted.
- The extent of the incentive: deferral, exemption, partial exemption, etc.
- Any conditions that if breached would result in the cancellation of the incentive, and the years the conditions apply.

An exemption/deferral must be noted on the assessment roll prepared by the municipality. The notation must include the amount deferred and the taxation year(s) to which the amount relates.

3. Refusals/cancellations of the incentive

- If it is determined the property did not meet or ceases to meet a criteria of the bylaw or a condition has been breached, the municipality may cancel the incentive for the year(s) the criteria was not met or the condition breached.
- Refusals or cancellations of the incentive must be sent in a written notice to the applicant.
- The written notice must state the reason(s) for refusal/cancellation, the process for review by council (if the decision is made by any person other than council), and the date an application for review must be made by.

4. Notifying the provincial assessor

- If an incentive is provided or cancelled by the municipality in respect of a designated industrial property, the municipality must notify the provincial assessor and provide any other information requested by the provincial assessor regarding the incentive or cancellation of the incentive.

Request for Decision

Emergency Services Volunteer Appreciation

February 12, 2024



RECOMMENDATION

That Council approve the donation of \$_____ towards a door prize for the Emergency Services Volunteer Appreciation Evening.

LEGISLATIVE AUTHORITY

Municipal Government Act

BACKGROUND

The County of Warner will be hosting its 34th annual Emergency Services Volunteer Appreciation Evening on March 8th. The evening consists of a dinner and long-term service award presentations to those with 10 years or more of service.

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

ATTACHMENTS

1. Donation Request Letter



COUNTY OF WARNER NO. 5

OFFICE OF THE ADMINISTRATOR
Box 90
300 County Road
WARNER, AB T0K 2L0

Ph: 403-642-3635
Toll Free: 1-888-642-2241
Fax: 403-642-3631
General Inquiries: admin@warnercounty.ca
Administrator: shathaway@warnercounty.ca
Web: www.warnercounty.ca

January 4, 2024

Town of Milk River
Attention: Kelly Lloyd
PO Box 270
Milk River, AB T0K 1M0

To Whom It May Concern

Re: Request for Door Prize Donation for Emergency Services Volunteer Appreciation Evening

This will be the 34th year the County of Warner will hold an appreciation evening to honour approximately 150 emergency services volunteers throughout the County of Warner.

The County will be holding this event on **March 8, 2024**. The County provides a dinner and presents long term service awards to those with 10 years or more of service. A highlight of the evening is the draw for donations received from businesses within the County, business from which the County purchases goods and services, and businesses that would like to support the volunteer work of these men and women.

The County supports seven volunteer fire departments by providing fire equipment and contributing to the operational costs. The departments are located in the towns and villages and one hamlet in the County. These dedicated people volunteer their time to provide emergency fire and medical emergencies in the County and within their towns and villages. They also give of their time for training so that they are knowledgeable about what needs to be done during a fire or medical emergency.

If you would like to provide a donation for the evening on behalf of your business or to show appreciation for the services these volunteers give, please send it to the address above. If necessary, and you are located locally, please call or email to arrange for pickup. Any and all donations are greatly appreciated.

Thank you for your kind consideration of this request – your support is appreciated.

Sincerely,

Mackenzie Hollingsworth
Tax Clerk

Request for Decision

Milk River Health Professionals Attraction and Retention Housing Subcommittee

February 12, 2024



RECOMMENDATION

That Council

LEGISLATIVE AUTHORITY

Municipal Government Act

BACKGROUND

At the last Sub-Committee meeting, discussion was held in relation to the number of options related to building/obtaining housing for medical staff.

The funding by population is stated below to determine Milk River Councils’ standpoint as an input into the sub-committee discussions.

Funding by Population

Housing Cost			200,000	250,000	300,000
County	1200	46%	92,000	115,000	138,000
Milk River	814	31%	62,000	77,500	93,000
Warner	372	14%	28,000	35,000	42,000
Coutts	237	9%	18,000	22,500	27,000
Totals	2623		200,000	250,000	300,000

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

ATTACHMENTS

None

Request for Decision

Canada Day

February 12, 2024



RECOMMENDATION

That Council approve the donation of \$_____ towards the 2024 Canada Day Celebrations.

LEGISLATIVE AUTHORITY

Municipal Government Act

BACKGROUND

In 2022 and 2023, Council donated \$800.00 and \$1,000 respectively, towards the band in the park for the Canada Day celebrations.

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

2-11-00-770-00	Community Grants	\$800.00 - \$1,000
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ATTACHMENTS

1. Request Letter

From: jtwine2005@gmail.com
Sent: February 7, 2024 1:42 PM
To: 'Kelly Lloyd'
Subject: Cananda Day

Town of Milk River CAO, Mayor and Council

I would like to start by thanking you for your support in funding the band for our community Canada Day event in the past.

