Regular and Closed Meeting Agenda for Monday, July 11, 2022, at 5:30 p.m. to be held in the Council Chambers, in the Town Hall Complex, at 240 Main Street, Milk River, Alberta



- 1. Call to Order
- 2. Delegations 6:00 pm

3. Additions to the Agenda

4. Approval of Minutes

- A) Minutes of the May 9, 2022, Regular Council Meeting
- B) Minutes of the June 13, 2022, Regular Council Meeting
- C) Minutes of the June 17, 2022, Special Council Meeting

5. Business Arising from Minutes

6. Financial Report

A)

7. Administration Reports

- A) Public Works
- B) Community Peace Officer
- C) Chief Administrative Officer

8. Bylaws

- A) Animal Control Bylaw 1037-22 Consideration of first, second, unanimous and third reading
- B) Library Bylaw 1036-22
 Consideration of first, second, unanimous and third reading

9. Old Business

10. New Business

- A) Correspondence
- B) Quad Council Meeting
- C) Operations/Project Update Schedule
- D) Road Closure

11. Councillors Reports

A) Authorities, Boards and Commission Minutes

12. Mayors Report

13. Closed Session

14. Adjournment

Request for Decision

Approval of Minutes

July 11, 2022



RECOMMENDATION

That the minutes for the May 9, 2022, regular council meeting be accepted as presented.

That the minutes from the June 13, 2022, regular council meeting be accepted as presented.

That the minutes from the June 17, 2022, special council meeting be accepted as presented.

LEGISLATIVE AUTHORITY

Municipal Government Act, Section 208(1)(a) Procedure Bylaw 952

BACKGROUND

As per the MGA and the **Town's** Procedural Bylaw, minutes are to be recorded and given to council for adoption at a subsequent council meeting.

RISKS/CONSEQUENCES

- 1. By not approving the previous meetings minutes, Council would then not approve the decisions they made, as recorded, and no motion would be actioned by administration.
- 2. The minutes of the Council meetings can be adopted as amended. Council would need to be specific in an amendment to the recording of the previous meetings minutes.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

- 1. Prior to Adoption: May 9, 2022, regular council meeting minutes
- 2. Prior to Adoption: June 13, 2022, regular council meeting minutes
- 3. Prior to Adoption: June 17, 2022, special council meeting minutes

Prior to Adoption

Minutes of the Town of Milk River Regular and Closed Council meeting held on Monday, May 9, 2022, at 5:30 p.m. in the Council Chambers, in the Town Hall Complex, at 240 Main Street, Milk River, Alberta.

Present - Elected Officials

Mayor Larry Liebelt, Councillor Shayne Johnson, Councillor Anne Michaelis, Councillor Peggy Losey and Councillor Dave Degenstein (via zoom)

Absent - Elected Officials None

Present – Administration Kelly Lloyd, Chief Administrative Officer

1. Call to Order

Mayor Liebelt called the meeting to order at 5:30 p.m.

2. Delegations 6:00 pm

A) Milk River Municipal Library Not in attendance.

B) Shane Ainscough: Iron Order Motorcycle Club

Shane Ainscough, James Hamilton and Edward Bushie from the Sinister Seven Charter of the Iron Order were in attendance to speak to events they will hold in Milk River during the Canada Day weekend. Activities held during this weekend, and the money raised from these activities, will be donated to the school. Activities include a pancake breakfast, bike rodeo, and entertainment on Saturday night. They will also have a 50/50 draw for the Butlers throughout the two days. Activities will be centered around the Civic Centre and the school football field. Permission to camp on the field has been given by the school, expecting approximately 70 to 100 members.

C) Kim Balog

A proposal has been received to purchase the property at Lot 6, Block 6, Plan 2227Y, for \$1.00 and in turn, the new owner would cover the cost of all demolition of the current building and erect a new café and gift shop.

D) Ridge Regional Public Safety Services Commission Kurtis Pratt with Ridge Regional Public Safety Services was in attendance to provide an update on **the CPO's and** further information regarding the proposed one year trial for an additional officer. The intent in hiring an additional officer is to find ways to decrease requisitions to member organizations. Proposed to have fourth officer as a one year trial, no extra capital costs and the position would provide a higher level of traffic enforcement. Mr. Pratt also noted that the MD of Taber, Barnwell and Vauxhall may join the commission.

Moved by Councillor Johnson, "that Council accept the Ridge Regional Public Safety Services presentation as information, and further to support the proposed one-year trial for an additional Officer."

Motion Carried 2022-05-01

Town of Milk River Council Meeting Minutes for May 9, 2022 Page 2 of 4

E) RCMP

Not in attendance.

3. Additions to the Agenda

Additions:

- 10F) Kim Balog Purchase Proposal
- 10G) Dandelion Renewables
- 10H) Special Meeting
- **MPE Engineering** 13)

Moved by Councillor Losey, "that Council accept the agenda, as amended, for the regular council meeting on May 9, 2022." Motion Carried 2022-05-02

4. Approval of Minutes

A) Minutes of the April 11, 2022, Council Meeting Delete motion 2022-04-23 from the April 11, 2022, regular council meeting minutes.

Moved by Councillor Johnson, "that Council accept the regular council meeting minutes from Monday, April 11, 2022, as amended." Motion Carried 2022-05-03

5. Business Arising from Minutes

An update on the Public Works Week open house event was provided.

6. Financial Reports

- a. Check Listing
- b. Accounts Payable/Bank Reconciliation
- c. Cash and Investments Report

Moved by Councillor Johnson, "that the Financial Report for the period ending April 30, 2022, be accepted as information."

Motion Carried 2022-05-04

7. Administration Reports

- a. Public Works
- b. Community Peace Officer
- c. Chief Administrative Officer

Moved by Deputy Mayor Losey, "that the Administration Reports for the period ending April 30, 2022, be accepted as information."

Motion Carried 2022-05-05

8. **Bylaws**

9. **Old Business**

Councillor Degenstein left the meeting at 6:57 p.m.

Councillor Degenstein rejoined the meeting at 6:58 p.m.

Town of Milk River Council Meeting Minutes for May 9, 2022 Page 3 of 4

Moved by Councillor Michaelis, "that the correspondence, under item 9, Old Business, for the period ending May 9, 2022, be accepted as information." Motion Carried 2022-05-06

Mayor Liebelt recessed the meeting at 6:59 p.m.

Mayor Liebelt reconvened the meeting at 7:07 p.m.

10. New Business

A) Chief Administrative Officer Signing Authority

Moved by Councillor Losey, "that the Chief Administrative Officer, Kelly Lloyd, be given signing authority, and further, to remove the previous CAO signing authority for Jon Hood." <u>Motion Carried 2022-05-07</u>

B) Milk River Cemetery Company

Moved by Councillor Degenstein, "to grant the Milk River Cemetery Company's request to utilize the Town's compressor, each fall, to blow out the **company's** water lines." <u>Motion Carried 2022-05-08</u>

C) National Accessibility Week Proclamation

- D) Economic Development Week Proclamation
- E) World Ocean Day Proclamation

Moved by Councillor Johnson, "that Council accept the National Accessibility Week, Economic Development Week and World Ocean Day proclamations as information." Motion Carried 2022-05-09

F) Kim Balog Purchase Proposal

Moved by Councillor Degenstein, "that Council accept the Ms. Balog's proposal, in principle, to purchase Lot 6, Block 6, Plan 2227Y for \$1.00, with conditions on timelines for development, demolition and construction (specifically the intent to widen the sidewalk from the south side of the Town Hall Complex to the corner). Motion Carried 2022-05-10

G) Dandelion Renewables

Moved by Councillor Michaelis, "that Council approve payment of invoice 2539 to Dandelion Renewables in the amount of \$12,600.00." Motion Carried 2022-05-11

H) Special Meeting

Moved by Deputy Mayor Losey, "that Council schedule a Special Meeting on Wednesday, June 1, 2022, at 6:00 p.m. to discuss the 2021 audited financial statements and review the 2022 Operating Budget and Tax Bylaw." Motion Carried 2022-05-12

11. Councillors Reports

Deputy Mayor Losey has become the chair for Ridge Country Housing.

Councillor Degenstein attended Ridge Country Housing and FCSS meetings.

Moved by Councillor Degenstein, "that in support of Seniors Week, June 6-12, 2022, Council supply donuts and coffee to seniors at Heritage Hall on June 8." <u>Motion Carried 2022-05-13</u>

Councillor Michaelis provided an update on the Quad Health Committee and attended the Chinook Arch Library conference.

Councillor Johnson attended the Heritage Handi-Bus meeting, where the committee expressed interest in installing a dedicated EV charging pedestal at the school. Councillor Johnson also noted the Ag Society will be celebrating their 50th Anniversary and will be hosting events the July 16th weekend.

12. Mayors Report

Mayor Liebelt attended the Mayors and Reeves meeting, the Cemetery Board AGM and completed an informal evaluation on the CAO at the one month mark.

Moved by Councillor Johnson, "that Council accept the Councillors and Mayors Reports for the period ending May 9, 2022, as information." Motion Carried 2022-05-14

13.Closed Session

Moved by Councillor Losey, "that Council move into closed session in accordance with Section 197(2) of the Municipal Government Act at 8:10 p.m., to discuss matters exempt from disclosure under FOIP Section 16: Disclosure harmful to business interests of a third party, with CAO Lloyd to remain in attendance."

Motion Carried 2022-05-15

Moved by Councillor Johnson, "that the meeting reconvene to the regular Council meeting at 8:17 p.m."

Motion Carried 2022-05-16

Rise and Report Moved by Deputy Mayor Losey, **"that Council accept MPE's recommendation to** reward Jenex Contracting Ltd. for the Main Street Water Main Replacement Project." <u>Motion Carried 2022-05-17</u>

13. Adjournment Moved by Deputy Mayor Losey, "that the Regular Council meeting of May 9, 2022, adjourn at 8:19 p.m." Motion Carried 2022-05-18

Larry Liebelt Mayor Kelly Lloyd Chief Administrative Officer

These minutes were approved on the 11th day of July 2022.

Prior to Adoption

Minutes of the Town of Milk River Regular and Closed Council meeting held on Monday, June 13, 2022, at 5:30 p.m. in the Council Chambers, in the Town Hall Complex, at 240 Main Street, Milk River, Alberta.

Present - Elected Officials Mayor Larry Liebelt, Councillor Shayne Johnson, Councillor Anne Michaelis, Deputy Mayor Peggy Losey and Councillor Dave Degenstein

Absent - Elected Officials None

Present - Administration Kelly Lloyd, Chief Administrative Officer

1. Call to Order

Mayor Liebelt called the meeting to order at 5:30 p.m.

2. Delegation: 6:00 p.m.

4A) Eileen Wosnack

Ms. Wosnack spoke to the Urban Chicken presentation as contained in the agenda package.

Moved by Councillor Michaelis, "that Council directs administration to research Urban Chickens and bring back in the spring of 2023." Motion Carried 2022-06-03

Ms. Wosnack queried about supervision of the peace officers.

Moved by Councillor Degenstein, "that Council accept for information, Ms. Wosnacks' comments regarding municipal enforcement and the animal bylaw, and further, that Council directs administration to update Bylaw 971 - the Control of Animals and bring back to the July 11, 2022, regular council meeting." Motion Carried 2022-06-04

4B) RCMP Not in attendance.

4C) Barb Tautfest

Residents Barb Tautfest and Dennis Littau were in attendance to speak to the gopher infestation along between 8th and 10th Avenue, along Main Street, and the destruction the gophers are making.

Moved by Councillor Johnson, "that Council accepts for information, the presentation on the gopher situation, and further directs administration to search out options for removal." <u>Motion Carried 2022-06-05</u>

3. Additions to the Agenda New Business additions:

Town of Milk River Council Meeting Minutes for June 13, 2022 Page 2 of 4

10F) Canada Day 10G) Coutts Days Parade 10H) Visitor Information Centre

A) Adoption of the Agenda Moved by Deputy Mayor Losey, "that Council accept the agenda, as amended, for the regular council meeting on June 13, 2022." <u>Motion Carried 2022-06-01</u>

4. Approval of Minutes

Moved by Councillor Degenstein, "that Council accept the special council meeting minutes from Wednesday, June 1, 2022, as presented." Motion Carried 2022-06-02

5. Business Arising from Minutes

None.

6. Financial Reports

Moved by Councillor Degenstein, "that the Financial Report for the period ending May 31, 2022, be accepted as information." <u>Motion Carried 2022-06-06</u>

7. Administration Reports

7A) Public works Council posed questions on various projects.

Moved by Councillor Johnson, "that the Administration Reports for the period ending May 31, 2022, be accepted as information." Motion Carried 2022-06-07

8. Bylaws

None.

9. Old Business

None.

10. New Business

10A) Correspondence Moved by Deputy Mayor Losey, "that correspondence for the period ending June 13, 2022, be accepted as information." Motion Carried 2022-06-08

10B) Municipal Affairs: Invitation to Request a Meeting with Minister

Moved by Councillor Degenstein, "that Council direct administration to request a meeting with the Minister of Municipal Affairs, Ric McIver, during the Alberta Municipalities Convention in September to discuss priorities including the Visitor Information Centre, Potable Water Line Funding, Sewer Lagoon and Hospital Doctors."

Motion Carried 2022-06-09

Town of Milk River Council Meeting Minutes for June 13, 2022 Page 3 of 4

10C) MPE Engineering Invoice Moved by Councillor Johnson, "that Council approve payment to MPE Engineering Ltd., in the amount of \$13,976.03 for the Main Street Watermain Replacement Project." Motion Carried 2022-06-10

10D) 2022 operating budget Moved by Councillor Michaelis, "that the 2022 Operating budget in the amount of \$2,488,920.00 be approved as presented." Motion Carried 2022-06-11

Moved by Deputy Mayor Losey, "that Council approve the 2022 capital budget in the amount of \$1.062.635 as presented." Motion Carried 2022-06-12

10E) Tax Rate Bylaw 1034-22 Moved by Deputy Mayor Losey, "that Tax Rate Bylaw 1035-22 be given first reading." Motion Carried 2022-06-13

Moved by Councillor Degenstein, "that Tax Rate Bylaw 1034-22 be given second reading." Motion Carried 2022-06-14

Moved by Councillor Johnson, "that Tax Rate Bylaw 1034-22 receive Unanimous Consent for presentation of third reading." Motion Carried 2022-06-15

Moved by Councillor Michaelis, "that Tax Rate Bylaw 1034-22 be given third and final reading. Motion Carried 2022-06-16

10F) Canada Day

A verbal update on activities during the Canada Day weekend was provided.

Moved by Councillor Degenstein, "that Council accept for information the Canada Day activities update." Motion Carried 2022-06-17

10G) Coutts Days Parade

Moved by Councillor Michaelis, "that Council approve two representatives to attend the Coutts" parade and to further send a letter to the Village congratulating them on their 50th anniversary of Coutts Days and the 40th Anniversary of the Rodeo." Motion Carried 2022-06-18

10H) Visitor Information Centre

Council reviewed options provided by Travel Alberta for the operations of the Visitor Information Centre.

Moved by Deputy Mayor Losey, "that Council direct administration to respond favouring option 1, entering into a contract with Travel Alberta for \$70,000 and to negotiate future operating options."

Motion Carried 2022-06-19

Mayor Liebelt recessed the meeting at 7:37 p.m.

Mayor Liebelt reconvened the meeting at 7:46 p.m.

11. Councillors Reports

Councillor Michaelis has been taking various library related webinars; attended an Alberta Rural Physicians Recruitment session; and attended the municipal library meeting.

Councillor Johnson attended the Ag Society meeting, an MPC meeting, and the Heritage Handibus meeting.

Deputy Mayor Losey attended the following meetings for: Ridge County Housing, Mil River Watershed AGM, ORRSC's AGM, and the Seniors Society meeting.

Councillor Degenstein attended the Ridge County Housing and Business Association meetings.

Moved by Councillor Degenstein, "that the Councillors reports for the period ending June 13, 2022, be accepted as information." Motion Carried 2022-06-20

12. Mayors Report

Mayor Liebelt attended the Riverside Golf Society meeting, seniors' coffee and donuts at Heritage Hall during Seniors Week, the Public Works Week event hosted by the Town, an Alberta Health Services meeting and a Chief Mountain Regional Solid Waste meeting.

Moved by Deputy Mayor Losey, "that Council accept the Mayors Report as information." Motion Carried 2022-06-21

13. Closed Session None.

14. Adjournment

Moved by Councillor Michaelis, "that the regular council meeting of June 13, 2022, adjourn at 8:20 p.m."

Motion Carried 2022-06-22

Larry Liebelt	
Mayor	

Kelly Llovd

Chief Administrative Officer

These minutes were approved on the 11th day of July 2022.

Prior to Adoption

Minutes of the Town of Milk River Special Council meeting held on Friday, June 17, 2022, at 10:00 a.m. in the Council Chambers, in the Town Hall Complex, at 240 Main Street, Milk River, Alberta.

Present - Elected Officials Mayor Larry Liebelt, Councillor Shayne Johnson, Councillor Anne Michaelis, and Councillor Peggy Losey

Absent - Elected Officials Councillor Dave Degenstein

Present - Administration Kelly Lloyd, Chief Administrative Officer

1. Call to Order

Mayor Liebelt called the meeting to order at 10:00 a.m.

2. Adoption of the Agenda

Moved by Deputy Mayor Losey, "that Council accept the agenda, for the special council meeting on June 17, 2022, as presented." <u>Motion Carried 2022-06-23</u>

3. Tax Rate Bylaw 1035-22

Moved by Councillor Michaelis, "that the Tax Rate Bylaw 1035-22 be given first reading." Motion Carried 2022-06-24

Moved by Councillor Johnson, "that the Tax Rate Bylaw 1035-22 be given second reading." <u>Motion Carried 2022-06-25</u>

Moved by Deputy Mayor Losey, "that the Tax Rate Bylaw 1035-22 receive Unanimous Consent for presentation of third reading." <u>Motion Carried 2022-06-26</u>

Moved by Councillor Michaelis, "that Tax Rate Bylaw 1035-22 be given third and final reading." <u>Motion Carried 2022-06-27</u>

4. Adjournment

Moved by Councillor Johnson, "that the Special Council meeting of June 17, 2022, adjourn at 10:03 a.m."

Motion Carried 2022-06-28

Larry Liebelt			
Mayor			

Kelly Lloyd Chief Administrative Officer

These minutes were approved on the 11th day of July 2022.

Request for Decision

Financial Report

July 11, 2022

RECOMMENDATION

That the Financial Report for the period ending June 30, 2022, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

Currently, monthly check listing, accounts payable and the monthly bank balances are presented to council.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. 2022 Year to Date Operating Budget





Operating Expenditures to end of June 2022

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General Ledger	Description	2021 Actual	2022 Budget	2022 Actual	
Legislative					
2-11-00-110-00	Remuneration	28,000.12	30,000.00	12,400.06	
2-11-00-120-00	Benefits	457.80	600.00	0.00	
2-11-00-210-00	Contracted Services	10,893.89	5,000.00	16,692.86	
2-11-00-213-00	Insurance	397.00	397.00	397.00	
2-11-00-215-00	Training-Legislative	0.00	15,000.00	350.00	
2-11-00-510-00	Legislative Supplies	8,860.07	2,000.00	221.06	
2-11-00-765-00	Con't to Own Municipal Agencies	0.00	0.00	0.00	
2-11-00-770-00	Grants To Individuals and Organizations	5,002.02	20,000.00	1,626.18	
2-11-01-110-00	Election - Honorarium	2,135.00	0.00	0.00	
2-11-01-210-00	Election - Contracted Services	0.00	0.00	0.00	
2-11-01-212-00	Election - Advertising	1,400.00	0.00	0.00	
2-11-01-510-00	Election - Materials, Goods & Supplies	1,274.78	0.00	0.00	
2-11-02-210-00	Census - Contracted Services	0.00	0.00	0.00	
* TOTAL Legisla	ative	58,420.68	72,997.00	31,687.16	
General Adr	ninistration				
		440,000,00	142,000,00		
2-12-00-110-00	Salaries & Wages - Admin Discount on Taxes	140,693.89 22,055.98	143,000.00 15,000.00	75,337.85 10,270.09	
2-00-00-990-00 2-12-00-111-00		22,055.98	0.00	0.00	
2-12-00-111-00	CAO Severance-Unusual Item Benefits				
2-12-00-120-00 2-12-00-121-00		27,846.02 0.00	28,000.00	18,038.93 0.00	
	Worker's Compensation Board		0.00		
2-12-00-210-00	Contracted Services	133,120.53	90,000.00	52,703.12	
2-12-00-211-00	Postage & Post. Machine Lease	7,005.84	7,000.00	5,276.08	
2-12-00-212-00	Advertising	1,772.81	750.00	358.19	
2-12-00-213-00		19,471.61	20,193.00	20,193.00	
2-12-00-214-00	Repairs & Maintenance	9,391.64	25,000.00	241.90	
2-12-00-215-00	Training-Admin	0.00	6,500.00	100.00	
2-12-00-510-00	Materials, Goods and Supplies Utilities	12,739.97	10,000.00	1,545.69	
2-12-00-511-00		20,332.20	20,691.30	10,848.09	
2-12-00-810-00	Bank Charges/Short Term Interest Debenture Debt Interest	0.00	200.00 0.00	342.08 0.00	
		0.00	0.00	0.00	
2-12-00-831-00 2-12-00-990-00	Other Trans. Discounts & Adjustments	4,736.52	5,000.00	597.22	



