

Minutes of the Town of Milk River Regular and Closed Council meeting held on Monday, April 11, 2022, at 5:30 p.m. in the Council Chambers, in the Town Hall Complex, at 240 Main Street, Milk River, Alberta.

Present - Elected Officials

Mayor Larry Liebelt, Councillor Shayne Johnson, Councillor Anne Michaelis, Councillor Peggy Losey and Councillor Dave Degenstein (via zoom)

Absent - Elected Officials

None

Present - Administration

Kelly Lloyd, Chief Administrative Officer

1. Call to Order

Mayor Liebelt called the meeting to order at 5:31 p.m.

2. Additions to the Agenda

A) Additions to the Agenda

Move Item 5 up to be Item 4 on the agenda.

7C) MPE Engineering Ltd. Invoice 1440-052-00-13

7D) MPE Engineering Ltd. Invoice 1440-054-00-09

7E) MPE Engineering Ltd. Invoice 1440-056-00-03

7F) MPE Engineering Ltd. Invoice 1440-157-00-01

7G) Main Street Watermain Replacement RFQ Evaluations: Closed Session, FOIP Section 16

7H) Raymond Irrigation District Water Licensing Letter

7I) National Police Federation Call to Action

B) Adoption of the Agenda

Moved by Councillor Losey, "that Council accept the agenda as amended for the regular council meeting on April 11, 2022."

Motion Carried 2022-04-01

3. Minutes

Moved by Councillor Michaelis, "that Council accept the regular council meeting minutes from Monday, March 28, 2022, as presented."

Motion Carried 2022-04-02

4. Delegation: 5:35 p.m.

4A) Cemetery Board

Harold Thompson, from the Cemetery Board was in attendance to speak to cemetery operations. Mr. Thompson spoke to how well the cemetery has been maintained by volunteers, noting that over \$6,000 was spent in water, acknowledging the \$2,000 the Town of Milk River contributes. In normal years, the water expense has not been that much. Should Council wish for this service level maintained, an increase to the Towns contribution would be required. It was also requested that while the Town conducts its green area weed spraying, that the weeds at the cemetery also be done.

Mayor Liebelt commended the volunteer's hard work.

Moved by Councillor Losey, "that administration look into the affordability of raising our grants to the small committees."

Motion Carried 2022-04-03

5. Business Arising from Minutes/Correspondence/Staff Reports

5A) Public Works Report

Clarification was provided on the use of the concrete blocks at the golf course. The blocks will be used as a retaining wall in order to extend the fifth green approximately 23 feet.

Council relayed the positive community comments received on how well the ball diamonds, alleys and parking lots are looking.

CAO Lloyd reported that work on the sprinkler system at the ball diamonds is a work in progress and that as per policy, water will be turned on May 1 (or the following next business day). CAO Lloyd will also provide an update to Council on the sewer dumping station at the campground.

5B) Chief Administrative Officer Report

CAO Lloyd provided a verbal report.

Moved by Councillor Degenstein, "that Council accept the Public Works and CAO reports as information."

Motion Carried 2022-04-04

5C) Alberta Public Works Association: National Public Works Week

Moved by Councillor Michaelis, "that Council proclaim May 15-21, 2022, as National Public Works Week in the Town of Milk River, and further direct administration to host a small community event during this time."

Motion Carried 2022-04-05

Moved by Councillor Degenstein, "that in support of National Public Works Week, and to recognize the Town of Milk River employees, that all staff receive \$25.00 in Milk River Bucks."

Motion Carried 2022-04-06

5D) Alberta Justice and Solicitor General: Police Funding Model

Moved by Councillor Johnson, "that Council approve payment of \$23,128.00 for the Police Funding Model invoice for the fiscal year 2021-22."

Motion Carried 2022-04-07

5E) Milk River Weavers and Spinners

A thank you letter was received.

5F) 2021 Safety Codes Council Annual Internal Review

5G) Oldman River Regional Services Commission

Moved by Councillor Losey, "that Council approve payment of contracted planning services to the Oldman River Regional Services Commission, in the amount of 1467.25, for the period of April 1 to June 30, 2022."

Motion Carried 2022-04-08

6. Financial Reports

6A) Check Listing March 2022

Moved by Councillor Johnson, "that Council accept the March 2022 Check Listing as information."

Motion Carried 2022-04-09

6B) Accounts Payable/Bank Reconciliation March 2022

Moved by Councillor Michaelis, "that Council accept the March 2022 Accounts Payable and Bank Reconciliation as information."

Motion Carried 2022-04-10

6C) Cash and Investment Report March 2022

7. Action Items/Council Decisions

7A) Chief Administrative Officer Appointment

Mayor Liebelt reported that a contract will be prepared between Council and the CAO, with the Town of Milk River as the lead municipality, for CAO services to both the Town of Milk River and the Village of Warner.

Moved by Councillor Michaelis, "that Council appoint Mrs. Kelly Lloyd to the position of Chief Administrative Officer for the Town of Milk River, effective Monday, March 28, 2022."

Motion Carried 2022-04-11

7B) Second and Third Reading: Bylaw 1033-22 Special Levies

Moved by Councillor Johnson, "that Council give second reading to the Special Levies Bylaw 1033-22."