I am starting to organize the Canada Day event for this year, and I was hoping we could count on your support again.

Last year you donated \$1000 To pay for the band. The band is charging \$1200. This year if you are willing to donate towards that again it would be greatly appreciated.

I would like to have Border Bound set up and play before the fire works at the ball diamond again so that people can come listen to some music in the park with their families. That worked very well and was well received over the last couple of years.

With support like yours we have been able to make this a great local family event that is free to attend. The kinsmen have donated to fund the fireworks again, and Jason Lynn has volunteered to order and arrange the fireworks part of our event again this year.

Councillor Degenstein has arraigned for the FCSS trailer to be there at 4pm for the event. I was also hoping the town could also set up the bouncy houses again this year. They are always a hit with the kids.

Thank you again for your consideration and past support,
Suzanne Liebelt

Request for Decision

Pink Shirt Day

February 12, 2024



RECOMMENDATION

That Council proclaim February 28, 2024, as Pink Shirt Day in the Town of Milk River.

LEGISLATIVE AUTHORITY

BACKGROUND

It was nearly a decade ago at Central Kings Rural High School in Cambridge, Nova Scotia, when grade 12 students Travis Price and David Sheppard caught wind of a grade nine student being bullied for wearing a pink shirt to school.



Instead of standing idly by and watching it happen, they decided to step up and do something about it.

Almost 10 years after the fact, their act of standing up to bullying has grown into a worldwide movement called Pink Shirt Day.

The following is an excerpt from an interview with co-founder Travis Price.

"Pink Day started when a grade 9 student was bullied for simply wearing a pink shirt. Myself and David Sheppard, the other co-founder, heard about this, saw it and thought that bullying had gone on long enough in our school and we could make a difference. We didn't immediately know how so we went home that day and started thinking about ideas.

Eventually, we came up with the idea that if we wore pink and got other people to wear pink that they couldn't bully all of us essentially. So, we went out and bought everything we could find that was pink, tried to encourage our school to wear pink the next day and fortunately for us our school got behind us. Out of 1,000 kids we got about 850 people wearing some kind of pink and from there Pink Day started.

Within the week we had schools throughout Nova Scotia and the next week schools throughout Canada and within a month there were schools all over the world that were taking part in the movement that we started, kind of accidentally.

It just took a life of its own, it grew organically and so many youths were affected by the issue of bullying that this is kind of their chance to raise up, use their voice and say hey I've been bullied but it's okay. Now we can have a conversation about it and Pink Day has taught us about it.

As much as Pink Day is important, we want kids to understand that it's not just about the shirt. It's about the everyday actions that they make, it's the choices they make and it's the person wearing the shirt that makes those choices."

World News posted Feb 22, 2017 @ 06:00am by Josh Duncan

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Pink Shirt Day Proclamation



OFFICE OF THE MAYOR PROCLAMATION
"PINK SHIRT DAY"

Wednesday, February 28, 2024

In 2007, Nova Scotia, after a new student was bullied for wearing a pink shirt, two grade 12 students bought 50 pink shirts and encouraged their classmates to wear pink. This small act of kindness has grown into an international movement, known as Pink Shirt Day.

On February 28, 2024, everyone is encouraged to practice kindness and wear pink to symbolize that bullying is not tolerated. Wearing pink on February 28th sends a strong message that society cares.

WHEREAS a partnership of youth, parents, educators and other school employees, police, youth-serving organizations and community members have a role to play in highlighting the dangers of bullying;

AND WHEREAS, It is important that we encourage everyone throughout the Town to be caring and respectful to one another so that all can live in a safe environment.

THEREFORE, we, the Elected Officials of the Town of Milk River, do hereby proclaim Wednesday, February 28, 2024, as "PINK SHIRT DAY" in the Town of Milk River.

Signed the 12th day of February 2024

His Worship
Mayor Larry Liebelt

Request for Decision

Invoice Payments

February 12, 2024



RECOMMENDATION

That Council approve payment to MicroAge, invoice 24216, in the amount of \$6,590.85.

That Council approve payment to Mr. Rooter, invoice 88148822, in the amount of \$7,438.78.

That Council approve payment to Passey Electric, invoice 230625, in the amount of \$4,240.12.

LEGISLATIVE AUTHORITY

Operating and Capital Budget

BACKGROUND

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

Administration Capital	\$6,590.85
Water Operating	\$11,678.90

ATTACHMENTS

1. MicroAge
2. Passey Electric
3. Mr. Rooter

MicroAge Computer Centre

Phone: (403) 328-0555

Fax: (403) 328-9335

245c 12a Street N.