Operating Expenditures to end of June 2022

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223-01-110-00 Honourarium 12,055.00 15,000.00 0.00 223-01-120-00 Fire - Benefits 0.00 0.00 0.00 223-01-120-00 Contracted Services 7,371.04 7,500.00 3,586.18 223-01-212-00 Advertising 0.00 0.00 0.00 223-01-212-00 Insurance 6,302.18 6,478.32 6,748.32 223-01-214-00 Repairs & Maintenance 4,817.47 9,000.00 1,117.55 223-01-215-00 Fire Training 240.00 1,000.00 3,050.12 23-01-510-00 Materials, Goods & Supplies 5,830.71 10,000.00 3,505.12 23-01-511-00 Utilities 10,752.63 11,500.00 6,844.66 23-01-513-00 Fuel - Town 302.77 1,200.00 411.44 -23-01-513-00 Fuel - County 854.69 1,200.00 767.42 TOTAL Fire 48,545.57 62,878.32 22,988.64 Disaster Services State Services 500.00 2,000.00 0.00 TOTAL Fire 48,545.57 62,878.32 <	General Ledger	Description	2021 Actual	2022 Budget	2022 Actual
23-00-700-00 Transfers To Other Local Governments 0.00 0.00 0.00 23-01-110-00 Honourarium 12,055,00 15,000,00 0.00 23-01-120-00 Fire - Benefits 0.00 0.00 0.00 0.00 23-01-121-00 Contracted Services 7,371/44 7,500,00 3,586,18 23-01-21-00 Insurance 6,302,18 6,478,32 6,748,32 23-01-21-00 Insurance 4,817,47 9,000,00 1,117,55 23-01-21-00 Materials, Goods & Supplies 5,830,71 10,000,00 3,565,12 23-01-51-00 Materials, Goods & Supplies 10,752,63 11,500,00 6,844,66 -23-01-51-00 Utilities 10,752,63 11,000,00 7,95 -23-01-51-00 Other Transactions/Discounts/Adjustments 19,08 0.00 7,95 -23-03-513-00 Fuel - County 854,69 1,200,00 0.00 TOTAL Disaster Services 500,00 2,000,00 0.00 24-00-210-00 Disaster Services 500,00 2,128,00					
223-01-110-00 Honourarium 12,055.00 15,000.00 0.00 23-01-120-00 Fire - Benefits 0.00 0.00 0.00 23-01-120-00 Contracted Services 7,371.04 7,500.00 3,586.18 23-01-21-200 Advertising 0.00 0.00 0.00 23-01-21-200 Repairs & Maintenance 4,817.47 9,000.00 1,117.55 23-01-21-500 Fire Training 240.00 1,000.00 3,505.12 23-01-51-00 Materials, Goods & Supplies 5,830.71 10,000.00 6,844.66 23-01-51-00 Utilities 10,752.63 11,500.00 6,844.66 23-01-51-00 Utilities 10,752.63 11,500.00 6,844.66 23-01-51-00 Utilities 10,752.63 11,500.00 7,95 23-03-513-00 Fuel - County 854.69 1,200.00 7,95 23-03-513-00 Fuel - County 854.69 1,200.00 0.00 TOTAL Fire 48,545.57 52,076.32 22,986.64 Disaster Services	Fire				
2-23-01-110-00 Honourarium 12,055.00 15,000.00 0.00 2-23-01-210-00 Fire - Benefits 0.00 0.00 0.00 2-23-01-210-00 Contracted Services 7,371.04 7,500.00 3,586.18 2-23-01-210-00 Insurance 6,302.18 6,478.32 6,748.32 2-23-01-21-00 Repairs & Maintenance 4,817.47 9,000.00 1,117.55 2-23-01-21-00 Repairs & Maintenance 5,830.71 1,000.00 3,505.12 2-23-01-21-00 Materials, Goods & Supplies 5,830.71 1,000.00 3,505.12 2-23-01-51-00 Utilities 10,752.63 11,500.00 6,844.66 2-23-01-51-00 Utilities 10,752.63 11,500.00 6,844.66 2-23-0-51-00 Utilities 10,762.63 11,500.00 7,742 TOTAL Fire 48,645.57 62,878.32 22,986.84 Disaster Services 500.00 2,000.00 0.00 TOTAL Disaster Services 500.00 2,000.00 0.00 2-24-00-210-00 Con	2-23-00-700-00	Transfers To Other Local Governments	0.00	0.00	0.00
22301-120-00 Fire - Benefits 0.00 0.00 22301-212-00 Contracted Services 7,371.04 7,800.00 3,586.18 22301-212-00 Advertising 0.00 0.00 0.00 2301-212-00 Repairs & Maintenance 6,302.18 6,478.32 6,748.32 2301-215-00 Fire Training 240.00 1,000.00 0.00 2301-215-00 Fire Training 240.00 1,000.00 3,505.12 2301-515-00 Fire Training 240.00 1,000.00 3,505.12 2301-515-00 Fuel Town 302.77 1,200.00 6,844.66 2301-515-00 Fuel Town 302.77 1,200.00 767.42 2301-515-00 Fuel - County 854.69 1,200.00 767.42 TOTAL Fire 48,545.57 62,878.32 22,988.64 Disaster Services 500.00 2,000.00 0.00 TOTAL Disaster Services 500.00 2,000.00 6,665.25 24-00-210-00 Disaster Services 500.00 2,128.00 23,12	2-23-01-110-00	Honourarium			
223-01-210-00 Contracted Services 7,371.04 7,500.00 3,586.18 223-01-210-00 Insurance 6,302.18 6,478.32 6,748.32 223-01-210-00 Repairs & Maintenance 4,817.47 9,000.00 1,117.55 223-01-210-00 Fire Training 240.00 1,000.00 3,505.12 23-01-210-00 Materials, Goods & Supplies 5,830.71 10,000.00 3,505.12 23-01-510-00 Utilities 10,752.63 11,500.00 6,844.66 23-01-510-00 Other Transactions/Discounts/Adjustments 19.08 0.00 7.95 23-03-513-00 Fuel - County 854.69 1,200.00 767.42 V23-01-200 Disaster Services 500.00 2,000.00 0.00 TOTAL Fire 48,545.57 62,878.32 22,988.54 Disaster Services 500.00 2,000.00 0.00 TOTAL Disaster Services 31,794.03 32,000.00 16,656.25 -26-00-210-00 Contracted Services 31,794.03 32,000.00 371.97 TOTAL Di	2-23-01-120-00	Fire - Benefits	0.00		0.00
:23-01-213-00 Insurance 6,302.18 6,478.32 6,748.32 :23-01-214-00 Repairs & Maintenance 4,817.47 9,000.00 1,117.55 :23-01-21-00 File Training 240.00 1,000.00 3,505.12 :23-01-510-00 Materials, Goods & Supplies 5,830.71 10,000.00 8,644.66 :23-01-510-00 Uilliles 10,752.63 11,500.00 6,844.66 :23-01-510-00 Fuel - Town 302.77 1,200.00 411.44 :23-01-510-00 Other Transactions/Discounts/Adjustments 19.08 0.00 7.95 :23-03-513-00 Fuel - County 854.69 1,200.00 767.42 TOTAL Fire 48,545.57 62,878.32 22,988.64 Disaster Services 500.00 2,000.00 0.00 TOTAL Disaster Services 500.00 2,000.00 0.00 By-Law Enforcement 24-00-210-00 Contracted Services 31,794.03 32,000.00 371.97 TOTAL By-Law Enforcement 53,262.26 55,628.00 40,156.25 23-02.128.00 371.97 Common Equip & Services Pool 310-021.00	2-23-01-210-00	Contracted Services	7,371.04		3,586.18
523-01-213-00 Insurance 6,302.18 6,478.32 6,748.32 523-01-214-00 Repairs & Maintenance 4,817.47 9,000.00 1,117.55 523-01-215-00 File Training 240.00 1,000.00 3,055.12 523-01-510-00 Materials, Goods & Supplies 5,830.71 10,000.00 6,844.66 523-01-510-00 Utilities 10,752.63 11,500.00 6,844.66 523-01-510-00 Other Transactions/Discounts/Adjustments 19.08 0.00 7.95 523-03-513-00 Fuel - County 854.69 1.200.00 767.42 TOTAL Fire 48,545.57 62,878.32 22,988.64 Disaster Services 500.00 2,000.00 0.00 TOTAL Disster Services 500.00 2,000.00 0.00 By-Law Enforcement 23-02-210-00 Contracted Services 31,794.03 32,000.00 371.97 TOTAL By-Law Enforcement 53,262.26 55,628.00 40,156.25 2-2-2-2-2-2-2-2-2-2-2-	2-23-01-212-00	Advertising	0.00	0.00	0.00
2-23-01-215-00 Fire Training 240.00 1,000.00 0.00 2-23-01-510-00 Materials, Goods & Supplies 5,830.71 10,000.00 3,505.12 2-23-01-511-00 Utilities 10,752.63 11,500.00 6,844.66 2-23-01-513-00 Fuel - Town 302.77 1,200.00 411.44 -23-01-513-00 Fuel - Town 302.77 1,200.00 767.42 -23-03-513-00 Fuel - County 854.69 1,200.00 767.42 TOTAL Fire 48,545.67 62,878.32 22,988.64 Disaster Services 500.00 2,000.00 0.00 TOTAL Disaster Services 500.00 2,000.00 0.00 Disaster Services Services 500.00 2,000.00 0.00 Output Common Equip & Services 500.00 2,000.00 16.656.25 24.00-210-00 Contracted Services 31,794.03 32,000.00 16.656.25 Common Equip & Services Pool Contracted Services 339.73 <t< td=""><td>2-23-01-213-00</td><td>Insurance</td><td>6,302.18</td><td>6,478.32</td><td>6,748.32</td></t<>	2-23-01-213-00	Insurance	6,302.18	6,478.32	6,748.32
2-23-01-510-00 Materials, Goods & Supplies 5,830.71 10,000.00 3,505.12 2-23-01-511-00 Utilities 10,752.63 11,500.00 6,844.66 2-23-01-513-00 Fuel - Town 302.77 1,200.00 411.44 2-3-01-90-00 Other Transactions/Discounts/Adjustments 19.08 0.000 7.95 2-23-03-513-00 Fuel - County 854.69 1,200.00 767.42 TOTAL Fire 48,545.57 62,878.32 22,988.64 Disaster Services 500.00 2,000.00 0.00 TOTAL Fire 48,545.57 62,878.32 22,988.64 Disaster Services Services 500.00 2,000.00 0.00 TOTAL Disaster Services Contracted Services 500.00 2,000.00 0.00 Services Services 500.00 2,000.00 16,656.25 Secolspan="3">Secolspan="3">Secolspan="3">Secolspan="3">Secolspan="3">Secolspan="3">Secolspan="3">Secolspan="3">Secolspan="3">Secolspan="3"Secolspan="3">Secolspan="3"Secolspan="3">Secolspan="3"Secolspan="3"Secolspan="3"Secolspan="3"Secolspan="3"Secolspan="3"Secolspan="	2-23-01-214-00	Repairs & Maintenance	4,817.47	9,000.00	1,117.55
2-23-01-511-00 Utilities 10,752.63 11,500.00 6,844.66 -23-01-513-00 Fuel - Town 302.77 1,200.00 411.44 -23-01-513-00 Other Transactions/Discounts/Adjustments 19.08 0.000 7.95 -23-03-513-00 Fuel - County 854.69 1,200.00 767.42 TOTAL Fire 48,545.57 62,878.32 22,988.64 Disaster Services 500.00 2,000.00 0.00 TOTAL Disaster Services 500.00 2,000.00 0.00 By-Law Enforcement 24-00-210-00 Contracted Services 31,794.03 32,000.00 16,656.25 -26-00-210-00 Contracted Services 31,794.03 32,000.00 16,656.25 -26-00-210-00 Contracted Services 31,794.03 32,000.00 16,656.25 -26-00-215-00 Provincial Policing 21,128.50 23,128.00 23,128.00 -28-00-510-00 Materials, Goods & Supplies 339.73 500.00 371.97 TOTAL By-Law Enforcement 53,262.26 55,628.00 40,156.22 -21-00-110-00 CSEP Salaries and Wages 24,197.50 30	2-23-01-215-00	Fire Training	240.00	1,000.00	0.00
2-23-01-513-00 Fuel - Town 302.77 1,200.00 411.44 -23-01-990-00 Other Transactions/Discounts/Adjustments 19.08 0.00 7.95 -23-03-513-00 Fuel - County 854.69 1,200.00 767.42 TOTAL Fire 48,545.57 62,878.32 22,988.64 Disaster Services 524-00-210-00 Disaster Services Contracted Services 500.00 2,000.00 0.00 TOTAL Disaster Services 500.00 2,000.00 0.00 By-Law Enforcement *24-00-210-00 Contracted Services 31.794.03 32,000.00 16,656.25 >26-00-215-00 Provincial Policing 21,128.50 23,128.00 23,128.00 *26-00-215-00 Provincial Policing 21,128.50 23,128.00 371.97 TOTAL By-Law Enforcement 53,262.26 55,628.00 40,156.22 Common Equip & Services Pool *31-00-110-00 CSEP Salaries and Wages 24,197.50 30,000.00 12,647.19 *31-00-120-00 CSEP Sentracted Services 3,208.06 5,00.00 0.00 <	2-23-01-510-00	Materials, Goods & Supplies	5,830.71	10,000.00	3,505.12
1-23-01-990-00 Other Transactions/Discounts/Adjustments 19.08 0.00 7.95 -23-03-513-00 Fuel - County 854.69 1,200.00 767.42 TOTAL Fire 48,545.57 62,878.32 22,988.64 Disaster Services 500.00 2,000.00 0.00 TOTAL Disaster Services 500.00 2,000.00 0.00 TOTAL Disaster Services 500.00 2,000.00 0.00 By-Law Enforcement	2-23-01-511-00	Utilities	10,752.63	11,500.00	6,844.66
2:23:03:513:00 Fuel - County 854.69 1,200.00 767.42 TOTAL Fire 48,645.57 62,878.32 22,988.64 Disaster Services 500.00 2,000.00 0.00 TOTAL Disaster Services 500.00 2,000.00 0.00 TOTAL Disaster Services 500.00 2,000.00 0.00 By-Law Enforcement 24:00-210:00 Contracted Services 31,794.03 32,000.00 16,656.25 2:26-00-210:00 Contracted Services 31,794.03 32,000.00 16,656.25 2:26-00-210:00 Contracted Services 31,794.03 32,000.00 31,128.00 2:26-00-210:00 Contracted Services 31,794.03 32,000.00 31,28.00 2:26-00-210:00 Materials, Goods & Supplies 339.73 500.00 371.97 TOTAL By-Law Enforcement 53,262.26 55,628.00 40,156.22 Common Equip & Services Pool 31.00-110-00 CSEP Salaries and Wages 24,197.50 30,000.00 12,647.19 <31-00-210:00 CSEP Benefits 11,307.20 2,000.00 <t< td=""><td>2-23-01-513-00</td><td>Fuel - Town</td><td>302.77</td><td>1,200.00</td><td>411.44</td></t<>	2-23-01-513-00	Fuel - Town	302.77	1,200.00	411.44
TOTAL Fire 48,545.57 62,878.32 22,988.64 Disaster Services 500.00 2,000.00 0.00 TOTAL Disaster Services Contracted Services 500.00 2,000.00 0.00 TOTAL Disaster Services 500.00 2,000.00 0.00 TOTAL Disaster Services 500.00 2,000.00 0.00 By-Law Enforcement 26-00-210-00 Contracted Services 31,794.03 32,000.00 16,656.25 26-00-215-00 Provincial Policing 21,128.50 23,128.00 23,128.00 26-00-510-00 Materials, Goods & Supplies 339.73 500.00 371.97 TOTAL By-Law Enforcement 53,262.26 55,628.00 40,156.22 Common Equip & Services Pool 11.307.20 2,000.00 6,272.86 *31-00-110-00 CSEP Salaries and Wages 24,197.50 30,000.00 12,647.19 *31-00-110-00 CSEP Contracted Services 3,208.06 5,000.00 6,272.86 *31-00-210-00 CSEP Contracted Services 3,208.06 5,000.00 1,984.27 *31-00-213-00	2-23-01-990-00	Other Transactions/Discounts/Adjustments	19.08	0.00	7.95
Disaster Services 524-00-210-00 Disaster Services Contracted Services 500.00 2,000.00 0.00 TOTAL Disaster Services 500.00 2,000.00 0.00 Disaster Services 500.00 2,000.00 0.00 DISASter Services 500.00 2,000.00 0.00 By-Law Enforcement -26-00-210-00 Contracted Services 31,794.03 32,000.00 16,656.25 -26-00-215-00 Provincial Policing 21,128.50 23,128.00 23,128.00 -26-00-510-00 Materials, Goods & Supplies 339.73 500.00 371.97 TOTAL By-Law Enforcement 53,262.26 55,628.00 40,0156.22 Common Equip & Services Pool -31-00-110-00 CSEP Salaries and Wages 24,197.50 30,000.00 12,647.19 -31-00-110-00 CSEP Sentrace-Unusual Item 0.00 0.00 0.00 -31-00-210-00 CSEP Benefits 11,307.20 2,000.00 6,272.86 -31-00-213-00 CSEP Insurance 6,615.28 <td>2-23-03-513-00</td> <td>Fuel - County</td> <td>854.69</td> <td>1,200.00</td> <td>767.42</td>	2-23-03-513-00	Fuel - County	854.69	1,200.00	767.42
224-00-210-00 Disaster Services Contracted Services 500.00 2,000.00 0.00 TOTAL Disaster Services 500.00 2,000.00 0.00 By-Law Enforcement 226-00-210-00 Contracted Services 31,794.03 32,000.00 16,656.25 2-26-00-215-00 Provincial Policing 21,128.50 23,128.00 23,128.00 339.73 500.00 371.97 TOTAL By-Law Enforcement 53,262.26 55,628.00 40,156.22 Common Equip & Services Pool 31-00-110-00 CSEP Salaries and Wages 24,197.50 30,000.00 12,647.19 31-00-110-00 CSEP Salaries and Wages 24,197.50 30,000.00 12,647.19 31-00-110-00 CSEP Benefits 11,307.20 2,000.00 6,272.86 31-00-210-00 CSEP Benefits 11,307.20 2,000.00 1,984.27 31-00-213-00 CSEP Contracted Services 3,208.06 5,000.00 1,984.27 31-00-213-00 CSEP Repairs & Maintenance 18,410.23 10,000.00 7,412.07 31-00-213-00 CSEP Repairs & Maintenance 18,41	* TOTAL Fire		48,545.57	62,878.32	22,988.64
224-00-210-00 Disaster Services Contracted Services 500.00 2,000.00 0.00 TOTAL Disaster Services 500.00 2,000.00 0.00 By-Law Enforcement 226-00-210-00 Contracted Services 31,794.03 32,000.00 16,656.25 2-26-00-215-00 Provincial Policing 21,128.50 23,128.00 23,128.00 339.73 500.00 371.97 TOTAL By-Law Enforcement 53,262.26 55,628.00 40,156.22 Common Equip & Services Pool 31-00-110-00 CSEP Salaries and Wages 24,197.50 30,000.00 12,647.19 31-00-110-00 CSEP Salaries and Wages 24,197.50 30,000.00 12,647.19 31-00-110-00 CSEP Benefits 11,307.20 2,000.00 6,272.86 31-00-210-00 CSEP Contracted Services 3,208.06 5,000.00 1,984.27 31-00-213-00 CSEP Repairs & Maintenance 18,410.23 10,000.00 7,412.07 31-00-215-00 Training-CSEP 0.00 1,000.00 7,412.07					
TOTAL Disaster Services 500.00 2,000.00 0.00 By-Law Enforcement -26-00-210-00 Contracted Services 31,794.03 32,000.00 16,656.25 -26-00-215-00 Provincial Policing 21,128.50 23,128.00 23,128.00 -26-00-510-00 Materials, Goods & Supplies 339.73 500.00 371.97 TOTAL By-Law Enforcement 53,262.26 55,628.00 40,156.22 Common Equip & Services Pool	Disaster Ser	rvices			
By-Law Enforcement 526-00-210-00 Contracted Services 31,794.03 32,000.00 16,656.25 526-00-215-00 Provincial Policing 21,128.50 23,128.00 23,128.00 -26-00-510-00 Materials, Goods & Supplies 339.73 500.00 371.97 TOTAL By-Law Enforcement 53,262.26 55,628.00 40,156.22 Sali-00-110-00 CSEP Salaries and Wages 24,197.50 30,000.00 12,647.19 -31-00-110-00 CSEP Salaries and Wages 24,197.50 30,000.00 6,272.86 -31-00-110-00 CSEP Benefits 11,307.20 2,000.00 6,272.86 -31-00-120-00 CSEP Benefits 11,307.20 2,000.00 1,984.27 -31-00-210-00 CSEP Contracted Services 3,208.06 5,000.00 1,984.27 -31-00-213-00 CSEP Insurance 6,615.28 0.00 5,953.95 -31-00-214-00 CSEP Repairs & Maintenance 18,410.23 10,000.00 7,412.07 -31-00-215-00 Training-CSEP 0.00 1,000.00 0.00 0.00	2-24-00-210-00	Disaster Services Contracted Services	500.00	2,000.00	0.00
-26-00-210-00 Contracted Services 31,794.03 32,000.00 16,656.25 -26-00-215-00 Provincial Policing 21,128.50 23,128.00 23,128.00 -26-00-510-00 Materials, Goods & Supplies 339.73 500.00 371.97 TOTAL By-Law Enforcement 53,262.26 55,628.00 40,156.22	* TOTAL Disaste	er Services	500.00	2,000.00	0.00
2-26-00-215-00 Provincial Policing 21,128.50 23,128.00 23,128.00 2-26-00-510-00 Materials, Goods & Supplies 339.73 500.00 371.97 TOTAL By-Law Enforcement 53,262.26 55,628.00 40,156.22 2-31-00-110-00 CSEP Salaries and Wages 24,197.50 30,000.00 12,647.19 2-31-00-110-00 CSEP Salaries and Wages 24,197.50 30,000.00 6,272.86 2-31-00-110-00 CSEP Benefits 11,307.20 2,000.00 6,272.86 2-31-00-210-00 CSEP Contracted Services 3,208.06 5,000.00 1,984.27 2-31-00-213-00 CSEP Insurance 6,615.28 0.00 5,953.95 2-31-00-214-00 CSEP Repairs & Maintenance 18,410.23 10,000.00 7,412.07 2-31-00-215-00 Training-CSEP 0.00 1,000.00 0.00	By-Law Enfo	orcement			
Provincial Policing 21,128.50 23,128.00 23,128.00 -26-00-510-00 Materials, Goods & Supplies 339.73 500.00 371.97 TOTAL By-Law Enforcement 53,262.26 55,628.00 40,156.22 P-31-00-110-00 CSEP Salaries and Wages 24,197.50 30,000.00 12,647.19 P-31-00-110-00 CSEP Salaries and Wages 24,197.50 30,000.00 6,272.86 -31-00-110-00 CSEP Benefits 11,307.20 2,000.00 6,272.86 -31-00-210-00 CSEP Benefits 3,208.06 5,000.00 1,984.27 -31-00-213-00 CSEP Insurance 6,615.28 0.00 5,953.95 -31-00-214-00 CSEP Repairs & Maintenance 18,410.23 10,000.00 7,412.07 -31-00-215-00 Training-CSEP 0.00 1,000.00 0.00	2-26-00-210-00	Contracted Services	31 794 03	32 000 00	16 656 25
A-26-00-510-00 Materials, Goods & Supplies 339.73 500.00 371.97 TOTAL By-Law Enforcement 53,262.26 55,628.00 40,156.22 Common Equip & Services Pool 24,197.50 30,000.00 12,647.19 -31-00-110-00 CSEP Salaries and Wages 24,197.50 30,000.00 6,272.86 -31-00-110-00 CSEP Benefits 11,307.20 2,000.00 6,272.86 -31-00-120-00 CSEP Contracted Services 3,208.06 5,000.00 1,984.27 -31-00-210-00 CSEP Insurance 6,615.28 0.00 5,953.95 -31-00-214-00 CSEP Repairs & Maintenance 18,410.23 10,000.00 7,412.07 -31-00-215-00 Training-CSEP 0.00 1,000.00 0.00					
Common Equip & Services Pool 231-00-110-00 CSEP Salaries and Wages 24,197.50 30,000.00 12,647.19 231-00-111-00 Public Works Severance-Unusual Item 0.00 0.00 0.00 231-00-120-00 CSEP Benefits 11,307.20 2,000.00 6,272.86 231-00-210-00 CSEP Contracted Services 3,208.06 5,000.00 1,984.27 2-31-00-213-00 CSEP Insurance 6,615.28 0.00 5,953.95 2-31-00-214-00 CSEP Repairs & Maintenance 18,410.23 10,000.00 7,412.07 2-31-00-215-00 Training-CSEP 0.00 1,000.00 0.00	2-26-00-510-00	0			
-31-00-110-00CSEP Salaries and Wages24,197.5030,000.0012,647.19-31-00-111-00Public Works Severance-Unusual Item0.000.000.00-31-00-120-00CSEP Benefits11,307.202,000.006,272.86-31-00-210-00CSEP Contracted Services3,208.065,000.001,984.27-31-00-213-00CSEP Insurance6,615.280.005,953.95-31-00-214-00CSEP Repairs & Maintenance18,410.2310,000.007,412.07-31-00-215-00Training-CSEP0.001,000.000.00	* TOTAL By-Lav	w Enforcement	53,262.26	55,628.00	40,156.22
2-31-00-110-00CSEP Salaries and Wages24,197.5030,000.0012,647.192-31-00-111-00Public Works Severance-Unusual Item0.000.000.002-31-00-120-00CSEP Benefits11,307.202,000.006,272.862-31-00-210-00CSEP Contracted Services3,208.065,000.001,984.272-31-00-213-00CSEP Insurance6,615.280.005,953.952-31-00-214-00CSEP Repairs & Maintenance18,410.2310,000.007,412.072-31-00-215-00Training-CSEP0.001,000.000.00	Common Ea	uuip & Services Pool			
P-31-00-111-00 Public Works Severance-Unusual Item 0.00 0.00 0.00 -31-00-120-00 CSEP Benefits 11,307.20 2,000.00 6,272.86 -31-00-210-00 CSEP Contracted Services 3,208.06 5,000.00 1,984.27 -31-00-213-00 CSEP Insurance 6,615.28 0.00 5,953.95 -31-00-214-00 CSEP Repairs & Maintenance 18,410.23 10,000.00 7,412.07 -31-00-215-00 Training-CSEP 0.00 1,000.00 0.00			04 407 50	00 000 00	10 017 10
A-31-00-120-00 CSEP Benefits 11,307.20 2,000.00 6,272.86 -31-00-210-00 CSEP Contracted Services 3,208.06 5,000.00 1,984.27 -31-00-213-00 CSEP Insurance 6,615.28 0.00 5,953.95 -31-00-214-00 CSEP Repairs & Maintenance 18,410.23 10,000.00 7,412.07 -31-00-215-00 Training-CSEP 0.00 1,000.00 0.00		-			
-31-00-210-00 CSEP Contracted Services 3,208.06 5,000.00 1,984.27 -31-00-213-00 CSEP Insurance 6,615.28 0.00 5,953.95 -31-00-214-00 CSEP Repairs & Maintenance 18,410.23 10,000.00 7,412.07 -31-00-215-00 Training-CSEP 0.00 1,000.00 0.00					
CSEP Insurance 6,615.28 0.00 5,953.95 -31-00-214-00 CSEP Repairs & Maintenance 18,410.23 10,000.00 7,412.07 -31-00-215-00 Training-CSEP 0.00 1,000.00 0.00					
-31-00-214-00 CSEP Repairs & Maintenance 18,410.23 10,000.00 7,412.07 -31-00-215-00 Training-CSEP 0.00 1,000.00 0.00					
-31-00-215-00 Training-CSEP 0.00 1,000.00 0.00					
		-			
-31-00-510-00 CSEP Materials, Goods, Supplies 12,807.77 12,000.00 8.544.45		-			
	2-31-00-510-00	CSEP Materials, Goods, Supplies	12,807.77	12,000.00	8,544.45



