

Regular and Closed Meeting Agenda
for Monday, January 9, 2023, at 5:30 p.m. to be held
in the Council Chambers, in the Town Hall Complex,
at 240 Main Street, Milk River, Alberta



1. Call to Order
2. Delegations 6:00 pm
3. Additions to the Agenda
4. Approval of Minutes
 - A) Minutes of the December 12, 2022, Regular Council Meeting
5. Business Arising from Minutes
6. Financial Report
 - A) Year to Date Operating Budget Report
7. Administration Reports
 - A) Public Works
 - B) Community Peace Officer
 - C) Chief Administrative Officer
8. Bylaws
 - A) Borrowing Bylaw 1038-23
9. Old Business
10. New Business
 - A) Correspondence
 - B) Grants in Place of Taxes
11. Councillor Reports
 - A) Authorities, Boards and Commission Minutes
12. Mayor's Report
13. Closed Session
 - A) Section 17: Disclosure Harmful to Personal Privacy
14. Adjournment

Request for Decision

Approval of Minutes

January 9, 2023



RECOMMENDATION

That the minutes for the December 12, 2022, regular council meeting be accepted as presented.

LEGISLATIVE AUTHORITY

Municipal Government Act, Section 208(1)(a)
Procedure Bylaw 1023

BACKGROUND

As per the MGA and the Town's Procedural Bylaw, minutes are to be recorded and given to council for adoption at a subsequent council meeting.

RISKS/CONSEQUENCES

1. By not approving the previous meetings minutes, Council would then not approve the decisions they made, as recorded, and no motion would be actioned by administration.
2. The minutes of the Council meetings can be adopted as amended. Council would need to be specific in an amendment to the recording of the previous meetings minutes.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Prior to Adoption: December 14, 2022, regular council meeting minutes

Prior to Adoption

Minutes of the Town of Milk River Regular and Closed Council meeting held on Monday, December 12, 2022, at 5:30 p.m. in the Council Chambers, in the Town Hall Complex, at 240 Main Street, Milk River, Alberta.

Present - Elected Officials

Mayor Larry Liebelt, Councillor Peggy Losey, Councillor Anne Michaelis, and Councillor Shayne Johnson

Absent - Elected Officials

Deputy Mayor Dave Degenstein

Present - Administration

Kelly Lloyd, Chief Administrative Officer

1. Call to Order

Mayor Liebelt called the meeting to order at 5:31 p.m.

2. Delegation: 6:00 p.m.

A) Mandy Court - Horizon School Division Board Trustee

Ms. Court provided an update on the demolition of Erle Rivers School; request for tenders closed on November 15 and have not received an update from the provincial government as to who has **been chosen. The town's request to keep the east end of the school** was put forward to the province, however, Horizon School Division has not received any communication from the province regarding the Town's request. Ms. Court reiterated that it was the Divisions understanding that the demolition tender would have included the request.

The Town has requested confirmation on the proposed contractor lay down area at the fenced in ball diamond area. The concern is that the ball diamond is needed, and if this area was to be occupied, arrangements for another diamond is necessary, as ball registrations have increased. Ms. Court relayed that the Division does not want to put money into ball diamonds at the high school and further, that the fenced in diamond is not a permanent diamond, as it is the School Division's land.

Ms. Court spoke to landscaping work to which there is currently not a plan. Once that is decided, then disposal of property (potential subdivision) would be discussed. Green space was never to be sold, just the footprint the school is on, is what could be sold to the town.

Ms. Court noted that is has been very positive with all children under one roof, with approximately 180 students in total. A proposed 1.5-year build is expected to start in January 2023.

Moved by Councillor Johnson, **"that Council** thank Ms. Court for attending and providing an update to Council from the Horizon School Division, and to accept her verbal report as information."

Motion Carried 2022-12-05

B) Additions to the Agenda

A) Adoption of the Agenda

Moved by Councillor Johnson, "that Council accept the agenda, as presented, for the regular council meeting on December 12, 2022."

Motion Carried 2022-12-01

C) Approval of Minutes

A) Minutes of the November 14, 2022, Regular Council Meeting

Moved by Councillor Michaelis, "that Council accept the regular council meeting minutes from Monday, November 14, 2022, as presented."

Motion Carried 2022-12-02

D) Business Arising from Minutes

The snow policy is a work in progress and will come back at a later date.

6. Financial Report

Moved by Councillor Losey, "that the Financial Report for the period ending November 30, 2022, be accepted as information."

Motion Carried 2022-12-03

Moved by Councillor Johnson, "that Council accept the cash report for the period ending November 30, 2022, as information."

Motion Carried 2022-12-04

7. Administration Reports

A) Public Works

The report is contained within the agenda package.

B) Community Peace Officer

There were no infractions for the month of November.

C) Chief Administrative Officer

CAO Lloyd reviewed the report for the month of November.

Moved by Councillor Losey, "that the Administration Reports for the period ending November 30, 2022, be accepted as information."

Motion Carried 2022-12-06

8. Bylaws

None.

A) Old Business

None.

B) New Business

10A) Correspondence

Moved by Councillor Michaelis, "that correspondence for the period ending December 12, 2022, be accepted as information."

Motion Carried 2022-12-08

10B) Mitacs Grant Application

Moved by Councillor Losey, "that Council support the County of Warner's application for a regional economic development intern through Mitacs and further commit to \$5,000.00 as part of a regional partnership towards the intern."

Motion Carried 2022-12-07

10C) Auditor Appointment

Moved by Councillor Johnson, "that Council appoint the Mercer Wilde Group as the Town of Milk River's auditor for the 2022 financial year."

Motion Carried 2022-12-09

10D) Assessor Appointment

Moved by Councillor Michaelis, "that Council appoint Benchmark Assessment Consultants Inc. as the Town of Milk River's designated municipal assessor."

Motion Carried 2022-12-10

10E) 2023 Interim Operating Budget

Moved by Councillor Losey, "that Council approve the 2022 budget figures as the 2023 Interim Operating Budget."

Motion Carried 2022-12-11

10E) 4H Request

Moved by Councillor Michaelis, "that Council donate the use of Council Chambers to the Milk River 4H multi-Club for 2023, for their monthly meetings and workshops."

Motion Carried 2022-12-12

10F) Alberta Community Partnership Funding Application

Moved by Councillor Johnson, "that the Town of Milk River supports the submission of a 2022/23 Alberta Community Partnership grant application in support of the Regional Water Study project and is prepared to manage the grant project and related compliance requirements."

Motion Carried 2022-12-13

Mayor Liebelt recessed the meeting at 7:27 p.m.

Mayor Liebelt reconvened the meeting at 7:34 p.m.

11. Councillors Reports

Councillor Losey attended Ridge Country Housing and was voted chairperson; attended the Quad Council meeting; the Milk River Watershed meeting; the Oldman River Regional Services Commission board meeting; the South Zone Healthcare Zoom Engagement meeting, and the seniors Christmas party.

Councillor Michaelis reported that she attended a rural broadband sustainability solution webinar; Quad Council; SDAB training; Chinook Arch Library Board meeting; a municipal library meeting; the Milk River Health Professionals Attraction and Retention Committee meeting; and Council's strategic planning session.

Councillor Johnson attended a Municipal Planning Commission meeting; the community engagement for Block 39; and the strategic planning session.

Moved by Councillor Losey, "that the Councillors reports for the period ending December 12, 2022, be accepted as information."

Motion Carried 2022-12-14

12. Mayors Report

Mayor Liebelt attended the following meetings: Quad Council meeting, IJC meeting, strategic planning, block 39 community engagement, Mayors and Reeves meeting; as well as participating in an interview from the Grade 6 class, who are creating a history book for the school library.

Moved by Councillor Johnson, "that Council accept the Mayors Report for the period ending December 12, 2022, as information."

Motion Carried 2022-12-15

13. Closed Session

14. Adjournment

Moved by Councillor Losey, "that the regular council meeting of December 12, 2022, adjourn at 8:08 p.m."

Motion Carried 2022-12-16

Larry Liebelt
Mayor

Kelly Lloyd
Chief Administrative Officer

These minutes were approved on the XX day of XXXXX 2022.

Request for Decision

Financial Report

January 9, 2023



RECOMMENDATION

That the Financial Report for the period ending December 31, 2022, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

Currently, monthly check listing, accounts payable and the monthly bank balances are presented to council.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. 2022 Year to Date Operating Budget



TOWN OF MILK RIVER

For the Period Ending December 31, 2022

General Ledger	Description	2021 YTD Actual	2022 YTD Budget	2022 YTD Actual	2022 YTD % Variance
GENERAL REVENUE					
1-00-00-111-00	Property Taxes Levied	-759,485.48	-791,254.18	-775,947.88	98.07
1-00-00-112-00	ASFP Residential Tax Levied	-150,998.04	-149,365.22	-156,301.93	104.64
1-00-00-113-00	ASFP Non Residential Tax Levied	-37,869.32	-45,194.96	-34,526.93	76.40
1-00-00-115-00	Homes For The Aged Tax Rate	-23,741.71	-21,201.44	-20,953.58	98.83
1-00-00-510-00	Penalties and Costs Levied on Taxes	-17,591.63	-10,000.00	-14,585.00	145.85
1-00-00-540-00	Revenues From Franchises	-164,100.46	-164,000.00	-190,825.55	116.36
1-00-00-550-00	Returns On Investments	-19,179.71	-20,000.00	-42,141.14	210.71
1-00-00-741-00	Fines And Costs	-1,140.00	0.00	0.00	0.00
* TOTAL GENERAL REVENUE		(1,174,106.35)	(1,201,015.80)	(1,235,282.01)	102.85
GENERL ADMINISTRATIVE REV					
1-00-00-755-00	Grants - MSI Operating	-58,715.00	-58,715.00	-58,715.00	100.00
1-12-00-410-00	Sales of Goods	-88.68	0.00	-77.45	0.00
1-12-00-420-00	Sale of Services	-2,387.68	0.00	-754.06	0.00
1-12-00-421-00	Certificates/Compliances	-2,850.00	0.00	-1,980.00	0.00
1-12-00-510-00	Tax Sale Costs Recovered	-240.00	-250.00	-225.00	90.00
1-12-00-520-00	Business Licenses	-1,937.00	-42,500.00	-5,478.50	12.89
1-12-00-560-00	Rental Revenues	-47,086.96	-40,000.00	-49,826.27	124.57
1-12-00-590-00	Other Revenue From Own Sources	-423.97	0.00	-2,242.52	0.00
* TOTAL GENERL ADMINISTRATIVE RE		(113,729.29)	(141,465.00)	(119,298.80)	84.33
FIRE DEPT SERV REV					
1-23-01-420-00	Sale of Services	-13,165.00	-7,500.00	-3,200.00	42.67
1-23-01-590-00	Other Revenue From Own Sources	0.00	0.00	-145.98	0.00
1-23-01-850-00	Local Govt Conditional Grants	-14,494.69	-14,500.00	-15,696.76	108.25
* TOTAL FIRE DEPT SERV REV		(27,659.69)	(22,000.00)	(19,042.74)	86.56
BY-LAW ENFORCEMENT AND OTHER R					
1-26-00-520-00	Animal Licenses	-1,620.00	-1,660.00	-1,870.00	112.65

1-26-00-530-00	Fines	0.00	-1,500.00	-1,102.00	73.47
*	TOTAL BY-LAW AND OTHER	(1,620.00)	(3,160.00)	(2,972.00)	94.05

LEGISLATIVE REV

1-11-00-590-00	Other Revenue From Own Sources	0.00	-5,603.79	-5,603.79	100.00
1-11-00-840-00	Provincial Conditional Grants	-2,000.00	0.00	0.00	0.00
1-11-00-850-00	Local Gov't Conditional Grants	-2,000.00	0.00	0.00	0.00
*	TOTAL LEGISLATIVE REV	(4,000.00)	(5,603.79)	(5,603.79)	100.00

COMMON SERV/EQUIP POOL REV

1-31-00-590-00	Other Revenue From Own Sources	-1,346.00	0.00	-272.10	0.00
*	TOTAL COMMON SERV/EQUIP POOL R	(1,346.00)	0.00	(272.10)	0.00

ROADS, STREETS, WALKS, LIGHTS

1-32-00-100-00	Road Operating Special Levy	0.00	-24,750.00	-24,450.00	98.79
1-32-00-590-00	Other Revenue From Own Sources	0.00	-18.00	-43.42	241.22
1-32-00-920-00	Drawn From Roads, Walks Op. Reserve	0.00	-177,635.00	0.00	0.00
*	TOTAL RD, ST, WK, LT REV	0.00	(202,403.00)	(24,493.42)	12.10

AIRPORT REV

1-33-00-560-00	Rental Revenue - Airport	-465.00	-465.00	-465.00	100.00
*	TOTAL AIRPORT REV	(465.00)	(465.00)	(465.00)	100.00