Lethbridge, AB T1H 2J2

GST ID: 11937 8735 RT0001

**Invoice**Number: **24216**

Date: 1/29/2024

Source: Quote No. 17908

Bill-To**Attn: Kelly Lloyd****TOWN OF MILK RIVER****BOX 270****240 MAIN STREET****MILK RIVER, AB T0K 1M0****Ship-To**

Attn: Kelly Lloyd

TOWN OF MILK RIVER

BOX 270

240 MAIN STREET

MILK RIVER, AB T0K 1M0

Acct. No.	A/R Cust. No.	Customer PO	Reference	Sales Rep	Ship Via	Terms
10328	10328		Z2 G9	Bruce Orpin		Net 30

Qty.	Item ID	Description	UOM	Ea. Price	Total
1	87C24UT#ABA	HP Z2 SFF G9 I5 13500 16GB/512 PC U.S.	EA	\$1,911.00	\$1,911.00 ^T
<i>Serial Number: MXL3483BLS</i>					
1	16GBDDR54800E	16GB DDR5 4800 ECC UDIMM	EA	\$334.00	\$334.00 ^T
2	SEDC600M/3840G	KINGSTON 3840G DC600M (MIXED-USE) 2.5 ENTERPRISE SATA SSD	EA	\$688.00	\$1,376.00 ^T
<i>2 Serial Numbers have been assigned</i>					
	50026B7686B211E8	50026B7686B2120E			
2	2.5DRIVEBRACKET	2.5" DRIVE BRACKET	EA	\$20.00	\$40.00 ^T
2	SATACABLE	SATA CABLE	EA	\$10.00	\$20.00 ^T
1.00	ABXFEE3	ALBERTA RECYCLING FEE - CPUS W/MOUSE/KYBD/CBL/SPKRS	EA	\$2.00	\$2.00
1	P46172-DN1	Microsoft Windows Server 2022 Essentials Edition	EA	\$594.00	\$594.00 ^T
16.00	CH999	CLINT LABOUR - INSTALLATION	HR	\$125.00	\$2,000.00 ^T
Item Total:					\$6,277.00
GST:					\$313.85
Total Amount Due:					\$6,590.85

(* denotes repair item)

Passey Electric

Box 831
Raymond AB T0K 2S0
403-635-6767
tyler@passeyelectric.ca
GST Registration No.: 809556038RT0001



INVOICE

BILL TO	INVOICE	230625
Town Office	DATE	01/26/2024
Town of Milk River	TERMS	Payment Due Upon Receipt
Box 270	DUE DATE	02/25/2024
Milk River AB T0K 1M0		

DESCRIPTION	TAX	QTY	RATE	AMOUNT
[Jan 16 – Jan 25] Journeyman Hours	G	21:30	65.00	1,397.50
[Jan 18 – Jan 25] Apprentice Hours	G	35:30	40.00	1,420.00
Parts: Wire, Couplers, connectors, Boxes, GFCI plugs, 3/4 conduit, breakers, Oct rab boxes, weather proof covers.	G	1	1,147.90	1,147.90
mileage (km's)	G	112	0.65	72.80
Call made to come troubleshoot plugs not working in back of office. Found that pedestals are not working because first pedestal was cut off and buried in concrete. Searched for more than half the day to see if we can replace the pedestal by pulling in new wires through the conduits. Wires would not pull out. Plan changed to running new conduit to outside of building and putting 4 plugs on side of building. Request was made to come back and add 2 additional plugs.	E	1	0.00	0.00

Contact Passey Electric to pay.	SUBTOTAL	4,038.20
E-transfers can be sent to:	GST @ 5%	201.92
lisa@passeyelectric.ca	TOTAL	4,240.12
	BALANCE DUE	\$4,240.12

All credit card payments will have a 3% admin fee applied.

If payment is not received within 30 days finance charges of 2% per month with a minimum finance charge of \$10 per month will apply.
Page 1 of 1



Mr. Rooter Plumbing Of Lethbridge
3775 14 Ave N
Lethbridge, Alberta
Canada, T1H 6Y6
403-715-1517

Invoice 88148822
Invoice Date 2/1/2024
Completed Date 2/1/2024
Technicians Kevin Aleman
Zach James
Customer PO
Payment Term Due Upon Receipt
Due Date 2/1/2024
Job Address
Milk River Curling Club
321 3 Avenue Northeast
Milk River, AB T0K 1M0 Canada

Billing Address
Town of Milk River
240 Main Street Northwest
Milk River, AB T0K 1M0 Canada

Description of Work

Once arrive on day one we tried to do a waterline full, but was unsuccessful. There was concrete past the foundation, holding the waterline in. Also with a ammonia leak made it very hard to diagnose the problem.

