



**Regular Council Meeting**  
**Monday, June 8, 2026 at 6:00pm**  
**Council Chambers**

1. CALL TO ORDER
2. ADOPTION OF THE AGENDA
3. APPROVAL OF THE MINUTES
4. DELEGATIONS
  - a) RCMP (virtual) – 4Q Report & Community Priorities Plan
  - b) MPE Gavin & Carson – Lagoon Project Update
5. PUBLIC HEARING – Rezone Church lot from PI to R1
6. BYLAWS & POLICIES
  - a) Rezone Bylaw 1087-26
  - b) Procedures Bylaw 1090-26
  - c) Regional ARB Bylaw 1091-26
7. BUSINESS
  - a) Joint Use Planning Agreement (JUPA)
  - b) Circular Materials Agreement
  - c) Progressive West Agreement
  - d) Alberta Legion Ad
  - e) Milk River Fire Department – Golf Tournament
  - f) Golf Course Sign
8. CORRESPONDENCE
  - a) Warner Days Invite
  - b) Raymond Days Invite
  - c) Beth Kappelar – Tour Bus Parking
9. REPORTS
  - a) CAO Report
  - b) Mayor & Council Reports
10. CLOSED SESSION
  - a) Organizational Planning – as per Sec 17, 25, 29 of the Access to Information Act (ATIA)
11. ADJOURNMENT

# REQUEST FOR DECISION

## Approval of Minutes



June 8, 2026

### BACKGROUND

In accordance with section 208 of the Municipal Government Act and the Procedural Bylaw 1060, Council reviews the minutes from the previous meeting and considers them for approval and adoption.

Attached below are the draft minutes from the previous meeting for Council's review and consideration.

Council may make any amendments to the minutes prior to their adoption.

### RECOMMENDED MOTIONS

(Two separate)

1. That the minutes for the **May 11, 2026** Regular Council Meeting be approved as presented.



# COUNCIL MEETING MINUTES

Council Chambers, 240 Main St. Milk River, Alberta

Monday, May 11, 2026

Council Members      Mayor Larry Liebelt  
Deputy Mayor Shayne Johnson  
Councillor Don Cody  
Councillor Dave Degenstein  
Councillor Dorothy Fraser

Administration      CAO – Ethan Gorner; CFO – Clark Holt

## **1. CALL TO ORDER**

Mayor Liebelt called the meeting to order at 5:57p.m.

## **2. ADOPTION OF THE AGENDA**

Add items      6d) Special Tax Bylaw 1088-26  
7e) Lagoon Project – Berm Haul Route

### **Res. 2026-082**

**MOVED** by Deputy Mayor Johnson

To adopt the agenda for the May 11, 2026, Regular Council Meeting, as amended.

**Carried.**

## **3. APPROVAL OF MINUTES**

### **Res. 2026-083**

**MOVED** by Councillor Cody

That the minutes for the **April 13, 2026** Regular Council Meeting be approved as presented.

**Carried.**

### **Res. 2026-084**

**MOVED** by Councillor Degenstein

That the minutes for the **April 21, 2026** Council Meeting be approved as presented.

**Carried**

## **4. DELEGATIONS** – None

## **5. 2026 BUDGET**

### **Capital Budget**

### **Res. 2026-085**

**MOVED** by Councillor Degenstein

To approve the 2026 Capital Budget as presented.

**Carried.**

### **Operating Budget**

### **Res. 2026-086**

**MOVED** by Councillor Cody

To approve the 2026 Operating Budget as presented.

**Carried.**

## **6. POLICIES & BYLAWS**

### **a) BORROWING BYLAW 1085-26**

#### **Res. 2026-087**

**MOVED** by Councillor Degenstein  
That Bylaw 1085-26 be approved for first reading.  
**Carried.**

#### **Res. 2026-088**

**MOVED** by Deputy Mayor Johnson  
That Bylaw 1085-26 be approved for second reading  
**Carried.**

#### **Res. 2026-089**

**MOVED** by Councillor Cody  
That Bylaw 1085-26 be considered for third reading.  
**Carried Unanimously.**

#### **Res. 2026-090**

**MOVED** by Councillor Fraser  
That Bylaw 1085-26 be approved for third and final reading.  
**Carried.**

### **b) TAX RATE BYLAW 1086-26**

#### **Res. 2026-091**

**MOVED** by Councillor Fraser  
That Bylaw 1086-26 be approved for second reading  
**Carried.**

#### **Res. 2026-092**

**MOVED** by Deputy Mayor Johnson  
That Bylaw 1086-26 be approved for third and final reading  
**Carried.**

### **c) REZONE BYLAW 1087-26**

#### **Res. 2026-093**

**MOVED** by Councillor Degenstein  
That Bylaw 1087-26 be approved for first reading  
**Carried.**

#### **Res. 2026-094**

**MOVED** by Deputy Mayor Johnson  
That a public hearing to consider Bylaw 1087-26 be scheduled for during Council meeting, June 8, 2026, at 6pm  
**Carried.**

**d) SPECIAL TAX BYLAW 1088-26**

**Res. 2026-095**

**MOVED** by Deputy Mayor Johnson

That Bylaw 1088-26 be approved for first reading.

**Carried.**

**Res. 2026-096**

**MOVED** by Councillor Fraser

That Bylaw 1088-26 be approved for second reading

**Carried.**

**Res. 2026-097**

**MOVED** by Councillor Degenstein

That Bylaw 1088-26 be considered for third reading.

**Carried Unanimously.**

**Res. 2026-098**

**MOVED** by Councillor Cody

That Bylaw 1088-26 be approved for third and final reading.

**Carried.**

**7. BUSINESS**

**a) TOUR BUS PARKING**

**Res. 2026-099**

**MOVED** by Councillor Cody

1. To accept as information and set aside space in the campground behind the bathroom for bus parking; AND
2. that administration explore potential use of the area in front of PNH for parking; AND,
3. that writing on stone be asked to notify coming tour buses of the availability of parking in the town's campsite; AND
4. that appropriate signage be erected notifying the public of parking for tour buses at the campground.

**Carried.**

**b) WELLNESS GROUP MEETING ROOM USAGE**

**Res. 2026-100**

**MOVED** by Councillor Degenstein

To waive the meeting room fee for the Wellness Foundation meetings.

**Carried.**

**c) AB MUNIS SUMMER CAUCUS**

**Res. 2026-101**

**MOVED** by Councillor Cody  
To accept this as information.  
**Carried.**

**d) SENIORS WEEK**

**Res. 2026-102**

**MOVED** by Deputy Mayor Johnson  
That in honour of the past, present, and future contributions of the seniors of our community and throughout Alberta, we the Council of Milk River hereby declare June 3-9, 2026 to be senior's week in Milk River.  
**Carried.**

**Res. 2026-103**

**MOVED** by Councillor Fraser  
That the town support our local senior's week BBQ by providing the funds for the burgers.  
**Carried.**

**e) LAGOON PROJECT – NEW BERM HAUL ROUTE**

**Res. 2026-104**

**MOVED** by Deputy Mayor Johnson  
To decline the request for an updated haul route through the downtown.  
**Carried.**

*Mayor Liebelt called a recess at 7:53p.m.*

*Mayor Liebelt reconvened the meeting at 7:57p.m.*

**8. CORRESPONDENCE**

- a) Southgrow – Border Wall Project

**Res 2026-105**

**MOVED** by Councillor Fraser  
To accept the correspondence items as information.  
**Carried.**

**5. REPORTS**

**a) CAO REPORT**

**Res. 2026-106**

**MOVED** by Deputy Mayor Johnson  
That the CAO Report be accepted as information.  
**Carried.**

**b) MAYOR & COUNCIL REPORTS**

**Res 2026-107**

**MOVED** by Councillor Cody

To accept the Mayor & Council Reports as information.

**Carried.**

**10. CLOSED SESSION**

**Res 2026-108**

**MOVED** by Deputy Mayor Johnson

To go into **CLOSED** meeting at 8:45p.m. for the following items:

- a) *Organizational Planning – as per Sec 17, 25, 29 of the Access to Information Act (ATIA)*

**Carried.**

**Res 2026-109**

**MOVED** by Councillor Cody

To return to **OPEN** meeting at 8:56p.m.

**Carried.**

**11. ADJOURNMENT**

**Res 2026-110**

**MOVED** by Councillor Cody

To adjourn the meeting at 8:56p.m.

**Carried.**

# REQUEST FOR DECISION

Sgt. Liam Shiels, RCMP Milk River Detachment Commander  
**4<sup>th</sup> Quarter Report & Community Priorities Plan**



June 8, 2026

## BACKGROUND

1. We recently received the 4th Quarter statistical report from our RCMP detachment, which is attached. Sgt. Liam Shiels, our chief of police, and head of the detachment will be here to present the report and answer any questions from Council.
2. Sgt. Shiels will also discuss the Community Priorities Plan that the Alberta RCMP K-Division would like each Council to establish for policing in their community. They're looking for up to 5 priorities (or areas of concern) that you would like them to prioritize in their policing, along with requested actions / initiatives. Attached is the sample form.

Of note, Council recently set their peace officer priorities as

- a) *Unsightly premises (non-complaint initiated)*
- b) *Public Safety (School zone traffic enforcement; dog enforcement)*
- c) *Officer Visibility in the Community (Patrol Presence)*

## RECOMMENDED MOTIONS

1. To thank Sgt. Shiels for his presentation and to accept it as information.
2. To establish the Community Priorities Plan as: \_\_\_\_\_

# Community Consultation Sheet

Milk River Detachment - FY 2026/27

## Consultation Details

Community	Town of Milk River
Lead Representative	
Date	

## Community Priorities (Rank in order of importance)

Rank	Priority / Concern	Suggested Actions / Initiatives
1.		
2.		
3.		
4.		
5.		

## Notes

--

Lead Representative Signature (Optional)

Detachment Commander Signature



2026 Apr 30

Sgt. Liam Shiels  
Detachment Commander  
Milk River, AB

Dear Mayor and Councils of the Town of Milk River, Village of Coutts, Village of Warner, and County of Warner,

Please find attached the quarterly Community Policing Report for the period of January 1<sup>st</sup> to March 31<sup>st</sup>, 2026. This report provides an overview of human resources, financial information, and crime statistics for the Milk River RCMP, and reflects the ongoing priorities identified by the community we serve.

In addition to the information contained in the attached report, I would also like to highlight a significant national development that will impact frontline policing operations in the coming months. The RCMP has recently awarded a contract for a new modernized general duty service pistol, marking an important step in enhancing public and officer safety, as well as operational effectiveness.