WATER SUP & DISTR REV

1-41-00-420-00	Sales of Water	-298,236.32	-297,000.00	-295,875.06	99.62
1-41-00-510-00	Penalties	-1,618.30	-1,800.00	-1,818.32	101.02
1-41-00-590-00	Other Revenue From Own Sources	-1,162.50	-1,500.00	-902.00	60.13
1-41-00-940-00	Cont. From Capital Function	0.00	-317,957.76	0.00	0.00
1-41-02-420-00	Sales of Farm Water	-12,422.44	-7,500.00	-11,466.52	152.89
*	TOTAL WATER SUP & DISTR REV	(313,439.56)	(625,757.76)	(310,061.90)	49.55

SANITARY SEWAGE SERVICE REV

1-42-00-410-00	Sales of Goods	-10.00	0.00	-20.00	0.00
1-42-00-420-00	Sales of Sewage Services	-102,445.74	-90,000.00	-102,451.61	113.84
1-42-00-421-00	Sales of Services - Other	-1,338.02	-500.00	-1,180.28	236.06
*	TOTAL SEWAGE REV	(103,793.76)	(90,500.00)	(103,651.89)	114.53

GARBAGE COLL. & RECYCLING REV

1-43-00-420-00	Sales of Garbage Service	-119,211.41	-105,000.00	-115,876.39	110.36
1-43-00-590-00	OTHER REVENUE FROM OWN SOURCES	-95.00	0.00	-190.00	0.00
1-43-01-590-00	Recycling - Other	-1,150.03	-1,000.00	-1,294.04	129.40

* TOTAL GARBAGE / RECYCLING REV	(120,456.44)	(106,000.00)	(117,360.43)	110.72
---------------------------------	--------------	--------------	--------------	--------

TRANSFER STN REV

1-43-00-550-00 Return on Investments	-50.53	-50.00	-104.57	209.14
1-43-00-850-00 Conditional Local Government Transfers	-11,925.00	-12,000.00	-12,115.80	100.97

* TOTAL TRANSFER STN REV	(11,975.53)	(12,050.00)	(12,220.37)	101.41
--------------------------	-------------	-------------	-------------	--------

CEMETERY

1-56-00-420-00 Cemetary Sale of Service	-5,200.00	-2,500.00	-3,600.00	144.00
---	-----------	-----------	-----------	--------

* TOTAL CEMETERY	(5,200.00)	(2,500.00)	(3,600.00)	144.00
------------------	------------	------------	------------	--------

PLANNING & DEVELOPMENT

1-61-00-520-00 Development Permit Revenue	-530.00	-2,000.00	-630.00	31.50
1-61-00-521-00 Permit Revenue from Agencies	-1,154.26	-1,000.00	-9,285.97	928.60

* TOTAL PLANNING & DEVELOP	(1,684.26)	(3,000.00)	(9,915.97)	330.53
----------------------------	------------	------------	------------	--------

SUBDIV, LAND & DEV REV

1-66-00-410-00 Sales of Land	-77,000.00	-25,000.00	0.00	0.00
------------------------------	------------	------------	------	------

* TOTAL SUBDIV, LAND & DEV REV	(77,000.00)	(25,000.00)	0.00	0.00
--------------------------------	-------------	-------------	------	------

REC - CAMPGROUND REV

1-72-01-420-00 Campground Sale of Services	-16,828.37	-18,000.00	-21,623.14	120.13
--	------------	------------	------------	--------

* TOTAL REC - CAMPGROUND REV	(16,828.37)	(18,000.00)	(21,623.14)	120.13
------------------------------	-------------	-------------	-------------	--------

RECREATION - POOL REV

1-72-02-410-00 Sale of Goods - Pool	-20.00	0.00	-8.55	0.00
1-72-02-420-00 Sales of Services - Pool	-5,100.49	-5,500.00	-5,671.43	103.12
1-72-02-560-00 Pool Rentals	0.00	0.00	-142.86	0.00
1-72-02-590-00 Other Revenue from Own Sources	-42.00	0.00	0.00	0.00
1-72-02-850-00 Local Gov't Conditional Grants	-24,535.23	-24,500.00	-24,048.00	98.16

* TOTAL RECREATION - POOL REV	(29,697.72)	(30,000.00)	(29,870.84)	99.57
-------------------------------	-------------	-------------	-------------	-------

** TOTAL OPERATING REV	(2,003,001.97)	(2,488,920.35)	(2,015,734.40)	80.99
------------------------	----------------	----------------	----------------	-------

GENERAL EXPENDITURES

2-00-00-741-00 School Found. Program Requisition	183,980.56	183,980.56	194,562.39	105.75
2-00-00-752-00 Ridge Country Housing	23,804.26	21,201.44	21,201.44	100.00
2-00-00-990-00 Discount on Taxes	22,055.98	15,000.00	10,270.09	68.47

* TOTAL GEN EXPENSES	229,840.80	220,182.00	226,033.92	102.66
----------------------	------------	------------	------------	--------

LEGISLATIVE EXP

2-11-00-110-00	Remuneration	28,000.12	30,000.00	33,075.12	110.25
2-11-00-120-00	Benefits	457.80	600.00	809.42	134.90
2-11-00-210-00	Contracted Services	10,893.89	5,000.00	21,991.47	439.83
2-11-00-213-00	Insurance	397.00	397.00	397.00	100.00
2-11-00-215-00	Training-Legislative	0.00	15,000.00	10,544.80	70.30
2-11-00-510-00	Legislative Supplies	8,860.07	2,000.00	2,434.72	121.74
2-11-00-770-00	Grants To Individuals and Organizations	5,002.02	20,000.00	2,570.45	12.85
2-11-01-110-00	Election - Honorarium	2,135.00	0.00	0.00	0.00
2-11-01-212-00	Election - Advertising	1,400.00	0.00	0.00	0.00
2-11-01-510-00	Election - Materials, Goods & Supplies	1,274.78	0.00	0.00	0.00
*	TOTAL LEGISLATIVE	58,420.68	72,997.00	71,822.98	98.39

GENERAL ADMINISTRATIVE

2-12-00-110-00	Salaries & Wages - Admin	140,693.89	143,000.00	143,299.67	100.21
2-12-00-120-00	Benefits	27,846.02	28,000.00	33,182.57	118.51
2-12-00-210-00	Contracted Services	133,120.53	90,000.00	84,833.19	94.26
2-12-00-211-00	Postage & Post. Machine Lease	7,005.84	7,000.00	6,689.77	95.57
2-12-00-212-00	Advertising	1,772.81	750.00	408.19	54.43
2-12-00-213-00	Insurance	19,471.61	20,193.00	20,193.00	100.00
2-12-00-214-00	Repairs & Maintenance	9,391.64	25,000.00	1,837.15	7.35
2-12-00-215-00	Training-Admin	0.00	6,500.00	4,141.54	63.72
2-12-00-510-00	Materials, Goods and Supplies	12,739.97	10,000.00	3,702.78	37.03
2-12-00-511-00	Utilities	20,332.20	20,691.30	20,766.36	100.36
2-12-00-810-00	Bank Charges/Short Term Interest	0.00	200.00	736.82	368.41
2-12-00-990-00	Other Trans. Discounts & Adjustments	4,736.52	5,000.00	5,008.18	100.16
*	TOTAL GEN ADMINISTRATIVE	377,111.03	356,334.30	324,799.22	91.15

FIRE DEPARTMENT SERVICES

2-23-01-110-00	Honourarium	12,055.00	15,000.00	11,307.50	75.38
2-23-01-210-00	Contracted Services	7,371.04	7,500.00	5,292.78	70.57
2-23-01-213-00	Insurance	6,302.18	6,478.32	6,748.32	104.17
2-23-01-214-00	Repairs & Maintenance	4,817.47	9,000.00	5,907.10	65.63
2-23-01-215-00	Fire Training	240.00	1,000.00	0.00	0.00
2-23-01-510-00	Materials, Goods & Supplies	5,830.71	10,000.00	5,025.08	50.25
2-23-01-511-00	Utilities	10,752.63	11,500.00	11,973.09	104.11
2-23-01-513-00	Fuel - Town	302.77	1,200.00	618.22	51.52
2-23-01-990-00	Other Transactions/Discounts/Adjustments	19.08	0.00	15.90	0.00
2-23-03-513-00	Fuel - County	854.69	1,200.00	958.45	79.87
*	TOTAL FIRE SERVICES	48,545.57	62,878.32	47,846.44	76.09

DISASTER SERVICES

2-24-00-210-00	Disaster Services Contracted Services	500.00	2,000.00	500.00	25.00
*	TOTAL DISASTER SERVICES	500.00	2,000.00	500.00	25.00

BY-LAW ENFORCEMENT AND OTHER E

2-26-00-210-00	Contracted Services	31,794.03	32,000.00	32,906.25	102.83
2-26-00-215-00	Provincial Policing	21,128.50	23,128.00	23,128.00	100.00
2-26-00-510-00	Materials, Goods & Supplies	339.73	500.00	371.97	74.39
* TOTAL BY-LAW EXP		53,262.26	55,628.00	56,406.22	101.40

COMMON SERVICES/EQUIPMENT POOL

2-31-00-110-00	CSEP Salaries and Wages	24,197.50	30,000.00	30,046.76	100.16
2-31-00-120-00	CSEP Benefits	11,307.20	2,000.00	15,000.01	750.00
2-31-00-210-00	CSEP Contracted Services	3,208.06	5,000.00	3,456.08	69.12
2-31-00-213-00	CSEP Insurance	6,615.28	0.00	5,953.95	0.00
2-31-00-214-00	CSEP Repairs & Maintenance	18,410.23	10,000.00	13,080.95	130.81
2-31-00-215-00	Training-CSEP	0.00	1,000.00	2,023.89	202.39
2-31-00-510-00	CSEP Materials, Goods, Supplies	12,807.77	12,000.00	16,916.27	140.97
2-31-00-511-00	CSEP Utilities	12,391.05	14,000.00	14,059.38	100.42
2-31-00-513-00	CSEP Fuel	22,582.20	25,000.00	35,016.56	140.07
2-31-00-990-00	Other Trans. Discounts & Adjustments	17.49	12,000.00	19.08	0.16
* TOTAL CSEP EXP		111,536.78	111,000.00	135,572.93	122.14

RDS, STR, WLK, LTS EXP

2-32-00-213-00	Insurance	706.46	660.27	660.27	100.00
2-32-00-214-00	Repairs and Maintenance	96,215.52	85,000.00	104,848.22	123.35
2-32-00-510-00	Materials, Goods and Supplies	6,374.97	12,000.00	13,815.81	115.13
2-32-02-511-00	Street Lights	65,749.37	65,000.00	68,295.61	105.07
2-32-00-110-00	Salaries and Wages	14,459.99	20,000.00	24,312.77	121.56
2-32-00-120-00	Benefits	2,111.04	1,500.00	4,416.03	294.40
2-32-00-210-00	Contracted Services	48,013.82	50,000.00	48,483.19	96.97
* TOTAL RDS, STR, WLK, LTS EXP		233,631.17	234,160.27	264,831.90	113.10

AIRPORT EXP

2-33-00-210-00	Contracted Services	54.65	200.00	144.10	72.05
2-33-00-213-00	Insurance	2,916.05	3,051.84	3,051.84	100.00
2-33-00-214-00	Repairs and Maintenance	8,452.00	5,000.00	0.00	0.00
2-33-00-510-00	Materials, Goods and Supplies	3,369.08	100.00	297.67	297.67
2-33-00-511-00	Airport Utilities	1,280.79	1,500.00	1,236.39	82.43
2-33-00-513-00	Fuel-Airport	0.00	500.00	0.00	0.00
* TOTAL AIRPORT EXP		16,072.57	10,351.84	4,730.00	45.69

WATER SUP & DISTR EXP

2-41-00-990-00	Other Trans., Dis. & Adjustments	3,492.25	3,500.00	3,251.00	92.89
2-41-01-110-00	Water Treatment Salaries	52,733.63	30,000.00	45,983.50	153.28
2-41-01-120-00	Water Treatment Benefits	8,960.12	2,000.00	9,390.77	469.54
2-41-01-210-00	W.T. Contracted Services	21,056.52	38,000.00	26,304.09	69.22

2-41-01-213-00	Water Treatment Insurance	15,805.87	16,270.67	16,270.67	100.00
2-41-01-214-00	W.T. Repairs and Maintenance	15,279.69	18,000.00	15,197.57	84.43
2-41-01-510-00	W.T. Materials, Goods & Supplies	18,776.94	15,000.00	18,456.23	123.04
2-41-01-511-00	Water Treatment Utilties	37,568.00	38,000.00	47,879.79	126.00
2-41-02-110-00	P&P Salaries	0.00	0.00	390.00	0.00
2-41-02-120-00	P&P Benefits	0.00	0.00	73.65	0.00
2-41-02-213-00	P&P Insurance	1,954.71	2,710.36	2,710.36	100.00
2-41-02-214-00	P&P Repairs and Maintenance	187.74	50,000.00	42,994.31	85.99
2-41-02-510-00	P&P Materials, Goods & Supplies	139.99	200.00	188.32	94.16
2-41-02-511-00	P&P Utilities	10,434.01	35,000.00	11,366.77	32.48
2-41-03-110-00	Trans. Lines Salaries	3,558.39	0.00	1,355.50	0.00
2-41-03-120-00	Trans. Lines Benefits	523.33	0.00	218.16	0.00
2-41-03-210-00	Trans. Lines Contracted Services	3,512.31	5,000.00	3,024.53	60.49
2-41-03-213-00	Trans. Lines - Insurance	393.86	421.43	421.43	100.00
2-41-03-214-00	Trans. Lines Repairs and Maintenance	17,215.01	20,000.00	4,424.57	22.12
2-41-03-510-00	Trans. Lines Materials, Goods & Supplies	19,552.01	20,000.00	10,124.12	50.62
*	TOTAL WATER SUP & DISTR EXP	231,144.38	294,102.46	260,025.34	88.41