Operating Expenditures to end of June 2022

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General Ledger	Description	2021 Actual	2022 Budget	2022 Actual
5				
2-31-00-511-00	CSEP Utilities	12,391.05	14,000.00	7,746.09
2-31-00-513-00	CSEP Fuel	22,582.20	25,000.00	16,740.84
2-31-00-810-00	CSEP Loans - Interest	0.00	0.00	0.00
2-31-00-990-00	Other Trans. Discounts & Adjustments	17.49	12,000.00	9.54
* TOTAL Comm	on Equip & Services	111,536.78	111,000.00	67,311.26
Road				
2-32-00-110-00	Salaries and Wages	14,459.99	20,000.00	10,063.26
2-32-00-120-00	Benefits	2,111.04	1,500.00	1,997.38
2-32-00-210-00	Contracted Services	48,013.82	50,000.00	2,282.86
2-32-00-212-00	Advertising	0.00	0.00	0.00
2-32-00-213-00	Insurance	706.46	660.27	660.27
2-32-00-214-00	Repairs and Maintenance	96,215.52	85,000.00	12,057.91
2-32-00-510-00	Materials, Goods and Supplies	6,374.97	12,000.00	4,834.90
2-32-00-810-00	Short Term Loan Interest	0.00	0.00	0.00
2-32-00-831-00	Debenture Debt Interest	0.00	0.00	0.00
2-32-00-990-00	Other	0.00	0.00	0.00
2-32-01-511-00	Utilities	0.00	0.00	0.00
2-32-02-511-00	Street Lights	65,749.37	65,000.00	34,155.09
* TOTAL Road		233,631.17	234,160.27	66,051.67
Airport				
2-33-00-110-00	Airport Wages	0.00	0.00	0.00
2-33-00-120-00	Airport Benefits	0.00	0.00	0.00
2-33-00-210-00	Contracted Services	54.65	200.00	44.10
2-33-00-213-00	Insurance	2,916.05	3,051.84	3,051.84
2-33-00-214-00	Repairs and Maintenance	8,452.00	5,000.00	0.00
2-33-00-510-00	Materials, Goods and Supplies	3,369.08	100.00	0.00
2-33-00-511-00	Airport Utilities	1,280.79	1,500.00	787.52
2-33-00-513-00	Fuel-Airport	0.00	500.00	0.00
* TOTAL Airpor		16,072.57	10,351.84	3,883.46
				,
Water				
2-41-00-770-00	Grants to Individuals and Organizations	0.00	0.00	0.00
	6			
2-41-00-810-00	Short Term Loan Interest	0.00	0.00	0.00
	c c	0.00 3,492.25	0.00 3,500.00	0.00 2,451.00 21,432.44



Operating Expenditures to end of June 2022

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General Ledger	Description	2021 Actual	2022 Budget	2022 Actual
_				
2-41-01-120-00	Water Treatment Benefits	8,960.12	2,000.00	4,764.74
2-41-01-210-00	W.T. Contracted Services	21,056.52	38,000.00	14,918.90
2-41-01-213-00	Water Treatment Insurance	15,805.87	16,270.67	16,270.67
2-41-01-214-00	W.T. Repairs and Maintenance	15,279.69	18,000.00	579.04
2-41-01-510-00	W.T. Materials, Goods & Supplies	18,776.94	15,000.00	10,460.26
2-41-01-511-00	Water Treatment Utiilties	37,568.00	38,000.00	20,195.61
2-41-02-110-00	P&P Salaries	0.00	0.00	271.86
2-41-02-120-00	P&P Benefits	0.00	0.00	53.23
2-41-02-210-00	P&P Contracted Services	0.00	0.00	0.00
2-41-02-213-00	P&P Insurance	1,954.71	2,710.36	2,710.36
2-41-02-214-00	P&P Repairs and Maintenance	187.74	50,000.00	24,481.92
2-41-02-510-00	P&P Materials, Goods & Supplies	139.99	200.00	0.00
2-41-02-511-00	P&P Utilities	10,434.01	35,000.00	6,353.40
2-41-03-110-00	Trans. Lines Salaries	3,558.39	0.00	118.14
2-41-03-120-00	Trans, Lines Benefits	523.33	0.00	20.52
2-41-03-210-00	Trans. Lines Contracted Services	3,512.31	5,000.00	2,975.06
2-41-03-213-00	Trans. Lines - Insurance	393.86	421.43	421.43
2-41-03-214-00	Trans. Lines Repairs and Maintenance	17,215.01	20,000.00	304.16
2-41-03-510-00	Trans. Lines Materials, Goods & Supplies	19,552.01	20,000.00	0.00
* TOTAL Water		231,144.38	294,102.46	128,782.74
Sewer				
2-42-00-110-00	Salaries and Wages	9,203.85	27,500.00	5,855.51
2-42-00-120-00	Benefits	1,081.15	2,000.00	1,228.90
2-42-00-210-00	Contracted Services	2,966.46	10,500.00	7,130.74
2-42-00-213-00	Insurance	1,506.19	1,609.76	1,609.76
2-42-00-214-00	Repairs and Maintenance	10,878.89	30,000.00	10,530.86
2-42-00-510-00	Materials, Goods and Supplies	3,305.16	7,500.00	10,040.25
2-42-00-511-00	Utilities	6,467.23	7,500.00	4,922.23
2-42-00-990-00	Other Trans., Discounts & Adjustments	1,217.50	1,500.00	1,278.75
* TOTAL Sewer		36,626.43	88,109.76	42,597.00
Garbago				
Garbage		04,465,55		40.077
2-43-00-110-00	Salaries and Wages	34,488.38	36,000.00	16,677.75
2-43-00-111-00	Wages - Transfer Station	21,696.92	19,000.00	10,814.52
2-43-00-120-00	Benefits	3,759.70	2,700.00	3,648.52
2-43-00-121-00	Transfer Station Benefits & W.C.B.	355.76	3,000.00	191.61
2-43-00-210-00	Garbage Contracted Services	0.00	0.00	0.00



Operating Expenditures to end of June 2022

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General Ledger	Description	2021 Actual	2022 Budget	2022 Actual
Leuger				
2-43-00-211-00	Transfer Stn. Supply / Service / Repair	36.99	5,000.00	0.00
2-43-00-212-00	Garbage Advertising	0.00	0.00	0.00
2-43-00-213-00	Insurance	0.00	0.00	641.44
2-43-00-214-00	Garbage Repairs and Maintenance	4,348.22	5,000.00	2,179.55
2-43-00-510-00	Garbage Materials, Goods, Supplies	9,002.73	1,500.00	34.80
2-43-00-511-00	Transfer Station Cell Phone/Utilities	1,740.12	2,000.00	1,139.16
2-43-00-513-00	Fuel	8,855.73	10,000.00	4,935.28
2-43-00-765-00	Con't To Own Mun. Agencies	26,864.60	27,500.00	12,995.77
2-43-00-810-00	Short Term Loan - Interest	0.00	0.00	0.00
2-43-00-990-00	Other Trans., Disc. & Adjustments	1,233.50	2,500.00	1,124.00
2-43-01-210-00	Recycling Contracted Services	6,163.93	5,000.00	2,259.46
2-43-01-213-00	Recycling Insurance	52.19	0.00	55.85
2-43-01-510-00	Materials, Goods & Supplies	0.00	750.00	0.00
* TOTAL Garbag	ge	118,598.77	119,950.00	56,697.71
FCSS				
2-51-00-770-00	Grants To Individuals & Organizations	6,293.47	6,484.00	6,483.68
* TOTAL FCSS		6,293.47	6,484.00	6,483.68
Cemeteries				
2-56-00-770-00	Grants To Individuals & Organizations	2,000.00	5,000.00	5,000.00
* TOTAL Cemet	eries	2,000.00	5,000.00	5,000.00
Municipal P	lanning			
2-61-00-210-00	Contracted Services	24,005.43	42,000.00	9,862.95
2-61-00-510-00	Materials, Goods and Supplies	0.00	0.00	0.00
2-61-00-765-00	Contributed To Own Municipal Agencies	0.00	0.00	0.00
* TOTAL Munici	ipal Planning	24,005.43	42,000.00	9,862.95
ED/Commur	nity Sanvicas			
2-62-00-210-00	EDT - Contracted Services	0.00	1,000.00	0.00
2-62-00-210-00	-			
	EDT - Contracted Services	0.00 0.00 25.97	1,000.00 0.00 1,000.00	0.00 0.00 2,299.50
2-62-00-210-00 2-62-00-213-00	EDT - Contracted Services EDT Insurance	0.00	0.00	0.00



Operating Expenditures to end of June 2022

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General Ledger	Description	2021 Actual	2022 Budget	2022 Actual
* TOTAL ED/Con	nmunity Services	5,816.09	7,000.00	7,189.50
Subdivision				
2-66-00-210-00	Contracted Services	0.00	100,000.00	25,430.40
2-66-00-510-00	Materials, Goods & Supplies	0.00	0.00	0.00
* TOTAL Subdiv	ision	0.00	100,000.00	25,430.40
Recreation				
2-72-00-110-00	Gen. Rec. Salaries and Wages	90,828.40	50,000.00	33,044.70
2-72-00-120-00	Gen. Rec. Benefits	13,134.27	3,500.00	6,856.54
2-72-00-210-00	Gen. Rec. Contracted Services	13,172.28	20,000.00	8,090.00
2-72-00-212-00	Gen. Rec. Advertising	0.00	0.00	0.00
2-72-00-213-00	Gen. Rec. Insurance	4,805.35	0.00	5,135.90
2-72-00-214-00	Gen. Rec. Repairs & Maintenance	5,364.98	7,000.00	1,061.58
2-72-00-215-00	Training-Gen Rec	0.00	1,500.00	0.00
2-72-00-510-00	Gen. Rec. Materials, Goods & Supplies	4,982.51	6,000.00	1,520.27
2-72-00-511-00	Gen. Rec. Utilities	26,733.43	28,000.00	16,896.39
2-72-00-700-00	Transfers to Local Governments	0.00	0.00	0.00
2-72-00-770-00	Grants to Individuals and Organizations	0.00	0.00	0.00
2-72-01-110-00	Salaries and Wages - Campground	0.00	0.00	0.00
2-72-01-120-00	Benefits - Campground	0.00	0.00	0.00
2-72-01-210-00	Con. Services - Campground	620.00	1,500.00	588.75
2-72-01-213-00	Insurance - Campground	309.11	330.35	330.35
2-72-01-214-00	Repairs & Maintenance - Campground	155.99	8,000.00	7,189.49
2-72-01-510-00	Mat., Goods & Supplies - Campground	5,577.30	2,500.00	1,784.50
2-72-01-511-00	Utilities - Campground	17,977.69	20,000.00	20,951.29
2-72-02-110-00	Salaries and Wages - Pool	41,074.16	30,000.00	1,149.94
2-72-02-120-00	Benefits - Pool	1,784.81	1,500.00	134.90
2-72-02-210-00	Contracted Services - Pool	10,985.43	5,000.00	292.86
2-72-02-212-00	Advertising - Pool	0.00	100.00	0.00
2-72-02-213-00	Insurance - Pool	1,847.86	1,974.84	1,974.84
2-72-02-214-00	Repairs & Maintenance - Pool	5,215.60	10,000.00	685.38
2-72-02-215-00	Training-Pool	0.00	2,000.00	0.00
2-72-02-510-00	Materials, Goods & Supplies - Pool	10,260.82	10,000.00	474.70
2-72-02-511-00	Utilities - Pool	10,065.60	10,000.00	3,534.65
2-72-02-990-00	Other - Pool	0.00	0.00	0.00
2-72-03-810-00	Golf Course Loan Interest	0.00	0.00	0.00
* TOTAL Recrea	tion	264,895.59	218,905.19	111,697.03



Operating Expenditures to end of June 2022

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General Ledger	Description	2021 Actual	2022 Budget	2022 Actual
Culture				
2-74-00-765-00	Cont. To Own Mun. Agencies	13,417.52	21,000.00	20,782.24
* TOTAL Cultur	e	13,417.52	21,000.00	20,782.24
**P TOTAL EXPE	INSES	1,623,933.72	1,822,901.14	842,453.90

*** End of Report ***



Operating Revenue to June 2022

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General Ledger	Description	2021 Actual	2022 Budget	2022 Actual
General Re	venue			
1-00-00-111-00	Property Taxes Levied	(759,485.48)	(791,254.18)	(774,489.76)
1-00-00-120-00	Local Improvement Taxes Levied	0.00	0.00	0.00
1-00-00-510-00	Penalties and Costs Levied on Taxes	(17,591.63)	(10,000.00)	(4,525.85)
1-00-00-540-00	Revenues From Franchises	(164,100.46)	(164,000.00)	(108,046.69)
1-00-00-550-00	Returns On Investments	(19,179.71)	(20,000.00)	(13,948.42)
1-00-00-590-00	Municipal Capital Levy	(29,901.76)	0.00	(24,687.02)
1-00-00-740-00	Employment Grants	0.00	0.00	0.00
1-00-00-741-00	Fines And Costs	(1,140.00)	0.00	(736.00)
* TOTAL Gener	ral Revenue	(991,399.04)	(985,254.18)	(926,433.74)
Council and	d Other Leg			
1-11-00-410-00	Sale of Goods	0.00	0.00	0.00
1-11-00-590-00	Other Revenue From Own Sources	0.00	(5,603.79)	(5,603.79)
1-11-00-840-00	Provincial Conditional Grants	(2,000.00)	0.00	0.00
1-11-00-850-00	Local Gov't Conditional Grants	(2,000.00)	0.00	0.00
* TOTAL Coun	cil and Other Leg	(4,000.00)	(5,603.79)	(5,603.79)
General Ad	ministration			
1-12-00-410-00	Sales of Goods	(88.68)	0.00	0.00
1-12-00-420-00	Sale of Services	(2,387.68)	0.00	(402.28)
1-12-00-421-00	Certificates/Compliances	(2,850.00)	0.00	(780.00)
1-12-00-510-00	Tax Sale Costs Recovered	(240.00)	(250.00)	(225.00)
1-12-00-520-00	Business Licenses	(1,937.00)	(42,500.00)	(4,703.50)
1-12-00-550-00	Returns On Investments	0.00	0.00	0.00
1-12-00-560-00	Rental Revenues	(47,086.96)	(40,000.00)	(18,036.26)
1-12-00-570-00	Insurance Proceeds	0.00	0.00	0.00
1-12-00-590-00	Other Revenue From Own Sources	(423.97)	0.00	(2,242.45)
* TOTAL Gener	ral Administration	(55,014.29)	(82,750.00)	(26,389.49)
Fire				
1-23-00-100-00	Emergency Services Operating Tax	0.00	0.00	0.00
1-23-00-590-00	OTHER REV FROM OWN SOURCES	0.00	0.00	0.00
1-23-00-590-00	Sale of Services	(13,165.00)	(7,500.00)	0.00
1-23-01-420-00	Sale OF SELVICES	(13,105.00)	(7,500.00)	0.00

Operating Revenue to June 2022

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General Ledger	Description	2021 Actual	2022 Budget	2022 Actual
1-23-01-590-00	Other Deveryon From Over Ocurre	0.00	0.00	0.00
	Other Revenue From Own Sources			0.00
1-23-01-840-00 1-23-01-850-00	Provincial Conditional Grants Local Govt Conditional Grants	0.00	0.00	0.00
1-23-01-050-00	Local Govi Conditional Grants	(14,494.69)	(14,500.00)	(3,000.00)
* TOTAL Fire		(27,659.69)	(22,000.00)	(3,000.00)
By-Law				
1-26-00-520-00	Animal Licenses	(1,620.00)	(1,660.00)	(1,730.00)
1-26-00-530-00	Fines	0.00	(1,500.00)	0.00
* TOTAL By-Law	,	(1,620.00)	(3,160.00)	(1,730.00)
CSEP				
1-31-00-420-00	Com Ser/Equip Pool Sale of Services	0.00	0.00	0.00
1-31-00-590-00	Other Revenue From Own Sources	(1,346.00)	0.00	(272.10)
* TOTAL CSEP		(1,346.00)	0.00	(272.10)
Road				
1-32-00-100-00	Road Operating Special Levy	0.00	(24,750.00)	(24,500.00)
1-32-00-120-00	Frontage Charges	0.00	0.00	0.00
1-32-00-550-00	Returns On Investments	0.00	0.00	0.00
1-32-00-560-00	Rental Revenue	0.00	0.00	0.00
1-32-00-590-00	Other Revenue From Own Sources	0.00	(18.00)	(18.00)
1-32-01-420-00	Sale of Goods or Services	0.00	0.00	0.00
1-32-00-740-00	Federal Conditional Grants	0.00	0.00	0.00
1-32-00-840-00	Provincial Conditional Grants	0.00	0.00	0.00
* TOTAL Road		0.00	(24,768.00)	(24,518.00)
Airport				
1-33-00-410-00	Sale of Goods	0.00	0.00	0.00
1-33-00-550-00	Returns On Investments	0.00	0.00	0.00
1-33-00-560-00	Rental Revenue - Airport	(465.00)	(465.00)	0.00
1-33-00-590-00	Other Revenue From Own Sources	0.00	0.00	0.00
1-33-00-840-00	Provincial Operating Grants	0.00	0.00	0.00
* TOTAL Airport		(465.00)	(465.00)	0.00