The selected model is the Glock 45 MOS 7 Duty Pistol. This modernized pistol will be issued as part of a comprehensive package, including a red dot sight (Aimpoint Acro P-2), a weapon-mounted light (Streamlight TLR-7X), three magazines, interchangeable grip components, a lanyard loop attachment, a Safariland duty holster, and a secure carrying case.

The rollout will occur in phases with priority given to frontline officers. Distribution across RCMP divisions will be based on operational needs, and full deployment is anticipated by summer 2028.

A transition of this scale requires comprehensive training to ensure safe and effective use. A training program has been developed and will begin rolling out to instructors this summer. A mandatory four-day training program for frontline officers is expected to follow in late summer and fall, concluding with annual firearms qualification. Training schedules are being developed to ensure there is no impact to frontline service delivery levels.

This modernization effort reflects the RCMP's ongoing commitment to ensuring officers have the appropriate tools and training to serve their communities safely and effectively. Investments in equipment such as this are essential to maintaining high standards of policing and adapting to evolving operational demands.

We remain committed to transparency and to keeping our municipal partners informed of significant developments that impact policing services in your community. Should you have any questions or wish to discuss this initiative further, please do not hesitate to reach out.

Sincerely,

Sgt. Liam Shiels  
Detachment Commander  
Milk River, AB



## Alberta RCMP - Provincial Policing Report

### Detachment Information

**Detachment Name**

Milk River

**Detachment Commander**

Sgt. Liam Shiels

**Report Date**

April 30, 2026

**Fiscal Year**

2025-26

**Quarter**

Q4 (January - March)

### Community Priorities

**Priority #1: Traffic Safety**

**Updates and Comments:**

Members of the detachment conduct regular patrols of the various areas and address traffic safety issues as they are detected.





## Community Consultations

### Consultation #1

Date	Meeting Type
March 9, 2026	Meeting with Elected Officials
<b>Topics Discussed</b>	
Quarterly Report and Community concerns	
<b>Notes/Comments:</b>	
Met with Town Council of Milk River	

### Consultation #2

Date	Meeting Type
February 18, 2026	Meeting with Elected Officials
<b>Topics Discussed</b>	
Quarterly Report, Community Concerns	
<b>Notes/Comments:</b>	
Met with Village Council of Warner	





## Provincial Service Composition

Staffing Category	Established Positions	Working	Temporary Absences	Hard Vacancies
Regular Members	4	4	0	0
Detachment Support	2	2	0	0

**Notes:**

1. Data extracted on March 31, 2026 and is subject to change.
2. Temporary Absences are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

**Comments:**

Police Officers: Of the four established positions, four officers are currently working. There are no temporary absences or hard vacancies.

Detachment Support: Of the two established positions, two resources are currently working. There are no temporary absences or hard vacancies.





## Milk River Provincial Detachment Crime Statistics (Actual) January to March: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

April 7, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		1	0	0	0	0	-100%	N/A	-0.2
Other Sexual Offences		0	0	0	1	0	N/A	-100%	0.1
Assault		5	3	0	9	4	-20%	-56%	0.4
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	1	N/A	N/A	0.2
Criminal Harassment		2	2	0	0	2	0%	N/A	-0.2
Uttering Threats		2	2	1	1	2	0%	100%	-0.1
<b>TOTAL PERSONS</b>		<b>10</b>	<b>7</b>	<b>1</b>	<b>11</b>	<b>9</b>	<b>-10%</b>	<b>-18%</b>	<b>0.2</b>
Break & Enter		1	0	1	2	1	0%	-50%	0.2
Theft of Motor Vehicle		0	0	1	1	1	N/A	0%	0.3
Theft Over \$5,000		0	0	0	0	0	N/A	N/A	0.0
Theft Under \$5,000		3	0	2	1	2	-33%	100%	-0.1
Possn Stn Goods		0	0	0	0	3	N/A	N/A	0.6
Fraud		3	3	2	0	1	-67%	N/A	-0.7
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	0	1	2	2	N/A	0%	0.6
Mischief - Other		1	0	2	2	0	-100%	-100%	0.0
<b>TOTAL PROPERTY</b>		<b>8</b>	<b>3</b>	<b>9</b>	<b>8</b>	<b>10</b>	<b>25%</b>	<b>25%</b>	<b>0.9</b>
Offensive Weapons		0	0	2	0	0	N/A	N/A	0.0
Disturbing the peace		5	0	0	1	0	-100%	-100%	-0.9
Fail to Comply & Breaches		1	1	2	0	2	100%	N/A	0.1
<b>OTHER CRIMINAL CODE</b>		<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>-67%</b>	<b>N/A</b>	<b>-0.4</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>9</b>	<b>1</b>	<b>4</b>	<b>1</b>	<b>3</b>	<b>-67%</b>	<b>200%</b>	<b>-1.2</b>
<b>TOTAL CRIMINAL CODE</b>		<b>27</b>	<b>11</b>	<b>14</b>	<b>20</b>	<b>22</b>	<b>-19%</b>	<b>10%</b>	<b>-0.1</b>



## Milk River Provincial Detachment Crime Statistics (Actual) January to March: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

April 7, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Trafficking		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	1	0	N/A	-100%	0.1
<b>Total Drugs</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>N/A</b>	<b>-100%</b>	<b>0.1</b>
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		7	10	2	3	1	-86%	-67%	-1.9
<b>TOTAL FEDERAL</b>		<b>7</b>	<b>10</b>	<b>2</b>	<b>4</b>	<b>1</b>	<b>-86%</b>	<b>-75%</b>	<b>-1.8</b>
Liquor Act		0	0	0	0	0	N/A	N/A	0.0
Cannabis Act		4	0	0	0	0	-100%	N/A	-0.8
Mental Health Act		5	3	3	8	4	-20%	-50%	0.3
Other Provincial Stats		11	6	3	3	9	-18%	200%	-0.7
<b>Total Provincial Stats</b>		<b>20</b>	<b>9</b>	<b>6</b>	<b>11</b>	<b>13</b>	<b>-35%</b>	<b>18%</b>	<b>-1.2</b>
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		0	0	0	3	0	N/A	-100%	0.3
<b>Total Municipal</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>N/A</b>	<b>-100%</b>	<b>0.3</b>
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		0	0	0	2	0	N/A	-100%	0.2
Property Damage MVC (Reportable)		12	5	11	8	4	-67%	-50%	-1.3
Property Damage MVC (Non Reportable)		0	2	6	3	2	N/A	-33%	0.5
<b>TOTAL MVC</b>		<b>12</b>	<b>7</b>	<b>17</b>	<b>13</b>	<b>6</b>	<b>-50%</b>	<b>-54%</b>	<b>-0.6</b>
Roadside Suspension - Alcohol (Prov)		2	1	0	1	0	-100%	-100%	-0.4
Roadside Suspension - Drugs (Prov)		2	0	0	0	0	-100%	N/A	-0.4
<b>Total Provincial Traffic</b>		<b>244</b>	<b>215</b>	<b>155</b>	<b>13</b>	<b>23</b>	<b>-91%</b>	<b>77%</b>	<b>-64.4</b>
Other Traffic		0	0	1	0	0	N/A	N/A	0.0
<b>Criminal Code Traffic</b>		<b>3</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>-67%</b>	<b>N/A</b>	<b>-0.5</b>
<b>Common Police Activities</b>									
False Alarms		1	0	2	5	4	300%	-20%	1.1
False/Abandoned 911 Call and 911 Act		4	1	0	6	2	-50%	-67%	0.1
Suspicious Person/Vehicle/Property		7	2	14	12	8	14%	-33%	1.2
Persons Reported Missing		2	0	1	0	0	-100%	N/A	-0.4
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		1	2	2	6	5	400%	-17%	1.2
Form 10 (MHA) (Reported)		0	2	0	0	0	N/A	N/A	-0.2

# REQUEST FOR DECISION

MPE Engineers – Gavin Nummi, Carson Huculak  
**Lagoon Project Update**



June 8, 2026

## BACKGROUND

Our MPE engineers, who manage our lagoon project, will be here to provide a summary project update of our lagoon project.

They will review the progress of the project and provide an overview of the various change orders that have been approved throughout the course of the project.

Some highlights are as follows, and attached is a cost breakdown:

Project Update:

- Nu Edge is preparing the storage cell surface for liner installation. Estimating liner install to begin end of May / early June.
- Irrigation force main has been installed up to Highway 501.
- Nu Edge has received approval for land application of the existing lagoon sludge. They are currently looking for local landowners willing to store sludge on their property until after harvest, at which point land application of sludge can begin.

I have also attached an up-to-date cost projection.

- Total AMWWP Project Cost of \$10,330,000 which includes the lagoon upgrades (current project), effluent irrigation (future project), and engineering fees.
- Schedule A is the contract amount, excluding extra work allowance.
- Extra Work Allowance breakdown:
  - **Change Order 02** – The installation of a backflow preventor within the lagoon outlet structure.
    - This has been added in the outlet structure (structure where effluent leaves the lagoon and discharges to the Milk River) to prevent backflow of effluent into our ground water collection system.
  - **Change Order 03** – Substituting a smooth liner for a textured liner.
    - A smooth liner has been substituted for a textured liner for safety and ease of maintenance access. The textured liner will allow operators to safely walk on the liner without slipping into the lagoon cell.
  - **Change Order 05** – Utilizing the area north of 10 Ave NE / Township Road 25, as a location to place waste excavation from the lagoon site.
  - **Change Order 06** – The use of borrow material onsite.
    - Due to unforeseen soil conditions within the lagoon site, borrow material has been required to construct the new berms.

- **Change Order 07** – The installation of additional tile drain within the storage cell subgrade.
  - Due to an increased volume of groundwater observed within the storage cell, additional tile drain was installed to allow for proper drainage of the subgrade.
- **Change Order 08** – Deducting subgrade preparation from the storage cell and adding geotextile.
  - Due to unforeseen soil conditions within the storage cell, subgrade preparation was removed from the contract and replaced with a geotextile product to provide stability for the liner.
- **Change Order 10** – The addition of Anaerobic cell bypass piping.
  - The addition of the bypass piping is to allow operators to bypass effluent straight to the storage cell to complete maintenances and/or cleaning on the anaerobic cells.
- Force Account Work – Minor extra work items completed onsite.
- Ground Water Management and Dewatering – An upset limit for work required to manage the increased levels of groundwater. The dewatering and care of water efforts are tracked on a time and material basis.
- Projected Extra Work – An estimated amount to complete the remainder of the project.
- We estimate that just under \$2.1 million will remain from the overall project cost and be available to support the future effluent irrigation project. Based on current projections, these remaining funds are expected to be sufficient to complete the next phase of work.