SANITARY SEWER EXP

2-42-00-110-00	Salaries and Wages	9,203.85	27,500.00	10,753.30	39.10
2-42-00-120-00	Benefits	1,081.15	2,000.00	2,142.99	107.15
2-42-00-210-00	Contracted Services	2,966.46	10,500.00	7,820.74	74.48
2-42-00-213-00	Insurance	1,506.19	1,609.76	1,609.76	100.00
2-42-00-214-00	Repairs and Maintenance	10,878.89	30,000.00	20,215.70	67.39
2-42-00-510-00	Materials, Goods and Supplies	3,305.16	7,500.00	10,068.23	134.24
2-42-00-511-00	Utilities	6,467.23	7,500.00	8,846.56	117.95
2-42-00-990-00	Other Trans., Discounts & Adjustments	1,217.50	1,500.00	1,278.75	85.25
*	TOTAL SANITARY SEWER EXP	36,626.43	88,109.76	62,736.03	71.20

GARBAGE COLL. & RECYCLING EXP

2-43-00-990-00	Other Trans., Disc. & Adjustments	1,233.50	2,500.00	1,124.00	44.96
2-43-01-210-00	Recycling Contracted Services	6,163.93	5,000.00	4,890.14	97.80
2-43-01-213-00	Recycling Insurance	52.19	0.00	55.85	0.00
2-43-01-510-00	Materials, Goods & Supplies	0.00	750.00	0.00	0.00
2-43-00-110-00	Salaries and Wages	34,488.38	36,000.00	33,146.51	92.07
2-43-00-120-00	Benefits	3,759.70	2,700.00	6,334.40	234.61
2-43-00-213-00	Insurance	0.00	0.00	641.44	0.00
2-43-00-214-00	Garbage Repairs and Maintenance	4,348.22	5,000.00	6,047.76	120.96
2-43-00-510-00	Garbage Materials, Goods, Supplies	9,002.73	1,500.00	34.80	2.32
2-43-00-513-00	Fuel	8,855.73	10,000.00	11,304.22	113.04
2-43-00-765-00	Con't To Own Mun. Agencies	26,864.60	27,500.00	25,991.53	94.51
*	TOTAL GARBAGE & RECYCLING EXP	94,768.98	90,950.00	89,570.65	98.48

TRANSFER STATION EXP

2-43-00-111-00	Wages - Transfer Station	21,696.92	19,000.00	20,869.24	109.84
2-43-00-121-00	Transfer Station Benefits & W.C.B.	355.76	3,000.00	414.03	13.80
2-43-00-211-00	Transfer Stn. Supply / Service / Repair	36.99	5,000.00	224.99	4.50
2-43-00-511-00	Transfer Station Cell Phone/Utilities	1,740.12	2,000.00	1,736.38	86.82
*	TOTAL TRANSFER STATION EXP	23,829.79	29,000.00	23,244.64	80.15

F.C.S.S.

2-51-00-770-00	Grants To Individuals & Organizations	6,293.47	6,484.00	6,483.68	100.00
*	TOTAL F.C.S.S.	6,293.47	6,484.00	6,483.68	100.00

CEMETERIES AND CREMATORIUMS

2-56-00-770-00	Grants To Individuals & Organizations	2,000.00	5,000.00	5,000.00	100.00
*	TOTAL CEMETERIES	2,000.00	5,000.00	5,000.00	100.00

MUNICIPAL PLANNING & ZONING EX

2-61-00-210-00	Contracted Services	24,005.43	42,000.00	13,185.20	31.39
*	TOTAL MUNICIPAL PLANNING & ZON	24,005.43	42,000.00	13,185.20	31.39

ECON. DEV./COMM SERV EXP

2-62-00-210-00	EDT - Contracted Services	0.00	1,000.00	2,125.00	212.50
2-62-00-510-00	EDT Materials, Goods and Supplies	25.97	1,000.00	2,365.70	236.57
2-62-00-765-00	EDT Con't To Own Mun. Agencies	900.12	0.00	824.00	0.00
2-62-00-770-00	Grants to Individuals & Organizations	4,890.00	5,000.00	4,890.00	97.80
*	TOTAL ECON. DEV./COMM SERV EXP	5,816.09	7,000.00	10,204.70	145.78

SUBDIV, LAND & DEV EXP

2-66-00-210-00	Contracted Services	0.00	100,000.00	25,430.40	25.43
*	TOTAL SUBDIV, LAND & DEV EXP	0.00	100,000.00	25,430.40	25.43

RECREATION - GENERAL

2-72-00-110-00	Gen. Rec. Salaries and Wages	90,828.40	50,000.00	73,411.64	146.82
2-72-00-120-00	Gen. Rec. Benefits	13,134.27	3,500.00	13,029.97	372.28
2-72-00-210-00	Gen. Rec. Contracted Services	13,172.28	20,000.00	11,620.00	58.10
2-72-00-213-00	Gen. Rec. Insurance	4,805.35	0.00	5,135.90	0.00
2-72-00-214-00	Gen. Rec. Repairs & Maintenance	5,364.98	7,000.00	1,969.71	28.14
2-72-00-215-00	Training-Gen Rec	0.00	1,500.00	0.00	0.00
2-72-00-510-00	Gen. Rec. Materials, Goods & Supplies	4,982.51	6,000.00	2,828.61	47.14
2-72-00-511-00	Gen. Rec. Utilities	26,733.43	28,000.00	31,017.26	110.78
*	TOTAL REC - GENERAL	159,021.22	116,000.00	139,013.09	119.84

RECREATION - CAMPGROUND

2-72-01-210-00	Con. Services - Campground	620.00	1,500.00	588.75	39.25
2-72-01-213-00	Insurance - Campground	309.11	330.35	330.35	100.00
2-72-01-214-00	Repairs & Maintenance - Campground	155.99	8,000.00	7,388.28	92.35
2-72-01-510-00	Mat., Goods & Supplies - Campground	5,577.30	2,500.00	3,008.90	120.36
2-72-01-511-00	Utilities - Campground	17,977.69	20,000.00	41,354.55	206.77
*	TOTAL REC - CAMPGROUND	24,640.09	32,330.35	52,670.83	162.91

RECREATION - POOL

2-72-02-110-00	Salaries and Wages - Pool	41,074.16	30,000.00	33,595.49	111.98
2-72-02-120-00	Benefits - Pool	1,784.81	1,500.00	1,613.59	107.57
2-72-02-210-00	Contracted Services - Pool	10,985.43	5,000.00	3,939.13	78.78
2-72-02-212-00	Shipping/Freight - Pool	0.00	100.00	0.00	0.00
2-72-02-213-00	Insurance - Pool	1,847.86	1,974.84	1,974.84	100.00
2-72-02-214-00	Repairs & Maintenance - Pool	5,215.60	10,000.00	1,104.37	11.04
2-72-02-215-00	Training-Pool	0.00	2,000.00	3,743.74	187.19
2-72-02-510-00	Materials, Goods & Supplies - Pool	10,260.82	10,000.00	12,936.43	129.36
2-72-02-511-00	Utilities - Pool	10,065.60	10,000.00	13,578.71	135.79
*	TOTAL RECREATION - POOL	81,234.28	70,574.84	72,486.30	102.71

REC - GOLF COURSE EXP

2-72-03-510-00	Golf Course Materials, Goods & Supplies	0.00	0.00	164.00	0.00
*	TOTAL REC - GOLF COURSE EXP	0.00	0.00	164.00	0.00

CULTURE & LIBRARY EXP

2-74-00-765-00	Cont. To Own Mun. Agencies	13,417.52	21,000.00	20,782.24	98.96
*	TOTAL CULTURE & LIBRARY EXP	13,417.52	21,000.00	20,782.24	98.96
**	TOTAL EXPENDITURES	1,831,718.54	2,028,083.14	1,913,540.71	94.35
***P	TOTAL (SURPLUS) / DEFICIT	(171,283.43)	(460,837.21)	(102,193.69)	22.18

CAPITAL GRANTS & REVENUES

1-00-00-590-00	Municipal Capital Levy	-29,901.76	0.00	-24,783.09	0.00
1-00-00-750-00	Grants - MSI Capital	75,623.00	0.00	0.00	0.00
1-00-00-760-00	Grants - FGTF	-60,163.00	-118,558.00	0.00	0.00
*	TOTAL CAPITAL GRANTS & REVENUE	(14,441.76)	(118,558.00)	(24,783.09)	20.90
**	TOTAL CAPITAL GRANTS & REVENUE	(14,441.76)	(118,558.00)	(24,783.09)	20.90

CAPITAL PROJECTS

2-31-00-762-00	CSEP Capital	0.00	12,000.00	0.00	0.00
2-32-00-762-00	Roads, Sidewalks, Streetlights Capital	51,801.85	347,635.00	250,217.41	71.98
2-41-00-762-00	Water Capital	0.00	693,000.00	723,723.38	104.43
2-42-00-762-00	Sewer Capital	0.00	10,000.00	25,476.77	254.77

2-72-01-762-00	Campground Capital	0.00	12,000.00	0.00	0.00
*	TOTAL CAPITAL PROJECTS	51,801.85	1,074,635.00	999,417.56	93.00
AMORTIZATION					
2-12-00-550-00	Admin-Amortization	14,817.01	0.00	0.00	0.00
2-23-01-550-00	Fire & Ambulance-Amortization	37,333.33	0.00	0.00	0.00
2-33-00-550-00	Roads Amortization	130,846.76	0.00	0.00	0.00
2-41-03-550-00	Water-Amortization	221,329.03	0.00	0.00	0.00
2-42-00-550-00	Sewer-Amortization	128,522.86	0.00	0.00	0.00
2-43-00-550-00	Garbage-Amortization	31,357.15	0.00	0.00	0.00
2-72-00-550-00	Gen Rec-Amortization	51,047.76	0.00	0.00	0.00
*	TOTAL AMORTIZATION	615,253.90	0.00	0.00	0.00
**	TOTAL CAPITAL EXPENDITURES	667,055.75	1,074,635.00	999,417.56	93.00
*****	TOTAL REVENUES OVER EXPENDITUR	481,330.56	495,239.79	872,440.78	176.17

*** End of Report ***



TOWN OF MILK RIVER
For the Period Ending December 31, 2022

General Ledger	Description	2022 Opening Balance	2022 YTD Balance
CHEQUING ACCOUNTS			
3-12-00-120-00	General Bank Chequing Account (ATB)	1,218,094.67	40,948.99
3-12-00-130-00	General Savings Account (ATB)	0.00	221,207.40
3-97-00-120-00	AMIP Bank Account (ATB)	0.00	0.00
3-97-03-120-00	MSI Bank Account (ATB)	0.00	0.00
* TOTAL CHEQUING ACCOUNTS		1,218,094.67	262,156.39
TOWN TERM DEPOSITS			
3-00-00-311-00	Gen. Short Term Operating GIC (No Res)	0.00	0.00
3-12-02-311-00	General Operating Reserve GIC	93,306.66	0.00
3-23-00-316-00	Fire Hall Capital GIC	0.00	0.00
3-23-00-317-00	Fire Truck Capital GIC	125,807.82	0.00
3-41-00-310-00	Water Capital GIC	274,680.38	312,198.69
3-43-00-310-00	Equipment Replacement Capital GIC	183,469.71	347,525.30
3-72-01-310-00	Campground Capital GIC	0.00	0.00
3-72-01-315-00	Gen. Recreation Capital GIC	0.00	0.00
3-97-00-315-00	General Capital GIC	466,537.28	508,100.44
* TOTAL TOWN TERM DEPOSITS		1,143,801.85	1,167,824.43
ARMS LENGTH TERM DEPOSITS			
3-12-00-140-00	Alumni GIC	5,161.82	5,254.74
3-32-00-312-00	S.I.P. Grant Capital GIC	0.00	0.00
3-43-00-315-00	Transfer Station Operating GIC	4,958.91	5,063.48
* TOTAL ARMS LENGTH TERM DEPOSIT		10,120.73	10,318.22
**P TOTAL CASH AND INVESTMENTS		2,372,017.25	1,440,299.04

*** End of Report ***

Request for Decision

Administration Reports

January 9, 2023



RECOMMENDATION

That the Administration Reports for the period ending December 31, 2022, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

On a monthly basis, administration provides Council with reports on the following: Public Works, Municipal Enforcement (Community Peace Officer), and the Chief Administrative Officer.