Operating Revenue to June 2022

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General Ledger	Description	2021 Actual	2022 Budget	2022 Actual
1-41-00-120-00	Frontage Charges	0.00	0.00	0.00
1-41-00-410-00	Sales of Goods	0.00	0.00	0.00
1-41-00-420-00	Sales of Water	(298,236.32)	(297,000.00)	(131,449.25)
1-41-00-510-00	Penalties	(1,618.30)	(1,800.00)	(778.52)
1-41-00-590-00	Other Revenue From Own Sources	(1,162.50)	(1,500.00)	(450.00)
1-41-00-740-00	Federal Conditional Grants	0.00	0.00	0.00
1-41-00-840-00	Provincial Conditional Grants	0.00	0.00	0.00
1-41-02-420-00	Sales of Farm Water	(12,422.44)	(7,500.00)	(6,211.06)
* TOTAL Water		(313,439.56)	(307,800.00)	(138,888.83)
Sewer				
1-42-00-120-00	Frontage Charges	0.00	0.00	0.00
1-42-00-410-00	Sales of Goods	(10.00)	0.00	(20.00)
1-42-00-420-00	Sales of Sewage Services	(102,445.74)	(90,000.00)	(47,514.45)
1-42-00-421-00	Sales of Services - Other	(1,338.02)	(500.00)	(280.28)
1-42-00-550-00	Returns on Investments	0.00	0.00	0.00
1-42-00-590-00	Other Revenue from Own Sources	0.00	0.00	0.00
1-42-00-840-00	Provincial Conditional Grants	0.00	0.00	0.00
* TOTAL Sewer		(103,793.76)	(90,500.00)	(47,814.73)
Garbage				
1-43-00-420-00	Sales of Garbage Service	(119,211.41)	(105,000.00)	(57,766.71)
1-43-00-421-00	Transfer Station Sales of Service	0.00	0.00	0.00
1-43-00-550-00	Return on Investments	(50.53)	(50.00)	(31.11)
1-43-00-590-00	OTHER REVENUE FROM OWN SOURCES	(95.00)	0.00	0.00
1-43-00-850-00	Conditional Local Government Transfers	(11,925.00)	(12,000.00)	0.00
1-43-01-410-00	Recycling Revenue - Goods	0.00	0.00	0.00
1-43-01-590-00	Recycling - Other	(1,150.03)	(1,000.00)	(928.92)
1-43-01-840-00	Provincial Conditional Grants	0.00	0.00	0.00
* TOTAL Garba	ae	(132,431.97)	(118,050.00)	(58,726.74)
			(-,,	(,,
CEMETARY				
1-56-00-420-00	Cemetary Sale of Service	(5,200.00)	(2,500.00)	(1,700.00)
* TOTAL CEME	TARY	(5,200.00)	(2,500.00)	(1,700.00)

Municipal Planning

Operating Revenue to June 2022

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General Ledger	Description	2021 Actual	2022 Budget	2022 Actual	
-					
1-61-00-420-00	Planning / Development Services	0.00	0.00	0.00	
1-61-00-520-00	Development Permit Revenue	(530.00)	(2,000.00)	(350.00)	
1-61-00-521-00	Permit Revenue from Agencies	(1,154.26)	(1,000.00)	(496.60)	
1-61-00-840-00	Provincial Conditional Grants	0.00	0.00	0.00	
* TOTAL Municip	al Planning	(1,684.26)	(3,000.00)	(846.60)	
Economic De	evelopment				
1-62-00-420-00	EDC - Sale of Services	0.00	0.00	0.00	
1-62-00-550-00	EDC - Return on Invest.	0.00	0.00	0.00	
1-62-00-590-00	EDC - Other Revenue	(441.07)	0.00	0.00	
* TOTAL Econom	nic Development	(441.07)	0.00	0.00	
Subidivision					
1-66-00-410-00	Sales of Land	(77,000.00)	(25,000.00)	0.00	
* TOTAL Subidiv	ision	(77,000.00)	(25,000.00)	0.00	
Recreation					
1-72-00-410-00	Sale of Goods	0.00	0.00	0.00	
1-72-00-420-00	Sale of Services	0.00	0.00	0.00	
1-72-00-560-00	Rental Revenue	0.00	0.00	0.00	
1-72-00-590-00	Other Revenue from Own Sources	0.00	0.00	0.00	
1-72-00-840-00	Recreation - Prov. Conditional Grants	0.00	0.00	0.00	
1-72-00-850-00	Recreation - Local Gov't Condit. Grant	0.00	0.00	0.00	
1-72-01-420-00	Campground Sale of Services	(16,828.37)	(18,000.00)	(3,228.57)	
1-72-01-590-00	Other Revenue From Own Sources	0.00	0.00	0.00	
1-72-01-840-00	Provincial Conditional Grants	0.00	0.00	0.00	
1-72-02-410-00	Sale of Goods - Pool	(20.00)	0.00	0.00	
1-72-02-420-00	Sales of Services - Pool	(5,100.49)	(5,500.00)	(842.86)	
1-72-02-560-00	Pool Rentals	0.00	0.00	0.00	
1-72-02-590-00	Other Revenue from Own Sources	(42.00)	0.00	0.00	
1-72-02-840-00	Provincial Conditional Grants	0.00	0.00	0.00	
1-72-02-850-00	Local Gov't Conditional Grants	(24,535.23)	(24,500.00)	0.00	
1-72-03-590-00	G.C Other Revenue from Own Sources	0.00	0.00	0.00	
* TOTAL Recreation (46,526.09)		(48,000.00)	(4,071.43)		
**P TOTAL REVEN	NUE	(1,762,020.73)	(1,718,850.97)	(1,239,995.45)	

Cash and Investments Report

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General Ledger	Description	2022 Opening Balance	2022 YTD Balance
CHEQUING	ACCOUNTS		
		4 0 4 0 0 0 4 0 7	
3-12-00-120-00	General Bank Chequing Account (ATB)	1,218,094.67	107,352.32
3-12-00-130-00	General Savings Accout (ATB)	0.00	753,196.76
3-97-00-120-00	AMIP Bank Account (ATB)	0.00	0.00
3-97-03-120-00	MSI Bank Account (ATB)	0.00	0.00
* TOTAL CHEQ	UING ACCOUNTS	1,218,094.67	860,549.08
TOWN TER	M DEPOSITS		
3-00-00-311-00	Gen. Short Term Operating GIC (No Res)	0.00	0.00
3-12-02-311-00	General Operating Reserve GIC	93,306.66	0.00
3-23-00-316-00	Fire Hall Capital GIC	0.00	0.00
3-23-00-317-00	Fire Truck Capital GIC	125,807.82	0.00
3-41-00-310-00	Water Capital GIC	274,680.38	307,669.91
3-43-00-310-00	Equipment Replacement Capital GIC	183,469.71	342,484.08
3-72-01-310-00	Campgound Capital GIC	0.00	0.00
3-72-01-315-00	Gen. Recreation Capital GIC	0.00	0.00
3-97-00-315-00	General Capital GIC	466,537.28	500,729.90
* TOTAL TOWN	I TERM DEPOSITS	1,143,801.85	1,150,883.89
	GTH TERM DEPOSITS		
3-12-00-140-00	Alumni GIC	5,161.82	5,161.82
3-32-00-312-00	S.I.P. Grant Capital GIC	0.00	0.00
3-43-00-315-00	Transfer Station Operating GIC	4,958.91	4,990.02
* TOTAL ARMS		10,120.73	10,151.84
		·	
**P TOTAL CAS	H AND INVESTMENTS	2,372,017.25	2,021,584.81
		*** F	End of Report ***

*** End of Report ***



Request for Decision

Administration Reports

July 11, 2022



That the Administration Reports for the period ending June 30, 2022, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

On a monthly basis, administration provides Council with reports on the following: Public Works, Municipal Enforcement (Community Peace Officer), and the Chief Administrative Officer.

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the reports. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

- 1. Public Works Report
- 2. Community Peace Officer Report





Public Works Foreman's Report REGULAR COUNCIL MEETING Monday, July 11th, 2022

General:

- Pick up of branches at various spots & .
- Cleaned up pile of garbage by golf course maintenance building on June 2nd & haul to dump.
- Mow/weed whip 3x town owned residential lots on Main St on June 17th.
- Significant rainfall over June 20th, +2.25" in a day. Had to keep unplugging storm drains for better part of day.
- Evening of June 20th resident phoned afterhours to have town come look at sewer at 404-1 Ave NE. Thought sewer was backing up into his basement. Turned out to be his sump pit was full from weeping tile around house. Resident setup a second sump pump & was clearing it.
- Remove fence & some junk in town owned yard of 709 Main Street on June 21st and take load to dump.
- Resident phoned on June 22nd to advise of some branches hanging across a powerline that goes to streetlight at 201-2 Street NE. Fortis was called & came to remove. Resident asked at that time to remove the 4x large trees that border their property. (trees are along boulevard). Left some branches on boulevard to pick up in morning.
- Dig grave on June 23rd & cover on June 24th.
- Summer students start on June 29th.

Parks and Rec:

- Kill gophers at ball diamonds, May 5, 6, 26, 27.
- Mowing of diamonds, Kinsmen, Lot 39, empty field east of Kinsmen & ditches as needed. As well as airport & around water treatment plant. (Both zero-turn & large mower)
- Dig up sewer for ball diamond kitchen & have Drain Master flush line blockage. Install cleanout at east end, put back together & cover. June 17th.
- Had to hydrovac spot where building will go for sewer dump at campground. Concrete forms needed to go in but there were too many electrical & water lines present for regular dig. June 28th.
- Relocate water lines to outside of concrete forms for sewer dump site at campground, June 29th.

Roads:

- Top up dirt in boulevard of 116-1st Ave NE, June 8th.
- Had meeting with contractor for 6th Ave sidewalk/road project on June 24th.

Water & Wastewater:

- WATER:
 - o 2x weekly Bacteriological sampling, done each Monday.
 - Water meter read @ 136-3rd Ave NW on June 1st.
 - Water meter reads on June 6th.
 - Water meter read @ 308-3rd Ave NE on June 15th.
 - New water meters are in.
 - Water meter read @ 316-8th Ave NE on June 30th.
- WTP:
 - Aqua-tech cleaned treated water storage at water treatment plant, June 1st.
 - 0
- RAW WATER:
 - Basin water level remains near full. River flow is high. After large rain on June 20th river was pretty dirty.
 - Started copper sulphate injection on June 9th.
 - June 22nd had a pump fail at raw water pumphouse. Will be pulled to diagnose & repair as necessary.
 - Blow out infiltration galleries on June 28th.

SEWER WORK:

- Camera sewer at 120-3rd Ave NW, June 6th.
- 0
- SEWAGE LAGOONS:

- Continue application of ActiZyme enzyme to sewage lagoons to aid in removal of sludge & general buildup. Will be applied each Friday.
- Cleanup of water on floor of sewage lift station after rain on June 20th. (Came from outside of building)
- Sewer lift station pump #1 not running a full cycle, just continuing to run & not bring level down. Started after June 20th rain. Pulled pump & cleaned but still doing it as of June 22nd. Will have programming checked.

Garbage:

- Weekly garbage pickup: Milk River residential on Tuesday, Coutts on Wednesday, Warner on Thursday & Milk River businesses on Friday.
- Yard waste bag collection continues on each Monday, or Tuesday if holiday falls on Monday.

Swimming Pool:

- Complete anti-entrapment report for AHS. June 6th & 7th.
- Contine chemical balancing & startup. June 1st June 4th.
- Fire boiler on June 7th.
- Replace mechanical room deadbolt with door handle. June 13th.
- Clean whole pool building on June 14th.
- AHS completed inspection of pool on June 17th & all was good for opening.
- Chlorine chemical pump died on June 20th, pickup new in Lethbridge & install same day.

Airport:

• Daily run is now a weekly run to airport to check condition of road in and runways, for unwanted activity. (when enzyme bags are done at sewage lagoons)

Waste Transfer Station:

- N/A
- Staff Management:
 - N/A.

Education & Training:

- Weekly safety meeting on each Wednesday morning.
- Projected Plans:
 - N/A.

Respectfully submitted

Town of Milk River Public Works

Municipal Enforcement

Statistics from: 6/1/2022 12:00:00AM to 6/30/2022 11:59:00PM

Count of Reports Completed



Count of Incident Types



25.00% # of Reports: 1 Case Report MILK RIVER : ALL OTHER INCIDENTS

MILK RIVER : DOMESTIC ANIMAL BYLAW

Location	Case Number	Incident Type	<u>Officer</u>	Date		
Case Report RIDGE REGIONAL PUBLIC SAFETY SERVICES : MILK RIVER	RRPSS2022-0186	MILK RIVER : DOMESTIC ANIMAL BYLAW	ROSS BOND	2022/06/07 1310		
Specific Location 101 6 AVE NE						
Report Synopsis : complaint of loose cats on the	Report Synopsis : complaint of loose cats on the property					
25.00% # of Reports: 1 Case Report MILK RIVER : DOMESTIC ANIMAL BYLAW MILK RIVER : UNSIGHTLY PREMISES BYLAW						
Location	Case Number	Incident Type	Officer	Date		
Case Report	<u>Case Number</u>	incluent Type	<u>Officer</u>	Date		
RIDGE REGIONAL PUBLIC SAFETY SERVICES : MILK RIVER	RRPSS2022-0214	MILK RIVER : UNSIGHTLY PREMISES BYLAW	TODD NELSON	2022/06/14 1500		
Specific Location 121 3 AVE						
Report Synopsis : unsightly premises complaint						
Case Report RIDGE REGIONAL PUBLIC SAFETY SERVICES : MILK RIVER	RRPSS2022-0234	MILK RIVER : UNSIGHTLY PREMISES BYLAW	MELANIE MAREK	2022/06/27 1425		
Specific Location 201 2 ST NE						
Report Synopsis : plait of overgrown trees causing damage to property						

50.00% # of Reports: 2 Case Report MILK RIVER : UNSIGHTLY PREMISES BYLAW

Grand Total: 100.00% Total # of Incident Types Reported: 4 Total # of Reports: **3**

Grand Total: 100.00% Total # of Incident Types Reported: 4

Request for Decision

Animal Control Bylaw 1037-22

July 11, 2022



RECOMMENDATION

That the Animal Control Bylaw 1037-22 be given first reading.

That the Animal Control Bylaw 1037-22 be given second reading.

That the Animal Control Bylaw 1037-22 receive Unanimous Consent for presentation of third reading.

That the Animal Control Bylaw 1037-22 be given third and final reading.

LEGISLATIVE AUTHORITY

BACKGROUND

In the previous revised Bylaw, 971, information regarding Vicious Dogs was inadvertently removed. Bylaw 1037-22 includes sections on Vicious Dogs.

ATTACHMENTS

1. Animal Control Bylaw 1037-22

TOWN OF MILK RIVER IN THE PROVICE OF ALBERTA BYLAW NO. 971- Revised 20201037-22

BEING A <u>BY-LAWBYLAW</u> OF THE TOWN OF MILK RIVER, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE LICENSING, <u>AND</u> REGULATING THE CONTROL OF ANIMALS, DOMESTIC OR WILD, WITHIN THE TOWN OF MILK RIVER LIMITS.

WHEREAS Section 7 of the Municipal Government Act, being Chapter M-26 of the Revised Statues of Alberta, 2000, as amended, provides for the passing of <u>by-lawbylaw</u>s to regulate and control animals, wild or domestic, Livestock and Poultry, within the municipality.

NOW THEREFORE, the Municipal council of the Town of Milk River, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. Title

That this by lawbylaw may be cited as the <u>Animal C</u>control animals, wild or domestic, livestock and poultry <u>By lawBylaw</u>.

1.2. Definitions

In this by-lawbylaw, unless the context otherwise requires:

- a. Animal means any domesticated animal.
- a.b. By-lawBylaw Enforcement Officer means a person appointed by the Town of Milk River to carry out the provisions of this by-lawbylaw and anyone acting or authorized by the by-lawbylaw control officer to act on his behalf.
- b.c.Day means a continuous period of 24 hours.
- e.d.Dog means either a male or female dog.
- d.<u>e.</u> Dog Fancier's License means a Dog license issued annually to an owner permitting the keeping or harboring, on land or premises occupied by the owner, of up to six (6) licensed Dogs over the age of (3) months.
- e.<u>f.</u> **Domestic Animal** means and includes any Dog, cat or any animal reclaimed from a wild state and adapted to live with man, not including "Livestock" and "Poultry" as defined herein.
- f.g. Former Owner means a person, who at the time of impoundment, was the owner of an Animal which has subsequently been sold or destroyed.
- g-<u>h.</u> **Kennel** means a dwelling, shelter, room, or place so considered, housing or keeping four (4) or more Dogs over the age of one (1) month.
- h-<u>i.</u> Livestock means horses, cattle, sheep, swine, donkeys, goats, rabbits, and fur bearing animals raised in captivity.
- H. Poultry means chicken, turkey, geese, pigeons, ducks, and ornamental birds.

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- j-<u>k.</u> **Pound** means a place the Town Council shall provide or designate for the confinement of animals impounded.
- K.I. Running at Large means an Animal, or Animals, which are not under the control of a person responsible and is, or are, actually upon property in respect of which the owner of the Animal or Animals, does not have the right of occupation, or upon any highway.
- $\underline{\vdash}\underline{m}. Town$ means the Municipal Corporation of the Town of Milk River in the Province of Alberta.
- m.n. Vicious Dog is any Dog with a propensity, tendency, or disposition to attack or injure, without provocation, other animals or humans, which attacks, bites or injures without provocation any human or animals or which represents a continuing threat of serious harm to persons or animals.
- n.o. **Wildlife** manes_means big game, game birds, birds of prey, fur bearing carnivores and any other species of vertebrates designated wildlife by the Wildlife Act and the regulations passed pursuant thereto.

2.3. Responsibilities of Animal Owners

The owner of an Animal shall:

- 2.13.1 Ensure that the Animal is not Running at Large; and
- 2.23.2 <u>Shall</u> be deemed to have failed or refused to comply with the requirements of the previous subsection unless <u>he/shethey</u> proves, to the satisfaction of the Court trying the case that <u>he they</u> haved taken all reasonable precautions either to:
 - a. to-secure the Animal so that it would not be able to leave the premises of the owner, or
 - b. to ensure that the Animal is on a leash, adequate to restrain it, at all times that it is off the ownersowner's premises.

3.4. Nuisance

The owner of an Animal shall ensure that such Animal shall not become a nuisance by:

- 3.14.1 Biting or chasing a person or persons whether on the property of the owner or not:
- 3.24.2 Biting, barking at, or chasing Livestock, bicycles, automobiles, or other vehicles
- 3.34.3 Barking, howling or otherwise disturbing any neighbours:-
- 3.44.4 Causing damage to property or other Animals
- 3.54.5 The owner of a female Dog which is in heat shall keep the Dog housed and confined-; 3.64.6 An owner whose Animal defecates on property other than his/hertheir own shall remove forthwith, any defecated matter deposited;
- 3.74.7 Any owner of an Animal which is found upsetting waste receptacles or scattering the contents thereof, either in or about a street, lane or other public property or in or about premises not belonging to or in the possession of the owner of the Animal, is guilty of an offense provided in Section 3.14 and upon conviction thereof, in addition to any penalty imposed upon him/herthem, be civilly liable to the Town of any expense directly or indirectly incurred by it in connection with the receptacle being upset or the waste scattered.

4.5. Licensing

 4.15.1
 The owner of a Dog and/or cat shall obtain an annual license for each Dog and cat, and pay therefore, an annual fee as prescribed in Schedule "A" of this By-LawBylaw.

 4.25.2
 Obtain an Animal license for each Animal on or before January 31st of each year.

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- 4.3<u>5.3</u> Notwithstanding Subsection 5.1(a.1), the licensing provisions of the <u>by-lawbylaw</u> where a person is blind or whose vision is impaired, is the owner of a Dog, trained and used as a guide Dog, there shall be no fee payable to the owner for a license under this <u>by-lawbylaw</u>.
- 4.4<u>5.4</u> Subject to the provisions of 5.7([6), obtain a license for it on the first day when the Town Office is open for business after the Animal reaches six (6) months of age.
- 4.55.5_Shall obtain the license for an Animal on the first day on which the Town office is open for business after he they becomes the owner of the Animal.
- 4.6<u>5.6</u> Shall obtain a license for a Dog notwithstanding that it is under the age of six months where the Dog is found Running at Large.
- 4.7<u>5.7</u> The owner of a Dog shall ensure that <u>his/hertheir</u> Dog wears a collar and current license.
- 4.8<u>5.8</u> Upon losing a Dog license, an owner of a Dog shall present the receipt for payment of a current year's license fee to the <u>TOWN_Town_Office</u> who will issue a new tag for \$3<u>.00.</u>
- 4.95.9 No person shall be entitled to a refund under this by-lawbylaw.
- 4.105.10 No license shall be transferrable from one Animal to another Animal.
- 4.115.11 Where a license required pursuant to this Section has been paid by the tender of an uncertified cheque, the license is issued subject to the cheque being accepted and cashed by the bank without mention of this condition being made on the license, andlicense and is automatically revoked if the cheque is not accepted by the bank of which it is issued.
- 4.125.12 -The maximum number of Dogs and/or cats in a <u>single familysingle-family</u> dwelling or household shall be restricted to <u>three (3)</u>—over the age of three months except in the case where an owner is in receipt of a Dog Fancier License.
- 4.135.13 A Dog Fancier License shall be issued upon payment of the fee specified in Schedule "A" of this <u>By lawBylaw</u>. -Each Dog owner under a Dog Fancier's License shall be licensed pursuant to Section 5 of this <u>by-lawbylaw</u>.
 - a. In order to apply for a Dog Fancier's License, the Owner must complete a Dog-Fancier's License application in the form attached as Schedule "D" to this Bylaw and submit the completed application form, together with the applicable application fee, to the CAO or their designate.
 - b. The Administrator may revoke the Dog Fancier's license upon receipt of bona fide complaints from two or more neighbours residing within 60 meters of the residence of the license.
 - c. OR, if in <u>his/hertheir</u> opinion there are just and reasonable grounds for the revocation or suspension of the license.
 - d. Upon a license being revoked or suspended as hereinbefore provided, the Administrator shall notify the licensee thereof:
 - i. By delivering a notice to him/herthem personally, or

ii. Or Bby mailing a registered letter to his their place of business or residence.

- 4.13.15.13.1 Appeal
- a. In every case where:
 - i. A request for a Dog fanciers license has been refused.
 - ii. A Dog fanciers license has been revoked or suspended, the person seeking the license may appeal to the Town Council.
- b. An appeal from subsection one (1) hereof shall be made by the applicant within thirty (30) Days after such refusal, revocation, or suspension.
- c. All appeals shall be made in writing addressed to the Municipal Administrator of the Town of Milk River and shall be dated as of the date received by the Municipal Administrator.
- d. Town Council after hearing the applicant may:

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- i. Direct a Dog fanciers license to be issued or reinstated
- ii. just and reasonable.
- iii. Direct a Dog fanciers license to be issued or reinstated with conditions
- iv. Refuse to grant a Dog fanciers license.
- v. Uphold the revocation or suspension of a Dog fanciers license, on grounds which appear.
- 4.14<u>5.14</u> The Town office shall keep a record of the name and municipal address of the owner, the breed, colo<u>ur</u>.and sex of the Dog. and the number stamped on the tag issued to the owner.

5.6. Animal Control Operation – Authority

A By-LawBylaw Enforcement Officer, aA constable or an Animal control Officer, or any personauthorized by this by-lawbylaw, may capture and impound any Animal.