On day two we decided to dig around and fix the waterline through the side of the building. Once the trench was dug, we hammer drilled at the foundation to put through the waterline. Once the hole was big enough, we put through the waterline and connected it to the main waterline

Then we began to lay the waterline in the new trench, ensuring at least 6 feet down. Him putting a little dirt down so the line did not move.

Once at the new curb stand, it was underwater, so they were going to make the connection tomorrow they were left with other parts, just in case of anything going wrong

Task #	Description	Quantity
D2400	Main water line FIRST 5 FEET repair outside only. - Excavate set in hole at the curb stop approx 3'X5' - Expose main water line inside. - Backfill and tamp up to grade after repair is complete. - Re-pour approx 2'X2' of concrete inside if needed. Landscaping of any kind is not included. For normal digging conditions. If HydroVac Excavating is needed for locating underground utilities this will be at an extra charge. Fill sand if needed due to HydroVac not included Settling may occur.	1.00
D2405	Additional Rate Per Foot For Main Water Line Repair AFTER Initial 5 Feet.	35.00

Member Savings \$824.60

Sub-Total \$7,084.55

Tax \$354.23

Total Due \$7,438.78

Balance Due \$7,438.78

E-Transfer can be sent to
office@rooterlethbridge.ca
Thank you for your business!
GST. #823876339

IMPORTANT NOTICE: You and your service professional are responsible for meeting the Terms and Conditions of this contract. If you sign this contract and you fail to meet the terms and conditions of this contract, there may be a lien placed on the title of your home. I agree that initial price quoted prior to the start of work does not include any additional or unforeseen tasks, nor materials which may be found to be necessary to complete repairs or replacements. I agree to pay lawyer fees, collection fees and court costs in the event of legal action pursuant to collection of amount due. I also agree to hold Mr. Rooter Plumbing® or its assigns harmless for parts deemed corroded, unusable or unreliable for completion of stated work to be done. I hereby authorize Mr. Rooter Plumbing® to perform proposed work and agree to all agreement conditions as displayed and further acknowledge that this invoice is due upon receipt. Independently owned and operated franchise. Amount to Authorize: \$0.00

Request for Decision

Milk River Watershed Council Silent Auction

February 12, 2024



RECOMMENDATION

That Council approve the donation of \$_____ towards the Milk River Watershed Council's Silent Auction.

LEGISLATIVE AUTHORITY

Municipal Government Act

BACKGROUND

The Milk River Watershed Council Canada will be hosting a Community Appreciation Forum on March 28. The Watershed is seeking donations for a silent auction that will be held during the Forum.

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Donation Request Letter



February 1st, 2024

Dear Sir/Madam:

The MRWCC is seeking donations for the 2024 silent auction. The proceeds from the auction will help support the watershed planning, monitoring, and stewardship within our community. Our fundraising efforts have been a success because of your generosity and continued support over the years. We are therefore, once again, writing to ask if you would consider taking the opportunity to donate this year. We will accept any type of items (used/ new) or cash donation. The auction will be held at the MRWCC Community Appreciation Forum on **March 28, 2024** starting at 2pm.

We have established four levels of contributions for you to consider as follows:

	Value of items or cash:
<input type="checkbox"/> Bronze level contributor	Under \$100
<input type="checkbox"/> Silver level contributor	\$100.00
<input type="checkbox"/> Gold level contributor	Over \$100.00 to less than \$500.00
<input type="checkbox"/> Platinum level contributor	\$500.00 and over

Please note that all sponsors will be recognized in the MRWCC Meander Newsletter, in the annual report, and on the MRWCC website at www.mrwcc.ca.

The MRWCC is a registered charity and a Watershed Planning and Advisory Council (WPAC) established under Alberta's Water for Life Strategy. As a not-for-profit organization and registered charity, we appreciate any support, and we will issue a tax-deductible receipt for your donation upon request. The MRWCC is committed to ensuring that your gift will be used efficiently to support watershed planning, monitoring, and stewardship within the community.

Thank you for your continued support and for considering this request. To let us know what form of support you would like to give and/or arrange how to pick up or drop off donations, please contact Mary at 403-647-3808 or email: mary@mrwcc.ca. We will be accepting donations until **March 27, 2024**.

To learn more about the MRWCC, please visit our website at www.mrwcc.ca

We look forward to hearing from you!

Sincerely,

Tim Romanow, MRWCC Executive Director
Registered Charity Number: 803245943RR0001

Request for Decision

Councillors Report

February 12, 2024



RECOMMENDATION

That the Councillors reports for the period ending February 12, 2024, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

Elected Officials, appointed at the annual organizational meeting, attend regular meetings of various boards, commissions, and committees. Each elected official is required to keep Council informed by providing regular activity of the board, commission, or committee they are appointed to.