## **RECOMMENDED MOTIONS**

1. To thank MPE for their presentation and to accept it as information.



Town of Milk River  
Wastewater Lagoon Upgrades  
COST PROJECTION

Job No.: 1440-059-00

Date: May 7, 2026

DESCRIPTION	Budget / Contract Amount	Spent to Date	Projected	Surplus/Deficit
<b>Project Costs</b>				
AMWWP Project Cost	\$ 10,330,000.00			
1 Nu Edge Construction Ltd. Contract				
a) Schedule A	\$ 6,036,700.00	\$ 1,551,932.65	\$ 6,036,700.00	\$ -
b) Extra Work/Change Orders				
CO.02 - Tile Drain Backflow Preventor		\$ -	\$ 6,750.00	\$ (6,750.00)
CO.03 - Textured Liner		\$ -	\$ 27,500.00	\$ (27,500.00)
CO.05 - Waste Excavation Site		\$ 130,325.00	\$ 130,325.00	\$ (130,325.00)
CO.06 - Borrow Material		\$ 49,245.00	\$ 75,000.00	\$ (75,000.00)
CO.07 - Storage Cell Tile Drain		\$ 132,123.15	\$ 170,000.00	\$ (170,000.00)
CO.08 - Storage Cell Liner Preparation		\$ 10,485.32	\$ 30,000.00	\$ (30,000.00)
CO.10 - Anaerobic Cell Bypass		\$ -	\$ 34,192.20	\$ (34,192.20)
Force Account Work		\$ 19,835.90	\$ 19,835.90	\$ (19,835.90)
Projected Ground Water Management and Dewatering		\$ 97,290.50	\$ 223,960.00	\$ (223,960.00)
Projected Extra Work			\$ 150,000.00	\$ (150,000.00)
<i>Extra Work Allowances</i>	\$ 650,000.00	\$ 439,304.87	\$ 867,563.10	\$ (217,563.10)
2 Project Additions				
a) Land Owner Agreement - Robert Kuhl	\$ -	\$ 50,000.00	\$ 50,000.00	\$ (50,000.00)
3 Engineering				
a) Original Fees	\$ 1,277,000.00	\$ 715,000.00	\$ 1,277,000.00	\$ -
<b>Total Cost Projection</b>	\$ 10,330,000.00	\$ 2,756,237.52	\$ 8,231,263.10	\$ 2,098,736.90

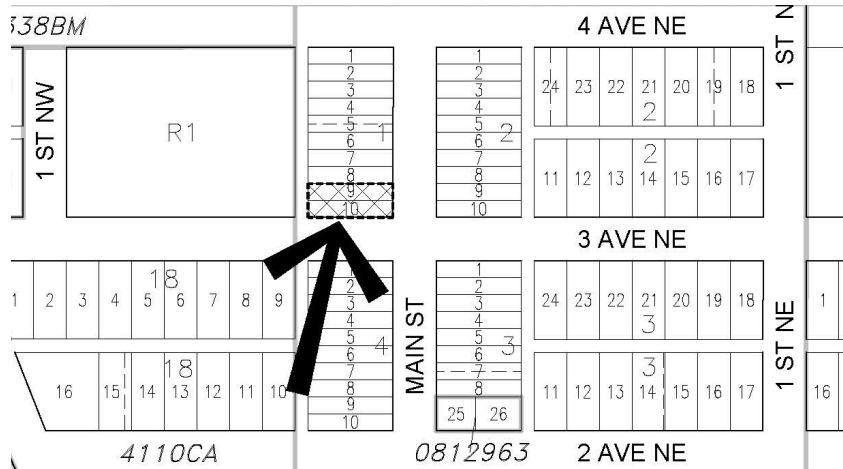
## REQUEST FOR DECISION

June 8, 2026



### BACKGROUND

At the previous meeting Council passed first reading of Rezone Bylaw 1087-26 to rezone the former River of Life church site from Public & Institutional (PI) to Residential (R1). Council also scheduled a public hearing to consider the matter for this meeting.



### CONSIDERATIONS

The public hearing is required to be held prior to making any amendment to the zoning or land use bylaw. It is an opportunity for anyone affected by the proposed rezoning to come and express themselves about the proposal to be considered by Council prior to making their final decision about the matter. Notice of this hearing was posted on the website, Facebook, and advertised in the local newspaper. We have received no written submissions about this proposal. Attached are the planner's comments about the proposal.

### ORDER OF BUSINESS

Once the Mayor directs that it is time to commence the hearing Council will **pass a motion** formally opening the hearing. The **order of business** will then be as follows, in accordance with the procedures bylaw 1079 (during which Council may ask questions throughout):

1. Administration will provide an overview of the proposal
2. Those in favor of the proposal will be allowed to speak
3. Those opposed will then be allowed to speak
4. After the speakers, anyone wanting to make an additional point will be allowed to speak in response to any of the above, or any additional points.

During the hearing Council may ask questions of administration or of any of the speakers.

When Council is satisfied that all have had a chance to speak and that they have sufficient information to proceed, then they may **pass a motion** to close the public hearing.

# Memo

**To:** Town of Milk River Council  
Ethan Gomer, CAO

**File:** 8D-132

**From:** Bonnie Brunner, Senior Planner

**Date:** June 2, 2026

**Re:** Redesignation of land from Public and Institutional – P/I to Residential – R1  
Lots 9 and 10, Block 1, Plan 2227Y (401 Main Street NW)  
Comments on proposed Bylaw No. 1087; Public Hearing – June 8, 2026

---

Bylaw No. 1087 proposes to redesignate Lots 9 and 10, Block 1, Plan 2227Y (subject property) from Public and Institutional – P/I to Residential – R1 to accommodate future residential use. The 52'WX130'L (6,760 ft<sup>2</sup>) subject property incorporates a 2346 ft<sup>2</sup> building, which is currently used for religious assembly (church). The congregation that currently owns the subject property intends to relocate to the former Milk River Tourist Information Centre (Plan 8810371). The use of the former tourist information centre as a religious assembly was approved through the issuance of Development Permit 01-26.

Among other things, the Residential -R1 land use district provides opportunities for a variety of housing types (see attached Residential R1 District from the Town of Milk River Land Use Bylaw No. 997). The proposed redesignation to R1 is compatible with the existing use and character of the surrounding area, which includes single-detached dwellings, religious assembly, and seniors' housing.

Upon redesignation, the church will become a non-conforming use and may continue to operate in accordance with the non-conforming use provisions afforded under the *Municipal Government Act*. Conversion of the church to any use listed in the R1 district will require an approved development permit, with the feasibility of the proposed use being evaluated at the time of application in accordance with the requirements of the Land Use Bylaw. Conversion of the church to a permitted or discretionary dwelling use listed in the R1 district will require variances to the side and secondary front yard setbacks, as the building does not meet the setback requirements prescribed for dwellings in the R1 district. It should be noted that the church also does not meet the side and secondary front yard setback requirements under the current P/I designation.

The Municipal Development Plan (MDP) does not identify future land use recommendations for the area in which the subject property is located. However, conversion of the building to a residential use would be consistent with the residential objectives and policies of the MDP.

Having regard for the surrounding land use designations, the opportunities for a variety of residential accommodation within the R1 District, and the policies of the Municipal Development Plan, the proposed redesignation does not appear to create any land use planning concerns. Any comments submitted by affected landowners should be considered by Council.

# Location Map

**Lots 9 and 10, Block 1, Plan 2227YN  
401 Main Street NW**



# Current Land Use Districts



# RESIDENTIAL – R1

## 1. INTENT

The intent of this land use district is to accommodate a variety of types of residential development and compatible amenities in an attractive, orderly, economic and efficient manner.

## 2. USES

(1) PERMITTED USES	
Accessory building: first accessory building 53.6 m <sup>2</sup> (576 ft <sup>2</sup> ) or less Day home*	Home occupation A* Shipping container - temporary Single-detached dwelling site built
(2) DISCRETIONARY USES	
TYPE A – Municipal Planning Commission	TYPE B – Development Officer
Day care facility Dwellings: Accessory Duplex Moved-in Multi-unit Row housing Semi-detached Single-detached manufactured** Single-detached prefabricated** Fence, gate, wall, hedge or other means of enclosure within front yard or secondary front yard greater than 1.83 m (6 ft) in height Lodging or boarding house Moved-in building Parks and playgrounds Public and private utilities Public open space Seniors housing Small wind energy system Sportsfield	Accessory building greater than 53.6 m <sup>2</sup> (576 ft <sup>2</sup> ) Accessory uses Additional accessory building Fence, gate, wall, hedge or other means of enclosure within front yard or secondary front yard greater than 0.91 m (3 ft) in height Guest lodging Home occupation B Shipping container - permanent Signs Solar collector Temporary uses

\*See Part 3, Development Not Requiring a Development Permit.

\*\*Motor homes, recreational vehicles and park model trailers are prohibited for use as a dwelling.

### 3. MINIMUM LOT SIZE

Use	Width		Length		Area	
	m	ft	m	ft	m <sup>2</sup>	ft <sup>2</sup>
Dwelling, single-detached (all types)	15.2	50	35.1	115	534.2	5,750
Dwelling, two-unit:						
– semi-detached	24.4	80	35.1	115	854.7	9,200
– duplex	(2 x 12.2) 21.3	70	35.1	115	747.8	8,050
Dwelling, multi-unit	30.5	100	35.1	115	1,068.4	11,500
Dwelling, row housing:						
– interior units	7.6	25	35.1	115	267.1	2,875
– end units	12.2	40	35.1	115	427.3	4,600
Other uses	As required by the Development Authority					

### 4. SETBACK REQUIREMENTS FOR PRINCIPAL BUILDINGS AND USES

Use	Front Yard		Secondary Front Yard		Side Yard		Rear Yard	
	m	ft	m	ft	m	ft	m	ft
Dwelling, single-detached (all types)	7.6	25	3.05	10	1.5	5	7.6	25
Dwelling, two-unit	7.6	25	3.05	10	3.05	10	7.6	25
Dwelling, multi-unit	9.1	30	4.6	15	3.05	10	7.6	25
Row housing	7.6	25	3.05	10	3.05	10	7.6	25
All other uses	As required by the Development Authority							

**Note:** Measurements are from the respective property line to the nearest point of the building or use.

Also refer to Part 4, for street corner visibility requirements and setbacks from easements and abandoned wells.