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the reports. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Public Works Report
2. Community Peace Officer Report
3. Chief Administrative Officer Report



Public Works Foreman's Report

REGULAR COUNCIL MEETING
Monday, January 9th, 2023

General:

- Multiple snowstorms through December, clearing/hauling snow throughout month.
- Change out cutting edge on skidsteer snowpusher, December 6th.
- Semi-trailer started on fire, was parked in front of UFA along service road. Rear of trailer. Backhoe was used to pull some large paper rolls towards rear so fire dept could access. December 7th.
- Place ground heating blanket in cemetery on December 12th, in preparation for grave dig on December 14th & then fill grave on 15th. (Had to clean out bottom early morning on 15th as one side caved in a bit).
- Furnace in town office not working, December 22nd. (Rest of building working, 3x furnaces.) Schedule repair for morning of 23rd. Howling south wind all night. Furnace could not be done on 23rd as company could not drive on highway to get here.
- Place ground heating blanket in cemetery on December 27th, in preparation for grave dig on December 29th & then fill grave on December 30th.

Parks and Rec:

- N/A.

Roads:

- N/A.

Water & Wastewater:

- WATER:
 - 2x weekly Bacteriological sampling, done each Monday.
 - Water meter reads, December 5th.
 - **"water in fuel" alarm @ booster station, December 5th.** Drain filter, run generator, & speak with Cummins for solution.
 - Meet with resident @ 121-3rd Ave NE on December 9th, as they have questions about water meter. (was Ron Chapmans house where basement had flooded & wall had fallen on meter).
 - Water meter to 121-3rd Ave NE, December 20th.
 - Resident advised in morning of December 29th at ~9:30am they were seeing water on street in front of house @ 213-8th Ave NE. Checked it out as was wet up on lawn as well. Put in for emergency utility locates on front lawn. While waiting for locates & contractor to arrive cleared snow on street & water began coming up in middle of street. Locates complete & contractor onsite by ~5pm. Water turned down at ~8:30pm, repair of rusted out service saddle for 212-8th Ave NE completed & water pressure restored ~9:15pm. Hole partly filled to prevent freezing. Where spoil pile was left partly spilled onto driveway of 212-8th Ave NE.
 - Resident phoned public works on-call on morning of December 31st. **Had gotten home, couldn't pull into driveway, so parked in neighbor's driveway. On second trip into house from neighbor's driveway, slipped on ice & fell. Four hours in emerg & 13 stitches.** Public works cleared mud/ice from driveway entrance & repiled in middle of street, then parked residents car in driveway for them.
- WTP:
 - 4x barrels of chlorine delivered to plant, December 20th.
 - .
- RAW WATER:
 - Basin water level remains near full. River flow is at winter levels.
- SEWER WORK:
 - Temperature warning at sewage lift station pump room, December 7th. Real bad south wind. Turn up heaters to compensate & blow out accumulated debris from heaters.
- SEWAGE LAGOONS:
 - N/A.

Garbage:

- Weekly garbage pickup: Milk River residential on Tuesday, Coutts on Wednesday, Warner on Thursday & Milk River businesses on Friday.
- New wheel onto can @ 932 Main St., December 5th.
- New wheel onto can @ 224-Centre Ave E, December 13th.

Swimming Pool:

- N/A.

Airport:

- Weekly run to airport to check condition of road in and runways, for unwanted activity. (when checking sewage lagoons)

Waste Transfer Station:

- N/A.

Staff Management:

- N/A.

Education & Training:

- Weekly safety meeting on each Wednesday morning.

Projected Plans:

- N/A.

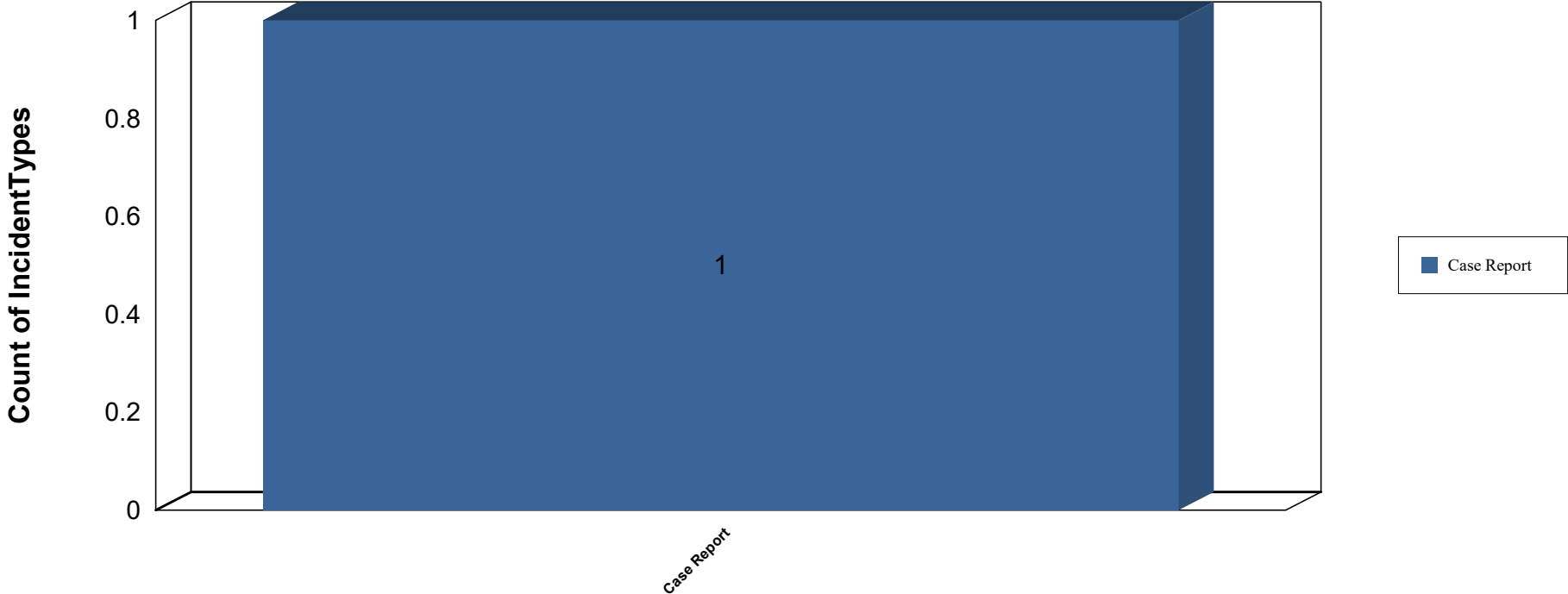
Respectfully submitted

Town of Milk River Public Works

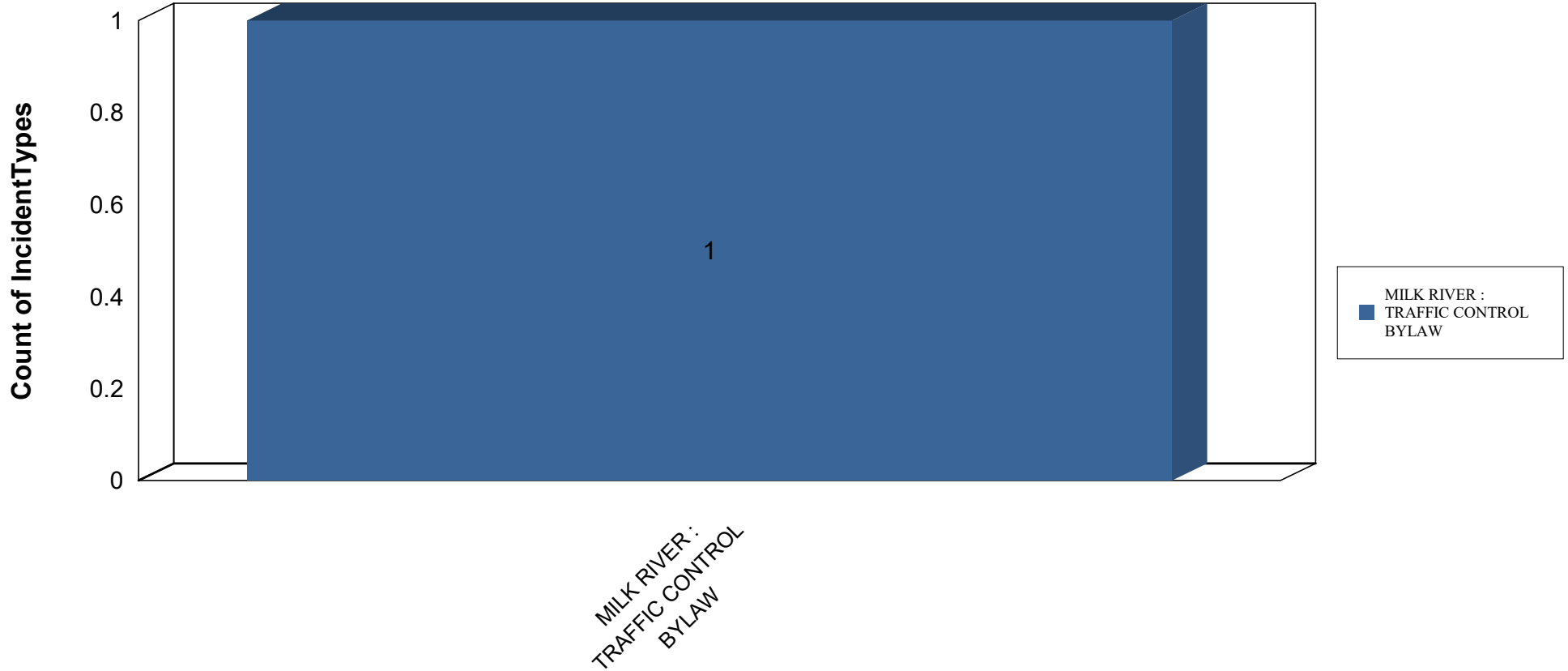
Municipal Enforcement

Statistics from: 12/1/2022 12:00:00AM to 12/31/2022 11:59:00PM

Count of Reports Completed



Count of Incident Types



100.00% # of Reports: 1 Case Report MILK RIVER : TRAFFIC CONTROL BYLAW

Grand Total: 100.00% Total # of Incident Types Reported: 1 Total # of Reports: 1

Grand Total: 100.00% Total # of Incident Types Reported: 1

Request for Decision

Borrowing Bylaw 1038-23

January 9, 2023



RECOMMENDATION

That Borrowing Bylaw 1038-23 be given first reading.

That Borrowing Bylaw 1038-23 be given second reading.

That Borrowing Bylaw 1038-23 receive unanimous consent for consideration of third reading.

That Borrowing Bylaw 1038-23 be given third and final reading.

LEGISLATIVE AUTHORITY

MGA Section 256 - Operating expenditures

(1) This section applies to a borrowing made for the purpose of financing operating expenditures.

(2) The amount to be borrowed, together with the unpaid principal of other borrowings made for the purpose of financing operating expenditures, must not exceed the amount the municipality estimates will be raised in taxes in the year the borrowing is made.

(3) A borrowing bylaw that authorizes the borrowing does not have to be advertised if the term of the borrowing does not exceed 3 years.

BACKGROUND

This borrowing bylaw is presented annually for consideration by Council as a precaution should operational funding be required.

ATTACHMENTS

1. Borrowing Bylaw 1038-23

**TOWN OF MILK RIVER
IN THE PROVINCE OF ALBERTA
BYLAW NO. 1038-23**

A BYLAW OF THE TOWN OF MILK RIVER, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE ESTABLISHMENT OF AN OPERATING LOAN FOR 2023 EXPENDITURES AT THE MILK RIVER BRANCH OF THE ALBERTA TREASURY BRANCHES.

WHEREAS under the provisions of the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, 2000, as amended, a Municipal Council may borrow money to finance operating expenditures, and

WHEREAS the amount to be borrowed, together with the unpaid principal of other borrowings made for the purpose of financing operating expenditures, must not exceed the amount the municipality estimates will be raised in taxes in the year the borrowing is made; and

WHEREAS the Council of the Town of Milk River estimates that the taxes to be levied for the year 2023 by the Town of Milk River for all purposes will be in excess of the sum of Eight Hundred Thousand Dollars (\$800,000.00); and

WHEREAS the Council of the Town of Milk River has deemed it necessary to provide for a revolving term line of credit totaling Two Hundred Thousand Dollars (\$200,000.00) and a credit card with a limit of Ten Thousand Dollars (\$10,000) at the Milk River Branch of the Alberta Treasury Branch.