RISKS/CONSEQUENCES

Should committee reports not be relayed, members of Council will not be informed on the various boards, commissions, and committees.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Ridge Country Housing Minutes
2. Regional Emergency Advisory Committee Minutes
3. Milk River Health Professionals Attraction and Retention Committee Minutes

RIDGE COUNTRY HOUSING

January 18th, 2024

A Ridge Country Housing regular board meeting was held at the Ridgeview Lodge in Raymond AB, on Thursday January 18th, 2024.

In attendance were Peggy Losey, Kelly Jensen, Phil Jensen, Megan Payne, Dave Degenstein, Don Toovey, Jim Depew, Larry Nilsson, CAO Bruce Jackson, South Regional Manager Karen Geddert.

Absent: none

Guest: Allen Tollestrup

BUSINESS MEETING

RCH Board Chair, Peggy Losey called the meeting to order at 4:03 p.m.

1) Addition to Agenda – none

AGENDA

1.1) Larry Nilsson made a motion to adopt the agenda.

Motion Carried

RM MINUTES

2) Minutes of the previous RCH Board Meeting held on November 16th, 2023, were reviewed.

2.1) Phil Jensen made a motion to adopt the previous RCH Board Meeting minutes, as presented.

Motion Carried

3) Financial Report – prepared and presented by guest Allen Tollestrup

3.1) Financial Report – F/Ss for Lodge Operations and Housing Operations – Balance Sheets and profit and loss reports as of December 31, 2024. Also, December 2024 cheque listings for Lodge Operations and Housing Operations were provided for review, comment, and approval.

REGIONAL MANAGER'S

4) Regional Managers Reports presented as follows:

4.1) The RCH South Regional Managers' report was prepared and presented by Karen Geddert. Noted that PRL gained 2 residents but lost 3 to higher levels of care. Dave Degenstein asked if there were any losses due to recent covid outbreak. Response was none.

4.2) The RCH North Regional Managers' report was prepared and presented by Bruce Jackson – Discussion about ongoing problems with fire suppression repairs.

4.3) Megan Payne made a motion to approve/accept the Regional Managers' reports as presented.

Motion Carried

5) CAO Report – prepared and presented by CAO Bruce Jackson – Discussion

regarding request for Allen Tollestrup to have access to ATB online banking, Larry Nilsson inquired about moving to all online banking.

5.1) Dave Degenstein made motion to approve Allen Tollestrup's access.

Motion Carried

5.2) Discussion regarding expanding Raymond Lodge. Peggy Losey presented letter from the town regarding expansion.

5.3 Status of operations – Staffing issues and maintenance issues to be discussed in closed session. No North region Manager right now – with Allen Tollestrup having been hired to help with accounting needs, Bruce Jackson will continue to manage the roll of management as well as CAO.

5.4) Kelly Jesen made motion to approve report.

Motion Carried

OLD BUSINESS

6) Old Business – brought forward for discussion at this time.

6.1) Mileage rate for maintenance employees – discussion to raise rate to \$0.70 per/km, and management to receive same rate if/while performing maintenance duties.

6.2) Dave Degenstein made motion to approve new rate.

Motion Carried

NEW BUSINESS

7) New Business:

7.1) Increased phone allowance for CAO – discussed an addition \$25.00.

7.1a) Meagan Payne made motion to approve.

Motion Carried

7.2) Discussed reduction of employee hours for step 2 of salary schedule. Moved from 1976 hours to 700 hours. Bruce Jackson will present this decision to the Union for their approval as well.

7.2a) Dave Degenstein made motion to approve.

Motion Carried

7.3) Discussion of moving \$14000 GIC emergency housing funds which need to be invested in a redeemable account.

7.3a) Don Toovy made motion to approve.

Motion Carried

7.4) Status of Operations at Prairie Rose Lodge – discussion about not receiving any more covid funding. Potential to use \$14,000 for some housing projects grant which Bruce Jackson will discuss with Amber Gallant to see what the parameters are. Tabled discussion on DORF account. Discussion on how Bruce Jackson and Karen Geddert are seeking potential opportunities for more SL3 beds at Prairie Rose Lodge, and how to potentially access the ability to house SL4 beds as well. Discussions to be had with AHS, and their representatives.

SPECIAL REPORTS

7) Special Reports – none

CORRESPONDENCE RECEIVED

8) Correspondence – none.

ROUND TABLE

9) A round table discussion was initiated.

Megan Payne discussed Wheatland Manor and noted that she would like to continue to solicit donations for furnishings for the outdoor space. One donation has already been received.

Bruce Jackson made enquiry as to what copies of Board Meeting minutes go to the Municipalities. Peggy Losey confirmed where to send.

CLOSED SESSION

10) A closed “In Camera” session was called to order at 5:29pm and called out of order at 5:39pm.

10.1) Megan Payne made motion.