- 5.16.1He They believes or has reasonable grounds to believe an offence under this bylawbylaw is being or has been committed.
- <u>5-26.2</u>Which is required to be impounded pursuant to the provisions of any statute of Canada or the Province of Alberta, or any regulation, made thereunder.
- 5.36.3A By-lawBylaw Enforcement Officer, a constable or Animal control officer of the TOWN Town or any person aAuthorized by this by-lawbylaw to enforce the provisions contained herein, may enter onto the land surrounding any building in pursuit of any Animal which has been observed Running at Large.
- 5.4<u>6.4</u>The Town Council shall establish such number of pounds and appoint such bylawbylaw enforcement officers as are necessary to provide reasonable facilities for the impounding of Domestic Animals Running at Large.

6.7. Animal Control Operations – Kennels

- 6.17.1 A Kennel shall not be permitted on residential property unless the Kennel is located not less than <u>one hundred (100)</u> feet from any other person's property; and
- 6.27.2 Further provided that if written complaints are received at the Town Office, or damage is proven as a result of the Kennel, Council may direct that the person operating the Kennel move or cease to operate same.

8. Obstructions

No person, whether or not he/she is<u>they are</u> the owner of an animal which is being or has been pursued or captured, shall<u>:</u>:

- a. Interfere with or attempt to obstruct a By-law<u>Bylaw</u> Enforcement Officer, or Constable or <u>a</u>An animal control Officer who is attempting to capture or who has captured an animal which is subject to being impounded pursuant to the provisions of this bylaw<u>bylaw</u>.
- b. Pursuade Persuade the animal to enter a house or other place where it may be safe from capture or otherwise assist the animal to escape capture.
- c. Falsely represent himself <u>themselves</u> as being in charge or control of an animal so as to establish that the animal is not running at large;, or
- d. Unlock or unlatch or otherwise open the pound van or vehicle in which animals are kept for impoundment have been placed so as toto allow or attempt to allow any animal to escape therefrom.

9.8. NegligenceInterference With an Animal

No person, whether they are the owner of an Animal which is being or has been pursued or captured, shall;

8.1 Interfere with or attempt to obstruct a Bylaw Enforcement Officer, or Constable or an Animal control Officer who is attempting to capture or who has captured an Animal which is subject to being impounded pursuant to the provisions of this bylaw.

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- 8.2 Persuade the Animal to enter a house or other place where it may be safe from capture or otherwise assist the Animal to escape capture.
- 8.3 <u>Falsely represent themselves as being in charge or control of an Animal so as to</u> <u>establish that the Animal is not Running at Large.</u>
- 8.4 <u>Unlock or unlatch or otherwise open the Pound van or vehicle in which Animals are kept for impoundment have been placed to allow or attempt to allow any Animal to escape therefrom.</u>
- 8.5 Untie, loosenloosen, or otherwise free an Animal which has been tied or otherwise restrained.
- 8.6 Negligently or willfully open a gate, door or other opening in a fence or enclosure in which an Animal has been confined and thereby allow an Animal to run at large within the Town.Torment
- 8.7 Tease, torment, or annoy an Animal.

10.9. Vicious Dog

- 9.1 No Person shall own, nor have, the physical care, possession, or control of a Vicious Dog within the Town unless that Person is not less than 18 years of age and is physically and mentally capable of maintaining control of the Dog.
- 9.2 An Owner of a Vicious Dog shall:
 - a. Notify the Town that they own a Vicious Dog,
 - b. Ensure that the Dog remains, at all times while on the property of the Owner, confined to a Secure Enclosure,
 - c. Ensure that at any time that the Dog is not on the property of the Owner, the Dog is secured by a restraining device which does not exceed 1.0 meter in length, and which is sufficient to control the Dog, and the Dog is under the physical control of the Owner or person in possession of the Dog with the owner's consent,
 - d. Ensure that any time that the Dog is not on the property of the Owner, that the Dog is wearing a properly fitted muzzle that permits adequate ventilation for the Dog while remaining securely fastened on the Dog,
 - e. Ensure that at no time while the Dog is in a Motor Vehicle, the Dog has access to Persons or Domestic Animals which are outside the motor vehicle, while ensuring that, at all times, the Dog has adequate ventilation and temperature control within the Motor Vehicle,
 - f. Ensure that at no time is the Dog transported unsecured in a motor vehicle or transported outside of the cab of a motor vehicle,
 - g. Provide to the Town proof that a policy of liability insurance is in force and provides third party liability coverage in a form satisfactory to the Town and in a minimum coverage amount of \$500,000.00 for any injuries which may be caused by the Dog,
 - h. Ensures that the insurance policy contains a provision requiring the insurer to immediately notify the Town in writing in the event that the policy expires, is cancelled or is terminated, and
 - i. Prominently displays, at the front and rear entrances to the owner's property, a sign stating, "Beware of Dog".
- 9.3 If an owner has any reason to believe that their Dog may be a Vicious Dog, they shall keep the Dog in accordance with the provisions of this Section unless and until the Town's Bylaw Enforcement Officer has determined that the Dog is not a Vicious Dog and has so advised the owner in writing.

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- 9.4 If the Town's Bylaw Enforcement Officer has reasonable grounds to believe that a Dog is a Vicious Dog, either through personal observation or after an investigation initiated by a complaint about the Dog, the Bylaw Enforcement Officer may, in writing:
 - a. Notify the owner that the Dog is deemed to be a Vicious Dog, and
 - b. Require the owner to comply with all provisions of this Bylaw with respect to Vicious Dogs immediately.
- 9.5 A notice under Section 9.4 shall include a summary of the applicable Bylaw provisions governing Vicious Dogs.
- 9.6 Notice given under Section 9.4 will be deemed served upon actual personal service of the notice upon the owner or after five (5) Days from mailing via regular mail to the owner's address as it appears on the Town's tax roll.
- 9.7 A person who has been served with a notice in accordance with Section 9.4 may appeal the notice to the Council by filing a written notice of appeal with the Chief Administrative Officer within seven (7) Days of being served with the notice under Section 9.4. The appeal will be heard by Council within 30 Days of receiving the notice of appeal.
- 9.8 Until such time as Council hears and upholds the appeal, the Dog must be treated in accordance with Vicious Dog provisions under this Bylaw.
- 9.9 The owner of a Vicious Dog shall apply for a Vicious Dog License under this Bylaw within 7 Days of the Dog being declared a Vicious Dog.
- 9.10 Where the owner of a Vicious Dog is guilty of an offence under this Bylaw, the minimum penalties for Vicious Dogs set out in Schedule B shall apply.
- 9.11 Nothing contained within this Bylaw shall prevent the Town from making application to the Court for an Order to destroy a Dog in accordance with the *Dangerous Dogs Act*, R.S.A. 2000, Chapter D-3 as amended, or repealed and replaced from time to time or taking such other steps with respect to the seizure, impoundment, control, or destruction of a Dog as may be available to the Town at law.
- 9.12 The Owner of a Vicious Dog shall immediately advise the Bylaw Enforcement Officer if the Vicious Dog is sold, gifted, transferred, or dies.

10. Reclaiming an Animal

- 10.1 The owner of any impounded Animal may reclaim the Animal from the Pound by paying to the Town of Milk River the fees as prescribed in Schedule B of this By-LawBylaw and by obtaining the license for such Animal should a license be required under this by-lawbylaw.
- 10.2 If at the expiration of a seventy-two (72) hour period from the time a Domestic Animal was first impounded it has not been redeemed, it may be sold or destroyed.

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- 10.3 For the purpose of calculating the seventy-two (72) hour period of impoundment of a Domestic Animal, the date of impoundment included, <u>but-however</u>Saturdays, Sundays and holidays shall be excluded.
- 10.4 The purchase of a Domestic Animal from the Pound pursuant to the provisions of this section shall obtain full right and title to it and the right and title of the Former Owner to the Domestic Animal shall cease thereupon.
- 10.5 Impounded Domestic Animals shall be sold by the Town of Milk River at a price of no less than charges and costs levied against the Domestic Animal.
- 10.6 Disposal of all Domestic Animals as required by this by law bylaw shall be done through euthanasia pPerformed by a veterinarian.

11. Wildlife

No person shall have or keep a Wildlife animal or bird alive within the TOWN OF MILK RIVERTown of Milk River,

12. Livestock, Poultry or Bees

- 12.1 <u>No person shall keep Livestock</u>. Poultry or bees, other than one pet rabbit per household within the Town of Milk River, unless the location on which such Livestock, Poultry or bees are kept falls within one of the following classifications:
 - a. Those areas of the Town of Milk River which would be classified as farms in compliance with the requirements of the Land Use <u>By LawBylaw</u>.
 - b. Those locations in the Town of Milk River for which development approvals has been granted pursuant to the requirement of the Land Use By-LawBylaw and those locations in which an existing use does not conform to the Land Use By-LawBylaw continues legally, where the permitted or legal non-conforming involves a farm, a packing plant, a Livestock auction market, or a similar operation.

12.2 <u>No person while raising Livestock or Poultry shall create</u>, establishestablish, or maintain:

- a. Any stable, byre or other building in which birds or animals are kept in a such a manner or in numbers as to be injurious or dangerous to health or which may hinder in any manner the prevention or suppression of disease.
- b. Any accumulation or deposit of refuse, wherever situated, which is injurious to health, or which may hinder in any manner the prevention or suppression of disease.
- c. Any deposit or offensive matter, refuse, offal, or manure contained in uncovered vehicles at any setation or siding or elsewhere so as to be injurious to health, or which may hinder in any methanner the prevention or suppression of disease.
- d. Any accumulation of refuse wherever situated, for so long a period as to provide a breeding place for flies or creation of odo<u>u</u>rs.

41.12.3 All Livestock or Poultry, while not under the direct control of a person shall be placed in a fenced or other secure area which will prevent the free roaming of such Livestock or Poultry.

13. Penalties – Voluntary Payment Tickets

13.1 Where a By-LawBylaw Enforcement Officer, a Constable or an Animal Control Officer of the Town, or any person authorized by this by-lawbylaw, believes that a person has contravened any provisions of this by-lawbylaw, he/shethey may serve upon such

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person a ticket as provided in this section either personally by mailing, or by leaving the same at <u>his-the</u> last known address and such service shall be adequate for the purpose of this by lawbylaw.

- 13.2 A ticket shall be in such form as determined by the Town Council and shall state the section of this by-lawbylaw which as contravened and the amount payable according to Schedule B of this by-lawbylaw, or to section 12 (I) above, whichever applies, in the form accepted by the Town of Milk River in lieu of prosecution.
- 13.3 Upon presentation of a ticket, issued pursuant to this section, within ten (10) Days from the date of issue thereof, together with the payment to the Town of Milk River of the fee as provided on the ticket, the person to whom the ticket was issued shall not be liable for prosecution for the contravention in respect of which the ticket was issued.
- 13.4 Nothing in this section shall:
 - a. Prevent any person from exercising <u>his_their</u> right to defend any charge of committing a breach of the provisions of Sections 3, 4, 5, 8 and 10.
 - b. Prevent any person from laying an information and complaint against any other person for committing a breach of any of the provision of Sections 3, 4,58 and 10 of this by-lawbylaw.
 - c. Prevent any Peace Officer or Bylaw Enforcement Officer appointed specifically to enforce the provisions of Sections 3, 4, 5, 8, and 10 of this <u>by-lawbylaw</u>.
- 13.5 Where any person has made a payment to the provisions of this section and is prosecuted for the office in respect of which such payment has been made, such payment shall be refunded.

12.14. Summary Conviction

A person who contravenes a provision of this <u>by-lawbylaw</u> doing something which he/she is prohibited from doing, or by failing to do something which he/she is required to do, or by doing something in a manner different from which he is required or permitted to do by this <u>by-lawbylaw</u>, is guilty of an offence and liable, upon summary conviction, to fines set out in regulations passed pursuant hereto.

13.15. It is the intention of the Town Council that each separate provision of this by lawbylawshall be deemed independent of all other provisions herein and it is further the intention of the Town Council that if any provisions of this by lawbylaw be declared invalid, all other provisions thereof shall remain valid and enforceable.

14.16. By LawBylaw Number s 771, 798, and 810 971 is are hereby rescindedrepealed.

15.17. This by-lawbylaw shall come into effect upon the date of the final reading thereof.

Read a first time this 14th-XX day of SeptemberXXX, A.D. 20220

Mayor – Poggy Losoy Chief Administrative Officer – Jon Hood

Read a second time this 13th-XXX day of OctoberXXX, A.D. 20220

Mayor - Peggy Losey

Chief Administrative Officer – Jon Hood

Received Unanimous Consent for presentation of third reading this XXX day of XXXX, 2022.

Read a third and final time and finally passed this 13th XXX day of October XXX, A.D. 20220

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Mayor - Peggy Losey

Chief Administrative Officer – Jon Hood

Larry Liebelt, Mayor

Kelly Lloyd, Chief Administrative Officer

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SCHEDULE A By-Law<mark>Bylaw</mark> 971<u>1037-22</u>

LICENSE FEES

		CATS	DOGS
FEMALE:	UNSPAYED	\$5.00	\$30.00
	SPAYED	\$5.00	\$15.00
MALE:	UNSPAYED	\$5.00	\$30.00
	SPAYED	\$5.00	\$15.00

DOG FANCIERS LICENSE: \$100.00

VICIOUS DOG: \$100.00

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SCHEDULE B BY-LAWBYLAW NUMBER 9711037-22

ANIMAL CONTROL TICKET

I

	sued for breach of section(s) of lk River BY-LAWBylaw NUMBER 971<u>1037-22</u>
Section 10 Penalty	\$500 (five hundred) for first offence \$1000 (one thousand) for second offence \$1250 (one thousand fifty)) for 3 rd and subsequent offence
Section 12(L) Penalty	\$150 for first offence \$250 for second offence \$400 for 3 rd and subsequent offence
All Other Section Penalty	ons \$150 for first offence \$250 for second offence \$400 for third and subsequent offences
l Inon nresenta	tion of the Animal control ticket with in ten (10) Days from the date o

Upon presentation of the Animal control ticket with in ten (10) Days from the date of service of the Animal control ticket, together with voluntary payment of the penalty indicated, prosecution will be waived. Failure to do so will result in prosecution.

Payment to be made to:

The Town of Milk River PO Box 270 Town of Milk River, AB T0K 1M0

Name:		
Address:		
Date Of Service of Ticket:		
Offence:		
Location Of Offence:		
Time of Offence:		
Description Of Animal:		
·		
Animal Impounded: Yes No		
Ticket Issued By:		
Receipt Number		

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Male ____ Female___

SCHEDULE C BY-LAWBYLAW NUMBER 9741037-22 DOG FANCIER'S LICENSE APPLICATION FORM

Proposed License Holder's name(s):

Property address:

Legal Description: Lot or Unit: _____ Block: _____ Plan: _____

1. This application is limited to the following Dogs: Breed Tattoo or Microchip Registration Number (Where applicable)

1.

2.

* A copy of the any applicable registration papers for the Dogs must accompany the Application.

2. The Dogs will be housed in the following manner (i.e. are the Dogs going to be kept in the house or another building on the property, what access to the outside will the Dogs have, how much time will the Dogs spend outside every Day):

3. The following provisions will be undertaken to minimize and control any noise caused by the Dogs:

4. The following provisions will be undertaken to remove all waste caused by the Dogs: Other Conditions:

I certify that:

a) I am 18 years of age or older,

b) I own or rent the Property where the Dogs will be kept,

c) I am the proposed License Holder,

d) I am the Owner of the listed Dogs, and

e) All the information in this Application is true.

Dated this ______ day of ______, 20__.

_____ [Applicant's Signature]

_____ [Applicant's printed Name]

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Request for Decision

Milk River Municipal Library Bylaw 1036-22



July 11, 2022

RECOMMENDATION

That the Milk River Municipal Library Bylaw 1036-22 be given first reading.

That the Milk River Municipal Library Bylaw 1036-22 be given second reading.

That the Milk River Municipal Library Bylaw 1036-22 receive Unanimous Consent for presentation of third reading.

That the Milk River Municipal Library Bylaw 1036-22 be given third and final reading.

LEGISLATIVE AUTHORITY

BACKGROUND

The Milk River Municipal Library Bylaw 875 was last approved in 2002. This bylaw provided a yearly grant to the municipal library in the amount of \$7,000.

During the 2022 Operating Budget deliberations, Council approved an increase to support the library to the amount of \$14,000 annually.

ATTACHMENTS

1. Milk River Municipal Library Bylaw 1036-22

TOWN OF MILK RIVER BYLAW NO. 8751036-22

A BYLAW OF THE TOWN OF MILK RIVER IN THE PROVINCE OF ALBERTA TO PROVIDE FOR A YEARLY GRANT TO THE MILK RIVER MUNICIPAL LIBRARY.

WHEREAS, under the provisions of Section 3 (b) of the Municipal Government Act Municipal Government Act RSA 2000 Chapter M-26, as amended, being Chapter M-26 of the Statutes of Alberta, 1994 as amended, a purpose of a municipality is to provide services, facilities or other things that, in the opinion of council, are necessary or desirable for all or a part of the municipality, and

WHEREAS, under the provisions of Section 7_(f) a council may pass bylaws for municipal purposes respecting services provided by or on behalf of the municipality, and

WHEREAS, the Council of the Town of Milk River deems it necessary to establish a yearly grant to the Milk River Municipal Library and to establish the terms of payment of the grant.

NOW THEREFORE, the Council of the Town of Milk River duly assembled enacts as follows:

- 1. **THAT** this bylaw shall be cited as the Milk River Municipal Library Grant Bylaw of the Town of Milk River.
- 2. **THAT** a yearly grant of <u>Seven-Fourteen</u> Thousand Dollars (\$<u>147</u>,000.00) be provided to the Milk River Municipal Library for operational and capital expenses.
- 3. **THAT** the full amount of the grant be paid no later than March 31 of each year.
- 4. **THAT** Bylaw No. 770-875 is hereby repealed upon final reading of this Bylaw.
- 5. **THAT** this Bylaw will come into full force and effect on the final reading thereof.

READ a first time this XXX day of XXXX 2022.

READ a second time this XXX day of XXX 2022

Received Unanimous Consent for presentation of third reading this XXX day of XXXX 2022.

READ a third and final time this XXX day of XXXX 2022.

Larry Liebelt, Mayor

Kelly Lloyd, Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this XXXX day of XXXX, 2022.

Request for Decision

Correspondence

July 11, 2022



RECOMMENDATION

That correspondence for the period ending July 11, 2022, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

Correspondence is a collection of general information received at the Town Office and is provided to Council as information.

RISKS/CONSEQUENCES

- 1. Council may provide further direction on any item contained in correspondence. Council shall be specific in the direction it provides.
- 2. Council may direct Administration on any item contained in correspondence.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

2025 Special Olympics Alberta Summer	
Games Bid Package	
Affordable Housing Transformation:	
Housing Management Body (HMB) Board	
Skills Requirements and the Social	
and Affordable Housing Accommodation	
Exemption Regulation	
County of St. Paul: Utility Fees	
Heritage Hall Thank You	
Village of Stirling: Parade Invitation	
Shaun Turner: Milk River Minor Baseball	
Call to Action: National Police Federation	

 From:
 Trudi Sutherland

 To:
 Kelly Lloyd

 Subject:
 FW: Provincial Summer Games 2025 - Call for Bids!

 Date:
 June 20, 2022 3:22:41 PM

 Attachments:
 2025 Special Olympics Alberta Summer Games - Bid Package Guidelines.pdf

Trudi Sutherland Administrative Assistant Ph.(403)-647-3773 Fx.(403)-647-3772 www.main@milkriver.ca



From: Courtney Roy <croy@specialolympics.ab.ca>Sent: Monday, June 20, 2022 2:47 PMSubject: Provincial Summer Games 2025 - Call for Bids!

Good Afternoon!

I am writing on behalf of Special Olympics Alberta as the Director of Sport Development. If you have received this email you have indicated interest in, been recommended for, or may fit the criteria of a community or group we would like to work with to host the **2025 Special Olympics Alberta Summer Games**!

The Special Olympics Alberta Summer Games are hosted every four years and are the pinnacle of competitive sporting opportunities for athletes with intellectual disabilities in Alberta. Over 1400 athletes, coaches and mission staff will travel from around the province to compete in the Games. For many of our athletes and families, this will be a once in a lifetime experience and is the highest level of competition that they will ever be part of.

The Summer Games involve competition in 10 Special Olympics sports: 10-pin bowling, athletics, basketball, bocce, golf, rhythmic gymnastics, powerlifting, soccer, softball and swimming. These games will run over a summer weekend and will utilize existing facilities and infrastructure within your community.

Special Olympics Alberta is a charitable organization dedicated to enriching the lives of Albertans with an intellectual disability through sport. Special Olympics Alberta provides sporting opportunities

to 150 communities around the province through 26 Affiliates, each with its own volunteer Management Committee and volunteer coaches. There may be a Special Olympics Affiliate or program in your community! There are over 1500 volunteers working with over 3500 athletes in 18 official sports in year-round programs. For more information visit <u>www.specialolympics.ca/alberta</u>

By hosting the Games, communities or groups will be rewarded with numerous community and economic benefits such as a strengthened social and volunteer base, provincial media attention, and increased local business activity. You will also gain recognition through hosting a Special Olympics Games whose brand has provincial, national and international notoriety.

For more information, to see if this event is a good event for your community or organization, and for details on what to include in your bid, see the 2025 Summer Games Bid Package attached. **The**

deadline to submit a bid to Special Olympics Alberta is Thursday, September 29th, 2022. Bids can be submitted by email or mail to:

Courtney Roy Director of Sport Development

Special Olympics Alberta 12122 68 St NW Edmonton, AB T5M 3K6

800-444-2883; ext. 1007 croy@specialolympics.ab.ca

We can't wait to see where our Games are headed to next! If you have any questions, please feel free to reach out. We look forward to hearing from you soon!

Courtney Roy Director of Sport Development Pronouns: she/her

.

Special Olympics Alberta Jerry Forbes Centre, 3, 12122 68 Street NW Edmonton, AB, Canada T5B 1R1 Tel | 1-800-444-2883

FACEBOOK | TWITTER | INSTAGRAM | WEBSITE



2025 Summer Games Bid Package







Contents

Procedures for Selecting Host Community	4
Guidelines for Preparing a Bid Submission	6
Roles And Responsibilities	10
Games Funding	12
Appendix I – Games Sample Schedule	13
Appendix II – Facility Requirements	15
Appendix III – Games Budget Template Only	17



Through the transformative power of sport, Special Olympics Alberta gives individuals with intellectual disabilities the strength, determination, and confidence to take on any challenge in life. From the age of two, athletes participating in Special Olympics Alberta programs experience its benefits.

Due to the impact that Special Olympics make on the lives of our athletes and their communities, for every \$1 invested in a Special Olympics community sport program in Alberta, a minimum of \$7 of social benefit is created. We offer year-round sports programming to over 3000 athletes with intellectual disabilities from 140 communities across the province. To truly understand the impact of Special Olympics, hear it directly from our athletes <u>here</u>.