NOW THEREFORE, the Council of the Town of Milk River, duly assembled, hereby enacts as follows:

1. THAT the Council of the Town of Milk River hereby authorizes the Mayor and Chief Administrative Officer to borrow, by way of a line of credit from the Alberta Treasury Branch, the sum of Two Hundred Thousand Dollars (\$200,000.00) when the council deems it necessary to meet the expenditures and obligations of the Town of Milk River for the year 2023 until such time as the accounts including taxes and utility charges can be collected, and also agree to pay interest thereon, either in advance or, or at maturity, and in either case after maturity;
 2. THAT in respect of the sum or sums so borrowed, the promissory notes or other negotiable instruments of the Town of Milk River under its corporate seal, duly attested by the signatures of the Mayor or Deputy Mayor and the Chief Administrative Officer, are to be delivered to and in favour of the said Alberta Treasury Branch;
 3. THAT the Council of the Town of Milk River hereby pledges to the said Alberta Treasury Branch as security for payment of the monies to be borrowed hereunder and interest thereon as aforesaid, the whole of the unpaid taxes and penalties on taxes assessed or levied by the Town of Milk River in prior years, together with those taxes and penalties on taxes to be levied in 2023 for such payment to be levied and collected, nor shall the said Alberta Treasury Branch be bound to wait for payment, until such taxes and penalties can be collected;
 4. THAT nothing herein contained shall be waived, prejudicially affected or excluded any right, power, benefit or security, by statute, common law or otherwise given to or implied in favour of the said Alberta Treasury Branch;
-

5. THAT the interest rate shall not exceed 12%, and that interest shall be calculated daily and be due and payable monthly on the last day of each and every month.
6. THAT the term of this loan not exceed twelve (12) months.
7. THAT this Bylaw come into force on the final date of passing thereof.

Read a first time this day of

Read a second time this day of

Received Unanimous Consent for presentation of third reading this day of

Read a third and final time and passed this day of

Mayor, Larry Liebelt

Chief Administrative Officer, Kelly Lloyd

Request for Decision

Correspondence

January 9, 2023



RECOMMENDATION

That correspondence for the period ending January 9, 2023, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

Correspondence is a collection of general information received at the Town Office and is provided to Council as information.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in correspondence. Council shall be specific in the direction it provides.
2. Council may direct Administration on any item contained in correspondence.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. 2023 Fortis Rates
2. Highway 501
3. Fortis EV Rates
4. Justice and Solicitor General Engagement
5. Rural Municipalities of Alberta: Canoe



December 21, 2022

RE: Approved FortisAlberta 2023 Distribution Rates

As a follow up to our correspondence in September 2022, FortisAlberta has received approval from the Alberta Utilities Commission (AUC) for its distribution rates, effective January 1, 2023. The AUC has also approved a new Rate 62 that has been specifically designed for Electric Vehicle (EV) services and has the same investment as Rate 61.

The attached charts illustrate the estimated percentages and average changes for each rate class based on estimated consumption and demand between December 2022 and January 2023 on a bundled bill basis from your retailer. These charts reflect the rates approved by the AUC.

We thank you for the opportunity to advise you of these updates. Please feel free to contact me or your Stakeholder Relations Manager should you have any questions or require further information.

Sincerely,

A handwritten signature in blue ink that reads "Dave Hunka".

Dave Hunka
Manager, Municipalities
P: (780) 464-8311
C: (780) 868-7040
E: Dave.Hunka@FortisAlberta.com

2023 Approved Rates
Average Monthly Bill Impacts by Rate Class
BUNDLED BILL Including Energy, Retail, and DT Rates & Riders

Rate	Rate Class Description	Consumption Usage	Demand Usage	Dec 2022 Bill	Jan 2023 Bill	\$ Difference	% Change
		300 kWh		\$97.89	\$100.19	-\$2.30	2.3%
11	Residential	640 kWh		\$169.58	\$172.56	-\$2.98	1.8%
		1200 kWh		\$287.68	\$291.78	-\$4.10	1.4%
		900 kWh	5 kVA	\$126.95	\$131.72	-\$4.77	3.8%
21	Farm (Breaker Billed)	1,400 kWh	10 kVA	\$426.39	\$433.77	-\$7.38	1.7%
		7,500 kWh	25 kVA	\$1,851.35	\$1,866.07	-\$14.72	0.8%
		700 kWh	10 kVA	\$310.96	\$320.44	-\$9.48	3.0%
22	Farm (Demand Metered)	3,000 kWh	20 kVA	\$892.12	\$907.03	-\$14.91	1.7%
		15,000 kWh	60 kVA	\$3,723.88	\$3,754.89	-\$31.01	0.8%
		6,000 kWh	20 kW	\$2,281.39	\$2,282.72	-\$1.33	0.1%
26	FortisAlberta Irrigation	14,518 kWh	33 kW	\$4,765.38	\$4,712.43	\$52.95	-1.1%
	*Seasonal bill impact	45,000 kWh	100 kW	\$14,239.40	\$14,079.27	\$160.13	-1.1%
31	Streetlighting (Investment)	5,144 kWh	12,500 W	\$3,397.32	\$3,507.57	-\$110.25	3.2%
33	Streetlighting (Non-Investment)	7,900 kWh	12,000W	\$2,014.22	\$1,980.06	\$34.16	-1.7%
38	Yard Lighting	5,000 kWh	12,000 W	\$2,267.15	\$2,312.09	-\$44.94	2.0%
		Rates 31 and 38 are based on 100 HPS Lights in assorted fixture wattages.					
		1,083 kWh	5 kW	\$298.95	\$300.15	-\$1.20	0.4%
41	Small General Service	2,165 kWh	10 kW	\$560.07	\$560.59	-\$0.52	0.1%
		10,825 kWh	50 kW	\$2,649.04	\$2,644.08	\$4.96	-0.2%
		2,590 kWh	7.5 kW	\$699.61	\$706.97	-\$7.36	1.1%
44/45	Oil and Gas Service	5,179 kWh	15 kW	\$1,334.94	\$1,348.55	-\$13.61	1.0%
		25,895 kWh	75 kW	\$6,417.56	\$6,481.16	-\$63.60	1.0%
		32,137 kWh	100 kW	\$5,838.83	\$5,755.81	\$83.02	-1.4%
61	General Service	63,071 kWh	196 kW	\$11,279.33	\$11,114.27	\$165.06	-1.5%
		482,055 kWh	1500 kW	\$85,970.21	\$84,693.92	\$1,276.29	-1.5%
		824,585 kWh	2500 kW	\$138,408.58	\$140,085.62	-\$1,677.04	1.2%
63	Large General Service	1,529,869 kWh	4638 kW	\$242,263.09	\$244,952.47	-\$2,689.38	1.1%
		3,298,338 kWh	10,000 kW	\$513,065.24	\$518,293.50	-\$5,228.26	1.0%
65	Transmission Connected Service	The Distribution Component will increase from \$44.38971/day to \$47.451461/per day. The Transmission Component is the applicable rate of the AESO.					

CUSTOMER CONTRIBUTIONS SCHEDULES **

**Table 1
Maximum Investment Levels for Distribution Facilities
When the Investment Term is 15 years or more**

Type of Service	Maximum Investment Level
Rate 11 Residential	\$2,749 per service
Rate 11 Residential Development	\$2,749 per service, less FortisAlberta's costs of metering and final connection
Rate 21 and 22 Farm, and Rate 23 Grain Drying	\$6,235 base investment, plus \$892 per kVA of Peak Demand
Rate 26 Irrigation	\$6,235 base investment, plus \$992 per kW of Peak Demand
Rate 31 Street Lighting (Investment Option)	\$3,209 per fixture
Rate 38 Yard Lighting	\$887 per fixture
Rate 41 Small General Service	\$6,235 base investment, plus \$992 per kW of Peak Demand
Rate 45 Oil and Gas Service	\$6,235 base investment, plus \$992 per kW of Peak Demand FortisAlberta invests as required per unmetered to metered service conversion program.
Rate 61 General Service and Rate 62 Electric Vehicle Fast Charging Service	\$6,235 base investment, plus \$992 per kW for the first 150 kW, plus \$124 for additional kW of Peak Demand
Rate 63 Large General Service	\$112 per kW of Peak Demand, plus \$123 per metre of Customer Extension

**Alberta Utilities Commission (AUC) Decision 27658-D01-2022, Dec. 16, 2022.

Maximum Investment Levels are reduced if the expected Investment Term is less than 15 years.

From: [Eileen Wosnack](#)
To: info@ahsl.ca
Cc: [Kelly Lloyd](#)
Subject: Highway 501 through the town of Milk River
Date: November 27, 2022 6:34:24 PM
Attachments: [map of milk river ab at DuckDuckGo.pdf](#)
[Untitled attachment_06215.htm](#)

To Whom It May Concern:

Highway 501 runs through the town of Milk River. There are semi trucks with trailers on the highway in the town. The intersection of Highway 501 and Main Street is the busiest area in town when the grocery, hardware and liquor stores are open. I am writing as a concerned citizen of the Town of Milk River with the support of others in the town.

The highway truck traffic should be rerouted around the town, which is easily done. 501 should divert north to range road 163 then west of 10 Avenue N, which leads to Highway 4.

<https://www.google.com/maps/@49.1545123,-112.0845719,15.21z>

Eileen Wosnack
Live Green and Prosper



FORTISALBERTA PILOT RATE 62 STANDALONE LEVEL 3 EV CHARGERS

BACKGROUND

Canada has committed that by 2035, all new cars and light-duty trucks sold in the country will be zero-emission vehicles. As a rural electricity distribution owner, FortisAlberta is at the front line of supporting the development of charging infrastructure to further the adoption of electric vehicles in Alberta.

FortisAlberta is happy to announce the Alberta Utilities Commission (AUC) has approved an Electric Vehicle (EV) Fast Charging Service pilot rate, Rate 62, on December 16, 2022. This pilot rate is proposed as an interim measure to support standalone public EV Level 3 charger technologies while utilization is low.

FortisAlberta is working diligently to ensure all internal systems and training requirements are in place to offer this rate to customers. Currently, the anticipated timeline is the second quarter of 2023. Additional information will be provided when it becomes available.

Additionally, 2023 will see FortisAlberta take another important step forward in understanding the charging habits of EV owning customers across rural Alberta, including how residential EV charging impacts FortisAlberta's distribution system. A pilot project was approved by the AUC to explore and manage the demands on Alberta's electricity distribution grid.

For more information, visit: www.fortisalberta.com/evpilotproject

OVERVIEW

- The term *pilot* means the rate will be reviewed during the next Phase II application and may or may not be renewed as is or with modifications at that time. Essentially, it is not intended to remain indefinitely.
- Rate 62 is an interim measure to improve the economics of EV Level 3 charger technology for customers. Specifically, addressing high peak metered demand and ratchet demand costs for EV charging station customers when chargers are only being utilized a few times per month.
- The rate's transmission and distribution charges are calculated as outlined on FortisAlberta's Rates, Options, and Riders Schedule effective January 1, 2023. A copy will be made available in the new year and can be found here: [Rates, Options and Riders \(fortisalberta.com\)](http://Rates, Options and Riders (fortisalberta.com)).
- The rate includes investment. As an example:
 - A site with a standalone Level 3 180kW EV charger would receive a base investment of \$6,235.
 - Further to the base investment, \$944 per kW for the first 150kW (\$148,800) is provided.
 - For each kW over 150kW customers receive \$124 of additional investment, so in this example an added \$3,720 (30kW). **The total maximum investment would be \$158,755.**
- The rate calculation is tied to load factors. If load factor is below 4 per cent, it is more economical for customers to be enrolled in the Rate 62 pilot rate. If load factor is above 4per



FORTISALBERTA PILOT RATE 62 STANDALONE LEVEL 3 EV CHARGERS

cent, it is more economical for customers to switch to Rate 61. The threshold of 4 per cent corresponds to approximately 60 minutes of charging per day, or 3 car charges per day.

- **Customers must apply to switch**, it will not happen automatically. With the load factor mechanism, customers should only be enrolled to Rate 62 on a temporary basis.
- Transmission revenues associated with this rate are designed to be recovered through an energy charge (i.e., \$/kWh).
- On the distribution side, System Usage costs and Local Facilities costs will be recovered through an energy charge, while the Service Charge remains the same as Rate 61 (General Service).
- FortisAlberta is expected to report analysis and review of this rate in its next phase II DTA, including the uptake and load factors of customers.

REFERENCES: APPLICATION ID 27671 (2023 COST OF SERVICE COMPLIANCE FILING AND 2023 RATE APPLICATION), PARAGRAPH 106-109 & AUC DECISION 27671-D01-2022 PARAGRAPH 6.2.1.

From: [JSG Engagement](#)
Cc: [JSG Engagement](#)
Subject: Invite to Virtual Community Justice Centre Engagement Sessions
Date: December 22, 2022 12:04:35 PM
Attachments: [image001.png](#)

Hello,

The Ministries of Alberta Justice and Public Security and Emergency Services are excited to be starting virtual stakeholder engagement on Community Justice Centre's (CJC) in early 2023.

CJCs are places where justice processes are integrated with health and social services to facilitate a coordinated approach that more effectively addresses the root causes of crime, breaks the cycle of re-offending, and improves public safety and community well-being. CJCs can take on a physical form where a "brick and mortar" location unites the court, justice programs, and local social services, or a virtual form that offers better integration of justice initiatives and community services.

The design of CJCs needs to be driven by communities, providing the ability to directly address the unique challenges they face, and being informed by their own priorities and cultural protocols. These conversations will inform a report back to the federal government and may inform the establishment of CJCs in Alberta in the future.