Motion Carried

NEXT MEETING

11) The next RCH Board of Directors meeting will be held at 4:00 pm on Thursday, February 15th, 2024. We will be meeting at the Prairie Rose Lodge in Milk River.

ADJOURNMENT

13) Kelly Jensen made a motion to adjourn the meeting at 5:40pm.

Motion Carried

Chairperson - RCH

CAO

Milk River Health Professionals Attraction & Retention Committee Minutes January 2, 2024

In Attendance: Scott MacCumber, Anne Michaelis, David Cody, Derek Baron, Joan Hughson, Shaylin Hoyt, Lisa Balog, Judy Gaehring, Colleen Bianchi

1 **WELCOME** The meeting was called to order at 5:30p.m by Scott

2 **AGENDA** Lisa made motion to accept January 2 agenda Carried.

3 **Minutes** of Previous Meeting: Dave made a motion to accept the minutes of Dec 5, 2023. Carried.

4 **UPDATE** from **HEALTH CENTER** and **CLINIC**:

- Shaylin reported that the "Connect Care" system and 'charts' are online in Milk River.

- 2 'full time' Milk River -R.N.'s have been hired: 1 R.N signed for 1 year with \$15000 with PhPAP funding / Male R.N. has signed for 1 year with 'Union' adding \$10,000 who plans to live in Milk River.

With the hiring of these two R.N.'s gives Milk River, a FULL line of staff. [YAY!!!]

- Few upgrades are happening to the building.
- A FULL TIME Nurse Practitioner has been hired.

Sara Duncan has agreed as a 'casual' N.P. position

- Unit Clerk funding for FULL TIME

Shaylin shared that she had a meeting with three managers "above her" discussing the Milk River situation. Minister of Health -LaGrange is planning on doing hospital tours -and said NO to coming to Milk River.

CLINIC

- Lisa reporting Dr Meyer doing two nites a week at ER -Monday/Wednesday
- ER is closed some evenings
- [Dr Meyer is STILL "short of HELP"]

This committee supporting DR Meyer

Scott shared that he received a couple phone calls about the ER Closed sign WHEN A Locum [Dr.Bogle] WAS ON SITE, and they went to Raymond but would have stop if they had been aware.

- Dr Meyer has moved into his own home.

5. FINANCIAL REPORT:

Bank Account -\$8418.23

GIC's --\$3170.93

GIC came 'mature' =\$10.000.00

TOTAL \$22,945.65 [yes it doesn't add up]

"IOU" -Dr Meyer still open

Scott moves the financial report. Motion Carried

6.OLD BUSINESS:

- A. Doctor Recruitment Update- Dr Akewe still waiting in Ontario
- B. REFRESH/RESTART – 'on hold'
- C. Rental Housing Shortage- Committee next meeting -Jan 8th .

Committee discussing how to “fund” within -
\$170,000 -Warner County/Milk River-
\$75,000/Coutts-\$22,000/Warner-\$22,000
Town of Milk River is doing a housing
assessment in the Spring
-Scott wrote to PhPAP, since they do housing,
would PhPAP consider Milk River situation?
- Dr Aweke has now a 6 month lease to rent in

Milk River.

D. Committee Webpage -

7. PROJECTS:

a Locum Welcome Packages – good

b Support of Healthcare Workers -

Healthworker baskets winners - M & R Home Hardware is Franz Roque; ATB Coutts/Warner is Andrea Holland; Kim & Co Cafe & Gift Shop is Leah Gale; Marvin Bohne Enterprises/Blooming Plains is Sheanna Thielen; and Riverside Market is Naomi Moore.

Congratulations to all!

c Healthcare Services Book –working project

d School Awards - Scott sending out information to the 3 High schools [Foremost/Milk River/Warner] shorty.

e Health Centre Staffing -
-AHS has Milk River posting still up for Physician Assistant

f Scholarship Employee –

g- Fundraising- January Kinsmen Corvette shifts are filled [.....Thanks everyone!!]

8. RhPAP – Lysney sent regrets

PhPAP has a \$1000per year grants; again Scott is on top of this

9.NEW BUSINESS:

Foremost Legion Poppy campaign has supported this whole area very well

Milk River Facility received outdoor furniture for the newly updated patio

Annual General Meeting will be April 2/2024

Next meeting Feb 6/2024 at 5:30pm

Derek Adjourned 6:44 pm

REGIONAL EMERGENCY ADVISORY COMMITTEE MEETING

November 29, 2023

An emergency management committee meeting was held on behalf of the County of Warner Regional Emergency Partnership (CoWREP) in Council Chambers on November 29, 2023. In attendance were L. Thompson (AEMA Field Officer), D. Cody (County of Warner), S. Hathaway (County of Warner), L. Nilsson (Village of Stirling), C. Koehn (Village of Warner), N. Paul (Regional DEM).

