

<b>TOWN OF MILK RIVER</b>	<b>SECTION:</b>
<b>POLICY AND PROCEDURE MANUAL</b>	ROADS
<b>POLICY:</b>	<b>POLICY NUMBER:</b>
SNOW CLEARING, REMOVAL AND SANDING OF STREETS	R3.0
<b>Approved by Council:</b> May 10, 2010	<b>AMENDED:</b> December 9, 2013

## **PURPOSE**

To establish a policy that defines when to windrow streets, clear intersections, remove snow and setting the priority for clearing.

## **DEFINITIONS**

1. Street - shall have the same meaning as road in the Municipal Government Act being Chapter M-26 RSA 2000 as amended
2. Storm Clearing - shall mean to clean away snow from an area and pile in another location for removal at a later time
3. Town - shall mean the Town of Milk River in the Province of Alberta
4. Winter season - shall mean from September 15 through to April 15

## **POLICY**

The Town of Milk River recognizes the importance of clearing and removal of snow from streets and sanding streets during the winter season. This will be done respecting safety, public access, and in a fiscally responsible manner.

## **PROCEDURE**

The Town will manage street clearing, snow removal and sanding during the winter season in a manner that:

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1. Provides that the Town may commence snow windrowing and clearing on the following commercial, industrial and institutional streets and intersections as priorities once six (6) inches (15.24 centimeters) of snow has fallen – See Schedule A for diagram:
  1. Main Street from Centre Avenue to 2<sup>nd</sup> Avenue North
  2. First Street East from Centre Avenue to First Avenue South East on 2<sup>nd</sup> Avenue North from Main Street to the north/south alley in Block 6 and west from Main Street to Railway Street
  3. South on Main Street starting at the Lot 6 water runway on the west side of Block 35
  4. West on 5<sup>th</sup> Avenue North from Main Street to the Block 24 and Block 35 alley
  5. In front of schools (only during time periods when school is being held)
  6. West on 8<sup>th</sup> Avenue North from Main Street to the Service Road
  7. Block 43 alley – developed section only
  8. Service Road from Lot pt 3, Block 43 to Lot 3, Block 36
  9. 7<sup>th</sup> Avenue North from Service Road to Main Street
  10. 4<sup>th</sup> Avenue North from Railway Street to Main Street
  11. In front of churches
  12. 4<sup>th</sup> Street NE from Centre Ave to 4<sup>th</sup> Ave NE
  13. Airport Runway
2. Provides that the Town may commence snow clearing in residential intersections once: eight (8) inches (20.32 centimeters) of snow has fallen
3. Provides that the Town may commence snow windrowing on residential streets once ten (10) inches (25.4 centimeters) of snow has fallen
4. Establishes the criteria that the Town may use to commence sanding all developed intersections and up and down hills when conditions are icy
5. Establishes the priority clearing of streets for key individuals during severe snowstorms and blizzards the Town may commence prior to normal snow windrowing and clearing as identified in the Municipal Emergency Plan Fan Out List as schedule “B”.
6. Establishes the frequency and method of inspections of streets by the Public Works Department
7. Establishes the process the Town will implement to receive, record and respond to complaints
8. The Town will remove snow piles from roadways as time, manpower and budget provides. In situations where equipment or vehicles are in for repair

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no snow clearing or removal will be conducted in order that costs are kept in line with budgets.

9. Other areas may be approved for clearing and sanding by the Town Foreman on a situation by situation basis giving due consideration to availability of equipment, employees and funds.
10. The Foreman will designate snow-dumping areas at his discretion using any regulations or standards set by Alberta Environment.



SCHEDULE "A"