The Special Olympics Alberta Summer Games are a property of Special Olympics Alberta and are intended to provide a multi-sport competitive opportunity for athletes with an intellectual disability. Special Olympics Alberta works in partnership with the local host community Games Organizing Committee in delivering these games.

Special Olympics believes that the Summer Games are a program belonging to all Albertans and that the success of the program is dependent upon the ongoing involvement and cooperation of all its key partners. Therefore, a major role of Special Olympics involves working with communities, provincial sport associations, and government in all aspects of Games development, businesses, law enforcement, sponsors, volunteers, administration, and operations.

These Games are an opportunity to celebrate sport, Special Olympics, and the host community! Preference will be given to community bids that offer ancillary activities that showcase your community spirit and the power of sport. Experience(s) should be accessible to all participants, and the community.

The Games Experience for many of these athletes is the very reason why they participate. Meeting new people and seeing old friends is very important to Special Olympics athletes so social activities should allow for maximum socialization. Travelling to a new community for many is exciting and a new experience, as well as sleeping in unfamiliar surroundings, and eating in a large area with many people. All of these and many more need to be considered carefully, to ensure that the athletes have the best games experience possible.

The Special Olympics Alberta Provincial Games provide communities with an excellent opportunity to access a multi-sport games hosting experience that requires minimal financial investment and utilizes existing facilities.



This process has been developed to identify suitable hosts. SOA will work with selected hosts to set in place a plan to ensure a successful and rewarding games experience for both hosts and teams attending.

Special Olympics invites all communities within the Province of Alberta, capable of appropriately accommodating 1100 athletes, plus 300 coaches and chaperones, including adequate sport facilities, to bid to host the 2025 Special Olympics Alberta Summer Games. To be considered as a potential host each municipality must submit a, introductory bid, outlining the key points found below.



Procedures for Selecting Host Community

1. Bid Requirements

The deadline for submitting a bid to Special Olympics Alberta is **Thursday September 29th, 2022.** The following items need to be included in your bid:

- 1. Support Letters
- 2. Previous Event Experience
- 3. Proposed Dates of Your Games
- 4. Host Organizing Committee
- 5. Number of Participants
- 6. Food Services
- 7. Transportation
- 8. Proposed Facilities
- 9. Accommodation
- 10. Medical Facilities
- 11. Finances
- 12. Additional Information

Please send submissions and address questions to:

Courtney Roy Director of Sport Development Special Olympics Alberta 12122 68 St NW Edmonton, AB T5B 1R1 1(800)-444-2883 croy@specialolympics.ab.ca

2. Review of Submissions

Special Olympics Alberta (SOA) will review the submissions and select the Host Community based on established criteria (see Bid Guidelines). A bid tour may need to be conducted depending on the number and suitability of submissions that are received.



Communities will be contacted by October 30th, 2022 regarding the status of their bid and if any follow up or a bid tour will be required.

3. Official Notification

The CEO of Special Olympics Alberta will officially notify the Host Community in January 2023 and announce the site of the Summer Games in the lead up to the 2023 Special Olympics Alberta Winter Games.





Guidelines for Preparing a Bid Submission

Bid submissions must contain the following information:

Please refer to the appendices for additional information.

1. Support Letters

Include an indication of support and commitment from local organizations and agencies. A statement of support and commitment from the local municipal council and any other co-operating municipalities is required. There should be clarification if the bid is a joint municipal bid or not.

Because of the critical relationship between Special Olympics and Law Enforcement through the Law Enforcement Torch Run we would like to see at least one letter from a local law enforcement agency as part of your bid.

2. Previous Event Experience

Indicate past experience hosting zone, provincial, and national events. Please also include the history, involvement, and support of the Alberta Sport Connection, and/or Special Olympics programs at the municipal and zone level.

3. Proposed Dates of Your Games

The dates for the 2025 Special Olympics Alberta Summer Games have tentatively been set for the time frame of late June to early July over a weekend (Friday to Sunday).

4. Host Organizing Committee

It is not necessary to identify a full organizing committee for the purpose of bidding. However, it is important to identify key potential organizing committee members and a proposed structure.

5. Number of Participants

As a general rule, a host community will need to accommodate approximately 1400 athletes, coaches, and chaperones for both sets of games. Communities must show that they are capable of adequately housing and feeding that number of participants.



6. Food Services

Being able to provide healthy and balanced meals to team members in a timely fashion and sanitary environment is the priority for food services.

Although some meals may be split between different venues at certain points it may be necessary to feed <u>all</u> participants at once (i.e. Dance)

Include a brief description of plans to feed athletes, coaches, and technical officials and proposed location of food centre(s).

7. Transportation

Include provisions for movement of participants within the community. We do not expect a detailed travel schedule but we do need to know if you will have access to a sufficient number of buses.

Note: At certain points it may be necessary to provide buses to move <u>all</u> participants at once. (i.e. following Opening Ceremonies and the athlete dance)

8. **Proposed Facilities**

Bid submissions must include a description of the facilities that are available for staging each of the proposed events. It is important to note that the athletes and public's perception of the quality of the Games is very much shaped by the quality of the facilities provided.

Ceremonies

The proposed location(s) for all games ceremonies (including Opening Ceremonies, Closing Awards Presentations) should be included. Closing ceremonies tend to be less formal than opening and may be held at each sport venue simultaneously.

Sport

Refer to Appendix II

Each sport has minimum facility requirements, i.e. number of courts for basketball, number of lanes for bowling, etc. Sport specific "field of play" requirements for each facility are available from the Provincial Sport Association.

Regulation size competition areas are required.

All facilities must meet minimum safety requirements as established by the sport governing body.



The following checklist should be addressed for <u>each</u> proposed facility:

- Facility description (size, number of sheets/courts, etc., floor type)
- Does the facility meet the minimum requirements outlined by the Provincial/National Sport Association?
- What is the seating capacity for spectators? Parking capacity?
- What equipment is available within your community, if applicable? (i.e. timing equipment, etc.)
- What is travel time from proposed participant accommodation to sport venues? (i.e. out-of-town venues)
- Is the facility wheelchair accessible?
- Number of washrooms/change rooms/showers?
- Contingency plans

9. Accommodation

Athletes and coaches are generally housed in hotels, student residences, barracks, and school classrooms. Gymnasiums are <u>not</u> considered adequate housing facilities.

Accommodation requirements should be based on 1400 athletes and coaches.

Include location and description of proposed accommodation that will house the athletes and coaches.

Include a description of hotel/motel facilities (i.e. number of rooms available) available for technical officials, Mission staff, special guests, and spectators.

All accommodations under consideration must be wheelchair accessible.

10. Medical Facilities

Include availability of medical treatment and provisions for first aid treatment at competition sites.

All medical treatment and locations should be in accordance with the Health Canada guidelines.

All medical facilities locations under consideration must be wheelchair accessible.

11. Finances

Refer to Appendix III

Bid submissions must outline the proposed cost of operating the Games. Special Olympics Alberta will work with hosts to finalize a budget as well as to support revenue generation.



12. Additional Information

Include population of community, visitor accommodation, other items of interest, etc.





Roles And Responsibilities

Responsibilities of Special Olympics Alberta:

1. Games Standards

Special Olympics select the host responsible for staging the 2025 Special Olympics Alberta Summer Games. Special Olympics Alberta will be the legal entity that the Games will be incorporated under. Special Olympics establish the philosophy, policy, standards, and guidelines of the 2025 Special Olympics Alberta Summer Games. In Conjunction with its Games Partners, Special Olympics has set high standards for Games operations, including:

- a. Financial and administrative operations
- b. Communications utilized during the Games
- c. Security and safety of athletes while at the Games
- d. Transportation, accommodation, and subsistence provided for athletes participating at the Games
- e. Competition format, rules and facilities

Special Olympics will provide support, leadership and information to support planning of the Summer Games.

2. Finances

Special Olympics Alberta will provide a certain percentage of funding (specific amount to be determined) based on the approved budget for the Games. This contribution represents support from Special Olympics Alberta, Special Olympics Provincial Sponsors and the Provincial Government. Special Olympics Alberta will be responsible for any budget shortfall.

3. Official Sports

The 2025 Special Olympics Alberta Summer Games will include the following official summer sports: Athletics, Basketball, Bocce, 10pin bowling, Golf, Powerlifting, Rhythmic Gymnastics, Soccer, Softball, Swimming

Special Olympics Alberta is responsible for developing the technical packages and providing technical delegates for each sport.

4. Insurance Coverage

All matters relating to the insurance coverage for the Games must meet the requirements of Special Olympics Alberta.



5. Use of Special Olympics Logos

Special Olympics must approve all use of their organization logo.

Responsibilities of the Games Organization Committee:

The Games Organizing Committee is responsible for all Games Operations in the host community, in partnership with Special Olympics including:

- I. Planning and executing the Games and related events within the framework of the Special Olympics bylaws, goals, guidelines, and standards.
- II. Developing the Games budget, all major incomes, expenditures, and cash flow.
- III. Raising adequate funds to offset expenses.
- IV. Providing resources, both volunteer and professional, to successfully stage the Games.
- V. Providing adequate competition, accommodation, and food services for approximately 1400 participants.
- VI. Ensuring all aspects of the competitions are planned in consultation with Special Olympics including venue preparation, equipment and supplies, schedules, results, protest procedures, and volunteer requirements.
- VII. Providing adequate medical, security, telecommunications, and internal transportation services.
- VIII. Establishing early communication with local sport clubs and Provincial Sport Associations where necessary.
- IX. Liaison and coordinating planning with all Games partners.
- X. Providing regular ongoing financial reports
- XI. Ensuring that final Games records are submitted to Special Olympics including written reports, pictorial records, and economic impact studies.



Games Funding

The financial operation of the Games will be the responsibility of the host community Games Organizing Committee based on budget approval and monitoring by Special Olympics.

The following is the financial support available for the 2025 Special Olympics Alberta Summer Games:

Special Olympics Alberta

% of Approved Budget up to \$100,000

Other Sources of Funding

The host municipality traditionally provides cash and/or gifts in kind towards the operation and staging of the Games. These commitments should be outlined in the bid submission.

It is anticipated that in addition to grant funding, the host community will solicit cash and/or gifts in kind from the private sector and raise the necessary cash and gifts to offset Games expenses.





Appendix I – Games Sample Schedule

FRIDAY	
11:00–4:00pm	Team arrivals
11:00 – 3:00pm	Potential Competition (select sports)
11:00 - 4:00pm	Participant registration
4:00pm	Chefs meeting
5:00pm	Transport to opening ceremonies
5:30pm	VIP Reception
6:30 - 8:00pm	Opening Ceremonies
8:00pm	Transport to hotels
8:00 - 9:30pm	Head Coaches Meeting

SATURDAY	
6:00 - 9:00am	Breakfast
7:30 - 9:30am	Buses to venues
8:00am - 5:00pm	Competitions
12:00 - 1:00pm	Lunch at venues
4:00 - 5:00pm	Buses return to hotels
6:30pm	Buses to Dance
7:00 - 10:00pm	Dinner and Dance
9:00 - 10:00pm	Buses return to residence



SUNDAY	
6:00 - 9:00am	Breakfast and Checkout
7:30 - 9:30am	Buses to venues
9:00am - 2:00pm	Competitions
12:00-1:00pm	Lunch
2:00pm	Closing Ceremonies
2:00-3:00pm	Participants depart





Appendix II – Facility Requirements

All facilities must have:

- Washrooms
- Changerooms
- Awards area & Awards Presenters Check-in area
- Results Room
- Medical Area
- Volunteer Check-in area
- Accessible spectator viewing

Athletics

- 400m, 8 lanes, all weather
- Shotput circles, long jump pits, high jump pit
- Ability to limit access to field of play
- Athlete cool off area available
- Staging area with warm-up area
- Tented Results Room

10 Pin Bowling

- 20 Lanes (can be negotiated)
- Computer Scoring
- Technician on site
- Spectator viewing area
- Officials room
- Ability to restrict access to field of play

Basketball

• Two regulation size basketball courts.

Swimming

- 6 lane 50m pool
- 25m bulkhead
- Large deck area
- Change rooms
- Large Spectator seating area
- Officials Room



Powerlifting

- Competition area with stage of sufficient size to hold a platform, referees, loaders
- Additional space close by or on stage for an administration table and jury
- Warm up area in close proximity to competition area
- Score board in competition area and warm-up area
- Weight in room
- Ability to Restrict access to field of play
- P/A system in both competition and warm-up area
- Results Room

Rhythmic Gymnastics

- Ceiling should be a minimum of 8m high
- Competition area of 12m x 12m with 1m safety zone along the floor edge
- Access to official competition mats for both competition area and warm-up area
- Ability to restrict access to field of play
- Spectator area minimum of 4 meters away from competition area
- Warm-up area in close proximity to competition area

Soccer

- Minimum two full size soccer fields
- Warm-up area close by
- Washroom facilities
- Officials room
- Results room
- Spectator viewing area
- Shade area for athletes
- Shaded players benches

Softball

- Minimum of three regulation softball diamonds
- Warm up area close by
- Washroom facilities
- Results room
- Spectator viewing area
- Shade area for athletes
- Shaded players benches
- Officials Room

Golf

• 9-hole golf course

Bocce

- If existing courts do not exist, they can be easily constructed.
- Court surface may be composed of stone-dust, dirt, clay, grass, or artificial surface provided there is no permanent or temporary obstruction in the court that would interfere with the straight line delivery of a ball from any direction.



Appendix III – Games Budget Template Only

REVENUES Registration Fees (\$75 x 1400) Special Olympics Alberta Grant (TBC) Donations, Grants and gifts in kind to be solicited TOTAL REVENUE			\$ \$ <u>\$</u>	100,500.00* 60,000.00 75,000.00 235,500.00
EXPENSES				
Sport			\$	25,000.00
Accommodation	Athletes Village Sport Technical		\$ 90,000 4,000	94,000.00
Meals	Friday supper Saturday, breakfast, lunch Sunday, breakfast, lunch Bag lunches Snacks at all venues		\$ 10,000 15,000 15,000 7,000 7,000	35,800.00
Athletes Banquet	\$ Facility Full supper Entertainment (dance)		22,000.00 1,000 20,000 1000	
Transportation	Internal to all venues Courtesy vehicles		\$ 14,000 1,000	15,000.00
Medical and Security			\$	2500.00
Opening Ceremonies Facility Entertainment (AV)			\$ 2,500 2,500	5,000.00
Public Relations/Communications Printing and Signage Athlete participation bags Medals Sponsor recognition		\$ 5,000 8,000 2,000 2,000	17,000.00	
Volunteers	Volunteer administration Volunteer uniforms Volunteer appreciation	3,500	\$ 500 2,000	6,000.00
General Administration Registration/Accreditation Games Office		\$ 1,000 2,500	3,500.00	
TOTAL EXPENSES			<u>\$</u>	225,800.00

From:

Subject:

Attachments:

Date:

To:

Seniors and Housing - Housing

! CityManager Airdrie; Mike.schwirtz@beaumont.ab.ca; ! A Martens; ! David Duckworth; mboyd@camrose.ca; cwong@chestermere.ca; ! Knagoya; ! Andre Corbould; ! T Fleming; rnicolay@cityofgp.com; ! Matthew Goudy; ! City Manager; lloyd.brierley@lethbridge.ca; ! D Pollard; merheg@medicinehat.ca; ! Citymanager RDDR; dscrepnek@sprucegrove.org; khilts@stalbert.ca; ! SUE.HOWARD; ! Patrick Thomas; ! Bill Givens; ! DAN.SMALL; cao@mackenziecounty.com; darrell.reid@strathcona.ca; linda.ollivier@rmwb.ca; j.wallsmith@mdacadia.ab.ca; l CAO Athabascacounty; doyarzun@countybarrhead.ab.ca; Rmcdonald@beaver.ab.ca; ! Jordan Panasiuk; robert.ellis@mdbighorn.ca; ! Birch Hills County CAO; ahoggan@md.bonnyville.ab.ca; ! S Mckerry; ! PKING; ! MURRAY; ! Allan; ! Mhagan; Tarolyn.Aaserud@cypress.ab.ca; robert.jorgensen@mdfairview.ab.ca; ! A Armstrong; ! Ryan Payne; ! Keith Bodin; ! Joulia Whittleton; Stacey.Wabick@mdgreenview.ab.ca; ! CAO Kneehillcounty; ! Mprimeau; ! TTIMMONS; peter.t@lamontcounty.ca; ! Duanec; ! 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ADMINISTRATION; ! TOMASZYK; ! ADMINISTRATION; ! Tanner Evans; cao@sundancebeach.ca; svsunrisebeach@wildwillowenterprises.com; bancroftkim@hotmail.com; ! OFFICE; 1 D.EVANS; admin@waiparous.ca; 1 VIVIANDRIVER; 1 SVWESTCOVE; bancroftkim@hotmail.com; cao@whitesandsab.ca; office@svyellowstone.ca; admin@id4waterton.ca; daniellemorine@improvementdistrict9.ca; Troy Shewchuk; Troy Shewch Kieran Dowling; Jordon Christianson; Darin Perusini; Janice Romanyshyn; Gary Sandberg; pmclauchlin@RMAlberta.com; president@abmunis.ca Affordable Housing Transformation: Housing Management Body (HMB) Board Skills Requirements and the Social and Affordable Housing Accommodation Exemption Regulation June 16, 2022 11:03:34 AM May 31, 2022 letter from Minister Pon to HMB boards and HMB CAOs.pdf Housing Management Body Board Skills Requirements.pdf Ministerial Order No. MAG 001 22.pdf

Municipalities, Alberta Municipalities, and Rural Municipalities of Alberta are key

partners in the Government of Alberta's efforts to provide more affordable housing to those who need it. Last November, Honourable Josephine Pon, Minister of Seniors and Housing, released <u>Stronger Foundations: Alberta's 10-year strategy to improve</u> <u>and expand affordable housing</u>. Over the last several months, Seniors and Housing staff have engaged with municipalities as the department works to implement key actions in the strategy.

As the Assistant Deputy Minister of the Housing Division at Seniors and Housing, I would like to update you on two key initiatives that involve municipalities. During the fall 2021 sitting, the Legislative Assembly passed the *Alberta Housing Amendment Act (2021)*, which lays the groundwork for the transformative changes outlined in the affordable housing strategy. The Act came into force on April 20, 2022.

Following the proclamation, amendments to two regulations that affect municipalities came into force:

- 1. *Management Body Operation and Administration Regulation* (MBOAR), which introduces competency-based requirements (knowledge, skills, experience, expertise or qualifications) for housing management body (HMB) boards.
- 2. Social and Affordable Housing Accommodation Exemption Regulation (SAHAER), which replaced the Alberta Social Housing Corporation Exemption Regulation. SAHAER exempts property taxes from properties owned by the Alberta Social Housing Corporation (ASHC), and now enables that exemption to remain in place if the property is sold to a HMB or other provider, as long as the property remains in use as social or affordable housing.

The following is additional information on each regulation as they relate to municipalities:

Management Body Operation and Administration Regulation (MBOAR)

The government is working with HMBs to increase their capacity to meet local needs. HMBs governed under the *Alberta Housing Act* are now required to:

- 1. determine the skills, expertise and knowledge required for their board members;
- 2. establish a process for the appointment of board members that ensures each board member has the skills identified; and
- 3. board members must be appointed in accordance with the established process.

Municipalities across Alberta appoint board members to their local HMB(s); therefore, it is important they are aware of the new requirements and work with their HMB(s) to fulfil them.

Seniors and Housing is not asking boards to replace current members, which may include municipal representatives. Rather, the ministry is looking to the future, and putting processes in place that will help strengthen board governance and set

housing providers up for success as they take on bigger roles in local housing delivery.

On May 31, 2022, Dean Lussier, Executive Director, Seniors and Housing, sent an email with a letter from Minister Pon to HMB board chairs and chief administrative officers (CAOs) outlining the skills assessments and future recruitment plans that each HMB board must fulfil by June 30, 2023. Minister Pon's letter and description of the skills requirements are attached to this email.

Social and Affordable Housing Accommodation Exemption Regulation (SAHAER)

With the proclamation of amendments to the *Alberta Housing Act*, the *Social and Affordable Housing Accommodation Exemption Regulation* replaces the Alberta Social Housing Corporation Exemption Regulation. The new regulation makes it easier for housing providers and partners to take a larger role in affordable housing by extending property tax exemptions granted to ASHC-owned properties when those properties are transferred to HMBs or affordable housing providers. Future owners of properties currently owned by the ASHC will remain exempt from property taxes, as long as the property continues to be operated as social or affordable housing.

Since ASHC-owned properties are currently exempt from property taxes, this change will not have an impact on municipalities. No action is required from municipalities at this time. The ministry will inform municipalities if a property is no longer being used for social or affordable housing, becoming ineligible for an property exemption under SAHAER. The regulation is attached to this email for your reference.

Alberta municipalities have provided significant input on the strategy and implementation activities to-date, and Minister Pon and our whole team are grateful for the feedback and support. If you have any questions about these initiatives and how they are being implemented, please contact me by email at <u>david.e.williams@gov.ab.ca</u>.

Together, we will provide more affordable housing for Albertans in need.

Sincerely,

David Williams Assistant Deputy Minister

Attachment - May 31, 2022 letter from Minister Pon to HMB boards and HMB CAOs Attachment - Housing Management Body Board Skills Requirements Attachment - Ministerial Order No. MAG:001/22 Classification: Protected A



Office of the Minister MLA, Calgary-Beddington

AR52823

May 31, 2022

Dear Housing Management Body Board Chairs:

Alberta's government has embarked on a process to transform affordable housing over the next decade through *Stronger Foundations: Alberta's 10-year strategy to improve and expand affordable housing.* The goal of the strategy is to reduce the number of Albertans in core housing need, and to provide housing supports to an additional 25,000 households over the next 10 years, for a total of 82,000 households.

In response to recommendations made by the 2020 Affordable Housing Review Panel, key action 3.6 of *Stronger Foundations* commits government to "ensuring all operators follow best practices and housing management body board appointments are competency based." This action recognizes the importance of strong governance and expertise on housing management body (HMB) boards to support strategic shifts under *Stronger Foundations* that will increase local decision-making and flexibility, and meet the diverse needs of Albertans.

To fulfill this commitment, the *Alberta Housing Amendment Act, 2021* was proclaimed on April 20, 2022, and amendments to the *Management Body Operation and Administration Regulation* (MBOAR) have come into effect. Subsection 5.01 (2) requires HMBs to determine the competencies required for board members, which must include any required by the Minister. In this section, "competencies" means knowledge, skills, experience, expertise, or qualifications.