N. Paul called the meeting to order at 2:01 p.m.

<u>AGENDA</u> (23-11-01)	L. Nilsson moved to adopt the agenda as presented.	Carried.
<u>MINUTES</u> (23-11-02)	D. Cody moved to approve the minutes from the December 21, 2022 meeting, as presented.	Carried.
	T. Smith joined the meeting at 2:03 p.m. and introductions were made.	
<u>REGIONAL PLAN COORDINATION</u> (23-11-03)	N. Paul is updating the CoWREP binder and will be in contact with each municipality. There is one plan, with pull-out sections for each community for ease of use. The County has acquired coloured vests for ICP use. T. Smith moved to accept the coordinated regional plan as information.	Carried.
<u>ANNUAL ACTIVATION RECAP</u> (23-11-04)	D. Cody moved to accept the activation discussion as information.	Carried.
<u>TRAINING PLAN</u> (23-11-05)	L. Nilsson moved to accept the training discussion as information.	Carried.
<u>GRANT FUNDING</u> (23-11-06)	D. Cody moved that an application be made on behalf of CoWREP for any Emergency Management grants, as they become available.	Carried.
<u>AEMA FIELD OFFICER UPDATE</u> (23-11-07)	Alberta Emergency Management Agency (AEMA) Field Officer L. Thompson spoke about the purpose of AEMA and various ways that the agency assists municipalities with emergency response and training. C. Koehn moved to accept the AEMA Field Officer update as information.	Carried.
<u>LIVESTOCK PLANNING FOR EMERGENCY</u> (23-11-08)	T. Smith moved to accept the livestock planning discussion as information.	Carried.
<u>COMMUNICATIONS OVERVIEW</u> (23-11-09)	C. Koehn moved to accept the communications discussion as information.	Carried.
<u>TRAINING ITEMS</u> (23-11-10)	L. Nilsson moved to accept the training items update.	Carried.
<u>NEXT MEETING</u> (23-11-11)	T. Smith moved that N. Paul contact committee members during 2024 to set the next meeting date.	Carried.

ADJOURNMENT
(23-11-12)

D. Cody moved to adjourn the meeting at 3:19 p.m.

Carried.

Chairman

Request for Decision

Mayors Report

February 12, 2024



RECOMMENDATION

That the Mayors Report for February 12, 2024, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

Mayor Liebelt will provide a report from the Mayors Desk.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Chief Mountain Regional Solid Waste Services Commission
2. Mayors and Reeves Terms of Reference

**MINUTES OF THE CHIEF MOUNTAIN REGIONAL SOLID WASTE SERVICES COMMISSION MEETING HELD
JANUARY 10, 2024, VIA ZOOM.**

Members Present:

Brian Wickhorst – Village of Glenwood
Byrne Cook – Town of Magrath
Bryce Coppieters – Town of Raymond
Tyler Lindsay – Village of Warner
Gary Bikman – Village of Stirling

Tanya Smith – Village of Coutts
Wayne Harris – Cardston County
Randy Taylor – County of Warner
Peggy Losey – Town of Milk River
Allan Burton – Town of Cardston

Others Present:

Marian Carlson – SEO
Suzanne Pierson – Secretary/Treasurer

Lee Beazer – Operator

Commenced at 5:00 pm

Gary Bikman in the Chair.

AGENDA

Bryce Coppieters moved that the agenda be adopted as presented. Carried

MINUTES

Brian Wickhorst moved that the minutes of the December 13, 2023, organizational board meeting be adopted as presented. Carried

Wayne Harris moved that the minutes of the December 13, 2023, regular board meeting be adopted as presented. Carried

BUSINESS ARISING FROM THE MINUTES

The SEO reported that a letter was sent to the participating municipalities advising that an alternate may be assigned to the Commission board.

Allan Burton and Bryne Cook arrived at 5:04 p.m.

NEW BUSINESS

The SEO reported that the audit RFP will go out on Monday, and the application deadline is February 15, 2024. The finance committee will review the applications and bring a recommendation to the March board meeting.

The SEO has been trying to meet with Kurtis Pratt, Town of Raymond, regarding the pilot project, but with the holidays, they have not been able to meet.

The SEO advised that the Waste Diversion reports from 2023 will be analyzed, and a summary will be given at the next board meeting.

The SEO reported that some municipalities have registered with the Circular Materials Working Group. The SEO will contact the rest of the municipalities to see if they have registered.

Tanya Smith arrived at 5:08 p.m.

Allan Burton moved to approve the SEO's report. Carried

The Operator reported that 552.002 tonnes of waste were delivered to the Landfill in December 2023, making the year-to-date total 9,989.281 tonnes.