### 5. SETBACK REQUIREMENTS FOR ACCESSORY BUILDINGS AND USES

Use	Front Yard		Secondary Front Yard		Side Yard		Rear Yard	
	m	ft	m	ft	m	ft	m	ft
Accessory buildings 13.9 m <sup>2</sup> (150 ft <sup>2</sup> ) and larger in size	See (1) below		3.05	10	1.5	5	1.5	5
Accessory buildings less than 13.9 m <sup>2</sup> (150 ft <sup>2</sup> )	See (1) below		3.05	10	0.6	2	0.6	2
All other uses	As required by the Development Authority							

**Note:** Measurements are from the respective property line to the nearest point of the building or use.

- (1) No accessory building or use shall be located in the front yard or secondary front yard.
- (2) All roof drainage is to be contained within the property that the said building is situated.
- (3) Also refer to Part 4, for street corner visibility requirements and setbacks from easements and abandoned wells.

- (4) Any building or structure attached to a principal building is subject to the principal building setbacks (e.g., deck, veranda, carport, attached garage).
- (5) No accessory building or use shall be allowed on a lot without an approved principal building or use.
- (6) Accessory buildings and uses not specifically included within a development permit require a separate development permit application, except where exempted in Part 3.

**4. MAXIMUM SITE COVERAGE**

- (1) **Principal building** – The principal building shall not cover more than 35 percent of the surface area of a lot.
- (2) **Accessory building** – The combined area of all accessory buildings shall not cover more than 15 percent of the surface area of a lot.
- (3) Uncovered decks or patios are not included in the site coverage calculation.

**5. MINIMUM FLOOR AREA**

Use	Minimum Floor Area
Accessory dwelling	30.2 m <sup>2</sup> (325 ft <sup>2</sup> )
Duplex dwellings (each unit)	55.7 m <sup>2</sup> (600 ft <sup>2</sup> )
Single-detached dwelling (all types)	74.3 m <sup>2</sup> (800 ft <sup>2</sup> )
Semi-detached dwellings (each unit)	74.3 m <sup>2</sup> (800 ft <sup>2</sup> )
Multi-unit dwellings (each unit)	50.2 m <sup>2</sup> (540 ft <sup>2</sup> )
All other uses	As required by the Development Authority

**6. MAXIMUM BUILDING HEIGHT**

Use	Maximum Height
Accessory buildings	4.6 m (15 ft)
All other uses	As required by the Development Authority

**7. GENERAL STANDARDS OF DEVELOPMENT – See Part 4.**

**8. USE-SPECIFIC DEVELOPMENT STANDARDS – See Part 5.**

**9. SIGN REGULATIONS – See Part 6.**

**10. OFF-STREET PARKING AND LOADING AREA REQUIREMENTS – See Part 7.**

# REQUEST FOR DECISION

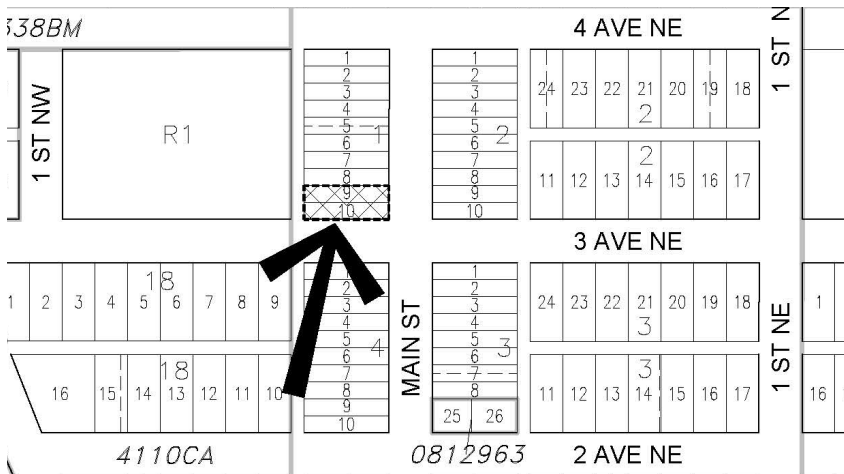
June 8, 2026



## BACKGROUND

The Land Use Bylaw establishes land use districts for governing the types of development that may occur in the various areas (districts) in town. The River of Life Church has recently been approved to move their church over to the former VIC building.

Therefore, Council has considered a redesignation (rezoning) of these lands from *public institutional (PI)* to *residential (R1)* to help guide the future development of the former church building, and to encourage residential development.



Attached is the redesignation bylaw, which will amend Land Use Bylaw 997.

## CONSIDERATIONS

On May 11, 2026, Council passed first reading and scheduled a public hearing for this meeting. Council has now conducted that public hearing and if they were satisfied with the information that they heard and didn't require any additional information to be brought back, and were willing to close it the hearing, then they are able to consider passing second and third reading of the bylaw.

## RECOMMENDED MOTIONS (2 separate)

1. That Bylaw 1087-26 be approved for second reading.
  
2. That Bylaw 1087-26 be approved for third and final reading.



## Town of Milk River REZONE BYLAW NO. 1087-26

---

**BEING** a bylaw of the Town of Milk River in the Province of Alberta, to amend Bylaw No. 997, being the municipal Land Use Bylaw.

**WHEREAS** the purpose of the proposed Bylaw No. 1087 is to redesignate lands legally described as: **Lots 9 and 10, Block 1, Plan 2227Y** from “Public and Institutional – P/I” to “Residential – R1”, as shown on the map in Schedule ‘A’ attached, to accommodate residential use.

**AND WHEREAS** the municipality must prepare an amending bylaw and provide for its consideration at a public hearing.

**NOW THEREFORE**, under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta, Chapter M-26, 2000, as amended, the Council of the Town of Milk River in the Province of Alberta duly assembled does hereby enact the following:

1. That Lots 9 and 10, Block 1, Plan 2227Y as shown on the attached Schedule ‘A’ are designated “Residential – R1”.
2. That the Land Use Districts Map of the Town of Milk River Land Use Bylaw No. 997 is amended to reflect this designation.
3. Bylaw No. 997, being the Land Use Bylaw, is hereby amended and a consolidated version of the Land Use Bylaw reflecting the amendment is authorized to be prepared.
4. This bylaw shall come into effect upon third and final reading hereof.

That this bylaw shall take effect on the date of the third and final reading thereof.

Read a first time this   11   day of   May   2026.

Read a second time this        day of                    2026.

Read a third time and passed this        day of                    2026.

---

Larry Liebelt – Mayor

---

Ethan Gorner – Chief Administrative Officer

## REQUEST FOR DECISION

June 8, 2026



### **BACKGROUND**

In accordance with the Municipal Government Act (MGA), Council's adopt procedure bylaws to provide a legislative framework to the way to undertake their business and meetings. A procedures bylaw establishes principles of process and decorum to assist with orderly meetings and productive Council interactions, discussions and decisions.

Council last updated their procedures bylaw in May of 2025. With a new Council and CAO in place it is a good time for Council to consider a new procedures bylaw.

### **CONSIDERATIONS**

Attached is an updated bylaw for Council's consideration, which tries to simply and clarify Council's processes. A draft of this bylaw has previously been sent out to Council for preliminary review. A few changes have been made since this copy, which are marked in red.

Administration will briefly go through the main parts of the bylaw seeking Council's input for any areas that they would like further clarification.

It is recommended that Council approve first reading at this time, as administration will consider additional enhancements based on recent additions to the MGA.

### **RECOMMENDED MOTIONS (2 separate)**

1. That Bylaw 1090-26 be approved for first reading.



# Town of Milk River

## COUNCIL PROCEDURES

### BYLAW NO. 1090-26

---

---

A BYLAW OF THE COUNCIL OF THE TOWN OF MILK RIVER, IN THE PROVINCE OF ALBERTA, TO ESTABLISH RULES AND PROCEDURES FOR THE CONDUCTING OF ORDERLY COUNCIL MEETINGS. NOW THEREFORE, the Council of the Town of Milk River duly assembled hereby enacts as follows:

#### DEFINITIONS

1. For the purposes of this bylaw, the following terms shall be defined as meaning:
  - 1.1. **Electronically (held meetings)** – means either virtually via video conferencing software or teleconference system.
  - 1.2. **Mayor** – for the purposes of this bylaw, the Mayor shall be the Mayor, or whomever is slated to chair a specific Council meeting, other than as it relates to the spokesperson clause.

#### PURPOSE

2. The purpose of this bylaw is to establish rules to follow in governing Town of Milk River Council Meetings.
3. The following meetings are carried out in accordance with the *Municipal Government Act (MGA)*.
  - 3.1. Council Meetings & Special Council Meetings
  - 3.2. Organizational Meetings
  - 3.3. Public Hearings
4. All references to Chief Administrative Officer (CAO) will be taken to also mean any designate as delegated and directed by the CAO.
5. Public Hearings, Pecuniary or Conflict of Interests, shall be addressed in accordance with the MGA, for which Council will be advised on process and procedures by the CAO.

#### SPOKESPERSON

6. Unless Council directs otherwise, the Mayor is Council's official spokesperson and in the absence of the Mayor, it is the Deputy Mayor, or any member appointed as “acting” in such roles

#### MEETING CHAIR

7. The Mayor shall be the Chair of all Council Meetings unless absent, and in that event, the Deputy Mayor will act in their stead. Where both the Mayor and Deputy Mayor are absent, Council shall appoint one of the remaining members to Chair that meeting by motion.
8. **The meeting chair presides over the meeting, the order of business, and the conducting of Council business, and therefore will also rule on any points of order that are raised.**



# Town of Milk River

## COUNCIL PROCEDURES

### BYLAW NO. 1090-26

---

---

#### SCHEDULE

9. The days and times of Regular Council Meetings shall be set by resolution at the Organizational Meeting each year. Other meetings as needed may be set by motion of Council or at the call of a Special Council Meeting, in accordance with the MGA.
  - 9.1. The meeting schedule may be amended in any way, including the addition or cancellation of meetings, by motion of Council.

#### QUORUM

10. The majority of all the Councillors that comprise the Council shall establish a quorum.
  - 10.1. In the event that there is no quorum at the time appointed for a Council meeting after 15 minutes, the meeting shall be dismissed and all the scheduled business will be adjourned until the next Council meeting.
  - 10.2. Excessive absences from Council shall be addressed in accordance with the MGA.