In-person engagement and conversations occurred between September 2022 and November 2022, held in medium-sized, rural and Indigenous communities throughout Alberta. Elected and unelected community leaders, governmental and community-based organizations shared to CJCs could work within their specific contexts and potential challenges to ensuring this concept's success.

Now it is time for our virtual sessions!

Two-hour engagement sessions will focus on key themes to enable you to make recommendations on what CJCs could and should look like. While these virtual sessions were designed for large urban centres, all are welcome to attend if interested or you missed your in-person community session. You are invited to self-determine whether to attend all, or specific topics of your choosing.

The engagement sessions will explore the concepts of CJCs, gather feedback on these ideas that will then be used to refine the CJC proposed model and inform federal government decision making. Your participation in this engagement is highly valued and is an integral part of understanding how CJCs could be implemented in Alberta. We also acknowledge that we may not have all relevant stakeholders on our list, please pass on this information to others you feel should attend and if you don't mind, please cc JSG.Engagement@gov.ab.ca so we can expand our stakeholder list.

Specific Sessions:

Please register using the hyperlinked dates.

[th](#)

January 20 , 9:30-11:30am

Current state - What is working with how justice is delivered in Alberta today? What is not working with how justice is delivered in Alberta today? What collaboration within the criminal justice system exists today? What is working? Not working? What innovative programs exist in Alberta or elsewhere that we should consider in the context of developing community justice centres in Alberta? What has been tried but did not proceed and why not?

February 3rd, 9:30-11:30am

Locally-Based Thinking - What services would be delivered through a CJC and by whom? What would be critical to the success of this approach, governance structure (e.g. supported or led by government/ or community-based organizations/ or a hybrid?) What outcomes should government and system partners strive for when considering formation of CJsCs? What services would be delivered via a CJC and by whom?

February 24th, 9:30-11:30am

Future planning - What principles should guide the formation of CJsCs in Alberta? What current issues in the justice system could be overcome/addressed through CJsCs? What has Covid taught us about delivering justice services through technology and does this impact our vision of a CJC? How do CJsCs support or enable the medium and longer term vision for the delivery of justice services in Alberta? What services would be delivered via a CJC and by whom?

Kind Regards,

The Justice and PSES Engagement Team



Classification: Protected A

Town of Milk River

RE: Benefits of membership with the Rural Municipalities of Alberta (RMA)

The Board of Directors and staff of the Rural Municipalities of Alberta are pleased to provide the best services to our members. From power to grader blades, pens to firetrucks, tires to fuel, advocacy to insurance — your best interests are at the heart of all programs and activities.

External Relations & Advocacy is your voice to the government. We provide information and advocacy based on the resolutions made by you at our semi-annual conventions. We work hard to create and maintain positive relationships with the provincial government. We also participate in governmental committees to ensure the rural perspective is always represented.

In 2021 – 2022, we worked on 16 resolutions and participated on numerous committees.

RMA Insurance continues to provide Alberta local governments and affiliated organizations with an unparalleled program of comprehensive and cost-effective risk management services. Your municipality has access to RiskPro credits that can be utilized as a risk mitigation tool which may have a positive impact on your insurance rates.

RMA Insurance provided qualified members with over \$500,000 in RiskPro credits this year.

Canoe Procurement Group of Canada (Canoe) provides Alberta local governments and affiliated organizations with access to a wide variety of products at competitive prices, while also offering a streamlined and convenient system for invoicing and payment. Canoe Fuel is your supplier of fuel and lubricants at discounted prices across Canada. We provide bulk purchasing pricing without the minimum purchase requirements and find the best supplier to suit your needs. Call us for a cost analysis to see how much you could save.

In 2022, we procured over \$385 million of goods and supplied over 60 million litres of fuel to our members.

Members participating in the programs above receive an annual patronage rebate reflecting their share of the earnings realized by RMA through the operations of Canoe and RMA Insurance.

This year you received \$43.99 for the 2021 – 2022 patronage rebate.

The success we continue to experience is largely due to the strength and commitment of our membership. We wish to express our sincere thanks for your support of Canoe and RMA Insurance.

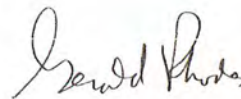
With your ongoing support, we will continue to grow and adapt to changing local government and market circumstances while improving the services and benefits available to our members.

If you have any questions or concerns with respect to any of our programs, please check out our websites, canoeprocurement.ca and RMAAlberta.com, or call our main number to be directed to the best person to serve you at 780.955.3639.

Yours truly,



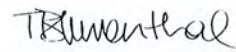
Paul McLauchlin
President



Gerald Rhodes CLGM, MBA, CAE
Executive Director



Duane Gladden, MBA
Director of Business Services



Tasha Blumenthal, MBA
Director of External Relations & Advocacy



Olly Morrison, CMA, CPA
Director of Corporate Services

Request for Decision

Grants in Place of Taxes

January 9, 2023



RECOMMENDATION

That Council direct administration to write off the remaining balance of taxes for Roll Number 36000 in the amount of \$3,061.00.

LEGISLATIVE AUTHORITY

Municipal Government Act
Section 366: Grants in place of taxes

BACKGROUND

Properties belonging to the Government of Alberta are exempt from municipal taxation. To account for this, municipalities are paid a grant in place of taxes (GIPOT) on eligible properties within their boundaries. This is a discretionary grant program and not a tax payment.

This payment acknowledges that the province benefits from municipal services provided to these properties, such as roadwork, snow clearing, transit, and emergency services.

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Payment Summary
2. Receipt

Town of Milk River

Payment Batch No: PB00045

Voucher No: BC043

Total Payment: \$3,061.00

Paid Date: December 17, 2022

						Eligible Amounts						
Roll Number	ATS	Plan/Block/Lot	LINC	Tax Year	Requested Amount (Tax Notice)	Grant Property	BIA	Special Levy	LIMP	Total	Grant Funding Level	Paid Amount
36000	W4 16 002 21 NE PT.		0034377721	2022	\$6,122.00	\$6,072.00	\$0.00	\$50.00	\$0.00	\$6,122.00	50.00%	\$3,061.00
Total Paid Amount:											\$3,061.00	



TOWN OF MILK RIVER

Box 270 240 Main Street
Milk River AB T0K 1M0
(403) 647-3773

OFFICIAL RECEIPT

Duplicate Copy

Page 1 of 1
RECEIPT #
20224075
DATE OF ISSUE
2022-12-21
1:19:44PM
POSTING DATE
2022-12-21

HER MAJESTY THE QUEEN IN RIGHT
C/O MINISTER OF INFRASTRUCTURE
INFRASTRUCTURE BLDG. 3 FLOOR
6950 - 113 ST.
EDMONTON, AB
T6H 5V7
CANADA

ACCOUNT #	DESCRIPTION	PREV BAL	PAYMENT	BALANCE	GST
36000 TX	504 HIGHWAY 4 S.E. PRINCIPAL PAYMENT	6,122.00	3,061.00	3,061.00	0.00
DIRECT DEPOSIT			3,061.00		

GST REG. # 108128216RT	\$0.00
LEVY	\$0.00
TOTAL AMOUNT RECEIVED	\$3,061.00

Received By
ks
Batch #
13938

Request for Decision

Councillors Report

January 9, 2023



RECOMMENDATION

That the Councillors reports for the period ending January 9, 2023, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

Elected Officials, appointed at the annual organizational meeting, attend regular meetings of various boards, commissions, and committees. Each elected official is required to keep Council informed by providing regular activity of the board, commission, or committee they are appointed to.

RISKS/CONSEQUENCES

Should committee reports not be relayed, members of Council will not be informed on the various boards, commissions, and committees.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. ORRSC Board Committee Minutes
2. FCSS Minutes
3. Chinook Arch Regional Library Report
4. Milk River Library Minutes
5. Milk River Community Business Association Minutes
6. Milk River Health Professionals Attraction & Retention Committee Minutes



BOARD OF DIRECTORS' MEETING

MINUTES

Thursday, September 1, 2022 – 7:00 p.m.

ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge) or ZOOM Virtual Meeting

BOARD OF DIRECTORS:

Colin Bexte (Absent)Village of Arrowwood	Brad Koch (Absent) Village of Lomond
Kent Bullock (Absent) Village of Barnwell	Gerry Baril (Absent) Town of Magrath
Dan Doell (Absent)..... Village of Barons	Peggy Losey (In Person) Town of Milk River
Mike Wetzstein (Absent) Town of Bassano	Dean Melnyk (Absent) Village of Milo
Ray Juska (Absent)..... City of Brooks	Victor Czop (Virtual)..... Town of Nanton
Roger Houghton (In Person) Cardston County	Marinus de Leeuw (In Person) Town of Nobleford
Allan Burton (Virtual)..... Town of Cardston	Henry de Kok (Absent) Town of Picture Butte
Sue Dahl (Absent) Village of Carmangay	Tony Bruder (Virtual) M.D. of Pincher Creek
Patricia Curry (Absent)..... Village of Champion	Don Anderberg (Virtual) Town Pincher Creek
Brad Schlossberger (Absent) Town of Claresholm	Ronald Davis (Absent)..... M.D. of Ranchland
Jesse Potrie (In Person) Town of Coalhurst	Neil Sieben (Absent) Town of Raymond
Tanya Smith (In Person)..... Village of Coutts	Don Norby (Absent) Town of Stavely
Dave Slingerland (Absent) Village of Cowley	Matthew Foss (In Person) Village of Stirling
Dave Filipuzzi (In Person)..... Mun. Crowsnest Pass	John Turcato (Absent)..... MD of Taber
Dean Ward (In Person) Mun. Crowsnest Pass	Raymond Coad (Virtual)..... Town of Vauxhall
Stephen Dortch (In Person) Village of Duchess	Christopher Northcott (Virtual) Vulcan County
Gordon Wolstenholme (In Person)Town of Fort Macleod	Richard DeBolt (In Person) Town of Vulcan
Mark Peterson (In Person)..... Village of Glenwood	David Cody (In Person)..... County of Warner
Suzanne French (Virtual) Village of Hill Spring	Scott Alexander (Absent) Village of Warner
Morris Zeinstra (In Person).....Lethbridge County	Maryanne Sandberg (In Person) .. M.D. Willow Creek

STAFF:

Bonnie Brunner Senior Planner	Gavin Scott.....Senior Planner
Diane Horvath Senior Planner	Hailey WinderPlanner
Steve Harty..... Senior Planner	Raeanne Keer..... Executive Assistant

Prior to the start of the meeting Steve Harty, Senior Planner, introduced Raeanne Keer as the newest member to join the Oldman River Regional Services Commission who is fulfilling the role of Executive Assistant.

Steve also announced the passing of Councillor Ian Sundquist. It was noted that Councillor Sundquist was a Councillor for the Municipal District of Willow Creek for 27 years, a member of the ORRSC Board of Directors for 8 years, and a member of the Executive Committee for the last 5 years. Steve acknowledged that Councillor Sundquist provided a number of invaluable contributions to the Board and Committee over the years with all his years as a long-standing elected official.

Chair Gordon Wolstenholme called the meeting to order at 7:04 pm.

1. APPROVAL OF AGENDA

Moved by: Peggy Losey

THAT the Board of Directors adopt the Agenda for September 1, 2022, as amended, with the addition of:

Agenda Item 6.c Executive Committee Membership.

CARRIED

2. APPROVAL OF MINUTES

Moved by: David Cody

THAT the Board of Directors approve the meeting minutes of June 2, 2022, as presented.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

4. PRESENTATION

**Municipal Land Use Suitability Tool – Municipality of Crowsnest Pass
Presentation from Diane Horvath and Hailey Winder**

Diane Horvath, Senior Planner, and Hailey Winder, Planner, presented on the Municipal Land Use Suitability Tool (MLUST) and a case study on the development of the MLUST in the Municipality of the Crowsnest Pass.

Diane presented on the purpose, history, process, product, and goals of developing an MLUST for your municipality as a decision-support tool to be used by Council.

Hailey presented on the roles and expectations of participants and partners, the determination of values for specified features, and how the values are layered on maps to provide district areas of “most suitable” and “least suitable” for various types of development.

The Board discussed its usability for other areas of interest and on the potential to re-use data for more complex mapping.

5. REPORTS

a. Executive Committee Report

Chair Wolstenholme presented the Executive Committee Report to the Board.

6. BUSINESS

- a. Subdivision Activity**
 - **Year to Date to July 2022**

Chair Wolstenholme presented the Subdivision Activity Report to the Board.

- b. ORRSC Periodical – Short Term Rentals and Vacation Homes**

Gavin Scott, Senior Planner, presented the Fall 2022 edition of the ORRSC Periodical, and stated that it focus on short term rentals and vacation homes.

- c. Executive Committee Membership**

Chair Wolstenholme stated that with the recent passing of Councillor Sundquist, the Board of Directors must determine how it would like to move forward with the membership of the Executive Committee. He stated that in accordance with the Board of Directors and Executive Committee Bylaw 2021-01, an eligible board member will be elected to the Executive Committee at the next quarterly meeting.

Chair Wolstenholme stated that the Annual Organizational Meeting will be held on Thursday, December 1, 2022 and therefore the current Executive Committee would be continuing with one less member for only two meetings, October and November. He noted that the Executive Committee has determined that they are satisfactory with operating as a six member Committee for the remainder of 2022.