Alberta's HMB boards are comprised of passionate and committed members who provide valuable leadership and expertise to achieve the best outcomes for people in need of affordable and social housing.

404 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-415-9550 Unit 106, 8220 Centre Street NE, Calgary, Alberta T3K 1J7 Canada Telephone 403-215-7710 These regulatory changes will recognize the skillsets of existing members, and ensure HMB boards include a broad range of skills and experiences, and provide representation for Albertans served by housing programs. In turn, this will support your ability to serve the needs of vulnerable Albertans now, and into the future. I appreciate the extensive feedback we have received regarding the board skills requirements, and we have made adjustments to reflect that feedback.

The attached HMB Board Skills Requirements document sets out the expectations for the minimum standard HMB boards must meet. Boards may also identify additional skills, experience, expertise or qualifications to their board standards based on their community, client base, and type of housing accommodation. In addition, MBOAR (section 5.01 (3)) requires HMB boards to establish a process for the appointment of board members that ensures they have the required skills and experience.

As a first step toward implementing this change, please assess the range of skills, experience, and expertise of your current board members against the Skills Requirements. Based on your assessment, develop a recruitment plan and process to address any identified gaps in skills and experiences. The development and details of your board member appointment process will remain at the discretion of the board. This will ensure your board's recruitment processes consider the specific needs and circumstances of the communities you serve. Your housing advisor and the Alberta Seniors & Community Housing Association are available to assist you as needed throughout this assessment and planning process.

Existing board members should find their skills and experiences reflected in the Skills Requirements. To be clear, no current board member, including those appointed by a municipality, are required to vacate their position as a result of these changes. Skills and experiences that municipal councillors have developed through their roles as elected officials, including knowledge of governance practices, the ability to interpret policy, and community knowledge and engagement, are some of the skill profiles that municipal appointees will be able to meet. It is my expectation any identified gaps will be filled through future recruitments. HMBs are asked to work with municipalities so they can consider this information when making committee appointments.

By June 30, 2023, you are required to submit:

- 1. Your HMB skillset matrix, including the attached requirements, and any additional preferred skillsets identified by the board.
- 2. Your assessment of current board members against the Skills Requirements, and a recruitment plan and process to meet any gaps in the skills and experience profiles.

.../3
Housing Management Body Board Chairs Page Three

These documents are to be submitted to your housing advisor at the same time as your annual business plan. If your recruitment plan will require amendments to your Ministerial Order, your housing advisor is available to support you through the amendment process. Please contact your housing advisor for any other questions.

Thank you for your continued commitment to Alberta's affordable housing system, and for your cooperation and support as we implement *Stronger Foundations*. I look forward to continuing to work with you toward these goals.

Sincerely,

Josephine Pon Minister of Seniors and Housing

Attachment

cc: Housing Management Body Chief Administrative Officers

Housing Management Body Board Skills Requirements

As per Section 5.01(2), *Management Body Operation and Administration Regulation*, a housing management body (HMB) board must determine the competencies required for board members and develop a process for the appointment of those board members.

The Minister requires each HMB board to include members who fulfil the skills, experience, expertise and qualifications on the list below. One board member may fulfil one or more of the skillsets listed (e.g., one board member may satisfy both the Board Governance and Financial skillsets); however, at a minimum, all skills listed below must be accounted for on each board.

experience and/or profession.			
Category	Description		
A. Knowledge of board governance	Experience or training on board governance, duties and evaluation of the Chief Administrative Officer, understanding of the legal and fiduciary duty of board members, collaborative decision- making, able to lead/chair a board ensuring effective strategic planning and succession planning. This may include board chairs and board members who have acquired leadership skills while serving on boards.		
B. Knowledge of housing industry and/or provincial government social housing sector	Experience or training in nonprofit, private, and/or the government housing industry in which the HMB operates. Understands particular trends, challenges and opportunities facing the community, and unique aspects of the sector. This may include, but is not limited to, experience in social services, government, health care system, property management or property development, with a passion for serving vulnerable Albertans.		
C. Organizational and business knowledge	Experience or training within regulatory, business, legal or policy fields, such as interpreting bylaws and regulations. Understands legal and regulatory principles, processes, and systems in the context of housing management bodies; able to effectively interpret policies, and understands organizational strategy, such as risk management. This may include, but is not limited to, experience within the law, policy, human resources, or administration sectors in business, government, or nonprofit organizations.		
D. Financial knowledge	Experience or training in financial knowledge. Able to analyze and interpret financial statements and utilize the information to guide organizational decisions. Understands generally accepted accounting/financial principles. This may include, but is not limited to, experience within the accounting, finance, business planning, and auditing sectors.		
E. Community and social responsibility	Experience or training with community engagement, demonstrates knowledge and passion for the community and people the HMB serves, such as work with the general public or identifiable communities. Capacity to build networks and foster trusting relationships with communities and stakeholders. This includes, but is not limited to, experience in municipal engagement, communications, nonprofit organizations, cultural communities, health advocates, fundraising, and social work.		

STEP 1: A HMB board must include members who have experience, expertise or qualifications in at least one of the following skills, obtained through training, past experience and/or profession.

STEP 2: Diversity is also important for HMB boards because our communities are diverse and boards should represent the communities they serve. There are many dimensions of diversity, such as gender, gender identity, age, ethnicity, geographic background, physical ability, sexual orientation, and citizenship status.

HMB boards are expected to be diverse and include members with a range of different experiences that represent and understand the issues affecting the communities they serve. Each board is asked to include a mix of members with different genders and age ranges, and to have <u>at least one member</u> who has experience <u>as a member of a target population or experience supporting one of the target populations they serve</u>.

- The Minister requires each HMB board to include at least one member with lived experience as a member of a target population, OR who has professional, volunteer or personal experience supporting a target population group identified in *Stronger Foundations: Alberta's 10-year strategy to improve and expand affordable housing*:
 - o Indigenous peoples
 - People with disabilities
 - o Women and children fleeing violence
 - People at risk of homelessness or transitioning out of homelessness supports
 - o Low-income seniors
 - o People dealing with mental health and addiction
 - o Youth exiting government care
 - o Veterans
 - o Recent immigrants and refugees
 - Racialized groups
 - LGBTQ2S+ people
 - o Tenants in social/affordable housing

For example:

- A HMB that operates a seniors' lodge could ensure they have a senior on the board or a member from a local senior support organization.
- A HMB that operates community housing or seniors' self-contained apartments with a high number of people with disabilities, Indigenous, or immigrant tenants could consider board members who represent at least one of these target populations, or who have experience supporting one of these target populations through working or volunteering at a community agency.



Office of the Minister MLA, Calgary-Hays

MINISTERIAL ORDER NO. MAG:001/22

I, Ric McIver, Minister of Municipal Affairs, pursuant to Section 370(a) of the *Municipal Government Act (MGA)* make the Social and Affordable Housing Accommodation Exemption Regulation as set out in the attached Appendix.

Dated at Edmonton, Alberta, this _____ day of _ 2022.

Ric Mclver

Minister of Municipal Affairs

FILED UNDER THE REGULATIONS ACT as ALBERTA REGULATION 12 2022 ON FEBRUARY 18 2022 REGISTRAR OF REGULATIONS

320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

APPENDIX

Municipal Government Act

SOCIAL AND AFFORDABLE HOUSING ACCOMMODATION EXEMPTION REGULATION

Table of Contents

- 1 Definitions
- 2 Application
- 3 Tax exemption Alberta Social Housing Corporation
- 4 Tax exemption former Alberta Social Housing Corporation property
- 5 Non-application of Community Organization Property Tax Exemption Regulation
- 6 Repeal
- 7 Coming into force

Definitions

- 1 In this Regulation,
 - (a) "affordable housing accommodation" means affordable housing accommodation as defined in the *Alberta Housing Act*;
 - (b) "affordable housing provider" means affordable housing provider as defined in the *Alberta Housing Act*;
 - (c) "management body" means management body as defined in the Alberta Housing Act;
 - (d) "social housing accommodation" means social housing accommodation as defined in the Social Housing Accommodation Regulation (AR 244/94).

Application

2 This Regulation applies to taxation in 2022 and later years.

Tax exemption — Alberta Social Housing Corporation

- 3 Property that is owned by the Alberta Social Housing Corporation is exempt from taxation under section 361(b) of the
- Act to the extent of 100% of its assessment.

Tax exemption — former Alberta Social Housing Corporation property

4(1) A property or unit in a property purchased from the Alberta Social Housing Corporation by an affordable housing provider or

management body is exempt from taxation under section 361(b) of the Act to the extent of 100% of its assessment

- (a) during any period of time that the Minister of Seniors and Housing considers is reasonably required by the affordable housing provider or management body or any other affordable housing provider or management body to renovate or repair the property or unit for use as an affordable housing accommodation or social housing accommodation,
- (b) while the affordable housing provider or management body or any other affordable housing provider or management body uses the property or unit to provide affordable housing accommodation or social housing accommodation, and
- (c) during any period of time that the Minister of Seniors and Housing considers reasonable where the affordable housing provider or management body or any other affordable housing provider or management body intends to use the property or unit to provide affordable housing accommodation or social housing accommodation but the property or unit is vacant.

(2) Subsection (1) does not apply during any period of time that occurs after an affordable housing provider or management body uses the property or unit in circumstances other than those referred to in subsection (1)(a) to (c).

Non-application of Community Organization Property Tax Exemption Regulation

5 The Community Organization Property Tax Exemption Regulation (AR 281/98) does not apply to an exemption from taxation described in section 3 or 4.

Repeal

6 The Alberta Social Housing Corporation Exemption Regulation (AR 258/2017) is repealed.

Coming into force

7 This Regulation comes into force on the coming into force of the *Alberta Housing Amendment Act*, 2021.

6F 220112 C1 17873

COUNTY OF ST. PAUL

5015 – 49 Avenue, St. Paul, Alberta, T0A 3A4 www.county.stpaul.ab.ca

Our Mission - To create desirable rural experiences



June 14, 2022

Alberta Utilities Commission 106 Street Building 10th Floor, 10055-106th Edmonton, AB T5J 2Y2

RE: Rising Cost of Alberta Utility Fees

There have been numerous municipalities throughout Alberta that have voiced their concern to the AUC about the current rising cost of utility fees for both electricity and natural gas.

The County of St. Paul No.19 is echoing and supporting those municipalities by submitting this correspondence and is asking for the Commission to reevaluate the fees being charged on top of the actual usage fees, and the amount of profit corporations are making off our County residents and all Albertans. The fundamentals of utilities shouldn't be an opportunity for corporate profit.

Over the past couple of years, Albertans have been faced with an extreme economic recession, the stress of the pandemic combined with rising employment uncertainty and inflation impacting food, fuel, supply shortages and housing. Individual residents are not the only ones stricken by the current utility fees, business big and small, including non-profits are struggling to keep their doors opens due to the ever-increasing cost of utilities.

We urge you to take the time to consider what the rising cost of Alberta's utility fees are doing to our residents. Now is not the time to be financially stressing Albertans more by increasing utility fees, but rather a time to support all Albertans through this difficult economic time.

Sincerely,

Alton

Glen Ockerman Reeve Cc: David Hanson, MLA RMA Membership AUMA Membership

Thank-you for the delicious coffee donuts provided to us during niors week. It is wonderful to be recognized

d appreciated for the efforts have made and will continue make in our community and tside our community as well. In this sometimes crazy world, Little Kindness goes a long 45.

Just a little note to say

Many thanks once again! The MILK River and District Senior Citizen's Society. RECEIVED



JUN 2 7 2022

June 23, 2022

Mayor Peggy Losey Town of Milk River PO Box 270 Milk River, AB TOK 1M0

Dear Mayor Losey,

It's a new year and another invitation to join us for Stirling Settlers Days! This year, we will be celebrating on July 15th and 16th, with the parade being held on Saturday, July 16th at 11:00am.

Please join our Mayor, Councillors, and their families on Saturday morning along with our annual Fireman's Pancake Breakfast from 7:00am to 9:30am at Community Centre at 409 - 2 Street.

We would like you, or your representative, to enter a float or decorated car in the parade. Dignitaries are asked to line up on 6th Street, between 2nd and 3rd Avenue, before 10:30a.m. for judging.

We look forward to seeing you there!

Sincerely,

Aletta Lightfoot Village of Stirling Municipal Clerk

To Whom it may concern,

Milk River is going into its next phase of having a new school and construction is set to begin in the coming year. It has brought much excitement to the community but also a concern regarding baseball diamonds. There may be a possibility that we lose our ability to use the baseball diamond next to the current elementary school because of zoning or safety concerns with it being within such close proximity to the new school. While I don't know yet if this will be the case or not a new diamond would be warranted and welcomed.

In 2022 Milk River Minor baseball had nearly 100 kids participate on organized teams. This year we had T-ball (37 participants) as well as 3 other teams in older age groups that all shared the elementary school diamond. Regardless of whether that diamond is available or not our program is expanding and the necessity for a second diamond is becoming apparent. As someone that has been a part of this community for the majority of my life I understand the pride we take in our baseball programs as well as the development of our young boys and girls.

My proposal is to renovate the diamond on the north side of the High school into a fully functioning diamond that can be used for either softball or baseball. Currently the fence is run down and incomplete and the infield needs expanding as well as aggregate material to fill what has been broken down and washed away over the years.

I have reached out to the Kinsmen club of Milk River and they have committed to a significant portion of the project but we are still looking for additional money to complete the project.

The estimates for the project are as follows

New Perimeter fence	\$40,671
Turface material (infield)	\$5,000
Benches	\$2,500

With these renovations it would allow us to have a fully functioning diamond for our kids that will last a generation and provide a safe place for our community to enjoy recreation and the outdoors. There are some additional things that could be used but are not necessary for the time being. These things include Dugouts, a storage shed, and most importantly access to a nearby public washroom. If there are any funds you could contribute to the project it would be much appreciated in helping complete these renovations in a timely fashion. We looked forward to another successful year of baseball in 2023 and the future.

Thank you,

Shaun Turner

 From:
 Trudi Sutherland

 To:
 Kelly Lloyd

 Subject:
 FW: Following Up: Call to Action to the Government of Alberta

 Date:
 July 7, 2022 4:06:21 PM

 Attachments:
 image205276.png image722918.png image722918.png image278796.png Call to Action to the Government of Alberta.pdf

Trudi Sutherland Administrative Assistant Ph.(403)-647-3773 Fx.(403)-647-3772 www.main@milkriver.ca



From: Maryanne King <mking@npf-fpn.com>
Sent: Thursday, July 07, 2022 3:24 PM
To: liebelt@milkriver.ca
Cc: main@milkriver.ca
Subject: Following Up: Call to Action to the Government of Alberta

Good afternoon His Worship Mr. Larry Liebelt,

I am connecting with you today regarding the Call to Action to the Government of Alberta concerning its pursuit of an Alberta Provincial Police Service (APPS). Since the <u>Call to Action's release</u> on June 27, 2022, it has continued to gain positive momentum in the media and in communities across Alberta. We released the Call to Action with 73 signatories; **this number has already increased since release day.**

As interest in the Call to Action continues to grow, I would like to confirm whether the Town of Milk River would be interested in joining the Call to Action for a re-release to Government with additional signatories this summer.

The Call to Action, as released on June 27, is attached. You may also refer to some of the <u>recent media</u> <u>coverage</u>, or our <u>Keep Alberta RCMP website</u> for your information. One of our Alberta Directors, Kevin Halwa, recently <u>underscored the importance keeping the RCMP</u> as Alberta's police service of choice in the media. The Call to Action's message is resonating with Albertans across the province, and the impact of the addition of your voice cannot be understated.

As the governing party chooses its next Premier, there has never been a more important time to stand together in support of retaining the Alberta RCMP. Let's cancel this transition, keep the RCMP in Alberta, keep taxes and costs low, and work together to improve police services and the criminal justice system.

If you would like to join the Call to Action, please provide a copy of your logo in a reply to this email.

Thank you for your consideration, and I am at your disposal should you have any questions or follow up inquiries.

Kind regards,

Maryanne King Policy Advisor | Conseiller Politique National Police Federation | Fédération de la Police Nationale (587) 672-0695 https://npf-fpn.com

The NPF has moved! La FPN a déménagé!

Our new head office address is: / L'adresse de notre nouveau siège social est :

220 Laurier Avenue West/Ouest

8th Étage – Suite 800

Ottawa, Ontario

K1P 5Z9



The mission of the National Police Federation is to provide strong, professional, fair and progressive representation to promote and enhance the rights of RCMP members.La mission de la Fédération de la police nationale est de fournir une représentation forte, professionnelle, juste et progressive afin de promouvoir et faire avancer les droits des membres de la GRC. This email may contain PRIVILEGED AND/OR CONFIDENTIAL.INFORMATION intended only for the use of the addressee. If you are not the addressee or the person responsible for delivering it to the person to whom it was addressed, you may not copy or deliver this to anyone else. If you receive this email by mistake, please immediately notify us.

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CALL TO ACTION TO THE GOVERNMENT OF ALBERTA

Dear Premier,

We are committed to ensuring Albertans live in safe communities that support their health and well-being. Communities where people have reliable access to critical health, social, public safety, and educational services. Ultimately, Albertans living in a safe and healthy community communicate those needs to the Government of Alberta, who listen and respond.

The Government of Alberta has lost the trust of its constituents in its pursuit of an Alberta Provincial Police Service (APPS) by not undertaking fulsome, open, and transparent consultations with all those affected. Albertans have stated loud and clear that they do not want a costly new police service, with an overwhelming 84% of Albertans wanting to keep and improve the Alberta RCMP.

In addition, the Government of Alberta has not released a detailed funding model explaining who would be paying the costs of this proposed transition. The vague Transition Study noted initial transition costs of \$366 million over six years, and, at minimum, an additional \$139 million each year, increasing with inflation. Municipalities know that most of these costs will be downloaded directly to them, forcing them to significantly increase residents' and businesses' taxes.

Municipalities and engaged Albertans continue to call on the Government of Alberta to improve rural police response times and increase resources available to the justice system. The Province's \$2 million Transition Study did not highlight how a new APPS would address any of these issues.

We, the undersigned, call on the Government of Alberta to stop efforts and investment to advance the creation of an Alberta Provincial Police Service and instead invest in resources needed to:

- Improve current policing services to reduce response times and address rural crime by increasing the number of RCMP officers within communities
- Improve social services to address the root causes of crime (health, mental health, social and economic supports)
 - O Expand Police and Crisis Teams with police and Alberta Health Services
 - O Work with communities to provide targeted social supports
- Increase resources within the justice system
 - O Ensure timely trials by prioritizing violent over non-violent crimes
 - O Hire more Crown prosecutors and appoint more Provincial Court Judges





Organizations:

National Police Federation Alberta Community Crime Prevention Association Alberta Union of Public Employees Clearwater Community Crime Watch Public Service Alliance of Canada – Prairies Union of Safety and Justice Employees Victim Services Alberta

Cities:

City of Wetaskiwin

Towns:

Town of Beaverlodge Town of Bon Accord Town of Bowden Town of Black Diamond Town of Blackfalds Town of Canmore Town of Coalhurst Town of Crossfield Town of Edson Town of Fairview Town of Fort Macleod Town of Grimshaw Town of High Level Town of High Prairie Town of High River Town of Innisfail Town of Magrath Town of Mayerthorpe Town of McLennan Town of Millet Town of Penhold Town of Ponoka Town of Spirit River Town of Swan Hills Town of Sylvan Lake Town of Tofield Town of Trochu Town of Vauxhall Town of Vermilion Town of Viking Town of Wainwright Town of Westlock

Villages:

Village of Alliance Village of Berwyn Village of Carmangay Village of Caroline

Village of Champion Village of Chipman Village of Clive Village of Coutts Village of Delia Village of Edgerton Village of Elnora Village of Girouxville Village of Hines Creek Village of Longview Village of Marwayne Village of Myrnam Village of Rosemary Village of Standard Village of Two Hills Village of Vilna Village of Waskatenau Village of Breton

Summer Villages:

Summer Village of Ghost Lake Summer Village of Jarvis Bay Summer Village of Seba Beach

Counties:

Big Lakes County Brazeau County County of Northern Lights Northern Sunrise County Smoky Lake County County of Wetaskiwin

Municipalities:

Municipal District of Peace Municipality of Crowsnest Pass



Quad Council Meeting

July 11, 2022

RECOMMENDATION

That Council agree to resume Quad Council Meetings, to begin in early September 2022.

LEGISLATIVE AUTHORITY

BACKGROUND

The Quad Council consists of the municipalities of the County of Warner, Coutts, Milk River and Warner.

The Village of Coutts Council is interested in resuming the Quad Council meetings. The last Quad Council meeting was held prior to the pandemic.

The Village of Warner will be the host for the next meeting.

RISK/CONSEQUENCES

1. Council may provide further direction on any item contained in the reports. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS None

ATTACHMENTS

- 1. Email Communication
- 2. Quad Council meeting minutes from February 25, 2020



From:	Village of Coutts	
To:	"Shawn Hathaway"; "Kelly Lloyd"; "Kim Owen"; "Milk River CAO"	
Subject:	Quad Council Meeting	
Date:	June 23, 2022 10:37:24 AM	
Attachments:	Quad Council Meeting Minutes Feb 25 2020.docx	

Good Morning,

My council is wondering if we can have a Quad Council Meeting. What does everyone think? Maybe in September?

Village of Warner is the host Muni (sorry....LOL). I attached the 2020 minutes. Thanks Lori

Lori Rolfe CAO - Village of Coutts Box 236 Coutts, AB TOK 0N0 ph: 403-344-3848 fx: 403-344-4360

email: vilcoutt@telus.net

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Quad Council Meeting Minutes County of Warner, Town of Milk River, Village of Coutts And Town of Stirling. February 25, 2020

Meeting Called to Order by Mayor Willett at 6:30 pm

In Attendance: Shawn Rodgers – County of Warner Bob Payette – Town of Stirling Trevor Lewington – Town of Stirling Tanya Smith – Village of Coutts Sharla Nelson – Village of Warner Jon Hood – Village of Warner/Town of Milk River Colette Glynn – Village of Warner Megan Payne – Village of Coutts Marvin Bohne – Village of Coutts Jim Willett – Village of Coutts Phil Wright – Town of Milk River Leonard McCullough – Town of Milk River Guests: Mark Ross – Taber Rural Crime Watch Kevin O'Grady – Taber Rural Crime Watch Paul Carolan – HALO Suzanne Liebelt – Town of Milk River Ross Ford – County of Warner Morgan Rockenback – County of Warner Shawn Hathaway – County of Warner David Cody – County of Warner Don Heggie – County of Warner Phil Jensen – County of Warner Randy Taylor – County of Warner Lori Rolfe – Village of Coutts Kim Owen – Village of Warner

Agenda: Dave Cody moved to accept the agenda as presented. Carried.