#### ORDER OF BUSINESS

11. The agenda and legislative schedule are planned by the CAO, with input from the Mayor, in accordance with the needs of Council, and the business of the Town.
  - 11.1. Any council member may ask for something to be included on an upcoming agenda by making a request beforehand to the CAO, providing relevant background information.
12. The agenda sets forth the order of business for a given meeting and will follow in accordance with the motion of Council that adopts the agenda at the start of the meeting.
  - 12.1. Council in their motion approving the agenda may make any changes to the order of business by adding or removing items or revising the order of business.
  - 12.2. The order of business will unfold in a relaxed way, where the chair will have flexibility in presiding over the flow of business to accommodate the needs and limitation of delegations and visitors.
13. During any matter being considered and discussed, a Council member may make any additional motion related to that item for Council's consideration.
14. All Council members, including the chair, may participate in Council business by:
  - 14.1. Making motions
  - 14.2. Debating and discussing motions or matters of business
  - 14.3. Voting on motions. Note, unless specifically allowed or required to abstain for the specific reasons set forth in the MGA, all members of Council must vote on all matters placed before them for a vote.



# Town of Milk River

## COUNCIL PROCEDURES

### BYLAW NO. 1090-26

---

---

#### POINTS OF ORDER

15. If conflict arises over any perceived violation of the procedures, process, or meeting decorum, then a member of Council, who is not acting as chair, may raise a point of order as it pertains to such perceived violations.
  - 15.1. The Mayor shall rule on any point of order that may arise and may consult with the CAO when reviewing a point of order.
  - 15.2. The member raising the point of order may appeal the ruling of the Mayor to Council who will render their decision by resolution of Council.
  
16. In accordance with the MGA, votes will not be recorded, unless a member specifically requests a recorded vote prior to the vote being taken.

#### REPORTS

17. Council members may report on their assignments and their activity during the Council reports (roundtable) section of the agenda.

#### ELECTRONIC PARTICIPATION

18. Council members may participate in meetings via electronic means, such as virtual video meeting software, where available, or telephone. Any member participating will be deemed to be present at the meeting and will ensure that they are in a location that is free from disruption and where their participation is clear and discernable, and is non-disruptive to the meeting, and completely private during any closed portion.

#### ELECTRONIC MEETINGS

19. Council meetings may be held electronically to accommodate unique circumstances as determined by the CAO in consultation with the Mayor, or as set by motion of Council.
  - 19.1. Provided that notice is given to the public of the meeting and the way it will be held and how they might access it.
  - 19.2. Such notice shall be posted on the website and at the front door of the town office and shall list the instructions for accessing the meeting and making submissions, as well as instructions for accessing any information required to be available prior to the meeting.
  
20. Council members participating in such a meeting will be deemed to be present and must confirm their identity at the start of the meeting by stating their name and confirming the appropriateness of their location.
  
21. Public hearings, as proscribed in the MGA, are available for electronic participation by any member of the public who desires to participate electronically.



# Town of Milk River

## COUNCIL PROCEDURES

### BYLAW NO. 1090-26

---

---

#### RECORDING OF MEETINGS

22. Audio or video recordings of all meetings of Council are prohibited, unless authorized by a unanimous vote of Council

#### DELEGATIONS

23. Any group or member of the public wishing to come and address Council may make a request to the CAO for inclusion on a Council agenda. Generally, there will be no more than 2 delegations during any given meeting. However, the CAO, in consultation with the Mayor, may make exceptions to this for special circumstances.
24. Delegation requests will not be permitted that are deemed to be inappropriate by the CAO, in consultation with the Mayor, that are
  - 24.1. Groups unrelated to the town or the interests of the town
  - 24.2. Making requests that are administrative in nature
  - 24.3. Making request unrelated to Council business or the governance of the town or not in the scope of local
  - 24.4. government responsibilities and powers;
  - 24.5. Self-promoting or politicking, or a sales pitch;
  - 24.6. Incoherent; or Libelous, impertinent or improper.
25. Generally, delegations will have up to 10 minutes to speak; however, their time will be at the discretion of the chair.
26. If a person appears at a Council meeting wishing to speak to Council without having given prior notice, Council may:
  - 26.1. Choose to add them to the "Delegation" portion of the agenda by unanimous motion;
  - 26.2. If such request is not approved by unanimous motion, the person will not be allowed to speak.

#### EARLY ADJOURNMENT

27. Council meetings that are deemed to have gone on too long may be adjourned to the next Council meeting or an additional meeting on a date and time designated by motion.
28. Council may, by motion, defer all or some of the remaining business of Council to the next regularly scheduled meeting of Council, which may be scheduled first on the succeeding agenda.

#### MINUTES

29. The CAO will record the minutes of each meeting in accordance with the MGA and bring a draft forward to a subsequent meeting for Council's review and approval.



# Town of Milk River COUNCIL PROCEDURES BYLAW NO. 1090-26

---

## RESPECTING THE DECISION-MAKING PROCESS

30. No matter that has been decided upon by Council may be brought up again by a member of the public or by a member of Council for one year from the date of the decision, unless there has been a significant change of circumstance or new information not previously considered.
- 30.1. Even then, for the matter to be reconsidered prior to one year, requires a unanimous vote of Council.

## SUSPENSION OF RULES

31. If a special circumstance arises that would justify, in the opinion of Council, a relaxing of any of these protocols, then any of these clauses, where not already allowed, may be temporarily relaxed or set aside by a motion of Council, such a motion must be carried unanimously.

## GENERAL PROVISIONS

32. Bylaw 1079 and all amendments thereto are hereby repealed.
33. THIS bylaw shall come into full force and effect upon the final reading thereof.

READ a first time this \_\_\_\_ day of \_\_\_\_\_ 2026.  
READ a second time this \_\_\_\_ day of \_\_\_\_\_ 2026.  
READ a third and final time this \_\_\_ day of \_\_\_\_\_ 2026.

## REQUEST FOR DECISION

June 8, 2026



### **BACKGROUND**

Each year we assess the value of each property in town, by which the tax levy is calculated. In accordance with the Municipal Government Act (MGA), property owners have the right to appeal these assessments, which are decided upon by an Assessment Review Board (ARB), which is established by Council by bylaw.

We are part of the larger regional ARB with our neighbors in the south. Due to recent legislative updates, the regional ARB is requesting that all participating municipalities update their bylaws accordingly.

Council last updated their ARB bylaw in February of 2023.

Sent out separately is a copy of the proposed bylaw that all member municipalities of our regional ARB are likewise passing. Also sent out is information from ORRSC summarizing the changes made to this bylaw.

It is recommended that Council pass all three readings.

### **RECOMMENDED MOTIONS (4 separate)**

1. That Bylaw 1091-26 be approved for first reading.
2. That Bylaw 1091-26 be approved for second reading.
3. That Bylaw 1091-26 be considered for third reading  
*(the vote must be unanimous to proceed to third reading)*
4. That Bylaw 1091-26 be approved for third and final reading.

# REQUEST FOR DECISION

June 8, 2026



---

## **BACKGROUND**

In accordance with sec 670 of the Municipal Government Act (MGA) we have been working with Horizon School Division to develop a Joint Use Planning Agreement (JUPA), which establishes some principles for the collaboration between the school division and the town for the joint use of our lands and resources.

Sent out separately is a copy of this agreement that is being recommended for approval. Horizon School Board recently approved it.

## **RECOMMENDED MOTION**

That the Joint Use Planning Agreement with Horizon School Division be approved as presented.

## REQUEST FOR DECISION

June 8, 2026



### BACKGROUND

In accordance with the Extended Producer Responsibility (EPR) regulation, Circular Materials is taking over the direct management and funding of recycling operations across the province, including Milk River.

This will include a new curbside recycling program, which will commence in the fall, administered by Circular Materials. Here are some key aspects:

- a) Curbside recycling is targeted to begin for Milk River in October 2026
- b) Blue bins like our black garbage bins will be provided to each residential property
- c) They will be for collecting all recyclable packaging such as cardboard, paper, glass, flexible plastic packaging, expanded polystyrene, etc.
- d) This service is provided by CM and they will handle the contracting of the service
- e) The pickup is to be every other week (bi-weekly)
- f) Messaging for the public will be provided by CM.
- g) There will be a website page for each municipality, as well as an app for residents to download.
- h) Our current depot (recycle bin) will continue to receive monthly compensation for at least another year (till Dec 2027).
- i) There will not be any additional cost to residents for this service.
- j) All questions and issues with this service are to be directed to CM

Sent out separately is the draft service agreement with Circular Materials for Council's consideration. Also sent out was some information about changes and improvements made to the current draft.

We had legal review the agreement and they are comfortable with it and we recommend Council approve it by motion.

### RECOMMENDED MOTION

That the Circular Materials Agreement be approved as presented.

## REQUEST FOR DECISION

June 8, 2026



### **BACKGROUND**

The town has had a grant-writing contract with Progressive West Consulting, which has successfully secured tens of thousands of dollars for the town and for our community groups, as over the past year, we've broadened their service to include supporting community groups in town.

### **CONSIDERATIONS**

So far, they have been successful in securing the following funds:

- \$12,000 Accessibility ramp for the pool
- \$27,300 Summer jobs grant to cover a portion of our lifeguards and summer workers
- \$14,333 Summer jobs grant for the golf course.

They are also currently working on some additional significant grant applications for us and key community groups, with some applications still pending.

The current agreement expired on May 31, 2026, and they are proposing a renewed agreement with an increase. See the attached proposal.

Administration has seen value in their service this past year, particularly the way they have helped to engage community members, and we are recommending approval.

### **RECOMMENDED MOTION**

That the Progressive West Renewal be approved as presented.



May 29, 2026

**Re: Fund Development Contract Renewal**

Dear Mayor Liebelt and Council,

I hope this message finds you well. My team at Progressive West Consulting and I would like to thank you for your continued partnership over the last year, and we are grateful for your continued trust in us to bring value to the citizens and administration of Milk River.

I am writing to you today with the purpose of renewing our contract, which expired on May 31, 2026. We have had a successful first year, and the metrics we have achieved speak for themselves. In our first twelve months, we have cumulatively applied for \$268,097.66 in funding. At this point, \$53,633 in funding has been approved, with another \$106,978 awaiting results.

Our initial contract had a limited scope. However, our grant writers have been working on your file as a full-service program (going above and beyond), putting in many additional hours to ensure that the Town of Milk River sees continued funding success. This work has resulted in a significant return on investment over the last year. For this reason, we are proposing an increased contract cost for the 2026-2027 year, while our team continues to provide comprehensive service to your administration. There are also a number of large targets, such as the Ridge Reservoir Inter-Basin Transfer (over \$50 million), for which we hope to help you secure funding, and which will require targeted effort in the coming year.

The proposed adjustment to our contract is as follows:

Current annual rate: \$20,000 (\$1666.67 per month +GST)

New annual rate: \$30,000 (\$2,500 per month +GST)

Effective date: June 1, 2026

We are confident that a new contract with the Town of Milk River will continue to deliver fantastic results, and we greatly look forward to a continued partnership and the opportunity to contribute meaningfully to life in Milk River.