Moved by: Richard DeBolt

THAT the Board of Directors, notwithstanding Section 15.6 of the Board of Directors and Executive Committee Bylaw 2021-01, approve the Executive Committee to operate with a committee composed of the Chair, Vice-Chair, and the four remaining elected members for the remainder of 2022.

CARRIED

7. ACCOUNTS

- a. Balance Sheet and Comparative Income Statement**
 - **As of July 31, 2022**

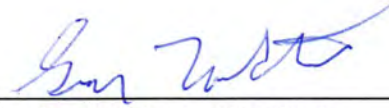
Moved by: Tanya Smith

THAT the Board of Directors approve the Balance Sheet and Comparative Income Statement as of July 31, 2022

CARRIED

8. ADJOURNMENT

With no further questions and nothing further to discuss, Chair Gordon Wolstenholme adjourned the meeting, the time being 7:56 pm.



Gordon Wolstenholme, Chair



Lenze Kuiper, Chief Administrative Officer

**Barons-Eureka-Warner Family & Community Support Services (FCSS)
Minutes of Board Meeting – Wednesday, November 2, 2022
Coaldale Hub (2107-13th Street)
In-person and Online via Teams**

Attendance (in-person)

Board Members:

Bekkering, Garth – Town of Taber
Chapman, Bill - Town of Coaldale
Harris, Merrill – M.D. of Taber
Heggie, Jack – County of Warner
Hickey, Lorne – Lethbridge County

Attendance (online) – Board Members

Feist, Teresa - Town of Picture Butte
Jensen, Kelly – Town of Raymond
Jensen, Melissa – Town of Nobleford
Kirby, Martin – Village of Warner
Montina, Lyndsay – Town of Coalhurst
Nilsson, Larry – Village of Stirling
Payne, Megan – Village of Coutts
Weistra, Ed – Village of Barons

Absent – Board Members

Plumtree, Margaret - Town of Vauxhall

Staff (in-person):

Morrison, Zakk - Executive Director
Florence-Greene, Evelyn – Accounting Assistant
Hashizume, Linda – Executive Assistant

Call to Order

Z. Morrison called the meeting to order at 4:05 p.m.

Elections

Z. Morrison called for nominations for the position of Chairperson.

J. Heggie nominated M. Harris for the position of Board Chair.

Z. Morrison called a second time for nominations for the position of Chairperson

Z. Morrison called a third time for nominations for the position of Chairperson

M. Harris accepted the nomination.

G. Bekkering moved nominations cease

Carried Unanimously

M. Harris was acclaimed to the position of Chairperson.

M. Harris called for nominations for the position of Vice-Chairperson.

G. Bekkering nominated B. Chapman for the position of Vice-Chairperson.

M. Harris called a second time for nominations for the position of Vice-Chairperson.

M. Harris called a third time for nominations for the position of Vice-Chairperson.

B. Chapman accepted the nomination.

E. Weistra moved nominations cease.

Carried Unanimously

B. Chapman was acclaimed to the position of Vice-Chairperson.

Approval of Agenda

L. Hickey moved the Board approve the agenda as presented.

Carried Unanimously

Dates of Regular Meetings

The Board members discussed the date for the regular Board meetings.

J. Heggie moved the Board set the regular monthly FCSS Board meetings for the first Wednesday of the month starting at 4:00 pm.

Carried Unanimously

T. Feist moved the Board meetings be held monthly excluding the months of January, July and August.

Carried Unanimously

The Board discussed having a hybrid version of on-line and in-person Board meetings.

The Board will continue with the hybrid version of Board meeting which will include both in-person and online.

M. Harris encouraged Board members to attend in-person.

Z. Morrison reviewed the "Board Meeting Annual Agenda Items" list.

BC JM

Orientation

Z. Morrison will contact the any new Board Members regarding providing orientation.

Z. Morrison discussed Board/Staff interaction and the Code of Conduct.

Minutes

B. Chapman moved the minutes of the October 5, 2022, FCSS Board meeting be approved as presented.

Carried Unanimously

Correspondence

The following correspondence was presented for information:

- Family and Community Support Services Association of Alberta (FCSSAA) Annual Report 2022 (emailed October 25, 2022)
- FCSSAA Board Meeting Highlights September 9, 2022
- 2022-10-19 -Town of Vauxhall – Margaret Plumtree appointed to Barons-Eureka-Warner FCSS Board.

L. Hickey moved the Board receive the correspondence as presented for information.

Carried Unanimously

Reports

Executive Director

Z. Morrison reviewed the Executive Director's report.

The following was highlighted:

- November is Family Violence Prevention Month (Purple). FCSS Monthly Message was distributed to all municipalities. Monthly Message is on the fcss.ca website at: <https://fcss.ca/userfile/file/11%20-%20November%202022%20FCSS.pdf>

G. Bekkering moved the Board approve the Executive Director's Report as presented.

Carried Unanimously

Financial Report

Z. Morrison reviewed the Financial Report including:

- Financial statement for September 30, 2022;
- Monthly accounts for September 1-30, 2022;
- Mastercard statement for September 14 to October 13, 2022.

G. Bekkering moved the Board approve the November 2, 2022 Financial Report
carried Unanimously

New Business

The Board discussed 2023 Municipal Requisition rates.

G. Bekkering moved the Board approve a 2% increase per capita for the 2023 Municipal requisition based on the population list as provided by the Municipalities.

Carried Unanimously

The Board discussed a possible staff salary increase. The Board tabled the item to the new year.

Round Table

Z. Morrison asked the Board if they would be interested in hosting a Staff appreciation dinner.

The Board expressed interested in hosting the event in January 2023 and directed Z. Morrison to arrange a time and location for the event.

Z. Morrison asked the Board for feedback regarding reports provided to the Board. The Board should feel free to bring forward suggestions for improvement.

M. Harris suggested providing the Board with feedback on how our services are impacting residents in our communities (example, feel good stories).

Z. Morrison indicated this is currently communicated through his Executive Director's report and the Report to Municipalities.

Z. Morrison provided examples of two situations which happened recently where FCSS was able to help with some complex situations.

Z. Morrison discussed with the Board the purpose of staff Regional Meetings. All staff who work in a region (ie. MD of Taber) get together monthly and discuss how things are going in the region, determine any gaps and successes. The CAO and Board Member from the area are invited to attend as well. The Regional meetings are rotated amongst the communities in the region.

E. Weistra indicated Barons would be interested in participating in the Regional Meetings.

T. Feist indicated Picture Butte would be interested in participating in the Regional Meetings.

B. Chapman asked if FCSS reaches out to any other service organizations in the communities.

Z. Morrison indicated that FCSS does make connections with other service groups.

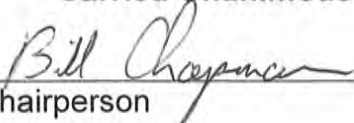
Date of Next Meeting

The date of the next regular Board meeting will be December 7, 2022, at the Coaldale Hub (2107-13th Street) in-person and online (via Teams) at 4:00 pm.

Adjournment

L. Hickey moved the meeting adjourn at 5.24 p.m.

Carried Unanimously



Chairperson



Executive Director

BEW

BOARD REPORT



CHINOOK
ARCH REGIONAL
LIBRARY SYSTEM

Chinook Arch Library Board Meeting - December 1, 2022

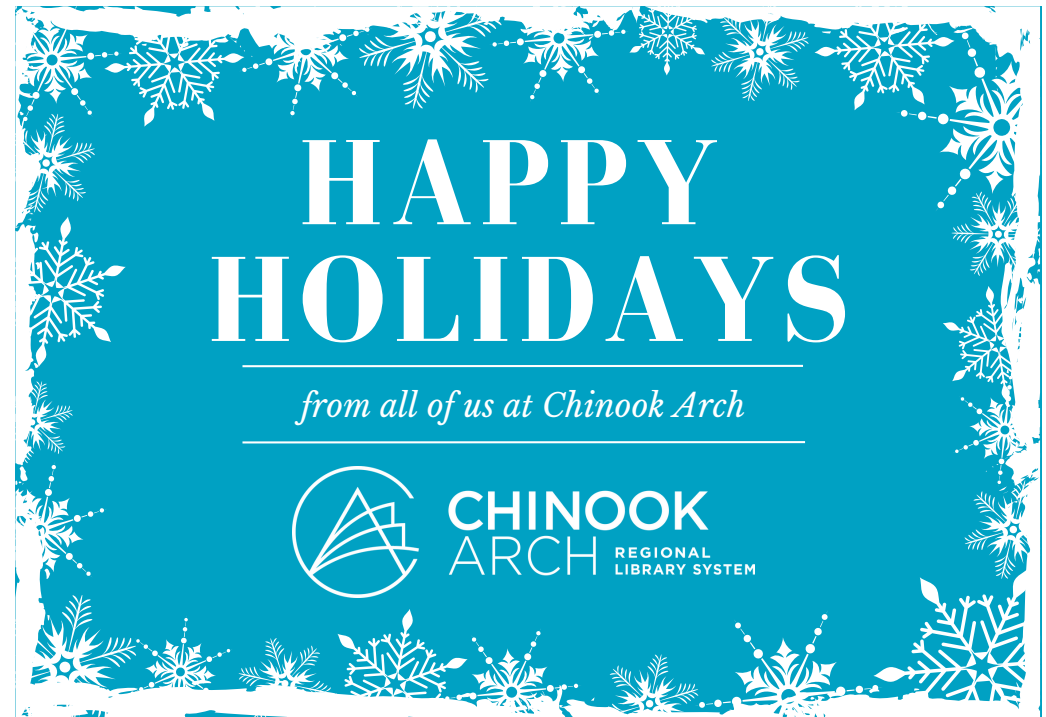
Chinook Arch Approves New 2023 Budget Based on 0% Levy Increase

At its December 1 meeting, the Chinook Arch Library Board reviewed and approved a revised 2023 budget based on a 0% increase to the Municipal Levy. The proposed 2023 -2026 Municipal Levy Schedule, which included incremental increases in each of the four years, was declined by the City of Lethbridge council. This means that the proposed levy schedule will not come into effect, and the 2023 per capita levy will remain at \$7.76. Management staff were able to find funds to cover the \$40,000 revenue shortfall in 2023. By 2026, the annual revenue shortfall is expected to exceed \$100,000. The Board will be working with management and member library boards to develop strategies for addressing the deficits forecast over the next few years.

Policy Review

The Board reviewed and approved the following policies. Chinook Arch policies, plans, and audited financial statement can all be found under the About Us tab on the Chinook Arch website at www.chinookarch.ca.

- Expenses
- Executive Officers



Board Members Present

Barnwell
Barons
Cardston
Cardston County
Coaldale
Coalhurst
Coutts
Crowsnest Pass
Fort Macleod
Hill Spring
Lethbridge (City)
Lethbridge (County)
Lomond
Magrath
Milk River
Nanton
Nobleford
Pincher Creek
Raymond
Taber MD
Vauxhall
Vulcan County
Warner (Village)
Warner County
ID of Waterton
Willow Creek M.D.
LPL Resource Centre
Ministerial Appointment

Jane Johnson
Ron Gorzitza
Marsha Jensen
LeGrande Bevans
Jordan Sailer
Lyndsay Montana
Stephen A. Pain
Doreen Glavin
Jim Monteith
Suzanne French
Robin Harper
Tory Campbell
Marie Logan
Darryl Christensen
Anne Michaelis
Amanda Bustard
Melissa Jensen
Mark Barber
Kelly Jensen
Tamara Miyanaga
Marilyn Forchuk
Doug Logan
Derek Baron
Morgan Rockenbach
Lesley Little
Maryanne Sandberg
Wendy Kalkan
Vic Mensch (Chair)

Regrets

Carmangay
Champion
Milo
Picture Butte
Pincher Creek M.D.
Stirling
Taber

Sarah Mitchell
Terry Penney
Christopher Northcott
Teresa Feist
Dave Cox
Gary Bikman
Monica McLean

Absent

Arrowwood
Claresholm
Glenwood
Stavely
Vulcan

Wendy Williams
Tony Hamlyn
Linda Allred
Denise Allerdings
Liz Hammond

2023 Executive Committee Elections

Congratulations to the Trustees Elected to the Chinook Arch Library Board Executive Committee for 2023! Here are the Executive Committee members for the coming year:

- Vic Mensch (Ministerial Appointment) - Board Chair
- Marie Logan (Village of Lomond) - Vice-Chair
- Jim Monteith (Town of Fort Macleod) - Treasurer
- Mark Barber (Town of Pincher Creek) - Director-at-Large
- Darryl Christensen (Town of Magrath) - Director-at-Large
- Doreen Glavin (Municipality of Crowsnest Pass) - Director-at-Large
- Doug Logan (Vulcan County) - Director-at-Large
- Lyndsay Montana (Town of Coalhurst) - Director-at-Large
- Tamara Miyanaga (Municipal District of Taber) - Director-at-Large
- LPL Resource Centre Ex Officio Appointee - To Be Determined

Thank you to the following departing members for your service to the Chinook Arch Board and its members:

Dennis Barnes (Town of Cardston); Trevor Wagenvoort (Village of Champion); Lise Mayne (Town of Nanton); Brydon Saunders (Town of Stavely); Shelley Deleeuw (Town of Vauxhall); Don Toovey (Village of Warner); Linda Weasel Head (Kainai Board of Education); Wendy Kalkan (LPL Resource Centre).