The Operator advised that Wilde Brothers Engineering has been given the information to complete the year-end report.

The Operator reported that Chris Law will be starting on the wind fence in Raymond this week.

Bryce Coppieters moved to approve the Operator's report. Carried

Financial Statement

The Financial Statement for November 30, 2023, was reviewed.

Randy Taylor moved to accept the November 31, 2023, Financial Statement. Carried

Approval of Bills

Bills for December 2023 were reviewed.

Byrne Cook moved to approve the bills for December 2023. Carried

The SEO will get a quote from Kim Welby to run the Strategic Planning Session. The board discussed meeting on a weekday in March or April. The SEO will find out when Kim is available and bring tentative dates for the session for the board to decide on.

CORRESPONDENCE

The Alberta CARE Spring Seminar is on February 28-March 1, 2024, in Canmore, Alberta. Filed

An engagement letter from Avail to perform the 2023 Audit. Filed

ADJOURNMENT

Tanya Smith moved the meeting adjourned.

Adjournment at 5:21 p.m.

The Next Commission board meeting is scheduled for Wednesday, February 14, 2024, at 5:00 p.m. in the Town of Magrath.

Chairman

Mayors & Reeves of Southwest Alberta



Terms of Reference

Approved XX/XX/XXXX

Purpose

The purpose of the Mayors and Reeves of Southwest Alberta Committee (hereinafter referred to as the Committee) is to provide an opportunity for conversation and collaboration for Mayors and Reeves located in the Committee's geographical region. The Committee's meetings shall facilitate robust dialogue of the municipally elected leaders of the region to share challenges and opportunities and explore opportunities to jointly lobby on issues of mutual interest.

Scope

To provide a platform for municipally elected leaders to discuss the issues of mutual interest faced by municipalities, to receive input from elected officials of other levels of government (federal, provincial), and to provide municipal perspectives to those officials.

Official Formation and Participants

The Committee shall be comprised of all Mayors and Reeves elected to municipal councils within the geographic region of the Committee. (map/appendix to be attached)

Member Municipalities:

Towns

1. Bow Island
2. Cardston
3. Claresholm

4. Coaldale
5. Coalhurst
6. Diamond Valley
7. Fort Macleod
8. Granum
9. Magrath
10. Milk River
11. Nanton
12. Nobleford
13. Picture Butte
14. Pincher Creek
15. Raymond
16. Stavely
17. Taber
18. Vauxhall
19. Vulcan

Municipal Districts

1. Foothills
2. Pincher Creek
3. Ranchland
4. Taber
5. Willow Creek

Villages

1. Barnwell
2. Barons
3. Carmangay
4. Champion
5. Coutts
6. Cowley
7. Glenwood
8. Hill Spring
9. Longview
10. Milo
11. Stirling
12. Warner

Municipalities

1. Municipality of Crowsnest Pass

Counties

1. Cardston
2. Cypress
3. Forty Mile
4. Lethbridge
5. Newell
6. Vulcan
7. Warner

Cities

1. Lethbridge
2. Brooks
3. Medicine Hat

A Committee Chair and Co-Chair will be appointed by the Committee. The Committee shall determine what arms lengths organizations will provide reports/updates to the Committee. Current reporting organizations:

- All MLAs/MPs representing the geographic area
- Alberta Southwest Regional Alliance
- SouthGrow
- RMA
- AM
- Oldman Watershed Council
- Highway #3 Association

Membership Fees

The Committee shall collect annually a fee of \$200.00 from all member municipalities.

Goals and Objectives

The objective is to address local and regional challenges and communicate on behalf of the municipalities of the Committees' geographic area.

Governance

Decisions will be reached by consensus of the Committee members. Voting will be recorded as "Moved" and "Carried" or "Defeated". The Chair and Vice Chair of the committee shall be appointed annually by the membership at the November meeting.

To be elected chairperson you must be a Mayor or Reeve and/or Deputy Mayor or Deputy Reeve.

Meetings

Meetings will be held regularly, on the first Friday of every month from September to June. A joint meeting shall be held the first Friday in June. Meeting dates will be set at the November meeting, agenda packages shall be sent out to all committee members the Monday of the meeting week. All submissions to the meeting must be submitted to the recording secretary one week prior to the meeting.

Recording/Communications

The Committee shall secure the services of a recording secretary to communicate to the membership, record and distribute minutes. The financial compensation for this shall be determined by the membership at the Annual General Meeting.

Authority and Responsibilities

The Committee is accountable to its member municipalities. The Committee may not implement or authorize any action that is the responsibility of individual member Councils.

Quorum

A quorum will require a minimum of 2/3 member municipality attendance. In order to approve a motion 51% of members must be in agreeance.

Review

The Committee Terms of Reference will be reviewed every five (5) years, from date of approval.