Sincerely,

Peter Casurella  
Progressive West Consulting  
1-403-849-7225  
peter.casurella@progressivewestc.com

## REQUEST FOR DECISION

June 8, 2026



### BACKGROUND

It is time for the annual Alberta Legion Military Service Recognition Book. Every year Council approves placing this ad in the publication in honor of our vets.



Attached is the letter from the Alberta Legion along with the rates. Previously Council has gotten a 1/10 ad.

### RECOMMENDED MOTION

To approve the ad in the Military Service Recognition Book for \_\_\_\_\_



## Alberta-Northwest Territories Command The Royal Canadian Legion

### *“Military Service Recognition Book”*

Dear Sir/Madam:

Thank you for your interest in the **Alberta-Northwest Territories Command of The Royal Canadian Legion**, representing **Veterans** in Alberta and the NWT.

The **Alberta-NWT Command** is very proud to be preparing our 20th Anniversary digital **“Military Service Recognition Book”** that helps recognize and honour many of our brave Veterans who served our Country so well during times of great conflict, as well as our modern-day veterans. This annual publication goes a long way to help the Legion in our job as the **“Keepers of Remembrance”**, so that none of us forget the selfless contributions made by our Veterans. Digital copies of past editions are available to view at <https://abnwtleion.com/community/military-service-recognition-books/> or you may scan the QR code below for easy access.

We would like to have your organization’s support for this special Remembrance project by sponsoring an advertisement space in our **“Military Service Recognition Book.”** Proceeds raised from this important project will allow the Command to improve our services to **Veterans** and the more than 170 communities that we serve throughout Alberta and the NWT. The Legion is recognized as one of Canada’s largest “Community Service” organizations and we are an integral part of all the communities we serve. This project ensures the Legion’s continued success in providing very worthwhile services.

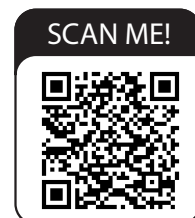
Enclosed, please find a rate sheet for your review. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact the **Alberta-NWT Command Campaign Office** toll free at **1-888-404-1877**.

Thank you for your consideration and/or support.

Sincerely,

A handwritten signature in black ink, appearing to read "Dave Velichko". The signature is fluid and cursive, with a long horizontal line extending to the right.

Dave Velichko  
President



MSR Guide



**Alberta-Northwest Territory Command  
The Royal Canadian Legion**

*“Military Service Recognition Book”*

**Advertising Prices**

<u>Ad Size</u>	<u>Cost</u>		<u>GST</u>		<u>Total</u>
Full Colour Outside Back Cover	\$2,776.19	+	\$138.81	=	\$2,915.00
Inside Front/Back Cover (Full Colour)	\$2,414.29	+	\$120.71	=	\$2,535.00
Full Colour 2 Page Spread	\$3,861.90	+	\$193.10	=	\$4,055.00
Full Page (Full Colour)	\$1,928.57	+	\$96.43	=	\$2,025.00
Full Page	\$1,447.62	+	\$72.38	=	\$1,520.00
½ Page (Full Colour)	\$1,085.71	+	\$54.29	=	\$1,140.00
½ Page	\$842.86	+	\$42.14	=	\$885.00
¼ Page (Full Colour)	\$657.14	+	\$32.86	=	\$690.00
¼ Page	\$533.33	+	\$26.67	=	\$560.00
1/10 Page (Full Colour)	\$395.24	+	\$19.76	=	\$415.00
1/10 Page (Business Card)	\$328.57	+	\$16.43	=	\$345.00

**G.S.T. Registration # R12 397 0410**

All typesetting and layout charges are included in the above prices.

A complimentary Certificate of Appreciation will be received by all advertisers purchasing space of 1/10 page and up, as a show of appreciation from the Alberta-NWT Command.



PLEASE MAKE CHEQUE PAYABLE TO:  
**Alberta-NWT Command**  
**The Royal Canadian Legion**  
**(AB-NWT RCL)**  
**(Campaign Office)**  
**P O Box 2275, Stn. M**  
**Calgary, AB T2P 2M6**



## REQUEST FOR DECISION

June 8, 2026



### **BACKGROUND**

Attached below is a request from Milk River Fire Department for a prize donation for their upcoming golf tournament on June 13, 2026.

### **CONSIDERATIONS**

This is an important event that support the raising of crucial funds for our fire department, which Council has previously supported.

We could provide a similar gift basked as we have done recently with some Milk River bucks in an amount of \$50 or \$100.

### **RECOMMENDED MOTION**

To approve providing a gift basket for the Milk River Fire Department Golf Tournament, to also include \$\_\_\_\_ in Milk River bucks.



MILK RIVER FIRE DEPARTMENT – TOWN OF MILK RIVER ALBERTA

---

When your smoke alarm goes off at 2 AM, you don't think about where the fire truck comes from — you just know it shows up. On behalf of the Milk River Volunteer Fire Department, I'm reaching out to invite you to be part of what makes that possible: our annual Golf Tournament on **June 13, 2026**.

Thanks to the support of businesses like yours, last year's tournament was a tremendous success. That generosity translated directly into upgraded protective equipment for our firefighters. Dedicated community members who stand between your family and the worst day of their lives. This year, we're setting our sights on critical training and equipment upgrades that will keep our volunteers ready for whatever comes next.

We're looking for donations of tournament prizes including gift cards, branded merchandise, services, or anything you think a golfer would love to win. Every contribution, no matter the size, adds to the experience and helps draw participants to the event. If you're able to contribute, we ask that prizes reach us by May 30, 2026 so we have time to organize everything before tee-off.

We also welcome financial sponsorships. Sponsors receive on-course signage, distribution of marketing materials, and prominent logo placement which is great visibility in front of a crowd that's already in a good mood.

Volunteer fire departments don't run on good intentions alone. Your support helps us maintain the training, equipment, and readiness that our community depends on. It's a small investment that pays dividends every time that pager goes off.

Thank you for considering this. If you have any questions or would like to arrange a donation or sponsorship, please don't hesitate to reach out. We'd love to have you on board.

Sincerely,

Donald Cody,

Deputy Chief – Milk River Fire Department

## REQUEST FOR DECISION

June 8, 2026



### BACKGROUND

The business sign on the east side of the golf course is faded and needs replacing as it is old and fading. The quote to redo the sign is \$1,350 and it is recommended that Council approve updating this sign.



### RECOMMENDED MOTION

To approve replacing the business sign on the east side of the golf course.

# REQUEST FOR DECISION

June 8, 2026



## **BACKGROUND**

The following Correspondence items were received that may be of interest to Council:

- a) Warner Days Invite
- b) Raymond Days Invite
- c) Beth Kappelar – Tour Bus Parking

## **CONSIDERATIONS**

These letters are attached. Council may provide further direction on any of the issues raised in these items of correspondence.

## **RECOMMENDED MOTION**

To accept the correspondence items as information.

WARNER REVITALIZATION SOCIETY  
WARNER, ALBERTA

*Greetings from the Warner Revitalization Society.*

*My name is Carol Cronkhite, I am the Secretary of the Warner Revitalization Society.*

*On behalf of the Warner Revitalization Society, we would like to extend an invitation to your Mayor or a Dignitary of the Town of Milk River, to take part in our Warner Day Celebration Parade, June 27, 2026 at Noon. We would welcome your participation, in any manner, be it a Float or perhaps a decorated or classic car or a Horseback Rider. Any manner you choose, would ÿt in greatly to our day.*

*Of course, you are invited to join in on any of our day's festivities" ..Pancake Breakfast, Farmers Market, Local Artisans Market, Children's and Adult games, Horseshoe Tournament, Gymkhana events featuring Mutton Busting, Jr. Barrel Racing, Goat Tying and Pole Bending, Live Music and various local food/snack vendors.*

*For more information, you can check out the Village of Warner Facebook page, information updated regularly. There are also posters that have been set out at various locations around Milk River.*

*We hope to see you here, on June 27<sup>th</sup>.*

*Yours truly,  
Carol Cronkhite*



May 25, 2026

Mayor Larry Liebelt  
240 Main St  
Milk River, AB T0K 1M0

**RE: Raymond Stampede and Heritage Days Celebration Parade**

Dear Mayor Liebelt,

The Town of Raymond would like to invite you and your spouse to attend and participate in the Raymond Stampede and Heritage Days celebration on July 1, 2026.

The Parade takes place on July 1st and will begin at 10 a.m., and the assembly will take place at 9:15 a.m. at the Raymond Stake Center situated at 2 North and 200 West.

Please call 403-752-3322 to confirm your attendance and if you need transportation or signage or email us at [contact@raymond.ca](mailto:contact@raymond.ca) by June 15, 2026.

Hope to see you there.

Sincerely,

Allie Kolasko  
Communications Coordinator  
Town of Raymond  
[contact@raymond.ca](mailto:contact@raymond.ca)  
403-752-3322

Town of Milk River – Council

Dear Council,

I am writing to ask you to reconsider your decision on Tour Bus parking in the Town of Milk River.

I believe that the Town is missing an important tourism opportunity by not allocating a parking area for Tour Buses in the downtown core. During the summer tourist season there are numerous Tour Buses coming through Milk River enroute to Writing On Stone Park. Each bus carries upwards of 50 people and proven tourism numbers indicate that each “tourist” who visits your community spends \$100-300, depending on their length of stay. Not accommodating a parking spot for buses downtown means that the businesses in Town could be missing out on \$5,000.00 per bus. This is a significant amount of revenue for local businesses and a significant loss of future business if tourists decide to visit again in the future. Providing a designated parking spot in front of the old Hotel/Tire Shop would be easy – it is already a parallel parking zone and would cause little to no impact on local traffic. Plus it would put tourists within a one minute walk to the following businesses:

- \***JT Wine & Spirits** (a beer for the road)
- \***Riverside Market** (Ice Cream Stand)
- \***Milk River Cannabis**
- \***Milk River Home Hardware** (giftware available)
- \***Smart Alice** (fabulous clothing)
- \***Hidden Gems** (various items)
- \***Mane Street Hair** (Greeting Cards)
- \***Rexall Drugstore**
- \***The Gift Store** (hundred of handmade items) by local artisans) Public Washrooms & Coffee

I believe it is the Town’s responsibility to make tourism accessible to travellers. Asking the buses to go to the Campground and have people walk ¼ mile to downtown means that absolutely no buses will stop here. The Town would be missing out on a golden opportunity to get tourists to stop and see what a wonderful businesses we have.