Contact Us

Chinook Arch Regional Library System
2902 7th Avenue North
Lethbridge, AB T1H 5C6 | 403-380-1500
www.chinookarch.ca | arch@chinookarch.ca



facebook.com/
chinook.arch7



@chinooklibs



@chinooklibs

Minutes

Town of Milk River Library Board Meeting

December 6, 2022 – 5:30pm

1. Call to Order: Rita (chair) called meeting to order at 5:27

2. Attendance: Rita Lodermeier, Darlene Fleming, Lesley Oslanski, Peter Denmark (Library Manager), Anne Michaelis (Council Rep)

Absent: Jodie Wehlage, Wendy Orsten, Ron Oswald, Diane Losey

3. Approval of agenda: Motion – Lesley moved approval of agenda as presented. Carried

4. Approval of minutes from last meeting: Motion – Darlene moved to adopt minutes as presented. Carried

5. Treasurer's report – Motion - Darlene moved to accept reports as presented.

6. Library Manager's report – Peter – report attached

- **ACTION ITEM** – Rita following up on snow removal for the library – who is responsible

7. Old Business

A. Attending Council Meeting:

- Darlene and Rita attended a Town Council meeting on Nov. 14 and delivered thanks for the increased stipend. Well received.

B. Friends of Library Contact

- Rita contacted Charlene Olsen from Friends of the Library mid-October. We asked for funding for a new (treasurer's) laptop and Quickbooks software. The FOL gave us the go-ahead to spend up to \$1500.00 on these items.

- Peter has ordered Quickbooks and received it. Laptop is ordered and should arrive in the near future.

- **ACTION ITEM** - Darlene will update Board on costing and setup at next meeting

- Our receipts are to be submitted to Maureen Kemble.

C. Library Maintenance

- Rita wrote a letter to the MR Ag Society outlining a few maintenance issues with the library. Letter attached

- Laurie Balog will take letter to their next meeting. Rita has proposed we will do a walk-through of the library to take a look at the issues.

D. Other old business

- Phone – Telus is done now and we are under library phone

- **ACTION ITEM** – Peter will look in to if we are given phone statements and how we are to pay those... cheque or can we do direct debit?

- Follow Up Items: Rita looking in to Board Composition – Rita unsure and could not find something

- **ACTION ITEM** – Peter and Anne are looking in to this and getting back to us at next meeting

- Action Item: Advertising for meetings – Peter is now advertising on Facebook and newsletter.

8. New Business

A. Corvette Sales

- Our week for selling Corvette tickets will be January 21 to 25, 2023.
- Ron has taken leadership on this previously and will take care of building the roster – will contact Rita if needed for assistance

B. Insurance

- Insurance renewal form is pending – Rita will fill out the form

C. Assisting Peter

- What does Peter need help with?
 - Thinking of a new membership drive – think of ideas for prizes

D. Meeting Dates for 2023

- Thoughts on holding the AGM on the same day as regular meeting. People felt this was a good idea
- Tentative Dates Chosen: WILL CONTACT REST OF BOARD BEFORE FINALIZING
 1. March 14 at 5:30 – Regular Meeting and AGM
 2. June 13 at 5:30 - Regular
 3. September 12 at 5:30- Regular
 4. December 12 at 5:30 - Regular

E. Other New Business

- Lego Club - Marian Wiwchar has been volunteering for Lego Club. Thoughts on Gift Card Thank you
- Anne made a motion to purchase a \$100 Milk River Bucks for Marian as an Honorarium Thank you.
- **ACTION ITEM** - Darlene will purchase and organize delivery

9. Correspondence: No Correspondance

10. Next meeting: March 14 @ 530 with AGM to follow

11. Adjournment: Rita moved we adjourn at 6:19

**Milk River Community Business Association
Meeting Agenda
WEDNESDAY
Dec 14/22**

**12:00-1:00PM, lunch available for \$10 with RSVP
Town of Milk River Council Chambers**

- 1. welcome and introductions**
- 2. minutes from the last meeting**
 - Attached**
- 3. Business arising from the minutes**
 - Customer appreciation**
- 4. Treasurer's Report**
 - attached**
- 5. Correspondence**
- 6. QM Healthcare support committee**
 - attached**
- 7. VIC report**
 -
- 8. New Business**
 - corvette table**
 - cassino**
- 9. other**
 - info for town news letter**
- 10. Adjourn by 1pm**

The meeting was called to order by Vice President David Swanson in Milk River Town Council Chambers at 12:09 p.m. with 6 members present. Welcome new member Susan Koch.

Minutes- October 12, 2022 – as printed, Barb adopted as printed, carried.

Business Arising from Minutes – Customer Appreciation Day November 25, 2022

- Derrick Smith will be Santa, he will arrive after the movie (Beauty and the Beast Enchanted Christmas) at Town Hall. Barb will get the Santa suit to him. Popcorn machine will be provided by Avail and delivered to Main Street Bakery for our use.

- Heritage Hall – ATB will serve hot dogs and hot chocolate, we will need 2-3 more helpers.

- We are still waiting on the hayride...

- Stamp game prizes to Suzanne ASAP

Treasure's Report – attached. Barb moved to adopt report as printed, carried.

QM Healthcare Support Committee – Minutes attached from October 12 and November 1, 2022.

There is still no report of another doctor coming...

Info for Town Newsletter – Thank you for shopping local. Milk River Bucks gift certificates available for purchase from J-T Wine and Spirits. Welcome Susan Koch as a new Business association member.

The meeting was adjourned by Krystal at 12:42 p.m.

Milk River Community Business Association
Profit & Loss Prev Year Comparison
 1 June through 9 December 2022

	1 Jun - 9 Dec 22	1 Jun - 9 Dec 21	\$ Change	% Change
Income				
Canada Day Income	4,000.00	0.00	4,000.00	100.0%
Electronic Sign Ads	100.00	320.00	-220.00	-68.8%
Highway Sign Rental	30.00	100.00	-70.00	-70.0%
Lunches Income	300.00	400.00	-100.00	-25.0%
Membership	70.00	70.00	0.00	0.0%
Milk River Bucks Income	540.00	150.00	390.00	260.0%
Sales Income	400.00	0.00	400.00	100.0%
Total Income	5,440.00	1,040.00	4,400.00	423.1%
Gross Profit	5,440.00	1,040.00	4,400.00	423.1%
Expense				
Bank Service Charges	25.00	0.00	25.00	100.0%
Canada Day	4,000.00	2,100.00	1,900.00	90.5%
Cook Trailer	0.00	21.86	-21.86	-100.0%
Customer Appreciation	304.94	315.00	-10.06	-3.2%
Expense	0.00	44.42	-44.42	-100.0%
Heritage Days	636.24	150.61	485.63	322.4%
Lunch Meeting	342.19	478.45	-136.26	-28.5%
Milk River Bucks	475.00	300.00	175.00	58.3%
Postage	154.57	146.04	8.53	5.8%
School Awards	300.00	300.00	0.00	0.0%
Sign Power	704.78	797.35	-92.57	-11.6%
Total Expense	6,942.72	4,653.73	2,288.99	49.2%
Net Income	-1,502.72	-3,613.73	2,111.01	58.4%

Please print off for meeting

Milk River Community Business Association Balance Sheet Prev Year Comparison As of 9 December 2022

	9 Dec 22	9 Dec 21	\$ Change	% Change
ASSETS				
Current Assets				
Chequing/Savings				
Chequing	1,366.58	0.00	1,366.58	100.0%
Christmas Party	3,089.06	1,365.29	1,723.77	126.3%
Chequeing - Other				
Total Chequeing	4,455.64	1,365.29	3,090.35	226.4%
Christmas Party-General	0.00	1,391.58	-1,391.58	-100.0%
Total Chequing/Savings	4,455.64	2,756.87	1,698.77	61.6%
Accounts Receivable	100.00	0.00	100.00	100.0%
Accounts Receivable	100.00	0.00	100.00	100.0%
Total Accounts Receivable	100.00	0.00	100.00	100.0%
Total Current Assets	4,555.64	2,756.87	1,798.77	65.3%
TOTAL ASSETS	4,555.64	2,756.87	1,798.77	65.3%
LIABILITIES & EQUITY				
Equity				
Opening Balance Equity	2,952.55	2,952.55	0.00	0.0%
Unrestricted Net Assets	3,105.81	3,418.05	-312.24	-9.1%
Net Income	-1,502.72	-3,613.73	2,111.01	58.4%
Total Equity	4,555.64	2,756.87	1,798.77	65.3%
TOTAL LIABILITIES & EQUITY	4,555.64	2,756.87	1,798.77	65.3%

**Milk River Health Professionals Attraction & Retention Committee
Meeting Minutes – December 6, 2022 – Milk River**

In Attendance: Scott MacCumber, Austin Hook, Anne Michaelis, David Cody, Sharon Thompson, Colleen Bianchi,

- 1. Welcome:** The meeting was called to order at 7:00 p.m. by Scott.

- 2. Agenda:** Colleen made a motion to accept the agenda as written. All in favour. Carried.

- 3. Health Centre Update:** Shay Hoyt was not able to attend. We will invite Shay to our next meeting. OPEN

- 4. Minutes of Previous Meeting:** David made a motion to accept the minutes of November 1, 2022, as presented. All in favour. Carried.

- 5. Financial Report:** The October financial statement was presented by Scott. We have \$8350.29 in chequing and \$13,075.59 in GIC's. Scott made a motion to accept the report as read. All in favour. Carried.

- 6. Old Business:**
 - A. Fundraising** –We sold Kinsmen Corvette tickets the last week of November. We have our name on the list for the bottle collection at JT Wine & Spirits. No other fund raisers planned at this time. OPEN

 - B. Doctor Recruitment** –There is currently no Physician ad posted by AHS. Scott and Anne met with Dr. Ovwasa and Dawn Rimmer. They have not had any discussions with the South Zone Leadership re: the future, nor were they informed that the physician ad had not been renewed. They believe a second doctor is needed. Scott has asked Dr. Low for a meeting and the Town of Milk River will pursue the issue on a political level.

 - C. Doctor's Suite** – Renovations have been approved. Health Centre Maintenance is getting estimates. OPEN

 - D. A & R Conference** – We will discuss possible action items in 2023.

 - E. Hospital Equipment** – The Health Centre does have 24-hour BP monitors, as well as Holter monitors. Scott to talk with Dawn to ensure the Clinic is aware of what is available. OPEN

- 7. Projects**
 - A. Locum Welcome Packages** – None needed at this time but will be soon.

 - B. Support for Healthcare Workers** – Our Christmas recognition campaign is underway. The draw will be made in Coutts on December 19th, and the winner's names posted on our Facebook page. Discussion on other Christmas gifts. Scott made a motion to spend \$250. All in favour. Carried. OPEN

C. Healthcare Services Booklet – Work in progress.

D. School Award Project – Done for this year. Schools will be contacted again in the new year.

E. Health Centre Staffing – Scott is posting job postings on our Facebook page at least monthly. We need to look into practicum and preceptorship programs. Also noted that for our Health Care Aide positions, they do not have to be certified at time of hiring, but can get training while working. This information to be included in a Facebook post when more HCA positions are posted.

F. Scholarship for Current Employees – No requests at this time. Scott will send an email to Shay Hoyt early in 2023.

8. RhPAP Update – A south zone rep has not been named by RhPAP yet.

9. New Business

A. Roundtable – Is the portable Ultrasound machine being used? Scott to ask Dawn. OPEN

10. Next Meeting – the next meeting is scheduled for Tuesday, January 3, 2022, at 7:00 p.m. in the Milk River Council Chambers. (But may be scheduled for an earlier time if Shay is able to attend)

11. Adjournment – the meeting was adjourned by Dave at 8:00 p.m.

Chequing Account Balance As At October 31, 2022 **\$8,350.29**

Income in November **0**

Expenses in November

Chq 271 - David Cody - Supper Meeting	\$ 51.45	
Chq 272 - Scott MacCumber - PA Day Gifts	\$ 250.00	
Total Expenses		\$ 301.45

Chequing Account Balance As At November 30, 2022 **\$8,048.84**

Bank Balance As At November 30, 2022 **\$8,048.84**

GIC's As At November 30, 2022	Maturity Date	Int Rate	Balance
NR 42550136900 July 5, 2022	5-Jan-24	3.10%	\$3,075.59
NR 42245644300 May 18, 2022	18-Nov-23	3.00%	\$10,000.00
Total GIC's			<u>\$13,075.59</u>

Total Funds **\$21,124.43**

Request for Decision

Mayors Report

January 9, 2023



RECOMMENDATION

That the Mayors Report for January 9, 2023, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

Mayor Liebelt will provide a report from the Mayors Desk.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

None