Motion Carried 2022-04-12

Moved by Councillor Michaelis, "that Council give third and final reading to the Special Levies Bylaw 1033-22."

Motion Carried 2022-04-13

7C) MPE Engineering Ltd. Invoice 1440-052-00-13

Moved by Councillor Johnson, "that Council approve payment in the amount of \$1,882.65 MPE Engineering Ltd. for the Infrastructure Master Plan Update project."

Motion Carried 2022-04-14

7D) MPE Engineering Ltd. Invoice 1440-054-00-09

Moved by Councillor Losey, "that Council approve payment in the amount of \$802.20 to MPE Engineering Ltd. for the Wastewater Lagoon Geotechnical Assessment project."

Motion Carried 2022-04-15

7E) MPE Engineering Ltd. Invoice 1440-056-00-03

Moved by Councillor Johnson, "that Council approve payment in the amount of \$1,709.40 to MPE Engineering Ltd. for the Water Licensing Support project."

Motion Carried 2022-04-16

7F) MPE Engineering Ltd. Invoice 1440-157-00-01

Moved by Councillor Losey, "that Council approve payment in the amount of \$17,593.67 MPE Engineering Ltd. for the Main Street Watermain Replacement - 6th avenue to 8th Avenue project."
Motion Carried 2022-04-17

7G) Main Street Watermain Replacement RFQ Evaluations: Closed Session, FOIP Section 16

7H) Raymond Irrigation District (RID) Water Licensing Letter

Mayor Liebelt provided an update on water licensing, noting that the Town of Raymond is not allowed to sell any of their water allocation and while Milk River can keep its water license for the Milk River Basin, Milk River cannot transfer their allocation to the RID. The RID can sell their water allocation, with an annual fee, and would then be put through the Ridge Water Commission plant as potable water. As water is being transferred to Milk River in a pipe, there might not need to be an inter-basin transfer.

Mayor Liebelt recessed the meeting at 6:25 p.m.

Mayor Liebelt reconvened the meeting at 6:32 p.m.

7I) National Police Federation Call to Action

Moved by Councillor Losey, "that Council accept the National Police Federation Call to Action as information."

Motion Carried 2022-04-18

8. Council Discussion Items

8A) 2022 Operating Budget

CAO Lloyd reported that the development of the 2022 Operating Budget is a work in progress.

8B) Block 39 Preliminary Drawing

Mayor Liebelt spoke to the elevations on the drawing, noting that eventually, an engineered design will be required. Elevations for grading the middle of the lot is needed. Mayor Liebelt noted that this project will be for the 2023 budget.

Council noted that ratepayer feedback has been positive, and Council provided suggestions for revisions to the preliminary design. Once all Councillor suggestions have been received, a revised drawing will be prepared.

9. Council Reports on Committee Meetings

Councillor Degenstein attended the Ridge Country Housing meeting, the Economic Developers of Alberta conference, and the Kids Sports conference.

Deputy Mayor Losey attended the Ridge Country Housing meeting and the Milk River Watershed meeting.

Councillor Michaelis attended the Quad Municipal Healthcare Support meeting, now called the Milk River Health Professionals Attraction and Retention Committee, attended planning and development training through Oldman River Regional Services Commission (ORRSC), the Chinook Arch Library Board meeting. Councillor Michaelis noted that the Town of Milk River contributes funding of \$8.00 per capita, whereas most municipalities our size fund approximately \$18.00 per capita.

Councillor Johnson attended the Ag Society meeting, noting it is their 50th anniversary in 2023 and attended ORRSC training.

Mayor Liebelt attended the Mayors and Reeves meeting and noted Halo's funding from the provincial government.

Moved by Councillor Johnson, "that Council accept the Council Reports as information."
Motion Carried 2022-04-19

Mayor Liebelt recessed the meeting at 7:41 p.m.

Mayor Liebelt reconvened the meeting at 7:49 p.m.

Moved by Councillor Losey, "that Council move into closed session in accordance with Section 197(2) of the Municipal Government Act at 7:49 p.m., to discuss matters exempt from disclosure under FOIP Section 16: Disclosure harmful to business interests of a third party with CAO Lloyd to remain in attendance."

Motion Carried 2022-04-20

Moved by Councillor Johnson, "that the meeting reconvene to the regular Council meeting at 8:04 p.m."

Motion Carried 2022-04-21

Rise and Report

Moved by Councillor Degenstein, "that Council invite Ridge Public Safety Services as a delegation at the May Regular Council meeting.

Motion Carried 2022-04-22

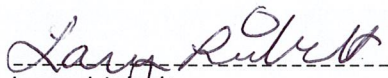
Moved by Councillor Johnson, "that Council accept the items in green on the prequalification list, with the exception of line item 11 for the Main Street Watermain Replacement RFQ Evaluations."

Motion Carried 2022-04-23

10. Adjournment

Moved by Councillor Johnson, "that the regular council meeting of April 11, 2022, adjourn at 8:08 p.m."

Motion Carried 2022-04-24



Larry Liebelt
Mayor



Kelly Lloyd
Chief Administrative Officer

These minutes were approved on the 9th day of May 2022.