Respectfully, I am asking the Council to provide parking on the east side of Main Street (in front of the old Hotel/Tire Shop) with a sign stating “Tour Bus Parking”.

Sincerely,

Beth Kappelar

Cc The Milk River Business Association

## REQUEST FOR DECISION

June 8, 2026



### **BACKGROUND**

Attached below for Council's information is the CAO Report. Please feel free to ask any questions or request any additional information.

### **RECOMMENDED MOTION**

That the CAO Report be accepted as information.

# CAO Report – June 8, 2026

---



1. **Brown Bag Pickup** – has run every Monday for the last 5 weeks with pickups of 292, 293, 64, 197, 46, for a total of **892 bags**.
  
2. **2026 Tax Notices** – with the budget and tax rates approved, tax notices went out this past week. Most property owners noticed a small increase due primarily to increasing property values, provincial taxes, and the increased cost of providing services. As property values and assessments have increased, Council recognized the need to reduce municipal tax rates, with the residential rate decreasing 8% and the commercial by 3%. However, due to increasing provincial taxes for education and police, most properties will see a small increase overall.
  
3. **Swimming Pool - Opening & Lessons** – We are preparing for a **June 12<sup>th</sup> opening**. Swim lesson registration will be **June 16**. We will be offering a variety of lesson options to accommodate a variety of needs, including grandparents that would like to provide lessons within a week span for visiting grandchildren. **Old Kiddy Pool Space** – this has been ripped out and removed and replaced with beautiful sod. It is fenced to allow the sod to take with the soil, but we plan to have the fence removed by the end of June.
  
4. **Spring Cleaning** – As part of our Spring Cleaning and preparations for Summer, we had the gutters and windows (inside and out) cleaned here at the Town office, along with the flags replaced. **Town Spruce Up Plan** – In preparation for Canada Day, by the end of June we will have the following completed:
  - a. the streets swept and cleaned up (the sweeping crew is coming back)
  - b. the crosswalk and handicapped parking painted
  - c. Street Signs completed and fixed
  - d. Flowers, hanging pots, and weed spraying
  - e. Community bulletin board replaced
  
5. **Progressive West Grant Writing Update**  
See attached below.
  
6. **Public Works Update**  
See attached below.
  
7. **Financial Update**  
See attached below.

**8. Bylaw Enforcement Update**  
**RRCPO / MILK RIVER**

Offence ID	Offence Description	Reporting District	Total
ASSIST OTHER	ASSIST	RRPSS	1
DOGL	DOG AT LARGE	RRPSS	1
NOISE	NOISE COMPLAINT	RRPSS	1
STRAY ANIMAL -	STRAY ANIMAL		3
UNSPR	UNSIGHTLY PREMISES	RRPSS	2
<b>Total</b>			<b>8</b>

**Cases by Offence Audit**

Case #	Incident Dispo	Location
<a href="#">RR-26-0165</a>	Closed	425 Main Street NW, MILK RIVER
<a href="#">RR-26-0175</a>	WARNING	125 5 Avenue MILK RIVER
<a href="#">RR-26-0179</a>	WARNING	837 Main Street NW, MILK RIVER
<a href="#">RR-26-0181</a>	Draft	841 Main Street MILK RIVER
<a href="#">RR-26-0186</a>	WARNING	905 Main Street MILK RIVER
<a href="#">RR-26-0188</a>	WARNING	837 Main Street NW, MILK RIVER
<a href="#">RR-26-0198</a>	Closed	836 Main Street NE, MILK RIVER
<a href="#">RR-26-0205</a>	Closed	404 1 Avenue NE, MILK RIVER

# Monthly Progress Report — Town of Milk River

Reporting Period: May 2026

Prepared by: Progressive West Consulting

Consultant: Penny D'Agnone and Emma Dering

---

## Project Activity Summary

### 1. Notifications received -

#### ● Canada Summer Jobs

- Status: Approved
- Applicant: Riverside Golf Course
- Project: # summer positions (3 placements)
- Amount requested: \$31,469.16
- Amount approved: \$14,333
- Action items: Working with the Golf Course to submit the initial documentation after the positions have been filled.

### 2. Submitted Grant Applications - N/A

### 3. Grants in Development

## Town of Milk River

- **Mitacs Wage Subsidy** - Application is developed. Working with program administrator for applicants. This will now be pursued next year as this year wasn't the right fit for the program and the town.

## Milk River Town Office

- ATCO – Energy Audit (up to \$15,000).
- FCM Energy Study - Municipal Buildings (ongoing deadline). Up to 80% of eligible costs for small municipalities (under 10,000 residents). Max request is \$65,000 for one building and \$200,000 for multiple buildings. Expected output is a pathway to energy and GHG emissions reductions in municipal buildings over time. Eligible costs include our fees, professional services, etc.

## Milk River Swimming Pool

- **Community Facility Enhancement Program (CFEP) Small – Border Wellness Community Foundation**
  - Purpose: Multiple pool improvements
  - Status: The Border Wellness Community Foundation has agreed to serve as the lead applicant on the application.
  - Deadline: September 15, 2026.
  - Do not include bank statements, just financial statements.
  - In person meeting scheduled for June 3, 2026.

## MR Ag Society

- **RME Right by You Ag Society Grant** - Reached out to the Ag Society regarding developing a reapplication to this opportunity. Feedback received was positive and we have forwarded that information to the Ag Society.

## Riverside Golf Course

- **Community Foundation of Lethbridge & SW AB** - Propose to develop application for October 2026 intake to cover these costs up to approximately \$15,000.

#### 4. Other

- **MR Society Registration - Name: Milk River Community Improvement Society.** Forms have been submitted to the GoA and we are awaiting notification of Society registration. Pending
- **Town Entrance Trees** – pending development of vision, plan, will seek funding
- **Waterline Project** - work in progress, ongoing

---

#### Upcoming Opportunities

- Due Jun 1 - Active Communities Initiative
- Due Jun 15 - CIP Organizational Development Grant
- Due Jun 16 - FCM Tree Planting Grant Deadline
- Due Jun 30 - ATCO Community Energy Fund
- Due Jul 15 - TD Friends of the Environment (green space grants)
- Due Jul 15 - GoA Community Support Fund
- Due Jul 16 - Firehouse Subs Public Safety Foundation Grant
- Due Jul 30 - CFEP Large Full application
- Due Jul 31 - RME Right by You Grant
- Due Aug 15 - GoA Community Initiatives Program
- Due Sept 15 - CFEP Small
- Due Oct 15 - Community Foundation of Lethbridge and Southwestern Alberta
- Open until November -TC Energy Grants





**General:**

- Monthly generator preventative maintenance runs completed (Sewage lift station, Booster station, Water Treatment Plant, & Firehall.)
- The new hours at the dump started on April 17<sup>th</sup>.

**Parks and Rec:**

- Blue and Green garbage bin pickup every Thursday morning.
- Started brown paper bag pickup every Monday.
- Aerate ball diamonds.
- Hooked up rough mower and is now ready to go mowing.
- Turned on the water to both campgrounds.
- Started mowing ball diamonds and ditches.
- Repaired water line brake at south campground.
- Repaired plugged sewer at North campground (collapsed piping).

**Roads:**

- Filled several potholes.

**Water & Wastewater:**

- **WATER:**
  - Daily water rounds and data collection.
  - Replaced 1 water meter and 1 ERT.
  - Installed Lock out Tag out's and Procedures at the Raw Water Station.
- **WTP:**
  - Reservoir levels are at 90%
  - Raw water station was shut down for a week due to how dirty the river was.
  - Blew out the galleries and started pumping at 25 liters per second.
  - Filled chlorine when needed.
  - Data collection.
- **SEWER WORK:**
  - Daily checks and documentation.
  - Scraped and washed the walls and pumps in the lift station.
  - Installed Lock Out Tag Out's and procedures at both lift stations.

**Garbage:**

- Weekly garbage pickup: Milk River residential on Tuesday, Coutts on Wednesday, Warner on Thursday & Milk River businesses on Friday.
- Transfer Station new hours are now in effect.

**Swimming Pool:**

- Emptied, cleaned, and filled pool.
- Leveled dirt and top soil in the old kiddie pool area then laid sod.
- Install Sprinklers.

**Airport:**

- Weekly run to airport to check condition of road in and runways, for unwanted activity. (When checking sewage lagoons).

**Education & Training:**

- Weekly safety meeting every Wednesday morning.

**Revenue and Expenses - by Funtion  
for the 5 Months Ended May 31, 2026**

	2025 Actual	2026 Budget	2026 YTD Actual	Remaining Dollars	% Collected/ Used
<b>Operating</b>					
<b>Revenues</b>					
Taxation	(1,344,891.71)	(1,418,784.00)	(1,429,534.78)	10,750.78	100.76
Sale of Goods and Services	(663,824.92)	(690,615.00)	(259,856.78)	(430,758.22)	37.63
Other Revenue/Franchise Fees	(299,884.76)	(243,352.00)	(118,886.35)	(124,465.65)	48.85
Conditional Grants	(2,836,482.97)	(210,138.00)	(17,013.32)	(193,124.68)	8.10
Transfer from other Functions	0.00	0.00	0.00	0.00	0.00
Transfer from Reserves	0.00	(158,783.00)	0.00	(158,783.00)	0.00
<b>TOTAL REVENUES</b>	<b>(5,145,084.36)</b>	<b>(2,721,672.00)</b>	<b>(1,825,291.23)</b>	<b>(896,380.77)</b>	<b>67.07</b>
<b>Expenditures</b>					
Salaries, Wages & Benefits	794,092.78	899,120.00	268,857.13	630,262.87	29.90
Contracted & General Services	827,073.95	768,032.00	292,392.33	475,639.67	38.07
Materials, Goods & Utilities	438,435.12	476,035.00	184,642.08	291,392.92	38.79
Government Requisitions	311,739.88	355,007.00	84,302.31	270,704.69	23.75
Transfers to Local Boards	47,847.70	49,666.00	31,904.65	17,761.35	64.24
Transfers to Ind/Organizations	22,959.16	26,746.00	24,591.00	2,155.00	91.94
Bank Charges	11,153.85	19,800.00	18,137.23	1,662.77	91.60
Interest on Capital Long Term	0.00	48,750.00	0.00	48,750.00	0.00
Other Transactions	24,375.18	24,343.00	17,160.29	7,182.71	70.49
Principal Debt Payment	0.00	54,173.00	0.00	54,173.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>2,477,677.62</b>	<b>2,721,672.00</b>	<b>921,987.02</b>	<b>1,745,511.98</b>	<b>33.88</b>