Delegations:

Paul Carolan – HALO:	Paul is the CEO for HALO, he gave an informative presentation on how HALO operates and how they receive their funding. They will be launching their annual fund raiser soon. He explained their services and the areas they are able to serve as well as explaining the new helicopter. Short question and answer session was also held. Paul left at 7:05 pm after his presentation.
Kevin O'Grady –	
Rural Crime Watch:	Kevin, the President of the SCARCWA, and Mark Ross the Vice President, gave a presentation about the South Central Alberta Rural Crime Watch Association. He explained what is needed to join their organization, and also how to purchase signs to be put up on property (such as "No Trespassing", and "Rural Crime Watch Area"). After a questions and answer session, they left the meeting at 7:30 pm.
Minutes:	County Councillor Morgan Rockenback moved to accept the minutes as presented. Carried.
Old Business:	
Regional Emergency	
Management Update:	County CAO Shawn Hathaway gave an update as to where each municipality is in getting the agreement signed. They have applied for a grant which will include the mandatory training

exercises that is now needed for departments. They have also hired a student through the

and making a	mentorship program. She will be helping to update all the individual municipal plans plans	
	regional plan.	
New Business:		
Community Scheduling of Events:	Mayor Willett wanted to encourage all Municipalities to not double book events that may be of a conflict to other Municipalities within our areas. Discussion on a regional calendar of events may be explored.	
Intercomunity Electric Bus Pilot Project:	The Heritage Handibus Society is looking at getting a new electric bus as a pilot project. SouthGrow is a partner, and they will be applying for a grant through the FCM. This will be the first bus of it's kind on the prairies. It is built in California and serviced out of Vancouver. It will hold 19 plus the driver. The cost of the bus is approx \$221,000.00.	
Economic Development Updates:	The County of Warner has the following new developments coming in the near future: Solar Wind Farm at Wrentham Wind Farm at Stirling They also have a few other interests that we may see in the future as well. The Town of Milk River has an electric charging station for automobiles. The Village of Warner also has an electric charging station going in. There will be access to fuel now as well, with a card lock system. Village of Coutts has a new Bed and Breakfast located in the Hills of Home Restaurant. They will also be installing new street signs throughout the Village. Village of Stirling has a dentist and a medical centre is being built that will house a pharmacy as well as other services. They also have a new BBQ restaurant.	
Broadband:	It is very important to continue to write letters to the Government to let them know how badly we need high speed in the rural areas. It is now also considered a utility. Phil Wright from Milk River commented that Telus and CCI are still working with Milk River Cable to provide high Speed.	
Next Meeting:	The date is to be determined and the host Municipality is the Village of Warner.	
Adjourn:	The meeting was adjourned by Councillor Tanya Smith at 8:30 pm.	

Operations - Project Update Schedule

July 11, 2022



RECOMMENDATION

In addition to the monthly public works report provided during the monthly regular council meeting, Council directs administration to provide an Operations and Project Update to Council

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LEGISLATIVE AUTHORITY

BACKGROUND

Council receives regular public works updates monthly during the regularly scheduled council meeting. In an effort to become informed in timely fashion, Council will discuss further updates added to a defined schedule.

RISK/CONSEQUENCES

1. Council may provide further direction. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS None

ATTACHMENTS None

Road Closure

July 11, 2022



RECOMMENDATION

Council discussion required.

LEGISLATIVE AUTHORITY

BACKGROUND

Homeowners of Lot 6, Blk 2, Plan 8411130 are interested in extending their backyard that currently is designated as an alley way.

RISK/CONSEQUENCES

1. Council may provide further direction. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS None

ATTACHMENTS None

Authorities, Boards, Commissions and Committees



July 11, 2022

RECOMMENDATION

That Council accept the Authorities, Boards, Commissions and Committees reports as information.

BACKGROUND

Chief Mountain Regional Solid Waste Authority		Milk River Municipal Library	 ✓
Chinook Arch Regional Library		Milk River Water Basin Management Committee	
Committee of the Whole		Municipal Planning Commission/SDAB	
Family and Community Support Services		Oldman River Regional Services Commission	
Heritage Handi-Bus		Quad Council	
Highway 4 Corridor Committee		Quad Municipality Physician Recruitment and Retention Committee	~
Joint Public Safety Committee		Regional Emergency Advisory Committee	
Mayors and Reeves		Regional SDAB	
Milk River and District Ag Society		Ridge Country Housing	
Milk River and District Senior Citizen Liaison		Riverside Golf Course Society	√
Milk River Community Business Association		SouthGrow	

RISK/CONSEQUENCES

None

FINANCIAL CONSIDERATIONS

Council remuneration for attendance at meetings.

ATTACHMENTS

Noted in table above

MINUTES OF THE CHIEF MOUNTAIN REGIONAL SOLID WASTE SERVICES COMMISSION MEETING HELD JUNE 8, 2022, AT THE TOWN OF MAGRATH.

Members Present:

Sandy Lybbert – Village of Glenwood Gerry Baril – Town of Magrath Wayne Harris – Cardston County Larry Liebelt – Town of Milk River Gary Bikman – Village of Stirling	Tanya Smith – Village of Coutts Allan Burton – Town of Cardston Bryce Coppieters – Town of Raymond Randy Taylor – County of Warner Mike Nish – Village of Hill Spring arrived at 4:40
Others Present:	
Marian Carlson – SEO	Lee Beazer – Operator
Commenced at 4:30 pm	
Randy Taylor in the Chair.	
AGENDA	

Bryce Coppieters moved that the agenda be adopted as presented. Carried

MINUTES

Wayne Harris moved that the minutes of the May 11, 2022, board meeting be adopted as presented.

Carried

Carried

NEW BUSINESS

The Operator reported that 896.76 tonnes of waste were delivered to the Landfill in May 2022 making the year-to-date total 3,724.13 tonnes.

The Operator advised that JIM Equipment is about ¾ done the cell construction and will be finished soon.

The Operator reported that the trucks seem to be running well.

Garry Bikman moved to approve the Operator's report.

Financial Statement

The Financial Statement for May 31, 2022 was reviewed.

Wayne Harris moved to accept the May 31, 2022, Financial Statement. Carried

Approval of Bills

Bills for the month of May 2022 were reviewed. Allan Burton inquired as to whether or not we should be collecting GST on casual labour contracts. Marian was directed to confirm how this should be done moving forward.

Wayne Harris moved to approve the bills for May 2022. Carried

The board discussed items that they would like the SEO to accomplish.

CORRESPONDENCE

A letter from the Cardston County regarding land development at Lenard Carlson's property was discussed.

22-16 Larry Liebelt moved to send a letter to the Cardston County stating that there is no opposition.

Carried

White Board discussion

The board discussed each member's vision for the future of the organization.

ADJOURNMENT

Tanya Smith moved meeting adjourned.

Adjournment at 6:30 p.m.

Next Commission regular meeting is scheduled for Wednesday, July 13, 2022, at 4:30 p.m. at the Town of Magrath.

Chairman

Chief Mountain Regional Solid Waste Commission – White Board Discussion- Magrath Comments

A. CMRSWC structure

Marion needs to be able to act as the CAO and the committee provides advice and direction

Board is currently too involved in the operations of the CMRSWC, give that authority to Marion

Board will review decisions but not spend committee time making them

Incorporation of items from previous review deemed essential by CAO

Audits on equipment maintenance and repair

Audits on efficiencies – full hauls with fuel prices

CMRSWC needs to be based on a more level playing field

Board should be represented by the ton of garbage produced, not by the municipality alone

Municipalities should pay based on tonnage, not census (tough to quantify)

More incentives for waste diversion

Member long term commitment

Responsibility to garbage already buried

Tonnage required to justify alternatives to burying garbage

Blood Reserve – long term commitment to CMRSWC, for planning purposes only

Determine who owns the transfer stations and move on

B. Old transfer stations need to be replaced – too much upkeep with doors blowing off, garbage blowing

New funding should be explored, and reserves should be used to begin funding the following:

- 1. Compressed containers that can be hauled when they are full, less half full loose garbage hauls
- 2. 5 superstations Warner County, Magrath/Raymond, Cardston, West Cardston County, Standoff

Open more days

Employees all under CMRSWC

Sorting options available for recycling and wood

Shared CMRSWC trucks to gather town garbage and deliver compacted to landfill

Start a schedule to close the less used stations, use the doors etc as repairs for others as new stations are built

C. Explore alternative garbage disposal options

Cost effectiveness of incineration - what tonnage do we need, what if we included burn piles

Can we burn buried garbage from the landfill?

What other partners (Fort Macleod, Coaldale) may be interested if we incinerated?

White Board Discussion June 8, 2022

Byrne Cook (see attached)report

Larry Liebelt

- Take control of all transfer stations
- Increased recycling at transfer stations
- Scale at facilities
- Superstation might encourage dumping in ditches
- Trucking to landfill not practical for Milk River but may be for other communities
- Small Waste to Energy options at transfer stations
- Should CMRSWSC look at curbside pick up

Wayne Harris

• Responsible for the transfer station and staffing

Randy Taylor

- Responsible for transfer station and staffing
- Increase recycling including organics
- Compaction trailers

Gary Bikman

- Confusion on transfer station responsibilities
- Find cost effective ways to provide services
- Communication is critical
- Need focused and timely feedback
- Need clear expectations between the municipalities and CMRSWSC

Sandy Lybbert

- Would like to see a free store where items can be re-used at the transfer stations
- Get a chipper at each site to create chip piles for residents to use
- Encourage composting

Tanya Smith

- Wants Chief Mountain to take over transfer station buildings and employees
- Recyclables need to be transferred by Chief Mountain
- Want to keep control of curb side collection
- Organic waste collection and chipper at transfer stations

Mike Nish

- Concerns about tonnage
- Who's in charge at transfer stations? Need clarity
- Cost of diversion a concern
- What is the regulatory atmosphere going to be in the next 10 years? Need to plan ahead

Allan Burton

- Environmental regulations need to be considered
- Asset management plan
- Consolidating our waste management sites could be a problem
- Responsibility needs to be clarified for buildings and lands
- Need to use fixed and variable costs to develop rates to be charged

Bryce Coppieters

- Traditionally have kept the cost as low as possible but maybe need to worry more about maintenance
- SEO needs to do her job and the Board should be more hands off
- Consider the Urban versus Rural needs
- Municipalities need to be incentivized to divert and fine those not following the rules
- Cost of landfill closer
- Is solar power development an option at the landfill on the closed cells
- General appearance of transfer station /Need to clean up the sites
- Small scale waste to energy at transfer stations
- Compaction trucks/trailers
- Can we leverage opportunities with the Blood Tribe

Marian Carlson

- Spoke with all CAO's and heard basically the same thing that the Board has discussed
- Clarity on who controls transfer station
- Rural vs. urban needs identified
- Where are we going to be in ten years?
- Review of the best practice study there are some things that can be accomplished fairly quickly
- Set up an annual waste inspection composition study
- Facility inspection annually
- Meet with accountant
- Meet with Suzanne and Lee
- Will report monthly to the board on progress
- Plan to tour all of the facilities to better understand their condition and needs

Additional Comments Received June 13, 2022

Eric Burns

- Better packaging of garbage from the customer to both the transfer station and garbage pickup to prevent loose garbage
- Training for transfer station staff
- Maximize recycling
- Charging extra for certain items

Milk River Municipal Library Meeting

June 7, 2022

1. Call to Order – Rita (chair) called meeting to order at 5:30

2. <u>Attendance</u> - Rita Lodermeier, Jodie Wehlage, Darlene Fleming, Vivian O'Hara, Diane Losey, Wendy Orsten, Ron Oswald, Anne Michaelis (Council Rep), Peter Denmark (Library Manager) **Absent: Leslie Oslanski**

3. Approval of agenda – Motion – Ron moved approval of agenda. Carried

- 4. <u>Approval of minutes from last meeting</u>: Motion: Jodie moved to adopt minutes as presented. Carried.
- **5.** <u>**Treasurer's report</u>** Darlene moved to acceptance of report as presented.</u>

6. Library Manager's report - Peter

ACTION ITEM: Phone System - Should be happening soon - Peter will inquire about billing and costing

Report attached.

7. Old Business

A. Library funding

-Still waiting to hear from the Town – Town sounded receptive, Rita and Anne have done some following up. Town Council Meeting next Monday and the budget will be adopted then and we should hear more. As a note we have received the \$7000 since the year 2000, with no increases at all. Also, CAO Kelly Lloyd, will be looking in to the insurance payments.

-Operating Grant status – Rita attended a Webinar and the grant was completed and that money should be coming as Rita talked to the Grant Lady, Jen Anderson, and she fast tracked our grant. Rita also learned that other libraries receive county money.

ACTION ITEM: Rita be looking in to County money and if there is any county money available.

-Kinsmen donation status – We have received \$5000 as a donation from the Kinsmen and it was deposited in beginning of June 2022

-4H donation status - It will be coming \$1000.00

-Question came up again about Friends of Library

ACTION ITEM: Rita will be following up with Friends, their mandate and where they get their funding

B. Library programs

-Outreach to Prairie Rose Lodge – Vivian – At this time not needed for print material. Lodge is looking in to if there is a need for audio materials

-Storytime at the library – Rita cannot at this time. Jodie offered maybe this could fall under volunteer hours if we could find someone who wants to volunteer

-Library-School collaboration "Pizza and Reading" on Thursday!– Grade 1 class won with over 6000 reading minutes. Class will be coming to the public library on Thursday at 1230 for pizza at the library. Rita will assist.

Donation from O'Hara family at South Country Tire Shop provided pizza for the kids!

C. Further items for Friend's Wishlist?

-Laptop - Will follow up on this after we know more about what Friends will provide

-Storage for craft supplies - Could use some storage space in the library

ACTION ITEM: Rita will follow up with Erle Rivers school to see if they have any extra cabinets with the upcoming school amalgamation.

8. New Business

A. Flexible hours of opening

-We are just flexing some hours to accommodate Library Manager

B. Summer library programs - ideas?

-Previously discussed Story Time under old business. Peter thinking about Lego perhaps

-Peter is looking in to craft/reading/activities

C. Spruce up our outside signage?

-The sign outside could use some sprucing up.

-Is this a town project perhaps?

ACTION ITEM: Anne going to look in to if town could do this

ACTION ITEM: Peter going to check in to the Ag Society as a courtesy as it is their building

INFO ITEM: Our official board name is "Town of Milk River Library Board", even though the library sign says "Milk River Municipal Library"

D. Giving Tree updates - Rita

-ACTION ITEMS: Rita will update and send Thank You cards to our donaters

E. Webinars – any good hints from Anne for us?

-Anne has also been attending webinars – focus on role being on library boards and she has some questions that could be answered. We will try to slowly work through these questions at upcoming meetings

- 1. How often do we review the Plan of Service?
- 2. How often do we review the Policy Handbook?
- 3. Do we make the PoS available to the public?
- 4. Do we have a Code of Ethics?
- 5. Do we evaluate our own roles as board members regularly?
- 6. Do we share any services with Warner and/or Coutts?
- 7. How much is the annual operating grant from the province?

ACTION ITEM: Peter will look in to when our most recent Plan of Service was done, send Rita a copy and see how often we have to review this – does it say on it?

OTHERS:

-Thinking about ways we can be involved in the fall vendor market – maybe an open door/open house idea? Will continue to think of this moving into the fall

9. Correspondence:

-CARLS Newsletter - we received a newsletter

- 10. Next meeting: September 6, 2022 at 5:30pm
- 11. Adjournment: Diane Losey moved we adjourn at 6:28

Quad Municipality Healthcare Support Committee Meeting Minutes – June 7, 2022 – Milk River

In Attendance: Scott MacCumber, Austin Hook, Anne Michaelis, David Cody, Emma Hulit, Dawn Rimmer, Julie Davis, Don Toovey, Tanya Smith, Joan Hughson

- 1. Welcome: The meeting was called to order at 6:00 p.m. by Scott
- 2. Agenda: Tanya made a motion to accept the agenda as written. All in favour. Carried.
- **3.** Clinic Update: Dawn gave us an update on Clinic operations. They are doing well, they have lots of new patients, they are about ½ way to 1 full patient base, they are accepting new clients, locums are tough to get especially during the week, and they could use more locum gift bags. The doctor suite needs a new recliner and sofa bed. They will let us know if there is anything else we can do to help them.
- 4. Health Centre Update Email received from Dana Karapita, Health Centre Site Manager. All permanent RN/LPN positions are filled but working on a few HCA positions. Locum recruitment is an issue. Getting quotes on doctor's suite bathroom. Onsite learning opportunities coming for Milk River staff.
- 5. Minutes of Previous Meeting: Emma made a motion to accept the minutes of May 3, 2022, as presented. All in favour. Carried.
- **6. Financial Report**: Scott presented the financial report for April and May 2022. At the end of May there was \$12,484.54 in chequing and \$13,075.59 in GIC's. Scott made a motion to accept the reports as read. All in favour. Carried.

7. Old Business:

- A. Fundraising We received our donation of \$704.35 from the bottle drive. Future possibilities include 4H Multi Club, Seniors Pancake Breakfast, Raffle, 50/50 and Silent Auction. OPEN
- B. Doctor Recruitment –AHS is continuing the search for a second doctor. There are no applications at this time. On May 31, Scott was invited to a meeting with Larry Liebelt, Milk River Mayor, Kelly Lloyd, Milk River CAO, Dr. Aaron Low, South Zone Medical Director, and Linda Iwasiw, Chief Zone Officer. The purpose of the meeting was to provide updates on the Milk River recruitment process and to answer any questions. During the meeting we learned that there are no rules for communities during physician recruitment. Communities are free

to offer whatever incentives they want or to hire their own recruiter to make referrals to AHS. Both Physicians Assistants and Nurse Practitioners can work in the emergency department. The zone has budget money for PA's and looking at one in Raymond who could also be deployed to Milk River. ARP funding vs Fee For Service may be better for Milk River and could be looked at. We asked about the PCN funding as it is difficult for small clinics given the existing formula and Dr. Low said he would raise the issue. They stated that they are aware of the needs for Milk River and are supporting Dr. Ovwasa as best they can.

- C. **Reside Program** Application date for physicians to apply has passed. No word yet on results. OPEN
- D. Membership Bylaw Changes The bylaws have been updated and sent out. CLOSED
- E. Lab Services Update Next meeting. OPEN

8. Projects

- A. Locum Welcome Packages 1 left, will put more together.
- B. Support for Healthcare Workers Lots of facebook posts during May. The draw was made for the gift card to recognize Alberta Rural Health Week and the winner was Alexa Anderson, a Health Care Aide at the Milk River Health Centre. The next event is World Pharmacist Day on September 25th.
- C. **Healthcare Services Booklet** An updated booklet will be made up and made available to businesses and municipal offices. Scott is contacting the businesses and will make changes as needed.
- D. School Award Project The schools have been reminded and the deadline to apply is June 17th.
- E. **Health Centre Staffing** Scott is posting job postings on our Facebook page at least monthly. We need to look into practicum and preceptorship programs.
- F. Scholarship for Current Employees No requests at this time.
- **9. RhPAP Update** Julie provided an update on current RhPAP initiatives. The next A & R Conference is set for October 4-6 in Drayton Valley. The update on the RESIDE program coming soon. Rural

Health Week is wrapping up. Applications for the REAL program (training funding for out-of-scope, non-unionized HCP's) will be accepted from May 2 – June 12.

10. New Business

- A. Healthcare Worker Morale/Recognition general discussion on the state of affairs in Milk River and what we could do to improve morale or recognize employees. Everyone to think of ideas and we will discuss at future meetings. OPEN
- B. **Doctor's Suite Recliner and Sofa Bed** Scott made a motion that we spend up to \$3000 on a recliner and sofa bed. All in favour. Carried. The items should be leather or faux leather or of a material that can be easily wiped down for cleaning. OPEN
- **11. Next Meeting** the next meeting is scheduled for Tuesday, July 5, 2022, at 7:00 p.m. in the Milk River Council Chambers.
- **12. Adjournment** the meeting was adjourned by David at 8:11 p.m.

Riverside Community Golf Meeting 2022

- Meeting called to order July 4 @ 7:03pm
- Attendance- John, Bob, Rick T, Larry, Dave, Wayne, Darcy, Doug, Russell, Kristin, Lauren was called out before meeting started.
- Minutes read by Kristin, adopted by Wayne ,2nd by Rick -carried
- Treasury Report read by Bob, adopted by Dave, 2nd by Doug-carried

Old Business

- Raffle tickets are printed and available for sale. Books have been distributed.
- ProShop merch has arrived.
- Tuesday Morning ladies league have been going well. No further issues. They mentioned to Bob about why golfers are out at the same time. He told them there isn't enough to justify closing the course.
- POS for ProPhop. Dave motions we order a printer, register and get a second profile. 2nd by Doug-carried. Kristin will get in touch with lightspeed.

New Business

- Kitchen Update- Fire suppression was repaired. We need to do something to help with heat, maybe a
 new exhaust fan, to help kitchen staff. Russell got a quote from Charlton and Hill for around \$5800.
 Wayne motions that if the town approves of new fan, to go ahead. 2nd by Rick-carried
- Course update greens are coming in nice; fungicide is ordered. Had to fill out a credit app with Professional Gardner. Need to do something about the gophers.
- Fireman's tournament was \$3461 + \$360 for burgers/hotdogs. Kaupp's Calcutta night was \$2467.10.
 and July 1st was \$7390 + \$608 for burgers/hotdogs/fireball shots.
- 4 tournaments left July 9th Ladies Tournament, Aug 6 Kinette's, September 10/11 Burner, and Oct. 1 swing and sweep. Darcy will come and work P&H tournament Monday the 11th to give Natasha a break.
- Irrigation Update- Looking into purchasing our own pump to flush wells. We will use the town's water for the time being. Doug will look for a pump to use.
- Darcy will come and work P&H tournament Monday the 11th to give Natasha a break.
- People have mentioned that our logo should say "Milk River, AB". Agreed it was fine the way it is.
- Fence around the outhouses needs to be fixed before it blows over.
- We need to start thinking about a new BBQ for clubhouse- burners are working great, but the metal is rusted out.
- Signs for men' s tee box on 3 & 6 to help out of town golfers. Russell will look into getting a couple made.
- We've heard that the pull carts aren't very good. But looking at the ones we have, they look like they're in decent shape.
- Empty cans- Larry will get their contact info so we can talk to Coaldale bottle depot to pick them up for 10% cost.
- Dennis came to Russell about a job description and expected number of hours for greenskeepers. Russell will look at Shirley's books for one.
- AED monthly test
- Next meeting Aug 1 @ 7 in Clubhouse.
- Motion to adjourn by Dave, 2nd by Rick -carried.