**Operating Revenue/Expenditures by Department for the 5 Months Ended May 31, 2026**

Department	REVENUES				EXPENDITURES				Actual Contribution to Surplus
	Budget	YTD Actual	Remaining Dollars	% Collected	Budget	YTD Actual	Remaining Dollars	% Used	
0 General Government	(1,634,284)	(1,533,276)	(101,008)	93.8	310,292	97,126	213,166	31.3	(1,436,150)
11 Council	0	0	0	0.0	90,807	32,766	58,041	36.1	32,766
12 Administration	(328,113)	(17,577)	(310,536)	5.4	534,837	244,165	290,672	45.7	226,588
23/24 Fire/Disaster Services	(22,000)	0	(22,000)	0.0	65,258	22,950	42,308	35.2	22,950
26 Bylaw Enforcement	(3,100)	(2,814)	(286)	90.8	94,409	17,341	77,068	18.4	14,527
31 Common Services	(300)	(665)	365	0.0	208,759	72,297	136,462	34.6	71,632
32 Roads	(24,680)	(24,572)	(108)	99.6	277,446	49,462	227,984	17.8	24,890
33 Airport	(465)	0	(465)	0.0	5,102	3,298	1,804	64.6	3,298
4101 Water Supply/Distribution	(302,500)	(88,837)	(213,663)	29.4	332,861	151,164	181,697	45.4	62,327
42 Wastewater	(99,000)	(30,271)	(68,729)	30.6	82,954	26,712	56,242	32.2	(3,559)
43 Solid Waste	(138,152)	(53,925)	(84,227)	39.0	122,328	48,059	74,269	39.3	(5,866)
43 Transfer Station	(15,128)	(68)	(15,060)	0.4	28,320	9,908	18,412	35.0	9,840
56 Cemetery	(3,000)	(1,900)	(1,100)	63.3	5,000	5,000	0	100.0	3,100
61 Planning & Development	(7,100)	(6,256)	(844)	88.1	29,000	12,616	16,384	43.5	6,360
62 Economic Development	(56,000)	(56,905)	905	101.6	5,940	4,890	1,050	82.3	(52,015)
72 General Recreation	(27,000)	0	(27,000)	0.0	163,211	63,171	100,040	38.7	63,171
7201 Campground	(20,000)	(7,425)	(12,575)	37.1	38,238	15,478	22,760	40.5	8,053
7202 Pool	(40,250)	0	(40,250)	0.0	180,796	18,833	161,963	10.4	18,833
7203 Golf Course	(600)	(800)	200	0.0	70,541	8,554	61,987	12.1	7,754
74 Culture & Library	0	0	0	0.0	21,400	18,197	3,203	85.0	18,197
Principal Debt Payment					54,173	0	54,173	0.0	0
<b>TOTAL OPERATING</b>	<b>(2,721,672)</b>	<b>(1,825,291)</b>	<b>(896,381)</b>	<b>67.1</b>	<b>2,721,672</b>	<b>921,987</b>	<b>1,799,685</b>	<b>33.9</b>	<b>(903,304)</b>



**TOWN OF MILK RIVER**  
Cash and Investments Report  
For the Period Ending May 31, 2026

General Ledger	Description	2026 Opening Balance	2026 YTD Balance
<b>CHEQUING ACCOUNTS</b>			
3-12-00-120-00	General Bank Chequing Account (ATB)	(247,687.70)	8,974.30
3-12-00-130-00	General Savings Account (ATB)	1,133.21	34.53
3-12-00-150-00	AMWWP Savings Account (ATB)	350,463.41	694.25
4-00-00-323-00	Short Term Borrowing	0.00	(1,200,000.00)
* TOTAL CHEQUING ACCOUNTS		<b>103,908.92</b>	<b>(1,190,296.92)</b>
<b>TOWN TERM DEPOSITS</b>			
3-41-00-310-00	Water Capital GIC	4,176.66	4,225.26
3-43-00-310-00	Equipment Replacement Capital GIC	399,852.56	404,505.78
3-97-00-315-00	General Capital GIC	584,605.66	591,408.91
* TOTAL TOWN TERM DEPOSITS		<b>988,634.88</b>	<b>1,000,139.95</b>
<b>ARMS LENGTH TERM DEPOSITS</b>			
3-43-00-315-00	Transfer Station Operating GIC	5,825.85	5,893.64
* TOTAL ARMS LENGTH TERM DEPOSIT		<b>5,825.85</b>	<b>5,893.64</b>
**P TOTAL CASH AND INVESTMENTS		<b>1,098,369.65</b>	<b>(184,263.33)</b>

\*\*\* End of Report \*\*\*

## COUNCIL ROUNDTABLE

June 8, 2026



### **BACKGROUND**

Mayor and Council will each have an opportunity to report on their assignments and any other items of interest to Council.

### **CONSIDERATION**

Attached below is the updated assignments list with all the recent appointments that Council has made since the election. Changes from the previous year are noted in red.

### **RECOMMENDED MOTION**

That the Mayor and Councillor reports be accepted as information.



## Town of Milk River Appointments to Authorities, Boards, Commissions and Committees 2025-2026

---

Town Council (2025-2029 Term)  
 Mayor Larry Liebelt  
 Deputy Mayor Shayne Johnson  
 Councillor Don Cody

Councillor Dave Degenstein  
 Councillor Dorothy Fraser

### **COUNCIL APPOINTMENTS**

<b>Chief Mountain Regional Solid Waste Services Commission</b> <ul style="list-style-type: none"> <li>Town Agreement (2000)</li> </ul>	1 Councillor 1 Alternate	L. Liebelt (alt) D. Cody
<b>Chinook Arch Regional Library Board</b> <ul style="list-style-type: none"> <li>Town Agreement (2021)</li> </ul>	1 Councillor	D. Fraser
<b>Milk River Municipal Library Board</b> <ul style="list-style-type: none"> <li>Libraries Act</li> <li>Town Bylaw 574</li> </ul>	Max 2 Councillors	D. Fraser
<b>Committee of the Whole</b> <ul style="list-style-type: none"> <li>When required</li> </ul>	5 Councillors	All of Council
<b>Family &amp; Community Support Services</b> <ul style="list-style-type: none"> <li>Town Bylaw 625: Agreement (1982)</li> <li>FCSS Governance Policies</li> </ul>	1 Councillor 1 Alternate	D. Degenstein (alt) D. Cody
<b>Heritage Handi-Bus</b> <ul style="list-style-type: none"> <li>Handi-Bus Bylaws</li> </ul>	1 Councillor	S. Johnson
<b>Canada's Western Gateway</b>	Silent	L. Liebelt
<b>Intermunicipal Collaboration Framework Committee</b> <ul style="list-style-type: none"> <li>ICF Agreement (2020)</li> </ul>	2 Councillors 1 Alternate	D. Cody and D. Degenstein (alt) D. Fraser
<b>Mayors and Reeves</b>	Mayor / Dep Mayor	L. Liebelt; Dep Mayor
<b>Milk River and District Ag Society</b> <ul style="list-style-type: none"> <li>Ag Society Bylaw (2020)</li> </ul>	1 Councillor (Rep) – nonvoting rights	S. Johnson
<b>Milk River Senior Citizens Society</b> <ul style="list-style-type: none"> <li>Society Bylaws</li> </ul>	Silent	D. Fraser
<b>Milk River Cemetery Board</b> <ul style="list-style-type: none"> <li>Cemetery Bylaws</li> </ul>	1 Councillor	L. Liebelt
<b>Milk River Community Business Assoc.</b> <ul style="list-style-type: none"> <li>Association Bylaws</li> </ul>	Silent	D. Degenstein
<b>Milk River Health Professionals Attraction and Retention Committee</b> <ul style="list-style-type: none"> <li>Committee Bylaws</li> </ul>	Designate	D. Fraser
<b>Milk River Watershed Council Canada</b> <ul style="list-style-type: none"> <li>Watershed Bylaw</li> </ul>	1 Councillor	D. Fraser
<b>MPC (SubD &amp; Dev Authority)</b> <ul style="list-style-type: none"> <li>Town Bylaw 803</li> </ul>	2 Councillors	D. Degenstein; D. Cody



## Town of Milk River Appointments to Authorities, Boards, Commissions and Committees 2025-2026

<b>ORRSC BOARD</b> • ORRSC Bylaw 2013-2	1 Councillor 1 Alternate	D. Cody (alt) S. Johnson
<b>[ORRSC] Chinook ISDAB (Appal Board)</b> • Town Bylaw 1018	1 Councillor 2 At Large	L. Liebelt Peggy Losey
<b>[ORRSC] Regional ARB</b> • Town Bylaw 1039-23 / 3 year term	1 Councillor 1 At Large	D. Cody Jon Hood
<b>Quad Council</b>	All of Council	All of Council
<b>Regional Emergency Advisory Committee</b> • Town Bylaw 1030: Terms of Reference	1 Councillor 1 Alternate	S. Johnson (alt) D. Fraser
<b>Ridge Country Housing</b> • Housing Business Plan 2023-2025	1 Councillor	D. Degenstein D. Cody
<b>Ridge Regional Public Safety Services</b> • Ridge Bylaw 001-16	1 Councillor	D. Degenstein
<b>Riverside Community Golf Course Society</b> • Society Bylaws	Silent	L. Liebelt
<b>SouthGrow</b> • Articles of Association (2021)	1 Councillor 1 Alternate	S. Johnson (alt) D. Degenstein
<b>Veteran's Memorial Highway Highway 36</b>	1 Councillor	D. Degenstein (alt) S. Johnson
<b>SouthGrow Border Wall Exploratory Ad Hoc Committee</b>	2 Councillors	S. Johnson; D. Degenstein
<b>Snow Clearing Ad Hoc Policy Committee</b>	2 Councillors	L. Liebelt; D. Fraser
<b>Middle Coulee Creek Water Pipeline Delegation (to Minister Hunter)</b>	2 Councillors	L. Liebelt; S. Johnson

### Deputy Mayor Schedule

**2026 Councillor Johnson**; 2027 Councillor Degenstein; 2028 Councillor Fraser; 2029 Councillor Cody

### At Large Appointments

#### **Municipal Planning Commission (MPC)**

Bob Matlock, John McCanna, Beth Kappelar, Suzanne Liebelt, Melvin Sparks

#### **Milk River Library Board (terms expire April 1 of the noted year)**

Wendy Brown (2027), Darlene Fleming (2028), Scott Harvey (2029), Rita Lodermeier (2029), Ron Oswald (2028), Jodie Wehlage (2027).